

97 North Penryn Road  
Manheim, PA 17545



Phone:(717) 665-4508  
Fax: (717) 665-4105

**Minutes of the Meeting of July 16, 2024  
7:00 p.m.**

**ATTENDANCE:**

Barb Horst  
Cullen Ketcham  
Lewis Jury  
**ABSENT:**  
Phil Donmoyer

**ALSO IN ATTENDANCE:**

Mark Hiester, NWLCA Secretary/Treasurer	Don Martzall, Inframark
Dan Becker, Becker Engineering	Nathan Laucks, Inframark
Doug Zook, Inframark	Connie Weidle, Recording Secretary (Zoom)

**Call to Order-** Barb Horst, Chairperson, opened the meeting at 7:00 p.m.

**Public Comments** – There were no public comments.

A motion was made by C. Ketcham, with a second by L. Jury, to approve the June 18, 2024 Meeting Minutes as presented. The motion passed unanimously.

A motion was made by C. Ketcham, with a second by L. Jury, to approve the Treasurer’s Report. The motion passed unanimously.

C. Ketcham questioned if the estimated budgeted 1.4 million is sufficient for the pump station. D. Becker replied that this will get re-evaluated at next year’s budget and it does get looked at each year.

**Communications**

B. Horst reported on the following from MAWSA:

- The water tank/tower has been washed out and painted.
- The PADEP filter plant performance evaluation went well and they were complimentary of the results.
- A damaged fire hydrant on Sun Hill Road was replaced.
- MAWSA is assisting in lead and copper pipe digs.
- Work is still being done on replacing water meters. There are 31 meters left in Penn Township that need to be replaced.
- The new software alerts have been great. They let people know of high-water use and some have thanked MAWSA for letting them know. An application has been purchased to allow homeowners to log in to monitor their own usage.

**Inframark Contract Operations Report**

D. Zook highlighted the following items from his monthly report:

- Inframark attended the CCWA Watershed Expo. Contacts were made there with teachers and they will be scheduling tours of the plant with their students.

- Mike Wolgemuth will be leaving Inframark at the end of July and Nate Laucks will be the Regional Manager.
- A new quote in the amount of \$11,129.00 was received for the wastewater treatment facility roof.

A motion was made by C. Ketcham, with a second by L. Jury, to approve the quote from Greenawalt Roofing Company in the amount of \$11,129.00 for the roof replacement of the wastewater treatment facility. The motion passed unanimously.

- Discussion took place relative to the Oak Street Pump Station ladder repair or replacement. D. Zook reported that the brackets on the guide rails have broken off and there is degradation of the ladder. This makes it very difficult to access the pump. Discussion took place concerning the ability to access the pump in an emergency and if confined space equipment is necessary. D. Zook said he has spoken to Klins about accessing the pump and he will research further to find out what is available from them and the cost to do the work.

A motion was made by C. Ketcham, with a second by L. Jury, to approve the repair of the guide rail system by Wickersham Construction at the Oak Street Pump Station in the amount of \$18,195.00.

Further discussion took place relating to the need to receive more quotes since this is over the \$10,000 second quote limit according to the Municipal Authorities Act. D. Zook said he will get quotes on the bracket repairs if needed.

A motion was made by C. Ketcham, with a second by L. Jury, to rescind the previous motion to approve the repair of the guide rail system by Wickersham Construction at the Oak Street Pump Station in the amount of \$18,195.00. The motion passed unanimously.

A motion was made by C. Ketcham, with a second by L. Jury, to request the Authority Solicitor provide a written opinion about the purchasing of equipment, materials, and labor and bidding requirements under the Municipal Authorities Act. The motion passed unanimously.

A motion was made by C. Ketcham, with a second by L. Jury, to approve the Inframark Contract Operations Report. The motion passed unanimously.

### **Engineer's Report**

Dan Becker reported on the following items:

- **Pumping Station No. 1** – The PADEP Water Quality Management Permit Application was uploaded to the PADEP website on May 15, 2024. The PennVEST application will be submitted in advance of the October 30, 2024 deadline.
- **Manheim Commons** – Record drawings were received July 3, 2024 and next will be the dedication of the sanitary sewer facilities.
- **Avery Square** – Flushing/televising videos were received on June 21, 2024 and Becker Engineering is in the process of reviewing the submission.
- **Doe Run Road Development** – A capacity request was received and granted in 2022 for 190 EDUs of sanitary sewer and water capacity. The developer has rescinded that request and an updated request has been received.

A motion was made by L. Jury, with a second by C. Ketcham, to rescind the previous capacity motion from March 22, 2022, grant 172 EDUs of water capacity, grant 172 EDUs of sanitary sewer capacity, and authorize execution/submission of the PADEP Planning Module Mailer for the 149 Doe Run Road Development as noted in the July 4, 2024 Becker Engineering review letter. The motion passed unanimously.

- **PVC Hershey Site** – A revised sanitary sewer and water facility design submission was received and a review letter was sent June 24, 2024.
- **55 Doe Run Road** – There are several different uses at this property so a Non-Residential Waste questionnaire was provided to the property owner. A NRW application was received on June 20, 2024. Due to sampling results, a NRW Permit will be required.
- **PVC Cultural Center** – The construction of the water line is complete. Becker Engineering observed that a new utility pole was installed within 2.5 feet of the recently installed water line. The Authority requires 5 feet of horizontal separation.
- **Lancaster Inn & Suites** – The developer’s consultant provided a waiver request to allow installation of a portion of the private sanitary sewer lateral at a slope less than the Authority required 2.0%. Becker Engineering recommends that the Authority grant the waiver since the majority of the privately owned lateral will be installed at a slope of 2.0% or greater and by grating this waiver the property owner will be able to modify the existing low-pressure connection to a gravity connection.

A motion was made by C. Ketcham, with a second by L. Jury, to grant the waiver request from Lancaster Inn & Suites to allow installation of the private sanitary sewer lateral at a slope less than the required 2.0%. The motion passed unanimously.

- **Penryn Preserve** - The developer’s consultant submitted a sanitary sewer and water facility capacity request to the Authority dated April 3, 2024. Becker Engineering met with them to discussion planning requirements since this area is outside of the Township’s public sewer service area and capacity from the site was not included within the most recent waste water treatment facility expansion/upgrade project.

A motion was made by C. Ketcham, with a second by L. Jury, to deny the sanitary sewer and water facility request from Penryn Preserve as noted in the Becker Engineering review letter dated June 25, 2024.

- **Act 537 Planning** – A Draft Special Study map has been provided to the Township / Authority for review. A Plan of Study and Task Activity Report will be prepared for submission to PADEP. Discussion took place relative to the approximate number of additional EDUs that will be needed to extend the service area and if the sewer plant will need to be expanded.
- **Water System Hydraulic Model Update** - The Authority’s average daily water (ADF) flow usage is approximately 175,000 to 180,000 gpd on a monthly average and the system capacity is approximately 336,000 gpd. The future Pleasant View expansion, the Hershey Tract, and the 149 Doe Run Road project will add approximately 38,100 gpd on an average basis. While the water system still has adequate available capacity, Becker is in the process of updating the hydraulic model and incorporating anticipated domestic and fire flow demands to ensure that these projects do not adversely impact the Authority’s existing customers.

A motion was made by L. Jury, with a second by C. Ketcham, to approve the Becker Engineering Report as presented. The motion passed unanimously.

### **Adjournment**

A motion was made by C. Ketcham, with a second by L. Jury, to adjourn the meeting at 8:22 p.m. The motion passed unanimously.

Respectfully Submitted,  
 Connie Weidle, Recording Secretary