

97 North Penryn Road  
Manheim, PA 17545



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**7:00 p.m., November 18, 2025 Meeting Minutes**

**ATTENDANCE:**

Barb Horst  
Les Houck  
Phil Donmoyer  
Cullen Ketcham  
Ryan Snyder

**ALSO IN ATTENDANCE:**

Dan Becker, HRG Engineering  
Don Martzall, Inframark  
Mark Hiester, Township Manager, Township Manager, Authority Secretary and Treasurer  
Stephanie Whitehouse, Recording Secretary

1. Call to Order – Chairperson Barb Horst called the meeting to order at 7 p.m.
2. Public Comments – Les Houck was introduced to the board. He abstained from all motions at this, his first meeting, noting that he had not participated in the preceding discussions.
3. Approve October 21, 2025 Meeting Minutes – Motioned by Ketcham, seconded by Donmoyer, approved 4-0.
4. Treasurer’s Report – Budget looks good. Motioned by Ketcham, seconded by Donmoyer, approved 4-0.
5. Communications: MAWSA Report: None.
6. Inframark Contract Operations Report: Motioned by Ketcham, seconded by Donmoyer, approved 4-0.
  - A. The DEP was happy and very impressed by the water plant inspection. The only concern was a bad hydrant on Fruitville Pike, noting it is likely a main valve that is beyond our scope. Inframark is working with HRG to find a contractor to fix it.
  - B. Trash is being thrown at the water tower and wastewater plant, including a couch and a freezer full of expired deer meat. They are working on a security system, which is included in the budget for next year.
7. Engineer’s Report
  - A. Item 2, NRW Program: Approve issuance of the Pleasant View NRW Permit – Motioned by Donmoyer, seconded by Ketcham, approved 4-0.
  - B. Approve Engineer’s Report: Motioned by Ketcham, seconded by Donmoyer, approved, 4-0.
- 8.
9. Adjournment – motioned by Ketcham, seconded by Donmoyer, approved 4-0. Adjourned 7:59 pm.