



PENN TOWNSHIP

LANCASTER COUNTY, PA

BOARD OF SUPERVISORS MEETING MINUTES

August 25, 2025

7:00 PM

BOARD ATTENDANCE:

Benjamin Bruckhart
Joe Eisenhauer
Tom Walsh
Gary Stevens
Richard Landis

OTHERS IN ATTENDANCE:

Latrobe Barnitz, Manheim Library Director	Fred Hammond, resident
Megan Gockley, LNP	Judy Pfoutz, resident
Mark Hiester, Township Manager	Randy Sweitzer, resident
Stephanie Whitehouse, Recording Secretary	Gerald Wolfe, resident

Call to Order and Pledge of Allegiance – Ben Bruckhart opened the meeting at 7 p.m. with the Pledge of Allegiance.

Public Comment & Guest Recognition – Latrobe Barnitz gave an update on the new Manheim Community Library, noting the following:

- There is an increase in the number of visitors, library cards, and books being borrowed.
- They were able to hire a new staff member, and are looking to increase it to one more, in late 2025.
- There is a need for more shelving and books to accommodate the new patrons.
- The library and historical society are combining for a PA250 series of events to celebrate the United States' 250th anniversary in 2026.
- Listed numerous events that are regularly held: Toddler Time, Family Story Time, Computer Help, Unraveling Yarns, Book Club, Crafternoon, Read to a Therapy Pet, and more.
- There are discussions in place with Pleasant View to utilize a shuttle for residents to get from town to the library.

Subdivision, Land Development & Stormwater Management Plans

- 24-008: Land Development Plan for 149 Doe Run Road, Grant of Time Extension to Penn Township until September 9, 2025, Recommendation of Approval motioned by Landis, seconded Stevens, approved 5-0.
- Small Project Stormwater Management Plan for 370 Doe Run Road, Recommendation of Conditional Approval motioned by Walsh, seconded by Landis, approved 5-0.



New Business

- Year 2026 Budget Calendar – motioned by Landis, seconded by Eisenhauer, approved 5-0.
- East Petersburg Borough Fire Police Request for assistance on Saturday, September 20, 2025, for a 5k run was motioned by Walsh, seconded by Stevens, approved 5-0.
- Repair Salt Shed Solar Return on Investment was tabled until more information is given.
- County Planning Memorandum of Understanding to Expedite Certain Land Development Plans was motioned by Landis, seconded by Eisenhauer, approved 5-0.
- Approve Driveway Waiver Requests for 736 Park Hill Drive – recommendation to approve the driveway was given by Public Works Director, Shannon Martin. Landis opposed a second driveway. Bruckhart considered it as one, after it is all complete. Motioned by Stevens, seconded by Walsh, approved 4-1. Landis voting no.

Consent Agenda

- August 11, 2025 Meeting Minutes were motioned by Eisenhauer, seconded by Landis, approved 5-0.
- Treasurer's Reports and Approval to Pay Invoices: Walsh voiced concern regarding having used 77% of our budget for account number 409.361 PP&L (electric) at \$1,023 for the year, but we are only in August. After a brief discussion with the board, a motion was made by Walsh, seconded by Eisenhauer, approved 5-0. Staff to identify why we spend more on phone and data at the office than on electricity.
- Communications Received:
 - Rohrer's Quarry NPDES Permit Renewal for Surface Mining – no questions
 - Portnoff Sewer and Water Collections Summary – no questions
- Reports:
 - Penn State Health Life Lion EMS – It was noted that we still haven't received a bill, even though we have repeatedly requested one.
 - Penryn Fire Company – no questions
 - Northwestern Lancaster County Authority – the new pumping station was approved
 - Northern Lancaster County Police Department
 - Will be fully staffed once the cadets graduate from the police academy
 - Urban SDK uses geospatial technology that will help track high speed and crash areas. This is being considered for use by the board for the NLCRPD. Penn Industrial Development Authority – no questions

Adjournment

A motion by Landis seconded by Walsh to adjourn the meeting at 7:51 p.m. was approved 5 to 0.

Respectfully Submitted,
Stephanie Whitehouse, Recording Secretary