97 North Penryn Road
Manheim, PA 17545

NWLCA
Northwestern Lancaster County Authority

Phone: (717) 665-4508
Fax: (717) 665-4108

7:00 p.m., October 20, 2026, Meeting Minutes

ATTENDANCE:
Barb Horst
Phil Donmoyer
Les Houck
Cullen Ketcham
Ryan Snyder

ALSO IN ATTENDANCE:
Dan Becker, HRG Engineering
Don Martzall, Inframark
Mark Hiester, Township Manager, Authority Secretary and Treasurer
Stephanie Whitehouse, Recording Secretary

1. Call to Order – Barb Horst called the meeting to order at 7:00 P.M.

2. Public Comments – None.

3. Approve September 15, 2026 Meeting Minutes – *A motion by Ketcham, seconded by Donmoyer approved the minutes 4-0.*

   Snyder enters the meeting

4. Treasurer's Report – *A motion by Donmoyer, seconded by Houck approved the report 5-0.*
   a. Invoices
   b. GO Bond Report

5. Communications - MAWSA Report:
   a. "*Met State and Federal regulatory compliance requirements for the month of September."*
   b. New Water Treatment System being bid.

6. Inframark Contract Operations Report was approved as follows with a motion from Donmoyer, followed by Snyder, 5-0:

   a. Inframark Contract Operations Report Option #2: Motioned by Ketcham, seconded by Donmoyer, approved 5-0.

   b. Inframark PA One-Call Proposal for NWLCA Sewer and Water Facilities: Motioned by Ketcham, seconded by Snyder, approved 5-0.

7. Engineer's Report: *Approved with a motion by Ketcham, seconded by Donmoyer, 5-0 as follows:*

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a. Item 3, Pumping Station No. 1: Authorize payment to Wickersham. *Motioned by Ketcham, seconded by Houck, approved 5-0.*
b. Item 3, Pumping Station No. 1: Authorize payment to GSE. *Motioned by Donmoyer, seconded by Ketcham, approved 5-0.*
c. Item 3, Pumping Station No. 1: approve Contract 1, Change Order No. 2: *Motioned by Ketcham, seconded by Snyder, approved 5-0.*

8. A motion by Ketcham followed by Donmoyer to adjourn at 7:55 pm was passed unanimously.

Respectfully Submitted,

Stephanie Whitehouse, Recording Secretary