



PENN TOWNSHIP

LANCASTER COUNTY, PA

BOARD OF SUPERVISORS BUDGET MEETING MINUTES 6:00 p.m., October 27, 2025

BOARD ATTENDANCE:

Benjamin Bruckhart
Tom Walsh
Joe Eisenhauer

Gary Stevens
Richard Landis (Absent)

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager

Shannon Martin, Public Works Director

Call to Order – Bruckhart opened the meeting at 6 p.m.

Welcome Guests, Public Comment – none.

New Business

Draft 2026 Budget – staff reviewed:

Sewer and Water Fund Expenses, Revenues, and Capital Projects

A larger number and total cost of capital projects for next year. Fund needs to be updated, balanced.

General Fund Revenue

This conservative draft shows revenues down 0.9 percent. Items to watch:

1. Earned Income Tax is level but could be higher.
2. Cable TV Franchise appears to be slowly shrinking.
3. Interest 11 percent lower.
4. Recycling Act 101 zero revenue possible (from \$9,000) without adopting the solid waste (limited burning) code.
5. Also, no \$350,000 recycling grant for a new loader.

Expenses

Public Works Expense Item, Natural Gas Alarm Systems:

\$18,390 sends phone and text alerts.

\$26,732 includes sound alarm and lights.

\$40,662 include suppression.

Insurance savings? Broker to ask the underwriter. He said it can't hurt, but he's not sure what the overall impact will be.

Does the gas supply get shut off with an alarm?

Minutes

The October 14, 2025 minutes were approved through an Eisenhauer motion seconded by Walsh, 4 to 0.

Adjournment

At 6:45 p.m. by Chairman Bruckhart.

Respectfully Submitted, Mark Hiester, Secretary