

97 North Penryn Road
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**Minutes of the Meeting of February 20, 2024
7:00 p.m.**

ATTENDANCE:

Barb Horst
Lewis Jury
Phil Donmoyer (Zoom)
Cullen Ketcham

ABSENT:

Herbert Mattern, Jr.

ALSO IN ATTENDANCE:

Mark Hiester, NWLCA Secretary/Treasurer
Doug Zook, Inframark (Zoom)
Dan Becker, Becker Engineering
Alex Piehl (Zoom)
Connie Weidle, Recording Secretary (Zoom)

Call to Order- Vice-Chair, Barb Horst, opened the meeting at 7:00 p.m.

Reorganization – The Authority members discussed how to proceed with the organization of the Board due to the Chairman, Herbert Mattern, being unable to be in attendance for an unforeseen amount of time. The consensus was to wait to reorganize until a formal resignation is received from Herb Mattern.

Public Comments – There were no public comments.

A motion was made by L. Jury, with a second by C. Ketcham, to approve the January 16, 2023 Meeting Minutes as presented. The motion passed unanimously.

A motion was made by P. Donmoyer, with a second by C. Ketcham, to approve the Treasurer’s Report as presented by M. Hiester. The motion passed unanimously.

Communications –

- M. Hiester reported the Authority has received a Lancaster County ARPA Grant of \$500,000 for the Pump Station #1 upgrade.
- **MAWSA** – B. Horst reported on
 - Several MAWSA water main breaks took place in January.
 - Staff is coordinating to get the remainder of the new meters installed.
 - Grants for projects have been received.

Inframark Contract Operations Report

Doug Zook presented his monthly report and highlighted the following items:

- Pump 2 at the Oak Street pump station failed and was replaced with a spare. The pump was sent out for repair.
- The Penryn Fire Company requested Storz fittings be installed on the hydrants at 97 N. Penryn Road and at Pleasant View. The cost is approximately \$600 to \$700. After some discussion, the consensus of the Board was to approve the purchase of the fittings.
- C. Ketcham asked D. Zook if he will be attending the Pennsylvania Rural Water Association Conference to receive the Area Wide Optimization Program (AWOP) Award. D. Zook replied that he offers this to his employees first to see if they want to receive the award. C. Ketcham shared that he is interested in attending the PA Rural Water Conference and attending some of the meetings and classes. After discussion, he concluded that he will check with D. Zook to see if any of the classes would be beneficial. D. Becker recommended the PMAA conference may be more beneficial for Board members.

A motion was made by L. Jury, with a second by P. Donmoyer, to add to this evening's Agenda, Approve Attendance of C. Ketcham to the PA Rural Water Conference. The motion passed unanimously.

A motion was made by L. Jury, with a second by P. Donmoyer, to authorize Cullen Ketcham to attend the PA Rural Water Conference and approve all costs associated with attending the Conference be paid by the Authority. The motion passed unanimously.

C. Ketcham questioned if the Authority's Engineer Report could be styled similar to the MAWSA Report that has bulleted items for each project. The consensus of the Board was to keep the current formatting.

A motion was made by C. Ketcham, with a second by P. Donmoyer, to approve the Inframark Contract Operations Report. The motion passed unanimously.

Engineer's Report

Dan Becker highlighted the following items from his monthly Engineer report:

- Sweetbriar Creek – The Authority Solicitor is working on the final administrative items (sewer facility easements, Maintenance Guaranty, and bill of sale) in preparation for dedication.
- Non-Residential Waste Program – Becker Engineering drafted a letter and it has been mailed to all Non-Residential Waste Program customers to notify them that the Authority has scaled back all permits to 4 testing parameters. Total Phosphorus, BOD, TSS, and ammonia-nitrogen testing is required. 2025 is when the first permit will be up for renewal.
- Lancaster Inn & Suites – Becker Engineering received a letter from the customer's attorney. They are not disputing the number of EDUs needed, but will be requesting to pay for them over time. EDUs are needed to be purchased for their usage and also for their expansion. This will be an item on next month's Authority Agenda.
- Penryn Preserve – The Township received a revised sketch plan for a proposed 272-unit residential development north of Pleasant View Community. There were no public sanitary sewer or water facilities depicted on the sketch plan, so there was nothing for Becker Engineering to review. The Authority Solicitor issued a review letter noting that Township Code requires the site to be served with public sewer and water facilities. Discussion took place concerning the Authority's responsibility. D. Becker noted the Authority does not have to provide sewer and water, but this development, the way it is presented, does require public sewer and water.
- 2018 I/I Project Manhole Warranty – In 2018 the Authority received a 5-year warranty for the Permaform rehabilitated manholes in the Parkhill and Sunhill area. That warranty expired February 5,

2024. Becker Engineering completed an inspection and all Permaform repaired manholes remain in good condition.

A motion was made by C. Ketcham, with a second by P. Donmoyer, to approve the Becker Engineering Report as presented. The motion passed unanimously.

Township Manager's Report

Discussion took place relative to the Non-Residential Waste Program. The Authority members gave ideas on how to reach customers, create good will, and provide information to them about the program.

Adjournment

A motion was made by C. Ketcham, with a second by P. Donmoyer, to adjourn the meeting at 8:00 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle
Recording Secretary