



PENN TOWNSHIP

LANCASTER COUNTY, PA

BOARD OF SUPERVISORS MEETING MINUTES

February 10, 2025

7:00 PM

BOARD ATTENDANCE:

Joe Eisenhauer
Tom Walsh
Gary Stevens
Richard Landis

ABSENT:

Benjamin Bruckhart

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager
Jennifer Tulonen, Township Planner
Matthew Reeser, Zoning Officer & BCO

Shannon Martin, Public Works Director
Trevor Hiester
Connie Weidle, Recording Secretary

Call to Order and Pledge of Allegiance – Joe Eisenhauer opened the meeting at 7 p.m. with the Pledge of Allegiance.

Public Comment & Guest Recognition – There were no public comments or guest recognitions.

New Business

- A motion was made by T. Walsh, with a second by G. Stevens, to approve the 2025 Penryn Special Fire Police annual events. The motion passed unanimously.
- A motion was made by T. Walsh, with a second by J. Eisenhauer, to certify the Lancaster County Tax Claim Bureau Certification of Uncollected Real Estate Taxes. The motion passed unanimously.
- A motion was made by G. Stevens, with a second by R. Landis, to adopt Resolution 2025-08 Joint Bid Road Line Painting. The motion passed unanimously.

Shannon Martin explained there is better pricing when municipalities join together to bid for projects and this year all roads in the township will be painted.

- A motion was made by G. Stevens, with a second by J. Eisenhauer, to approve the Lititz RecCenter Triathlon De Facto Road Closure Event on August 10, 2025. The motion passed with a vote to 3-1 (R. Landis voted opposed).
- A motion was made by R. Landis, with a second by T. Walsh, to appoint Edwin Kopp to another 4-year term on the UCC Joint Board of Appeals. The motion passed unanimously.

M. Hiester and M. Reeser explained that this joint Board is comprised of Penn and 4 other municipalities, with a representative from each municipality. It is required per the UCC to have an appeals Board for residents to appeal a zoning decision.

- Discussion took place relative to removing the No Parking Signs on Fieldcrest Lane to improve the site distance on Hamaker Road and adding no parking signs, so parking is not as close to the intersection of Hamaker Road and Fieldcrest Lane.

A motion was made by R. Landis, with a second by T. Walsh, to allow Township Staff to move forward with an ordinance for Baron's Ridge on-street parking recommendations. The motion passed unanimously.

- Discussion took place relative to the Township Traffic Engineer's Report concerning the Speed Study conducted on East Pleasant View Road.

A motion was made by R. Landis, with a second by T. Walsh, to reduce the current speed limit of 55 MPH to 35 MPH on East Pleasant View Road and install the traffic control recommendations of the Township Traffic Engineer. The motion passed unanimously.

- A motion was made by T. Walsh, with a second by G. Stevens, to hire Trevor Hiester as a part-time File Clerk. The motion passed unanimously.

Consent Agenda

- A motion was made by G. Stevens, with a second by T. Walsh, to approve the January 27, 2025 Meeting Minutes as presented. The motion passed with a vote of 3-0 (R. Landis could not vote as he was not present at the meeting).

- A motion was made by G. Stevens, with a second by T. Walsh, to approve the Treasurer's Reports as presented and approval to pay invoices. The motion passed unanimously.

- Communications

- Fourth Quarter 2024 Pension Plan Report
- Thank You Letter from Manheim Community Library for donation
- Spring 2025 Township Newsletter – The Board approved of the Newsletter and requested there be an update on new employees in the next newsletter. Also, some of the Board members expressed disapproval of the Library's Dungeons & Dragons events advertised in the newsletter. They directed M. Hiester to convey their concerns to the Library Board.
- EMC Insurance letter concerning Penn Township and NWLCA lawsuit – M. Hiester reported that the insurance attorneys are working with the Township attorneys.

- Reports

Building, Zoning, and Property Maintenance – M. Reeser presented his monthly report and discussed the following items:

- The ZHB decision for the 6284 Bayberry Avenue case concerning the installation of a fence within a stormwater easement will be determined on Wednesday, February 12. The other ZHB case to be heard that evening is a request for an approval to keep a transportation horse on a 1.42- acre lot at 60 Fairland Road.
- Township Staff and the Township insurance company attorney are working together on the civil complaint filed by the attorney for the owners of 936 Lancaster Road. The insurance company attorney stated Township Staff has done everything correctly.
- Shannon Martin asked about the lumber that was placed in the Yard Waste Facility. M. Reeser responded that he informed the resident that this was not allowed and they indicated they will not be doing that again.

Planner – J. Tulonen presented her monthly report and discussion took place on the following items:

- The Farmers' Appreciation Banquet took place last week and the event went well.
- J. Tulonen sat in on the Clean Water Partners and the Center for Watershed Protection Meeting for the upcoming Draft MS4 permit. A draft model ordinance was sent to the Township. There will be some notable changes and she is working with Kara at Rettew on our timeline.

- G. Stevens asked for an update on the Stormwater Management Plan for 225 Northview Road. J. Tulonen responded that the Township Solicitor is pursuing legal actions.
- T. Walsh asked if there is an update on the regional Comprehensive Plan. J. Tulonen said she will inquire with Rettew about an update, but they have a year to complete this. The adoption should be in the summer.
- Discussion took place relative to the property at 8 Doe Run Road. Township Staff had contacted the owner to inform him about the zoning issues and stormwater issues that were being violated. R. Landis expressed concern about the communication with the property owner about the permitting process. Staff is concerned that the owners and operators are ignoring staff communications.

Public Works – S. Martin reported on the following item from his monthly report:

- Improvements were made at the 4-way intersection in Penryn. These were done to prepare for the widening of N. Penryn Road in the Spring. Bushes were removed and trees were trimmed. Residents were notified about the widening.

Manager – M. Hiester presented his monthly report and noted that Inframark provided a credit of \$30,000 due to lower than budgeted and agreed prices for maintenance, chemicals, and sludge treatment. This is the first time this has happened since 2015.

Other Business

- G. Stevens commented that one of the township residents that was critical of the woody waste site is now using it and is approving of it.
- R. Landis proposed that some of the funds from the Agricultural Preservation Fund be used towards an agricultural related scholarship. This was a recommendation from the Agricultural Security Committee to the Board for this.

Adjournment

A motion was made by R. Landis, with a second by T. Walsh, to adjourn the Meeting at 8:35 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle, Recording Secretary