



PENN TOWNSHIP

LANCASTER COUNTY, PA

BOARD OF SUPERVISORS MEETING MINUTES

January 27, 2025

7:00 PM

BOARD ATTENDANCE:

Benjamin Bruckhart

Gary Stevens

Tom Walsh

Joe Eisenhauer

ABSENT:

Richard Landis

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager

Jennifer Tulonen, Township Planner

Shannon Martin, Penryn Fire Company

John Fantom, resident

Kevin Varner, Diehm & Sons

Dave Madary, Madary Engineering

Gabrielle Zunner, Chrisland Engineering

Gerald Wolfe, resident

Scott Bender, Green Scapes

Matt Cassel, resident

Mike Cassel, resident

Seth Kirby, resident

Connie Weidle, Recording Secretary,

Teleconference

Call to Order and Pledge of Allegiance – Benjamin Bruckhart opened the meeting at 7 p.m. with the Pledge of Allegiance.

Public Comment & Guest Recognition – John Fantom asked if there were any updates about the need for a speed limit to be put on Pleasant View Road. B. Bruckhart and M. Hiester responded that they will follow up with the police department and that the Township is also working with the Township Traffic Engineer to find a solution.

Subdivision, Land Development & Stormwater Management Plans

- Gabrielle Zunner, Chrisland Engineering, presented the Small Project Stormwater Management Plan for 1713 Newport Road. The project is installing a playground area at the Lancaster Lebanon IU-13 School. She noted that the outstanding item is to have the Plan recorded at the Courthouse.

A motion was made by J. Eisenhauer, with a second by G. Stevens, to conditionally approve the Small Project Stormwater Management Plan for 1713 Newport Road, Lancaster Lebanon Joint Authority, conditioned upon the items mentioned in the Township Planner's letter dated January 14, 2025. The motion passed unanimously.

- Dave Madary, Madary Engineering, presented the Land Development Plan for Green Scapes. The 14.6 acre property proposed use is for a landscaping business. All of the review comments have been addressed and only administrative items are remaining.

A motion was made by J. Eisenhauer, with a second by T. Walsh, to approve the Land Development Plan (24-010) and grant 5 requested waivers for Green Scapes Landscape Facility. The motion passed unanimously.

- J. Tulonen presented the request of a Waiver of Stormwater Management for Hope Episcopal at 4525 Mountain Road. The applicant is constructing a voluntary bioretention basin/project on the property. The current location is existing pervious area and will not increase in any impervious surfaces.

A motion was made by G. Stevens, with a second by J. Eisenhauer, to grant a Waiver of Stormwater Management for Hope Episcopal at 4525 Mountain Road. The motion passed unanimously.

- J. Tulonen presented the request of a Waiver of Land Development for Kreider Farms Milk Plant at 286 Doe Run Road. The applicant is proposing to construct a commercial building addition onto the existing Kreider Farms Milk Processing Plant. The current location is existing impervious (parking lot/vehicle storage). There will be no additional impervious. This project received a favorable recommendation from the Planning Commission.

A motion was made by J. Eisenhauer, with a second by T. Walsh, to grant a Waiver of Land Development for Kreider Farms Milk Plant at 286 Doe Run Road. The motion passed unanimously.

- Kevin Varner, Diehm & Sons, presented the Lot Add-On Plan for 259 (Lot 2) and 581 Auction Road (Lot 1). The owners are proposing to add approximately 61.47 acres of Lot 1 to Lot 2. Lot 1 will result in 2.377 acres and Lot 2 will result in 116.48 acres.

A motion was made by G. Stevens, with a second by T. Walsh, to approve the Lot Add-On Plan for 259 and 581 Auction Road (24-013). The motion passed unanimously.

- A motion was made by T. Walsh, with a second by J. Eisenhauer, to accept the time extension for the Land Development Plan (24-008) at 149 Doe Run Road, expiring May 9, 2025. The motion passed unanimously.
- A motion was made by J. Eisenhauer, with a second by T. Walsh, to approve the reduction of the financial security in the amount of \$180,746.12 for the Land Development Plan at 327 White Oak Road (22-008). The motion passed unanimously.
- A motion was made by G. Stevens, with a second by J. Eisenhauer, to approve the reduction of the financial security in the amount of \$367,508.00 for the Land Development Plan for Penn Station Townhomes (22-010). The motion passed unanimously.
- A motion was made by J. Eisenhauer, with a second by B. Bruckhart, to approve the reduction of the financial security in the amount of \$524,740.30 for the Land Development Plan for PVRC Cultural Center (22-006). The motion passed unanimously.
- A motion was made by T. Walsh, with a second by J. Eisenhauer, to approve the reduction of the financial security in the amount of \$20,560.00 for the Stormwater Management Plan for 830 Pearl Avenue (24-006). The motion passed unanimously.
- A motion was made by T. Walsh, with a second by G. Stevens, to approve the final release of the financial security in the amount of \$6,000.00 for the Stormwater Management Plan for 1725 Boyer Run Road (22-009). The motion passed unanimously.
- A motion was made by J. Eisenhauer, with a second by B. Bruckhart, to approve the final release of the financial security in the amount of \$12,705.00 for the Land Development Plan for PVRC Apartment Expansion (18-003). The motion passed unanimously.

G. Stevens questioned if there were any amendments to the Plan. J. Tulonen replied that some landscaping was inspected per the plans and the Township Engineer did additional reviews of the expansion.

New Business

- Discussion took place relative to the vacation of Locust Lane. M. Hiester reported that this was reviewed by the County, the Township Solicitor provided the Agreement, and it was advertised as required.

A motion was made by G. Stevens, with a second by J. Eisenhauer, to approve the Locust Lane Vacation Agreement with the landowner. The motion passed unanimously.

- A motion was made by J. Eisenhauer, with a second by T. Walsh, to hire John Fisher as full-time Public Works maintenance worker. The motion passed unanimously.
Discussion took place relative to the process for renewal of a CDL license and if the Township should help employees with this process. No action was taken on this matter.
- A motion was made by J. Eisenhauer, with a second by T. Walsh, to authorize Staff to advertise the bidding for road materials. The motion passed unanimously.
- A motion was made by T. Walsh, with a second by G. Stevens, to approve the Men of Iron Junction Road Closure Event on March 15, 2025. The motion passed unanimously.
- A motion was made by J. Eisenhauer, with a second by T. Walsh, to approve the Make-a-Wish Road Closure Event and Indemnification Agreement for May 10, 2025. The motion passed unanimously.
- The Board acknowledged receipt of the PA Classics Events Letter and requested Staff send a letter of reply on behalf of the Board.
- A motion was made by G. Stevens, with a second by T. Walsh, to approve the \$9,300 quote to replace 2 failing Public Works Building exterior doors. The motion passed unanimously.

Consent Agenda

- A motion was made by T. Walsh, with a second by J. Eisenhauer, to approve the December 16, 2024 and the January 6, 2025 Meeting Minutes, noting a change to the January 6, 2025 Minutes of the 2025 Liaisons for Planning Commission/Zoning Hearing Board: G. Stevens and J. Eisenhauer. The motion passed unanimously.
- A motion was made by T. Walsh, with a second by J. Eisenhauer, to approve the Treasurer's Reports as presented and approval to pay invoices. The motion passed unanimously.
- The Board acknowledged receipt of the Mental Health Services Forum Summary Communication
- Reports
Penn State Health Life Lion EMS – T. Walsh commented that it seems Penn State Life Lion and Warwick have reached an agreement on memberships being honored.

Penryn Fire Company – Chief Shannon Martin presented the 2024 Penryn Fire Company Report. He thanked the Board for their support. There were 148 calls last year. He noted that their fundraiser is done in-house so that all donations go to the Fire Company. They have a 31% return which is higher than most other companies. He also thanked M. Hiester for applying for a Grant for the radios. The Board thanked Shannon and the Fire Company for their work in the Township.

Manheim Regional Emergency Management Agency

Northern Lancaster County Police Department– T. Walsh reported there were 4 officers sworn in and 1 promotion recently.

Respectfully Submitted,
Connie Weidle, Recording Secretary