



# PENN TOWNSHIP

LANCASTER COUNTY, PA

## BOARD OF SUPERVISORS MEETING MINUTES

August 11, 2025

7:00 PM

### BOARD ATTENDANCE:

Benjamin Bruckhart  
Joe Eisenhauer  
Richard Landis  
Gary Stevens  
Tom Walsh

### OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager  
Fred Hammond, Resident  
Gerald Wolfe, Resident

Jennifer Tulonen, Township Planner  
Stephanie Whitehouse, Recording Secretary

**Call to Order and Pledge of Allegiance** – Ben Bruckhart opened the meeting at 7 p.m. with the Pledge of Allegiance.

**Public Comment & Guest Recognition** - none.

### Subdivision, Land Development & Stormwater Management Plans

- 23-004: Stormwater Management Plan for Kreider Farms, 795 W. Lexington Rd. Hay Shed, Release Letter of Credit in the Amount of \$23,828.84. Motioned by Eisenhauer, seconded by Stevens, 5-0.
- 23-004: Stormwater Management Plan for Kreider Farms, 795 W. Lexington Rd. Hay Shed, Accept Cash Escrow Agreement for Remaining Improvements in the Amount of \$2,000. Motioned by Walsh, seconded by Eisenhauer, 5-0.
- 21-005: Land Development Plan for Avery Square, Confirm Satisfaction with Developer's Approach for Curbed Landscaped Islands within Avery Square Development.
  - Islands are cracked but on private property. Eisenhauer suggested approving with caveat that the township does not take ownership. Motion to acknowledge made by Eisenhauer, seconded by Landis, 5-0.
- 21-005: Land Development Plan for Avery Square, Reduction of Financial Security in the Amount of \$446,821.12, Balance of \$192,505.33 for Remaining Improvements. Recommendation to reduce financial security and retain \$5,000. Motioned by Eisenhauer, seconded by Landis, 5-0.
- 24-005: Stormwater Management Plan for 499 Fruitville Pike Reduction of Financial Security in the Amount of \$28,771.24, Balance of \$2,500 for Remaining Improvements. Motioned by Stevens, seconded by Walsh, 5-0.
- 25-011: Land Development Plan for Rohrer's Quarry Office Building, Grant of Blanket Time Extension to Board of Supervisors, Recommendation of Approval. Motioned by Eisenhauer, seconded by Stevens, 5-0.

### New Business

- PA PUC Application to Add Auction Road Railroad Crossing Signs



- Stop bars and signs to be installed at a cost of less than \$1,000. Motioned by Walsh, seconded by Stevens, 5-0.
- Resolution 2025-25, Records Disposition. Motioned by Eisenhauer, seconded by Walsh, 5-0.
- Update Public Records Inspection Policy. Motioned by Walsh, seconded by Stevens, 5-0.
- Draft Manheim Central Comprehensive Plan Discussion
  - Two parcels removed from urban growth area.
  - Updated map and housing permit data (2020–2025): permits increased ~10%.
  - Township still lacking affordable housing.
  - Final draft for advertising and adoption upcoming.

### **Consent Agenda**

- July 28, 2025 Meeting Minutes – Motioned by Eisenhauer, seconded by Walsh, 5-0
- Treasurer’s Reports and Approval to Pay Invoices – Motioned by Stevens, seconded by Walsh, 5-0.
- Communications: Dave Balmer expressed concern about speeding on N. Penryn Road.
- Public Works placed a sign on Locust Grove Road. Landis questioned whether a formal request or study preceded installation. Discussed needing a clearer process for signage placement.

**Adjournment** – Motioned by Landis, seconded by Stevens, 5-0. Meeting closed at 8:00 pm.

Respectfully Submitted,  
Stephanie Whitehouse, Recording Secretary