97 North Penryn Road
Manheim, PA 17545

NWLCA
Northwestern Lancaster County Authority

Phone: (717) 665-4508
Fax: (717) 665-4108

**7:00 p.m., September 15, 2026, Meeting Minutes**

ATTENDANCE:
Barb Horst
Phil Donmoyer
Les Houck
Cullen Ketcham
Ryan Snyder

ALSO IN ATTENDANCE:
Casey Kerschner, HRG Engineering
Don Martzall, Inframark
Mark Hiester, Township Manager, Authority Secretary and Treasurer
Stephanie Whitehouse, Recording Secretary

1. Call to Order – Barb Horst called the meeting to order at 7:00 P.M.

2. Public Comments – None.

3. Approve August 18, 2026 Meeting Minutes – *A motion by Ketcham, seconded by Houck approved the minutes 4-0.*

   Snyder enters the meeting

4. Treasurer's Report – *A motion by Donmoyer, seconded by Ketcham approved the report 5-0.*
   a. Invoices
   b. GO Bond Report

5. Communications:
   a. MAWSA Report: "*Met State and Federal regulatory compliance requirements for the month of August for both water and wastewater."*
   b. City Water PFOA Notice Received

6. Inframark Contract Operations Report was approved by a motion from Donmoyer, followed by Snyder, 5-0:

   a. *"The water treatment plant was fully operational, and all water quality parameters were within limits. Staff continued to utilize Well 3 as the primary source for the drinking water system. The wastewater treatment plant was also fully operational, and all permit quality parameters were within limits."*

7. Engineer's Report: *Approved with a motion by Donmoyer, seconded by Houck, 5-0 as follows:*
   a. Item 1, Pumping Station No. 1: Authorize payment to Wickersham. *Motioned by Ketcham, seconded by Donmoyer, approved 5-0.*

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b. Item 1, Pumping Station No. 1: Authorize payment to GSE. *Motioned by Donmoyer, seconded by Snyder, approved 5-0.*
c. Item 7, WWTF UV System: Authorize payment to PSI. *Motioned by Ketcham, seconded by Donmoyer, approved 5-0.*

8. A motion by Ketcham followed by Snyder to adjourn at 7:23 pm was passed unanimously.

Respectfully Submitted,

Stephanie Whitehouse, Recording Secretary