



PENN TOWNSHIP

LANCASTER COUNTY, PA

BOARD OF SUPERVISORS MEETING MINUTES

February 9, 2026

7:00 PM

BOARD ATTENDANCE:

Benjamin Bruckhart (Absent)
Joe Eisenhower (Absent)
Richard Landis
Gary Stevens
Tom Walsh

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager	Stephanie Whitehouse, Recording Secretary
Shannon Martin, Public Works Director	
Jennifer Tulonen, Township Planner	Fred Hammond, Resident

Call to Order and Pledge of Allegiance: Richard Landis opened the meeting at 7 p.m. with the Pledge of Allegiance.

Public Comment & Guest Recognition:

- None.

Subdivision, Land Development & Stormwater Management Plans:

- 22-010: Penn Station Townhomes, Land Development, Reduction of Financial Security in the Amount of \$242,277.00, Balance Retained to be \$530,093.00, Recommendation of Approval: Motioned by Stevens, seconded by Walsh, approved 3-0.
- 23-010: PVRC Hershey Tract, Land Development, Reduction of Financial Security in the Amount of \$212,763.38, Balance Retained to be \$1,089,189.03: Motioned by Walsh, seconded by Stevens, approved 3-0.
- Small Project Stormwater Management Plan for 2263 N. Penryn Road, Recommendation of Conditional Approval: Motioned by Stevens, seconded by Walsh, approved 3-0.
- 25-020: Preliminary/Final Land Development Plan for Cassel Signs, Time Extension Granted to Penn Township Until May 27, 2026, Recommendation of Approval: Motioned by Stevens, seconded by Walsh, approved 3-0.

New Business:

- Resolution 2026-12 Joint Road Materials Bid: Motioned by Stevens, seconded by Walsh, approved 3-0.
- Authorize Tax Claim Bureau Uncollected Real Estate Taxes List: Motioned by Walsh, seconded by Stevens, approved 3-0.
- Approve New Toshiba Internet Fax System: Motioned by Walsh, seconded by Stevens, approved 3-0.
- Sauder Egg Run Event – Tabled until next BOS Meeting

- Approve CUSI Public Sewer-Water Billing Software: Motioned by Walsh, seconded by Stevens, approved 3-0.
- Hire Christopher Hess and Reece Peifer as Part-time Equipment Operators: Motioned by Stevens, seconded by Walsh, approved 3-0.
- Authorize the Sale of a 2010 Pick-up Truck: Motioned by Stevens, seconded by Walsh, approved 3-0.

Consent Agenda:

- January 26, 2026 Meeting Minutes: Motioned by Walsh, seconded by Stevens, approved 3-0.
- Treasurer's Reports and Approval to Pay Invoices: Motioned by Walsh, seconded by Stevens, approved 3-0.
- Communications: Township Newsletter, Spring 2026
- Faith, Farming, and Conservation, Penn State
- The board asked for a presentation by Shannon Martin on the Fairland Road widening project

Other Business:

- The board thanks Steven Engle for his service on the planning commission. There is a need for a new member on the Planning Commission due to Member Steven Engle's passing.

Adjournment: A motion by Landis, seconded by Stevens to adjourn at 8:25 was passed unanimously.

Respectfully Submitted,

Stephanie Whitehouse, Recording Secretary