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**PENN**  
**TOWNSHIP**  
LANCASTER COUNTY, PA

Date Received

## ZONING PERMIT APPLICATION

**SITE ADDRESS:** \_\_\_\_\_ **Lot Size:** \_\_\_\_\_

**Subdivision Name (If known)** \_\_\_\_\_ **PA Contractor #:** \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Applicant Address:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**PROPERTY OWNER (If different than applicant):** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Owner Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**PROPOSED PROJECT OR USE** (Describe in detail proposed structure or use, including dimensional information, if applicable; the attached site plan sheet must be completed for any new structures or impervious surface):

\_\_\_\_\_ **ESTIMATED COST OF CONSTRUCTION: \$** \_\_\_\_\_

**Water Supply:** \_\_\_Private \_\_\_Public (Acct # \_\_\_\_\_) **Sewage Disposal:** \_\_\_Private \_\_\_Public (Acct # \_\_\_\_\_)

Is any part of this property located within a **Floodplain or Flood-prone area?** \_\_\_ Yes \_\_\_ No

**NOTE:** **Zoning application fee due with submittal** and if the proposed project involves new or increased impervious area, you must also complete and submit a *Small Project Stormwater Management Plan/Exemption Application*. The Small Project Stormwater Management Plan/Exemption Application form explains what projects may be eligible to use the small project stormwater management plan process, and which may be exempt from preparing a plan. Additional information is available on the website at [www.penntwplanco.org/2160/Forms-Applications](http://www.penntwplanco.org/2160/Forms-Applications), or by contacting staff at the Township office. **APPLICATIONS MUST BE SUBMITTED IN HARDCOPY FORMAT AT THE OFFICE OR VIA USPS OR OTHER COURIER. Electronic submittals are not accepted.**

As the owner or authorized agent of the project for which this application is filed, I certify that:

1. To the best of my knowledge and belief, all information on this application is true, correct, and complete and I understand that any false statement is subject to the penalties of 18. Pa. C.S.A. Section 4904, relating to Unsworn Falsification to Authorities.
2. By signing this application, I hereby authorize the Penn Township Zoning Officer or other Township officials to enter the property if necessary to confirm compliance with the Penn Township Zoning Ordinance.
3. This project will be constructed and/or use conducted in accordance with the approved Zoning Permit and the Penn Township Zoning Ordinance.
4. Any proposed changes to this project or use will require approval by the Penn Township Zoning Officer.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### TOWNSHIP USE ONLY

**Zoning District:** \_\_\_\_\_ **Parcel ID #** \_\_\_\_\_

**Other Permits/Approvals:** \_\_\_SWM Plan \_\_\_Driveway \_\_\_Demolition \_\_\_ZHB (Case # \_\_\_\_\_) \_\_\_Conditional Use/Special Exception

**Notes:** \_\_\_\_\_

**ZONING PERMIT #** \_\_\_\_\_ **Date Issued:** \_\_\_\_\_ **Permit Fee: \$** \_\_\_\_\_ **Paid:** \_\_\_\_\_

## INSTRUCTIONS FOR SITE PLAN

**Plan does not need to be drawn to scale, but must show the following:**

1. Location (names of abutting street(s) and dimensions of lot
2. Distances between proposed new structure and property lines, including front, rear, and both sides
3. Location, dimensions and uses of all existing and proposed structures and impervious areas on lot
4. Location of existing and proposed on-lot wells and sewage disposal systems, if applicable, and distances to proposed new structure
5. Location of stormwater management facilities, streams, wetlands, or other water bodies
6. Location of easements

A full-page sheet of white graph paper featuring a uniform grid of thin black lines. The grid consists of small squares covering the entire area, with no margins or additional markings.**TOWNSHIP USE ONLY**

**Setbacks: Required:**

**Provided:**

Front: \_\_\_\_\_

Side: \_\_\_\_\_

Side: \_\_\_\_\_

Rear: \_\_\_\_\_

**Max Height:** \_\_\_\_\_

Prop. Height: \_\_\_\_\_

**Maximum Lot Coverage:** \_\_\_\_\_

Existing Lot Coverage: \_\_\_\_\_

Proposed Lot Coverage: \_\_\_\_\_

**T-2 Ag Zone Only:** Total New Lots/Dwellings Permitted: \_\_\_\_\_

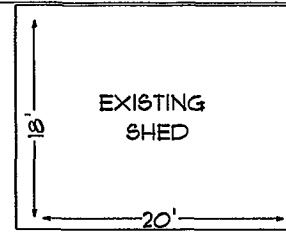
Total New Lots/Dwellings Created Since 1989: \_\_\_\_\_

Remainder New Lots/Dwellings Permitted: \_\_\_\_\_

New Lots/Dwellings Permitted: \_\_\_\_\_

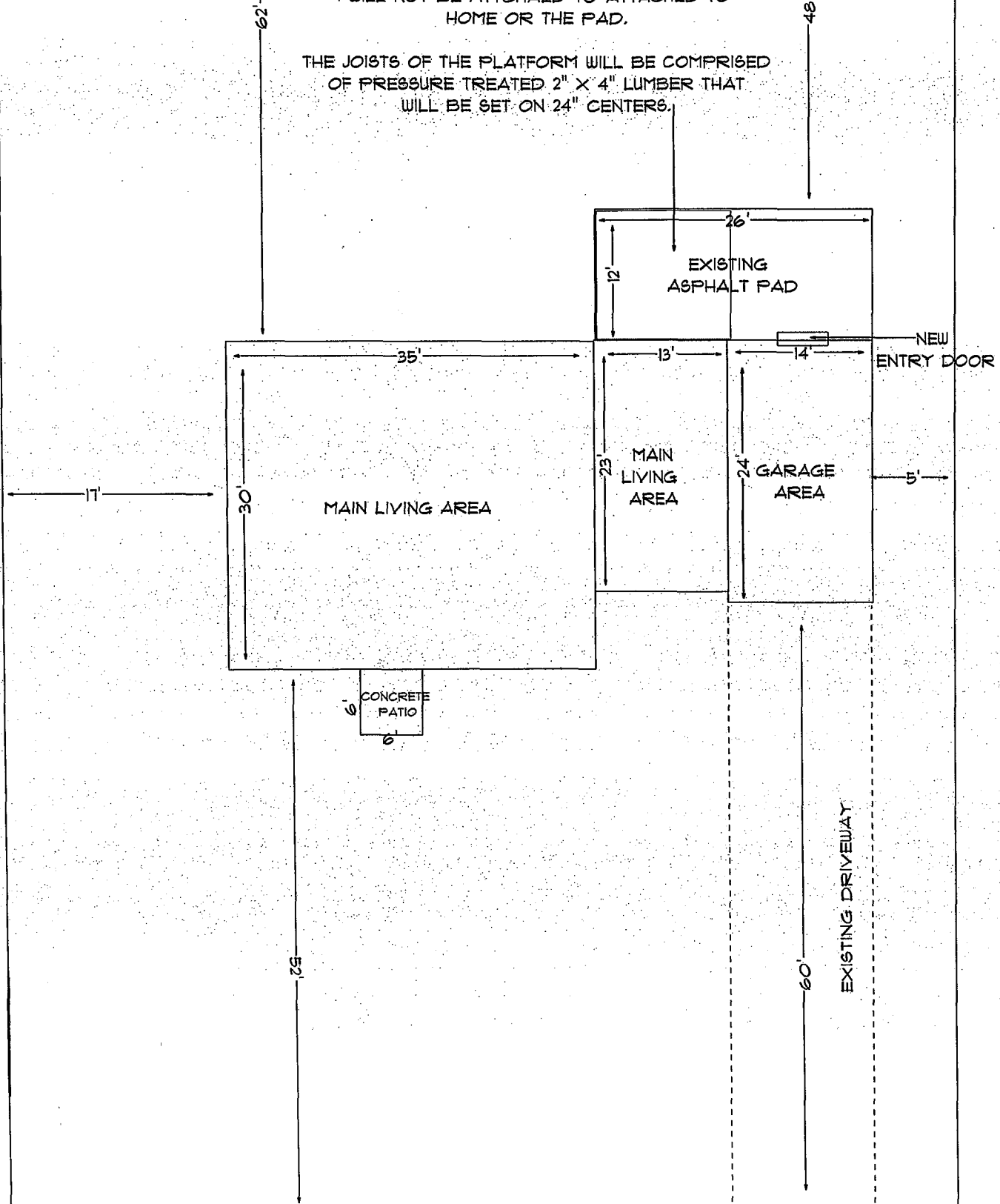
Notes:

# SAMPLE PLOT PLAN



NEW 12' X 13' DECK PLATFORM.  
PLATFORM TO SIT ON TOP OF EXISTING PAD  
& WILL NOT BE ATTACHED TO ATTACHED TO  
HOME OR THE PAD.

THE JOISTS OF THE PLATFORM WILL BE COMPRISED  
OF PRESSURE TREATED 2" X 4" LUMBER THAT  
WILL BE SET ON 24" CENTERS.





## Permit Application Fees

\*Fees listed below are due with the submittal of the application(s).

### RESIDENTIAL ZONING

Pay \$30.00 for any of the following:

- pre-fab shed
- fence
- portable swimming pool
- hot tub on an existing base
- finish a basement
- roof-mounted solar
- renewal of an expired permit for an additional year
- temporary permits for sale of seasonal items or special events

Pay \$60.00 for any of the following:

- stick-built shed
- patio
- addition
- demolition
- deck
- roof over a deck/patio
- hot tub on a new base
- grading
- paving
- excavation

### NON-RESIDENTIAL ZONING

Pay \$130.00 for any of the following:

- addition
- demolition
- excavation
- grading
- paving
- temporary permits for sale of seasonal items or special events

### OTHER

Stormwater Application Fees:

- Stormwater Exemption - \$25.00
- Small Stormwater Project - \$300.00
- Stormwater Alternate Ag Process - \$400.00
- Major Stormwater – see full fee schedule

Pay \$40.00 for a new driveway or when paving to the street on a Township road.

Tapping fees for a new connection to public sewer and/or public water are due with the submittal of the building permit.