



PENN TOWNSHIP

LANCASTER COUNTY, PA

BOARD OF SUPERVISORS MEETING MINUTES

June 9, 2025

7:00 PM

BOARD ATTENDANCE:

Benjamin Bruckhart
Joe Eisenhower
Tom Walsh
Gary Stevens
Richard Landis

OTHERS IN ATTENDANCE:

Megan Gockley, LNP
Jennifer Tulonen, Township Planner
Shannon Martin, Township Public Works Director
Matt Reeser, Township Zoning and Codes Officer
Mark Hiester, Township Manager

Stephanie Whitehouse, Recording Secretary
Fred Hammond, resident
Lew Jury, resident
Ron Stark, resident
Penelope Whitehouse, resident

Call to Order and Pledge of Allegiance – Ben Bruckhart opened the meeting at 7 p.m. with the Pledge of Allegiance.

Public Comment & Guest Recognition

New Business

- Ron Stark was appointed to the remainder of a 5-year term on the Northwestern Lancaster County Authority ending December 31, 2027. A motion was made by Eisenhower and seconded by Walsh, then approved 5 to 0.
- Lowest Responsible Bid for the Purchase of Transferable Development Rights to use at 800 Park Hill Drive was motioned by Walsh, seconded by Eisenhower, then approved 5 to 0. The owners of the property were awarded the bid, Javier and Celina Segura for \$9,120.
- Adding David Miller/Associates as Alternate Sewage Enforcement Officer was motioned by Eisenhower, seconded by Stevens, then approved 5 to 0.
- Consider Removing 'Garden Residue' from the Yard Waste Site Allowed Materials: only leaves, tree trimmings and shrubs allowed. Tabled to an upcoming meeting.

Consent Agenda

- May 27, 2025 Meeting Minutes
A motion by Stevens seconded by Walsh to approve the draft minutes was approved 5 to 0.
- Treasurer's Report
After a summary by Hiester, a motion to approve the report by Walsh seconded by Stevens was approved 5 to 0.

▪ Communications Received:

Municipal Notification for Chapter 102 Permit (NPDES) for Penn Station Townhomes (Phase 2) Manheim Township Comprehensive Plan 2035. Tulonen noted the urban growth area via the County Website is inaccurate and to be corrected.

▪ Staff Reports:

Building, Zoning, and Property Maintenance

- Yard Waste Site was reorganized
- Township Building upgrades
- Vista Block possible residential development
- PA L&I UCC Accessibility Audit

Planner

- Manheim Township Comprehensive Plan Executive Summary revised 5/13/25.

Public Works

- Penn Station plan construction well underway.
- Pleasant View Hershey Tract plan construction underway.
- Woody Waste Site: Martin recognized Andy Fisher for his machine creation that aided the team in completing this job in a more efficient way.
- Would like to start widening roads in-house as opposed to hiring a third party. The advantage is that it would be cheaper, saving taxpayer money; however, this would extend the length of the project. Pricing quotes were requested.

Manager

- Architect Design and Materials review
- Updated Urban Growth Area Maps were disseminated
- Newport, Brubaker Valley, Speedwell Forge and Elm Roads Intersection Safety Meeting with PennDOT and Rep. Fee
- Rohrer's Quarry State TIFF Grant
- Lititz Road (state) Vacation
- A Certificate of Deposit Matures
- Cofense Email Phishing Security Training
- Office Building Passed Visual Fire Alarm Inspection

Adjournment

A motion by Landis seconded by Eisenhauer to adjourn the meeting at 8:30 p.m. was approved 5 to 0.

Respectfully Submitted,
Stephanie Whitehouse, Recording Secretary