



# PENN TOWNSHIP

LANCASTER COUNTY, PA

## BOARD OF SUPERVISORS MEETING MINUTES

April 14, 2025

7:00 PM

### BOARD ATTENDANCE:

Benjamin Bruckhart

Tom Walsh

Gary Stevens (Zoom)

Richard Landis

### ABSENT:

Joe Eisenhauer

### OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager

Shannon Martin, Public Works Director

James Farano, Boyer & Ritter (Zoom)

Fred Hammond, resident

Mark Deimler, Solanco Engineering

Zane Kreider, resident

Haley Suzenski, resident

Daryl Myer, resident

Gerald Wolfe, resident

Gary Haldeman, resident

Megan Gockley, LNP

Connie Weidle, Recording Secretary

**Call to Order and Pledge of Allegiance** – Ben Bruckhart opened the meeting at 7 p.m. with the Pledge of Allegiance.

### Public Comment & Guest Recognition

James Farano, Boyer & Ritter, presented the Township, NWLCA, and Penn IDA 2024 Financial Audits. He reviewed all correspondence to the Board and all the Financial Statements. He reported that the Audit went well with no challenges or significant difficulties. All reports with DCED have been filed. He also reported that a separate special examination had to be performed due to American Rescue Plan funding and a separate reporting package was completed.

### Subdivision, Land Development & Stormwater Management Plans

Mark Deimler, Solanco Engineering, presented the Waiver Request for a fence in the Stormwater Easement at 6284 Bayberry Avenue. He stated the bottom of the fence will be kept at an elevated minimum of 6 inches above the swale.

A motion was made by T. Walsh, with a second by G. Stevens, to grant the waiver request for a fence in the Stormwater Easement at 6284 Bayberry Ave, contingent upon the items mentioned in the Township Engineer's email dated March 25, 2025 and the bottom of the fence installed in the invert of the swale must exceed 6 inches in clearance height. The motion passed unanimously.

### New Business

- A motion was made by R. Landis, with a second by T. Walsh, to donate \$400.00 to the Penryn Fire Company for the two qualified retired volunteers in lieu of the tax credit payment. The motion passed unanimously.
- A motion was made by R. Landis, with a second by T. Walsh, to approve, along with 8 other municipalities, the joint road materials bids to Martin Paving for Seal Coat ½" Single and Seal Coat ¼" Single, AMS for Ultra-Thin Bonded Wearing Course Type B, and A-1 for Line Painting. The motion passed unanimously.

- A motion was made by R. Landis, with a second by G. Stevens, to authorize the solar repair at 306 Doe Run Road for \$1,550.18. The motion passed unanimously.
- A motion was made by R. Landis, with a second by T. Walsh, to authorize the State Traffic Signal Upgrade Grant Application. The motion passed unanimously.

### **Consent Agenda**

- A motion was made by G. Stevens, with a second by T. Walsh, to approve the March 31, 2025 Meeting Minutes noting a change to the second on the motion to adjourn from T. Walsh to G. Stevens. The motion passed unanimously.
- A motion was made by T. Walsh, with a second by G. Stevens, to approve the Treasurer's Reports as presented and approval to pay invoices. The motion passed unanimously.
- The Board acknowledged receipt of the following Communications:  
Manheim Community Library Thank You  
MPC Annual Report
- Reports  
Building, Zoning, and Property Maintenance – The Board reviewed the reports submitted by Matthew Reeser.

Planner – The Board reviewed the reports submitted by Jennifer Tulonen.

Public Works – Shannon Martin presented his report and highlighted the following items:

- The Public Works employees went to 2 PA One Call trainings.
- There was a complaint from a resident about a cable vendor marking underground utilities for a PA One call.
- Two sink holes opened up on W. Lexington Road. Becker Engineering looked at it and a temporary fix was done with clay from Rohrer's Quarry. So far it has worked well.
- The Yard Waste Facility is going well and being used more than anticipated. Public Works is moving the blocks higher and moving leaves to make the woody waste section larger. A meeting was held today with the person that will be doing the grinding. Neil Fittery has taken over managing the site.

Manager – Mark Hiester presented his report and discussion took place relative to the flat tires on Lancaster Road that have been reported to PennDOT due to a traffic counter installed improperly.

### **Adjournment**

A motion was made by R. Landis, with a second by T. Walsh, to adjourn the Meeting at 7:43 p.m. The motion passed unanimously.

Respectfully Submitted,  
Connie Weidle, Recording Secretary