



PENN TOWNSHIP

LANCASTER COUNTY PA

Final 2024 Fiscal Budget

December 18, 2023



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LANCASTER COUNTY, PA

December 18, 2023

Dear Citizens:

On behalf of the Penn Township Board of Supervisors and staff, we are pleased to present the **Final 2024 Fiscal Budget**. This *plan* reflects our commitment to effectively and efficiently providing required and other township services, responsibly maintaining and improving our infrastructure, protecting our natural resources, managing appropriate rates of growth and development, meeting funded and unfunded mandates, and embracing our organizational mission to preserve and respect our past while building and sustaining a better long-term future for our community.

The Proposed 2024 budget has **no** millage rate increase and no increases in the various user fees charged by the township.

General fund total revenues are expected to decrease 3.3 percent (\$147,870) but transfers to the fund are to increase 16.4 percent (\$128,431); total expenses and transfers are to increase 31.5 percent (\$1,612,613) compared to a 2023 forecast, as described on the following pages. *But this includes a \$1,200,000 transfer from the General Fund to the Capital Reserve Fund for future projects.* Typically, the budget shows such a variance but it often does not occur with an imbalance later because of the conservative estimates used. The budget is a plan for the long-term operations of its services and fixed and other assets including roadways, parks, buildings, vehicles, and equipment.

The budget consists of the following operating, special purpose, and reserve funds:

General Fund	Operating
Parks and Recreation Fund	Special Purpose
Storm Water Management Fund	Special Purpose
Sewer and Water Fund	Operating
Agricultural Preserve Fund	Special Purpose
Street Improvement Fund	Operating
Capital Reserve Fund	Reserve
Highway Aid Fund	Special Purpose
American Rescue Plan	Special Purpose

Supplemental items are included to provide a better understanding of the budget to the reader, including narratives for the General Fund and Sewer and Water Fund (the township’s two primary operating accounts) and a debt review statement. We hope you find these items useful.

The budget is one of the township’s most fundamental policy documents. It should therefore, be able to communicate a clear policy direction that various constituents can understand how the township serves its citizens.

If you have questions on the proposed budget or another township matter, please contact Mark Hiester at (717) 665-4508. Thank you for your interest, we look forward to serving you.

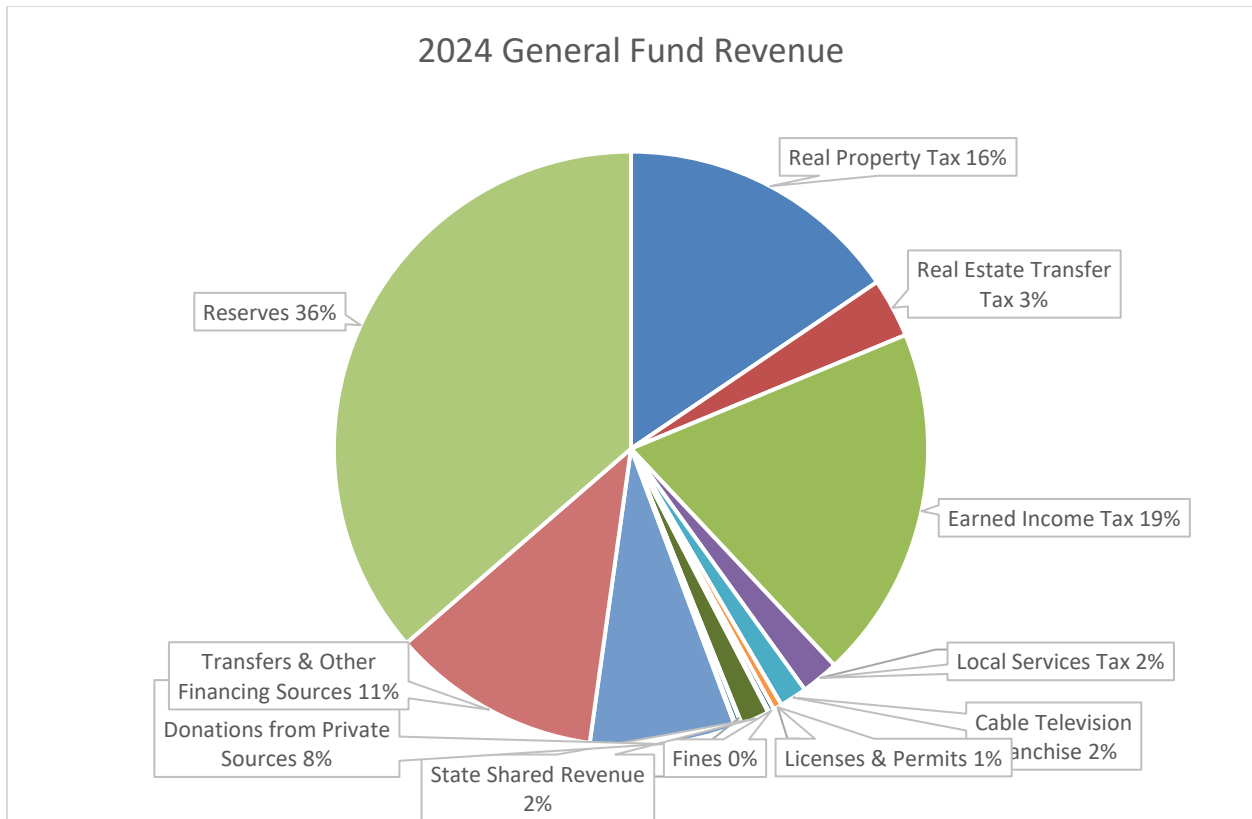




PENN TOWNSHIP

LANCASTER COUNTY, PA

General Fund Summary

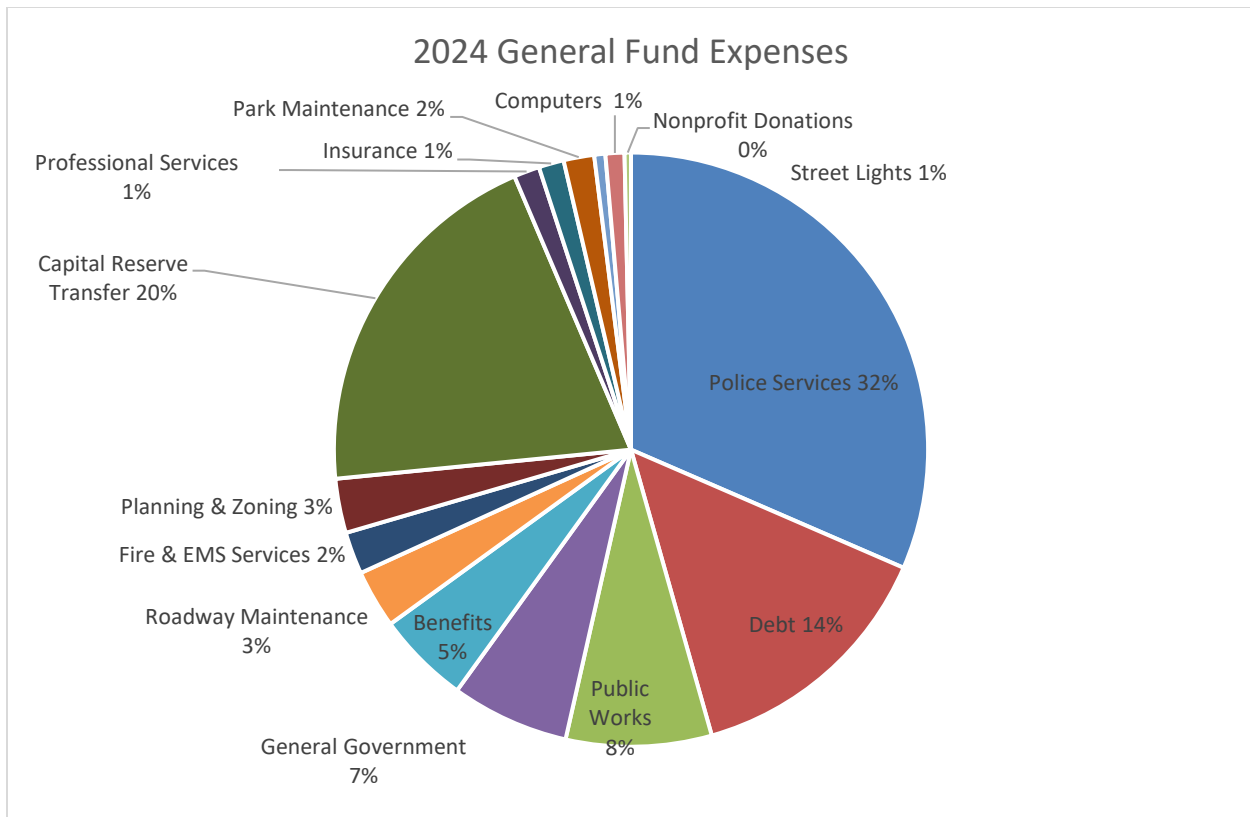


The final 2024 budget maintains existing levels of service but does not call for an increase in the real estate tax rate for the 2024 year. The current millage rate is 1.432601. The Township has maintained the equivalent, through a county reassessment, of this millage rate since 2014. The township real estate tax, for a property assessed at \$100,000 is \$143.26. This is about 8 percent of the total real estate taxes paid on each taxable property; the other 12 percent is from the county tax and 80 percent from the Manheim Central School District tax.

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These township services are paid for through our General Fund: police, volunteer fire (contribution to two companies), Emergency Medical Services, Emergency Management Agency, public works (maintenance of roadways, drainage, buildings, yard waste site, and fleet). We also fund roadway project work through our Street Improvement Fund and Highway Aid Fund (PA Liquid Fuels revenue, gas tax). Stormwater Management (MS4, etc.) is arranged through our Stormwater Management Fund. Finally, park maintenance is covered by our Parks and Recreation Fund.





Expenses are increasing 7.0 percent (\$351,636), after a year of 4.7 percent inflation. A \$1,200,000 transfer to the capital reserve fund is a significant movement of funds for future projects. The capital reserve transfers are for future public works (bridges, pipes, office building maintenance and improvements), and public works and fire company equipment.

Northern Lancaster County Regional Police Department (\$2,092,452) and the new County Drug Task Force Contribution (\$10,210) are 32 percent of expenses. The township’s share of the NLCRPD operation costs in any year is 40 percent of the total for three charter municipalities (Clay, Penn, and Warwick Townships) and East Petersburg Borough. Charter municipal payments are increasing 5.7 percent in 2024.

Debt payments are *decreasing* 8.9 percent (\$91,222) next year. Fire nonprofit donations are increasing 3 percent and the EMS payment is more than doubling, to a new provider. Wages are increasing an average of 4.1 percent.

Health insurance is increasing 8 percent (\$22,728) to \$284,097.

A transfer of \$110,000 to the recreation fund is to pay for increased grounds and facilities mowing and related maintenance.

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2024 Major Projects

1. Complete the yard waste recycling facility.
2. Replace the NWEMS with Penn State Life Lion EMS.
3. Start a Manheim Central Comprehensive Plan with Manheim Borough, Rapho Township, the Manheim Central School District, and the Lancaster County Planning Department.
4. Buy an \$80,000 skid loader and a \$26,500 loader bucket with clamps.

Park Projects \$36,375

5. Sweetbriar Creek Park: New Ballfield; Diamond Tex; Playground Mulch; Resurface Basketball Court, Parking Lot, and Paths; Playground Inspection.
6. Cedar Hollow Park: Diamond Tex, Playground Mulch, Playground Inspection.
7. Baron's Ridge Park: Playground Mulch, Playground Inspection.

Prepare for longer term capital costs by transferring \$1,200,000 from the General Fund to the Capital Reserve Fund. The township has continued multi-year capital expense planning, to reduce surprise costs and smooth out annual expense rates year-to-year. Some of the capital items expected to be performed in the near future are:

<u>Capital Improvement Plan</u>						
<u>Project - Year</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>	
Yard Waste Site	\$388,889					\$388,889
Skid Loader and Claw	\$80,000					\$80,000
MS4 Construction Projects						\$0
Fruitville Pike-South Oak Street Intersection				\$1,302,876		\$1,302,876
Fruitville Pike-East Sunhill Road Intersection			\$24,438			\$24,438
Doe Run Road-West End Drive Intersection				\$1,200,000		\$1,200,000
South Oak Street Railroad Bridge				\$1,000,000		\$1,000,000
Hamaker Road Bridge				\$375,000		\$375,000
Airy Hill Road Bridge 1 Design and Permitting	\$50,000					\$796,429
Locust Grove Road Bridge (Airy Hill Rd) Design Permit	\$50,000					\$571,901
South Penryn Road Bridge (4 Pipes) Permitting	\$50,000					\$950,383
New Computers	\$8,877	\$9,765	\$3,580	\$23,192		\$45,415
Total	\$627,766	\$9,765	\$28,019	\$3,901,069		\$6,735,332

Other 2024 Projects

Road Construction Projects \$829,800

1. Lititz Road
2. Bucknoll Road
3. Sensei Road
4. Locust Grove Road Bridge Design, Permits
5. Airy Hill Road Bridge Design, Permits
6. South Penryn Road Permits, Line-in-place
7. Fairland Road Widening (Sego Sago Road to W. Lexington Road) and Widening (W. Lexington Road to Fruitville Pike)

Road construction projects performed with \$380,568 of state liquid fuel and state turnback funds, and existing township funds.

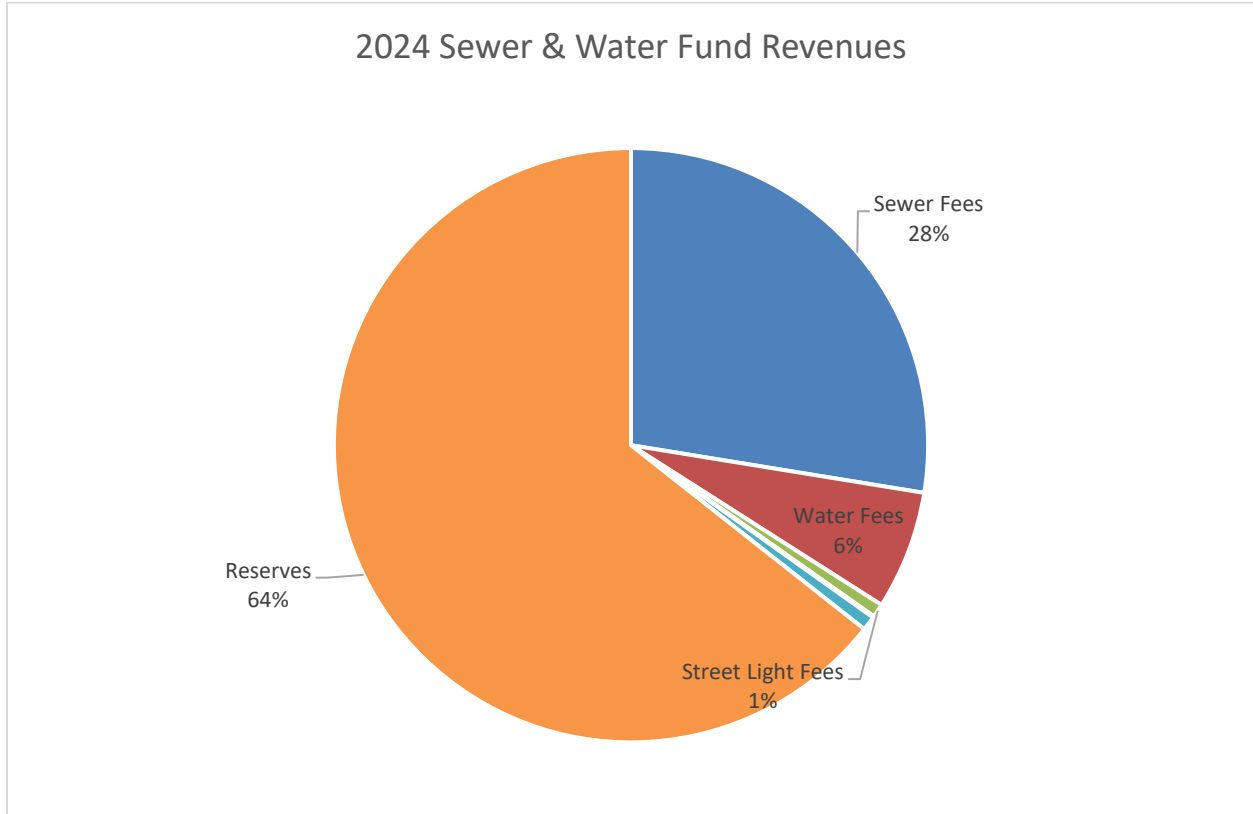
Reimbursement Grants Approved (up to \$1,651,000 in revenue to be received)

1. \$200,000 National Fish and Wildlife Fund grant for part of a \$310,000 stormwater project. Penn Township's \$68,783 share of a total \$110,200 match with Rapho Township.
2. \$402,000 Pennsylvania Growing Greener grant for part of a \$482,500 stormwater project.
3. \$1,049,000 PennDOT Multimodal grant for the Fruitville Pike Intersection Project.

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Sewer and Water Fund Summary



We received \$2,048,550 for 232 sewer tapping fees in 2023, one of the highest amounts in township history. We also received 15 water tap fee payments in 2023 totaling \$56,550. These funds and an \$840,000 transfer to capital projects added to the already increasing reserves.

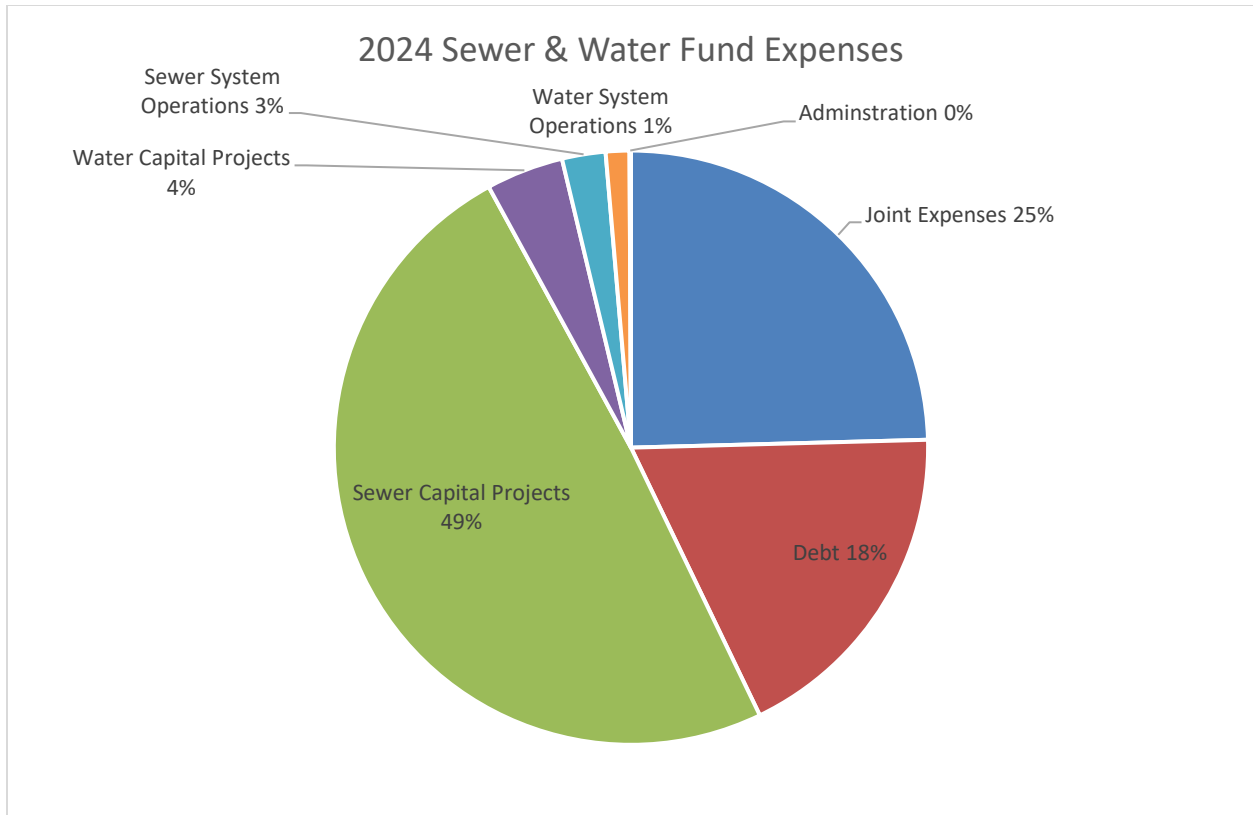
Sanitary Sewer Tap Fee, \$8,800 per EDU (Equivalent Dwelling Unit-233.10 gallons per day). Potable Water Tap Fee, \$3,770 per EDU (168.35 gallons per day).

A tap fee is required for each final dwelling unit, commercial establishment, educational establishment, industrial establishment, and institutional establishment.

A quarterly sewer bill will be the result of a \$46.81 flat usage fee and an \$8.20 fee per 1,000 gallons of sewer treated. In those cases where a meter is not installed or not functioning, a flat rate of \$219.01 per quarter per EDU will be charged.

A quarterly water bill will be the result of a \$23.48 flat usage fee and a \$4.40 fee per 1,000 gallons of water used. In those cases where a meter is not installed or not functioning, a flat rate of \$89.48 per quarter per EDU will be charged; different fees in MAWSA (Manheim Area Water and Sewer Authority) Service Area.

Streetlights fees are included because it is convenient to add them to sewer or water bills. The fees are transferred to the general fund.



Joint expenses include paying Inframark to operate the sewer and water systems. The operations contract is increasing 4.7 percent. Laboratory testing is to grow over 51 percent. Chemicals, electricity, natural gas, public water, postage, and Munibilling online payment system are each increasing from inflation.

Projects:

1. Replace 3 Original Fire Hydrants
2. Wastewater Treatment Facility Dissolved Oxygen System Effluent Flow Metering and Solids Handling
3. WWTF Influent Pumping Station Programable Logic Controller
4. Wastewater Pumping Station #1 Capacity and Upgrade Evaluation
5. WWTF Ultraviolet Light System Replacement
6. Increasing Security Systems
7. Sanitary Sewer Easement Clearing
8. Inflow and Infiltration Engineering and Construction
9. Water Treatment Facility Turbidimeters Service
10. WTF Chemical Room Flooring
11. Replace Water Meters as Needed

With the sewer debt being paid off in 2023, we created a new Sewer and Water Capital Reserve Fund to receive transfers of tapping fee and other capital revenue. This fund will pay for future sewer and for water capital projects.

Overall Budget Background

Primary assumptions used in developing the final 2024 budget projections include:

1. Expected inflation costs which could still be high next year.
2. Past trends of steady population, business, and housing growth.
3. Existing agreements.
4. Mandates for services.
5. Improving the timing of needed repairs and maintenance to reduce cost impact over time.

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2023 Accomplishments

What did the township do with last year's budget?

1. Substantially completed the Fruitville Pike, Temperance Hill Road, and Holly Tree Road intersection project with a \$1,049,000 PennDOT grant.
2. Constructed two of three \$362,490 state-required stormwater (MS4) projects through a state \$402,000 state Growing Greener grant.
3. Completed construction with Rapho Township of a \$163,500 MS4 state-required restoration project along the Chiques Creek at the Sun Hill Road Covered Bridge through a \$200,000 National Fish and Wildlife Foundation grant.
4. Purchased a \$187,623 single axle dump truck and a \$13,725 plow.
5. Arranged Emergency Medical Services with Penn State Health Life Lion in 2024 at \$5 per capita for our 10,210 population.
6. Accepted dedication of 1.54 miles of Sweetbriar Creek streets and 0.39 miles of Sunhill Commons streets.
7. Obtained a state DEP permit and a DEP \$350,000 grant to build a Yard Waste (leaves and branches only) recycling facility behind the township office.

Road Maintenance Projects \$324,799

8. East Pleasantview Road (White Oak Road to North Penryn Road) Sealcoat 1/4-inch
9. Segoe Sago Road (West Lexington Rd to Fruitville Pike)
10. Airy Hill Road (Locust Grove Road to North Penryn Rd) Sealcoat Single 1/2-inch
11. Brooklawn Road (Newport Road to Elm Road)
12. North Penryn Road (Newport Road to Oak Lane, widened section) Sealcoat Single 1/2-inch
13. West Lexington Road (Temperance Hill Road to Fairland Road) Ultra-friction Bonded Wearing Course Grad. B

Penn Township Final 2024 Budget Summary

- 14. W. Lexington Road (Fairland Road to Seago Sago Road)
- 15. Mockingbird Lane
- 16. Pine Street

Road Construction Projects \$999,369

- 17. Temperance Hill and West Lexington Roads Sight Line Grading
- 18. Fruitville Pike, Temperance Hill Road, and Holly Tree Road Intersection traffic signals, capped public sewer, drainage, and related work.
- 19. Airy Hill Road (North Penryn Road to Locust Grove Road)
- 20. Elm Road Build Pipe and Headwall
- 21. Elm Road Pipe Design (Newport Road to Brooklawn Road)
- 22. North Penryn Road - Widen, Oak Lane to Township Line
- 23. Airy Hill Road Reclaim (Speedwell Forge Road to North Penryn Road)
- 24. Boyer Run Road - Locust Lane Intersection Project

Other

- 25. Received \$122,334 in dividends from co-op health, liability, and worker's compensation self-insurance plans.
- 26. Maintained employee pension plan (not distressed) at a high, 112.6 percent funded.
- 27. The Penn IDA and the Economic Development Company of Lancaster partnered to process a record 10 new Next Generation Farm Loans valued at \$6,099,000. Penn IDA leads the state in these kinds of loans.
- 28. Preserved the 52-acre Myer Farm, Airy Hill Road with the Lancaster County Agricultural Preserve Board.
- 29. Donated \$75,000 to Penryn Fire Company to help refurbish an apparatus, in addition to the budgeted donation.

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Mark Hiester, Manager, December 18, 2023

Final 2024 Budget

General Fund 01 (Dollars)

Year	2022	2023	2024	2025		
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
	Prior Year End Balance	2,104,636	2,837,107	3,001,444	1,533,730	
PAYROLL WITHHOLDINGS						
01.222.00	Health Insurance Premium Contributions Withheld	4,420	6,990	3,640	3,640	7 Staff on Plan
REVENUES AND OTHER FINANCING SOURCES						
01.300.06	Streetlight User Fees	36,470	31,557	32,000	32,000	
01.301.10	Real Estate Taxes	1,240,707	1,238,529	1,218,882	1,231,071	\$19,647 less
01.301.20	Real Estate Taxes - Prior, Delinquent	13,986	17,056	15,000	15,000	
01.301.60	Real Estate Taxes - Interim	2,926	<u>1,312</u>	2,000	<u>2,000</u>	
1.301	REAL PROPERTY TAXES	1,257,619	1,256,897	1,235,882	1,248,071	
01.310.10	Real Estate Transfer Tax	264,115	257,816	257,000	257,000	
01.310.21	Earned Income	1,673,817	1,565,444	1,596,753	1,628,688	2%, LCTCB Est. \$1,805,100
01.310.51	Local Services Tax	205,486	208,820	208,820	<u>212,996</u>	
1.31	LOCAL TAX ENABLING ACT	2,143,418	2,032,080	2,062,573	2,098,684	
01.321.80	Cable Television Franchise	119,409	119,853	119,000	119,000	
01.322.20	Demolition Permit	60	0	100	100	
01.322.30	Driveway Permit	840	820	800	800	
01.322.82	Street Encroachment Permits	815	<u>4,225</u>	900	<u>900</u>	
1.322	NON-BUSINESS LICENSES AND PERMITS	1,715	5,045	1,800	1,800	

Final 2024 Budget

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01.331.10	Court-District Magistrate and Common Pleas	17,279	16,438	16,767	17,102	
01.331.12	Violation of Ordinances (e.g. Zoning, Burning)	1,557	13,550	1,500	1,500	
01.331.13	State Police Fines	<u>5,217</u>	<u>5,135</u>	5,237	<u>5,342</u>	
1.331	FINES	24,053	35,123	23,504	23,945	
01.341.01	Interest	7,035	42,329	8,000	8,000	
01.354.15	Recycling Act 101	4,678	5,770	10,338	5,000	
1.355.01	Public Utility Realty Tax	3,477	3,075	3,070	3,070	
01.355.04	Alcoholic Beverages Licenses	400	400	400	400	
01.355.05	General Municipal Pension System Aid	49,185	44,537	44,537	44,537	
01.355.07	Foreign Fire Insurance Premium	75,900	<u>74,766</u>	74,766	<u>74,766</u>	
1.355	STATE SHARED REVENUE AND ENTITLEMENT	128,962	122,779	122,774	122,774	
01.356.01	Forest Lands	20	20	20	20	
01.356.02	Game Commission Lands	2,965	<u>2,965</u>	2,965	<u>2,965</u>	
1.356	STATE PAYMENTS IN LIEU OF TAXES	2,985	2,985	2,985	2,985	
01.361.31	Land Development Application Fees	7,540	5,295	5,200	5,200	
01.361.33	Zoning Permits	12,395	16,668	12,300	12,300	
01.361.34	Zoning Hearing Board Fees	12,600	4,800	4,800	4,800	
01.361.342	Zoning, Rezoning, Curative Amendment Fees	<u>2,000</u>	<u>0</u>	0	<u>0</u>	
01.361.30	ZONING AND SUBDIVISION AND LAND DEVELOPMENT FEES	34,535	26,763	22,300	22,300	

Final 2024 Budget

General Fund 01 (Dollars)

<u>Account #</u>	<u>Description</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Forecast</u>	<u>2024</u> <u>Budget</u>	<u>2025</u> <u>Projected</u>	<u>Notes</u>
01.361.501	Sale of Map Advertising	10,725	0	0	0	
01.362.10	Special Police Services (Manheim Auto Auction)	283,666	290,097	290,097	298,799	
01.362.41	Building Permits	12,792	23,483	13,000	13,000	
01.362.44	Sewage Permits	<u>19,840</u>	<u>12,940</u>	12,500	<u>12,500</u>	
1.362	PUBLIC SAFETY	316,298	326,520	315,597	324,299	
364.5	Yard Waste Fobs \$20 ea.	0	0	14,340	14,340	20% of 3585 Properties
01.372.56	Sale of Solar Alternative Energy Credits	181	0	0	0	
01.380.10	Insurance Dividends	33,251	122,334	5,000	5,000	
01.387.10	General Contributions (PVC PiLoT)	17,822	17,818	17,818	17,818	
01.387.11	Manheim Auto Auction Host Fee	304,919	314,067	323,489	333,193	3% per agreement
1.387	Contributions from Private Sources	<u>322,741</u>	<u>331,885</u>	341,307	<u>351,012</u>	
	REVENUES	4,448,495	4,468,910	4,321,040	4,382,850	-3.3%
01.391.10	Sale of General Fixed Assets	6,657	10,000	0	0	

Final 2024 Budget

General Fund 01 (Dollars)

<u>Account #</u>	<u>Description</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Forecast</u>	<u>2024</u> <u>Budget</u>	<u>2025</u> <u>Projected</u>	<u>Notes</u>
01.392.01	Transfer from Agricultural Preserve Fund	2,000	2,000	2,000	2,000	
	Transfer from Sewer and Water Fund Staff,					
01.392.09	Postage, and Insurance	70,994	80,479	116,131	110,816	
01.392.11	Transfer from Sewer and Water Fund Debt	679,461	687,033	789,812	778,904	
01.392.36	Transfer from Capital Reserve	0	0	0	0	
01.392.37	Transfer from Penn IDA, Administrative Fee	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>	
1.392	INTERFUND TRANSFERS	754,255	771,312	909,743	893,519	
	OTHER FINANCING SOURCES	760,911	781,312	909,743	893,519	16.4%
TOTAL PAYROLL WITHHOLDINGS, REVENUES, AND OTHER FINANCING SOURCES		7,314,042	8,087,328	8,232,227	6,810,099	1.8%

Final 2024 Budget

General Fund 01 (Dollars)

Year	2022	2023	2024	2025		
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
EXPENDITURES						
01.400.05	Supervisors Salaries	12,500	12,500	13,250	13,250	New Supervisor Gets \$3,250
01.400.192	FICA Medicare	956	975	1,014	1,014	
01.400.42	Dues, Subscriptions, and Memberships	367	2,366	2,500	2,500	
01.400.46	Education and Training	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	
1.4	LEGISLATIVE	13,923	15,941	16,864	16,864	
01.402.05	Elected Auditors	0	200	200	200	
01.402.31	Professional Auditing Services	12,879	13,397	13,895	15,285	
01.402.45	Payroll Processing Services	2,747	2,933	3,100	3,100	
01.402.49	Pension Services (actuarial report)	<u>1,250</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	
1.402	FINANCIAL ADMINISTRATION	16,876	17,930	18,595	19,985	
01.403.31	Tax Collection	289	4,408	4,410	4,542	
01.404.31	General Solicitor, Legal Expenses	9,318	11,112	15,000	15,450	

Final 2024 Budget

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Year		2022	2023	2024	2025	
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
01.405.12	Administration Salary and Wages	184,808	191,193	231,982	238,941	1 New PT Staff at \$18/hr
01.405.18	Administration Overtime	1,951	1,981	2,061	2,122	
01.405.191	Uniform Allowance	0	90	100	100	
01.405.192	FICA Medicare	13,718	14,626	17,747	18,279	
01.405.194	Unemployment Compensation	615	645	645	664	
01.405.196	Health Insurance (Medical, Dental, and Vision)	53,707	66,647	71,978	75,577	8%
01.405.198	Disability and Life Insurance	1,946	1,997	2,057	2,119	
01.405.21	Office Supplies	4,370	6,968	7,177	7,392	
01.405.23	Postage (General)	3,081	2,420	2,493	2,567	
01.405.28	Newsletters (includes postage)	5,202	8,919	14,500	14,935	Print All Four
01.405.32	Wireless Service	1,024	1,024	1,024	1,024	
01.405.34	Advertising and Printing	6,871	5,308	5,467	5,631	
01.405.342	Map Printing (Next in 2027)	6,609	0	0	0	
01.405.42	Dues, Subscriptions, and Memberships	687	686	707	728	
01.405.46	Education and Training	579	693	714	735	
01.405.49	Miscellaneous	<u>694</u>	<u>357</u>	<u>368</u>	<u>379</u>	
01.405.199	Supplemental Health Care Program	<u>0</u>	<u>0</u>	<u>1,764</u>	<u>1,817</u>	Penn Medicine
1.405	ADMINISTRATION	285,863	303,556	360,783	373,013	

Final 2024 Budget

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01.406.39	Bank Service Charges, Fees	478	2,903	2,990	3,080	
01.406.49	Ordinance Codification	<u>9,000</u>	<u>4,749</u>	4,891	<u>5,038</u>	
1.406	GENERAL GOVERNMENT ADMINISTRATION	9,478	7,652	7,882	8,118	
01.407.28	General Software, Hardware Purchases, Leases	31,187	40,321	56,522	58,218	add \$756 for Website hosting increase
01.407.37	IT Repairs and Maintenance	0	10,491	10,806	11,130	
01.407.49	Document Scanning	0	<u>1,656</u>	1,656	<u>1,656</u>	
1.407	DATA PROCESSING	31,187	52,468	68,984	71,004	
01.408.313	General Engineering Services	12,160	30,228	31,134	32,068	
01.408.319	Sewage Enforcement Services	23,111	19,710	20,301	20,910	
01.408.49	Land Development, Zoning Code Amendments	<u>4,891</u>	<u>4,000</u>	4,000	<u>4,000</u>	
1.408	ENGINEERING SERVICES	40,163	53,938	55,436	56,979	
01.409.32	Phone and Internet	4,237	3,740	3,740	3,740	
01.409.361	PPL	1,296	3,119	3,275	3,439	
01.409.362	UGI	6,261	8,079	8,483	8,908	
01.409.364	Sewer and Water Services	1,520	2,182	2,182	2,182	
01.409.367	Trash and Recycling	5,855	6,641	6,907	7,183	
01.409.368	Fire Hydrants (to MAWSA)	8,495	8,874	8,874	8,874	
01.409.37	Repair, Maintenance, and Security	29,583	22,792	22,792	22,792	
01.409.44	Cleaning Service and Supplies	7,700	7,850	7,850	7,850	
01.409.49	Coffee, Drinking Water, Meeting Refreshments	<u>1,969</u>	<u>5,000</u>	6,000	<u>6,000</u>	
1.409	GENERAL GOVERNMENT BUILDING	66,914	68,278	70,104	70,968	

Final 2024 Budget

General Fund 01 (Dollars)

Year	2022	2023	2024	2025		
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u> <u>Notes</u>	
01.410.53	County Drug Task Force Contribution	0	0	10,210	10,210	
	Northern Lancaster County Regional Police					
01.410.55	Department	<u>1,543,877</u>	<u>1,968,542</u>	2,092,452	<u>2,205,445</u>	6.3%
1.41	POLICE	1,543,877	1,968,542	2,102,662	2,215,655	
01.411.540	Penryn Fire Department Contribution	58,929	60,697	62,518	64,393	
01.411.541	Manheim Fire Department Contribution	34,202	35,228	36,285	37,373	
01.411.542	Emergency Medical Service	23,963	24,682	53,050	53,050	114.9%, Includes \$2,000 Rent
01.411.543	Volunteer Fire Relief	<u>75,900</u>	<u>61,972</u>	61,972	<u>61,972</u>	
01.411.544	Volunteer Fire Tax Credit Payments	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,000</u>	New Program
1.411	FIRE AND AMBULANCE	192,994	182,579	213,825	222,789	
01.413.19	Sewage Enforcement Officer Expenses	722	635	654	674	
01.413.21	Office Supplies (Includes Code Books)	1,356	972	1,001	1,031	
01.413.32	Wireless Service (Zoning)	660	660	660	680	
01.413.33	Vehicle Fuel	794	706	728	749	
01.413.375	Repairs and Maintenance - Vehicle	613	233	240	247	
01.413.42	Dues, Subscriptions, and Memberships	0	289	298	306	
01.413.46	Education and Training	<u>0</u>	<u>100</u>	100	<u>100</u>	
1.413	CODE ENFORCEMENT	4,145	3,596	3,681	3,788	

Final 2024 Budget

General Fund 01 (Dollars)

Year		2022	2023	2024	2025	
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
01.414.10	Planning Commission Stipend	845	1,238	1,500	1,500	\$25 per meeting
01.414.11	Zoning Hearing Board Stipend	1,080	1,920	2,400	2,400	\$40 per meeting
01.414.12	Planning and Zoning Wages	131,019	135,432	140,849	145,074	
01.414.131	Zoning Hearing Board Solicitor	6,776	6,489	6,500	6,500	
01.414.132	Zoning Hearing Board Stenographer	1,665	1,418	1,500	1,500	
01.414.18	Overtime	2,438	1,279	2,000	2,000	
01.414.191	Uniform and Shoe Allowance	0	100	100	100	
01.414.192	FICA Medicare	9,832	10,361	10,775	11,098	
01.414.194	Unemployment Compensation	410	430	430	443	
01.414.196	Health Insurance (Medical, Dental, and Vision)	57,828	71,871	77,620	85,382	8%
01.414.198	Disability, Life Insurance	1,525	1,525	1,525	1,530	
01.414.24	Operating Supplies-Zoning	244	456	460	470	
01.414.34	Zoning Hearing Legal Notice	3,629	1,421	1,450	1,450	
01.414.42	Dues, Subscriptions, and Memberships	419	600	600	600	
01.414.46	Education and Training	98	500	500	500	
01.414.50	Comprehensive Plan Update	<u>0</u>	<u>0</u>	25,000	<u>0</u>	
01.414.199	Supplemental Health Care Program	<u>0</u>	<u>0</u>	1,176	<u>1,211</u>	Penn Medicine
1.414	PLANNING AND ZONING	217,809	235,038	274,385	261,759	

Final 2024 Budget

General Fund 01 (Dollars)

Year	2022	2023	2024	2025		
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u> <u>Notes</u>	
01.415.20	General Supplies, Operating Expenses	0	1,918	0	0	Compost Fire Food and Vehicle Fuel
01.415.32	Wireless Service (EMO)	120	120	120	125	
1.415	EMERGENCY MANAGEMENT	120	2,038	120	125	
420	Recycling Collection and Disposal	0	0	14,000	14,420	Grinding service, etc.
01.430.12	Public Works Wages	292,184	298,774	315,108	327,712	
01.430.18	Public Works Overtime	15,170	22,299	23,191	23,191	
01.430.191	Uniform and Shoe Allowance	1,621	1,950	1,950	1,950	
01.430.192	FICA, Medicare	22,671	22,856	24,106	25,070	
01.430.194	Unemployment Compensation	1,043	1,299	1,300	1,339	
01.430.196	Health Insurance (Medical, Dental, Vision)	128,051	171,704	185,440	203,984	8%
01.430.198	Disability, Life Insurance	3,452	4,263	4,263	4,263	
01.430.32	Wireless Service	1,653	2,126	2,200	2,200	
01.430.33	Vehicle Fuel	30,838	28,300	28,500	29,070	
01.430.34	Vehicle Purchase	0	0	106,500	0	New Track Skid Loader, New Bucket with Clamps
01.430.46	Education and Training	347	1,275	1,300	1,350	
01.430.470	CDL Drug and Alcohol Testing	710	1,275	1,300	1,300	
01.430.49	Miscellaneous	27	500	500	500	
01.430.199	Supplemental Health Care Program	0	0	2,940	3,028	Penn Medicine
1.43	HIGHWAY- GENERAL	497,766	556,622	698,598	624,958	

Final 2024 Budget

General Fund 01 (Dollars)

Account #	Description	2022 <u>Actual</u>	2023 <u>Forecast</u>	2024 <u>Budget</u>	2025 <u>Projected</u>	<u>Notes</u>
						Snow Chains, Plow Blades, Spreader, Plow
01.432.245	Materials and Supplies	7,667	11,000	11,000	11,000	Parts, etc.
01.432.317	Contracted Services	<u>0</u>	<u>1,500</u>	1,500	<u>1,500</u>	
1.432	HIGHWAY- SNOW	7,667	12,500	12,500	12,500	
01.433.245	Materials and Supplies	13,721	14,000	14,000	14,000	Line Painting, Replace Signs
01.433.361	PPL - Traffic Signals (+ Fruitville Pike)	2,519	5,708	6,548	6,745	
01.433.370	Repairs and Maintenance Services	<u>5,016</u>	<u>4,000</u>	4,000	<u>4,120</u>	
1.433	HIGHWAY- TRAFFIC CONTROL DEVICES	21,256	23,708	24,548	24,865	
01.434.361	Street Lighting	37,538	39,035	40,000	40,000	
01.437.245	Materials and Supplies	4,938	11,000	6,000	6,180	
01.437.260	Small Tools and Minor Equipment	6,289	10,000	10,000	10,300	
01.437.374	Repairs and Maintenance Services	<u>24,925</u>	<u>35,000</u>	42,000	<u>43,260</u>	\$7,000 Loader Tires
1.437	HIGHWAY - TOOLS AND MACHINERY	36,151	56,000	58,000	59,740	

Final 2024 Budget

General Fund 01 (Dollars)

Year	2022	2023	2024	2025		
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
						Increased cost of materials (blacktop, road oil, etc.); Guiderail; Sealant; Concentrating on Maintenance
01.438.245	Materials and Supplies	70,351	113,500	113,000	116,390	Road Oil☐
01.438.317	Contracted Services, Equipment	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	
1.438	HIGHWAY - ROADS AND BRIDGES	70,351	115,000	114,500	117,890	
01.452.543	Lititz Rec Center	15,000	0	0	0	
01.456.540	Manheim Community Library	20,000	20,000	20,000	20,000	
01.457.540	Manheim Farm Show	1,750	1,750	1,750	1,750	
01.465.540	Manheim Historical Society	1,250	1,250	1,250	1,250	
01.471.008	GO Note 2017-2 (2014 Loan - Roadway)	180,000	190,000	65,000	0	
01.471.009	Series 2020 (GO Note 2013)	76,000	76,000	0	0	
01.471.011	Series 2020 (Water Treatment Facility)	162,000	166,000	708,000	706,000	
01.471.012	Series 2020 (Sewer Facility)	420,000	431,000	0	0	
01.471.013	Series 2020 (New Money)	<u>69,000</u>	<u>70,000</u>	<u>71,000</u>	<u>72,000</u>	
01.471.00	DEBT PRINCIPAL	907,000	933,000	844,000	778,000	-9.5%

Final 2024 Budget

General Fund 01 (Dollars)

Year	2022	2023	2024	2025		
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
01.472.008	GO Note 2017-2 (2014 Loan - Roadway)	7,418	2,741	699	0	
01.472.009	Series 2020 (GO Note 2013)	1,436	479	0	0	
01.472.011	Series 2020 (Water Treatment Facility)	89,384	81,173	81,812	72,904	
01.472.012	Series 2020 (Sewer Facility)	8,077	2,715	0	0	
01.472.013	Series 2020 (New Money)	<u>7,844</u>	<u>3,704</u>	6,080	<u>5,180</u>	
01.472.00	DEBT INTEREST	114,158	90,812	88,590	78,083	-2.4%
01.483.30	Non-Uniform Pension Contribution (MMO)	49,185	28,586	31,445	34,589	
01.484.00	SMT Workers Compensation Trust	13,945	14,321	19,002	19,572	33%
01.484.195	SWIF - Volunteer Fire	<u>11,388</u>	<u>11,388</u>	12,402	<u>12,774</u>	8.9%
1.484	WORKERS COMPENSATION	25,333	25,709	31,404	32,346	

Final 2024 Budget

General Fund 01 (Dollars)

Year		2022	2023	2024	2025	
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
01.486.01	Property and Liability Insurance	63,887	65,090	54,445	56,078	4% Increase, \$15,555 Paid by S&W
01.486.40	Insurance- Public Officials	0	2,486	2,486	2,561	
01.486.60	Fidelity and Surety Bonds	3,912	2,486	2,500	2,500	
01.486.70	Employment Practices Liability	<u>0</u>	<u>2,200</u>	2,200	<u>2,200</u>	
1.486	INSURANCE, CASUALTY, and SURETY	67,799	72,262	61,631	63,339	
	EXPENDITURES	4,305,163	4,903,311	5,254,947	5,244,768	7.2%
INTERFUND OPERATING TRANSFERS						
01.492	Transfer to Escrow	148	0	0	0	
01.492.304	Public Works Capital Equipment	75,000	75,000	75,000	75,000	
01.492.305	Manheim Fire Department Capital Equipment	7,906	8,143	8,387	8,639	
01.492.306	Penryn Fire Department Capital Equipment	23,718	24,430	25,163	25,918	
01.492.307	Municipal Building Capital Reserve	25,000	25,000	25,000	25,000	
01.492.308	Capital Transfer	<u>0</u>	<u>0</u>	1,200,000	<u>100,000</u>	
01.492.300	Transfer to Capital Reserve Fund	131,772	132,573	1,333,550	234,557	
01.492.454	Transfer to Parks and Recreation Fund	40,000	50,000	110,000	50,000	
01.492.500	Transfer to Stormwater Management Fund	<u>0</u>	<u>0</u>	0	<u>0</u>	
1.492	INTERFUND TRANSFERS	171,772	182,573	1,443,550	284,557	690.7%

Final 2024 Budget

General Fund 01 (Dollars)

Year	2022	2023	2024	2025		
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
	TOTAL EXPENDITURES, OTHER FINANCING USES, AND INTERFUND TRANSFERS	4,476,935	5,085,884	6,698,497	5,529,325	31.7%
	YEAR END FUND BALANCE	2,837,107	3,001,444	1,533,730	1,280,774	
	Balance Ratio of Revenue (16.7% minimum)	38.79%	37.11%	18.63%	18.81%	
	Overall Assumed Growth Rate			3%	3%	
	Operating Position (Expenses/Revenues)	1.01	1.14	1.55	1.26	

Forecast: what staff *expects* to happen
 Projection: what *might* happen in a scenario
 Budget: what staff *wishes* will happen

Final 2024 Budget

Parks and Recreation Fund 04 (Dollars)

		Year	2022	2023	2024	2025
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
	Prior Year End Balance	573	776	14,707	35,251	
	REVENUES & OTHER					
426.367	FINANCING SOURCES					
04.341.01	Interest Income	22	505	500	400	
	REVENUES	22	505	500	400	
04.392.01	Transfer from General Fund	40,000	50,000	110,000	50,000	
04.392	INTERFUND TRANSFERS	40,000	50,000	110,000	50,000	
	TOTAL REVENUES	40,595	51,281	125,207	85,651	

Final 2024 Budget

Parks and Recreation Fund 04 (Dollars)

		2022	2023	2024	2025	
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
EXPENDITURES						
04.454.361	Electricity	881	822	900	927	
04.454.366	Water	567	600	600	618	
04.454.370	Repairs & Maintenance, Other	177	66	100	100	
04.454.371	Sweebriar Park	15,320	14,085	64,877	14,789	New Ballfield, Diamond Tex, Playground Mulch, Resurface Basketball Court, Playground Inspection
04.454.372	Cedar Hollow Park	16,794	16,870	17,214	17,714	Diamond Tex, Playground Mulch, Playground Inspection
04.454.373	Baron's Ridge	3,600	2,121	3,765	2,227	Playground Mulch, Playground Inspection
04.454.44	Cleaning Service and Supplies	<u>2,480</u>	<u>2,010</u>	<u>2,500</u>	<u>3,000</u>	
04.454	PARKS	39,819	36,574	89,955	39,375	
TOTAL EXPENDITURES		39,819	36,574	89,955	39,375	
YEAR END FUND BALANCE		776	14,707	35,251	46,276	

Final 2024 Budget

Sewer and Water Fund 09 (Dollars)

Account #	Description	2022 Actual	2023 Forecast	2024 Budget	2025 Projected	Notes
	Prior Year End Balance	2,355,217	1,819,318	3,573,366	1,180,440	
REVENUES & OTHER FINANCING SOURCES						
09.332	Lien Proceeds	18,125	1,021	1,000	1,000	
09.341	Interest Income	4,847	50,339	40,000	30,000	
09.364.11	Sewage Connection Tap-in Fees	105,000	2,048,550	140,800	8,800	16 EDUs PVC
09.364.12	Sewer Use Charges	1,234,883	1,230,012	1,259,247	1,259,247	2,445 EDU
09.364.16	Nonresidential Waste Application Fees	200	1,400	200	200	
09.364.17	Nonresidential Waste Surcharge	14,005	28,755	14,000	14,000	
09.364.90	Miscellaneous	<u>260</u>	<u>180</u>	<u>300</u>	<u>300</u>	
09.364	WASTEWATER SYSTEM	1,354,349	3,308,897	1,414,547	1,282,547	
09.372.44	Streetlight User Fees	36,877	39,309	37,712	37,712	
09.372.56	PPL Over-Production Cash-Out, SRECs	<u>6,208</u>	<u>3,325</u>	<u>4,000</u>	<u>4,000</u>	
9.372	ELECTRIC REVENUES	43,084	42,634	41,712	41,712	
09.378.10	Water Use Charges	357,924	342,152	315,536	315,536	1,169 EDUs
09.378.11	Metered Sale of Bulk Water to Customers	14,879	16,392	16,392	16,392	
09.378.90	Water Connection Tap-in Fees	58,850	56,550	82,940	82,940	22 EDUs PVC
09.378.92	Miscellaneous	<u>120</u>	<u>120</u>	<u>100</u>	<u>100</u>	
09.378	WATER SYSTEM	431,773	415,214	414,969	414,969	
REVENUES		1,852,179	3,818,106	1,912,227	1,770,227	
TOTAL AVAILABLE FUNDS		4,207,395	5,637,424	5,485,593	2,950,667	

Final 2024 Budget

Sewer and Water Fund 09 (Dollars)

Account #	Year	2022	2023	2024	2025	Notes
Account #	Description	Actual	Forecast	Budget	Projected	Notes
EXPENDITURES						
09.400.110	Authority Board Stipend	1,075	1,463	1,500	1,500	\$25 per meeting
09.400.42	Dues, Subscriptions, & Memberships	504	1,800	1,800	1,800	
09.400.46	Education and Training	45	100	100	80	
09.400	GOVERNING BODY	1,624	3,363	3,400	3,380	
09.406.39	Bank Service Fees	0	45	60	60	
09.429.365	Sludge Disposal	43,682	62,417	54,450	56,084	Inframark
09.429.370	Sewer Facilities Property Maintenance	40,863	66,539	73,193	73,193	10 Percent
09.429.601	WWTF DO System	0	0	0	0	
09.429.606	WWTF DO System, Effluent Flow Metering/Solids Handling	0	0	0	2,328,750	
09.429.607	Pumping Station #1 Capacity & Upgrade Evaluation	11,921	6,975	1,392,000	0	County Grant, PennVest Financing
09.429.608	Holly Tree-Temperance Hill Roads Area Sewers	322,749	62	0	0	
09.429.610	WWTF Control Building Modifications	22,776	0	0	0	
09.429.611	Sanitary Sewer Easement Clearing	6,948	0	5,000	5,000	
09.429.612	WWTF SBR & Influent Pumping Station PLC Replacement	0	42,349	85,000	0	
09.429.613	WWTF SBR Decanter Service	45,587	3,419	8,000	0	
09.429.614	WWTF Security System	0	0	10,500	0	
09.429.615	WWTF Air & Decant Valve Actuator Replacement	0	0	42,000	0	
09.429.616	WWTF UV System Replacement	0	0	287,500	0	State Grant Requested
09.429.664	Inflow and Infiltration	19,281	10,617	55,000	55,000	
09.429.664	WWTF Control Building Roof Replacement	0	0	11,000	0	
	Penryn Sewer Extension (Phase 1)	0	0	0	2,515,500	
	Pumping Station No. 2 Abandonment	0	0	0	121,000	
09.429.60	CAPITAL CONSTRUCTION	513,807	192,377	2,023,643	5,154,526	

Final 2024 Budget

Sewer and Water Fund 09 (Dollars)

Account #	Description	2022 Actual	2023 Forecast	2024 Budget	2025 Projected	Notes
09.429.74	Capital Purchases	4,599	100	100	100	
09.429.741	SCADA	4,499	0	0	0	
09.429.75	Miscellaneous Maintenance	100	100	100	100	
09.429	WASTEWATER SYSTEM	518,406	192,477	2,023,743	5,154,626	
09.448.220	State Drinking Water Fee	4,000	4,000	4,000	4,000	
09.448.225	Laboratory, Testing (PFAS, etc.)	5,889	13,965	25,340	26,100	51% Increase Plus \$4,200 PFAS
09.448.366	Bulk Purchase of Water- City of Lancaster	16,150	15,676	15,676	15,676	
09.448.371	Water Facilities Property Maintenance	21,048	19,541	21,495	21,495	
09.448.605	<i>Doe Run Road Water Line (West End Drive to Ferrell Gas)</i>	0	0	0	312,700	
09.448.607	WTF Clear Well ROV Inspection	0	0	0	6,000	
09.448.609	WTF Turbidimeters	0	0	18,000	0	
09.448.667	Replace 3 Original Fire Hydrants	0	0	40,000	0	
09.448.668	Water Tank No Trespassing Signs	0	0	5,000	0	
09.448.669	WTF Chemical Room Flooring	0	0	45,000	0	
09.448.671	Water Treatment Facility Chlorine Analyzer Replacement	0	0	7,500	0	
09.448.672	WTF Security System	0	0	7,000	0	
09.448.673	<i>MAWSA Water Interconnection</i>	0	0	0	13,900	
09.448.750	Miscellaneous Maintenance	100	150	150	150	
09.448	WATER SYSTEM	47,187	53,332	189,161	400,021	
09.471.37	Series 2020 (Water) Transfer to General Fund	162,000	166,000	708,000	706,000	Chase
09.471.38	Series 2020 (Wastewater) Transfer to General Fund	420,000	431,000	0	0	Chase
09.471.00	DEBT PRINCIPAL	582,000	597,000	708,000	706,000	-15.7%

Final 2024 Budget

Sewer and Water Fund 09 (Dollars)

Account #	Year Description	2022 Actual	2023 Forecast	2024 Budget	2025 Projected	Notes
09.472.37	Series 2020 (Water) Transfer to General Fund	89,384	87,318	81,812	72,904	Chase
09.472.38	Series 2020 (Wastewater) Transfer to General Fund	<u>8,077</u>	<u>2,715</u>	<u>0</u>	<u>0</u>	Chase
09.472.00	DEBT INTEREST	97,461	90,033	81,812	72,904	10%
Joint Operating Expenses						
09.475	Bond Issuance	500	500	500	500	
09.486.60	Fidelity & Surety Bonds	100	100	100	100	
09.486.01	Liability and Property Insurance	0	0	15,555	16,022	23% New Line
09.493.15	Township Staff Wages & Benefits	70,994	55,109	57,313	59,606	Transfer to GF
09.493.215	Postage, Postcards	6,615	5,824	5,998	6,178	Transfer to GF
09.493.222	Chemicals	75,626	105,287	106,000	109,180	Inframark
09.493.239	PA One Call	415	305	314	323	
09.493.24	Water Meter Replacement	3,088	1,000	2,000	118,000	
09.493.250	Repair & Maintenance	82,088	143,162	86,000	88,580	Inframark
09.493.28	Software, Hardware	2,346	10,677	14,915	15,363	Munibilling +78%, QuickBooks +\$503
09.493.310	Operation (Base Compensation)	476,922	497,335	520,709	536,330	4.7% Inframark
09.493.311	Accounting & Auditing Services	2,570	2,645	2,724	2,806	
09.493.312	Nonresidential Waste Program	30,399	13,478	13,883	14,299	
09.493.313	Engineering Services	56,202	40,750	41,973	43,232	
09.493.314	Solicitor, Legal Services	5,025	8,352	8,603	8,861	
09.493.360	Public Utilities (water, electric, etc.)	140,727	156,093	160,776	165,599	
09.493.375	Repairs & Maintenance - Vehicles (Dodge)	2,135	1,189	1,308	1,439	
493.375.05	2020 Ford F-150 Pick-up Truck	0	0	38,000	0	
09.493.490	Miscellaneous	<u>2,690</u>	<u>1,113</u>	1,146	<u>1,181</u>	
09.493	JOINT OPERATING EXPENSES	957,842	1,042,320	1,061,663	1,170,977	
	EXPENDITURES	2,252,307	2,032,501	4,273,153	7,924,610	

Final 2024 Budget

Sewer and Water Fund 09 (Dollars)

<u>Account #</u>	<u>Description</u>	<u>2022</u> Actual	<u>2023</u> Forecast	<u>2024</u> Budget	<u>2025</u> Projected	<u>Notes</u>
TRANSFERS						
09.492.01	Transfer Street Light Fee to General Fund	36,470	31,557	32,000	32,000	
09.492.03	Transfer to Capital Reserve Fund (Sewer)	79,441	0	0	0	
09.492.04	Transfer Capital Reserve Fund (Water)	<u>19,860</u>	<u>0</u>	<u>0</u>	<u>0</u>	
09.492	TRANSFERS	135,771	31,557	32,000	32,000	
TOTAL EXPENDITURES AND TRANSFERS		2,388,078	2,064,058	4,305,153	7,956,610	208.6%
YEAR END FUND BALANCE		1,819,318	3,573,366	1,180,440	-5,005,944	33.0%
Balance Ratio of Revenue (16.7% minimum)		43.24%	63.39%	21.52%	-169.65%	194.6%

NORTHWESTERN LANCASTER COUNTY AUTHORITY
Projected 2024 Capital Improvement Projects (Water System)
November 16, 2023

Project Name	October 2023 - December 2023	2024	2025	2026	2027	2028	5-Year Projected Cost
Water Meter Replacement			\$118,000			\$130,000	\$248,000
Water Treatment Facility Clear Well ROV Inspection				\$6,000			\$6,000
Water Treatment Facility Membrane Replacement*							\$0
Replace 3 Original Fire Hydrants		\$40,000					\$40,000
Water Tank Site No Trespassing Signs		\$5,000					\$5,000
Water Treatment Facility Chemical Room Flooring		\$45,000					\$45,000
Water Treatment Facility Turbidimeters		\$18,000					\$18,000
Water Treatment Facility Chlorine Analyzer Replacement		\$7,500					\$7,500
Water Treatment Facility Security System**		\$7,000					\$7,000
Doe Run Road Water Line (West End Drive to Ferrell Gas)							\$312,700
Engineering (15%)			\$39,750				
Legal/Administration (3%)			\$7,950				
Construction			\$265,000				
MBA Interconnection (Phase 2)***							\$1,598,500
Engineering (12%)			\$13,900	\$41,700	\$111,200		
Legal/Administration (3%)				\$41,700			
Construction					\$1,390,000		
Projected Yearly Total	\$0	\$122,500	\$444,600	\$89,400	\$1,501,200	\$130,000	

* WTF Membranes Replaced June 2021; Budget for Replacement Every 8 - 10 Years

** Security System also requires a monthly fee of \$60/month

*** MBA Interconnection Costs Reflect Estimated total costs. MBA will reimburse the Authority 50% of Project Costs.

NORTHWESTERN LANCASTER COUNTY AUTHORITY
Projected 2024 Capital Improvement Projects (Sewer System)
 November 16, 2023

Project Name	October 2023 - December 2023	2024	2025	2026	2027	2028	5-Year Projected Cost
Sanitary Sewer Easement Clearing		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Infiltration/Inflow Investigation							
Engineering		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$275,000
Construction		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
WWTF DO System/Effluent Flow Metering/Solids Handling							
Engineering (15%)			\$303,750				\$2,328,750
Construction			\$2,025,000				
WWTF SBR & Influent Pumping Station PLC Replacement		\$85,000					\$85,000
Pumping Station PLC Replacement & SCADA Connections			\$45,000				\$45,000
WWTF SBR Decanter Service		\$8,000	\$8,000				\$16,000
WWTF Control Building Roof Replacement		\$11,000					\$11,000
WWTF Security System*		\$10,500					\$10,500
Pumping Station No. 1 Capacity/Upgrade **							
Engineering (15%)		\$174,000					
Survey/Legal/Administration (5%)		\$58,000					
Construction		\$1,160,000					\$1,392,000
WWTF Air & Decant Valve Actuator Replacement		\$42,000					\$42,000
WWTF UV System Replacement **							
Engineering/Permitting		\$37,500					\$287,500
Construction		\$250,000					
Holly Tree/Temperence Hill Area Sewers (55 EDU's)							\$1,123,000
Engineering (15%)				\$138,750			
Survey/Legal/Administration (5%)				\$46,250			
Easement Acquisition				\$13,000			
Construction				\$925,000			
Penryn Sewer Extension (Phase 1)							\$5,944,250
Engineering (12%)			\$461,250	\$153,750			
Legal/Administration (3%)			\$153,750				
Easement Acquisition			\$50,500				
Construction			\$1,850,000	\$3,275,000			
Penryn Sewer Extension (Phase 2)							\$4,185,500
Engineering (12%)					\$180,000	\$252,000	
Legal/Administration (3%)						\$108,000	
Easement Acquisition						\$45,500	
Construction						\$3,600,000	
Pumping Station No. 2 Abandonment							\$904,000
Engineering (15%)			\$58,000	\$50,750			
Survey/Legal/Administration (5%)			\$29,000	\$7,250			
Easement Acquisition			\$34,000				
Construction				\$725,000			
HiView Sewer Extension							\$4,800,500
Engineering (12%)					\$207,500	\$290,500	
Legal/Administration (3%)						\$124,500	
Easement Acquisition						\$28,000	
Construction						\$4,150,000	

Projected Yearly Total \$0 \$174,500 \$5,078,250 \$5,394,750 \$447,500 \$8,658,500

* Security System also requires a monthly fee of \$120/month

** Pumping Station 1 and WWTF UV System Replacement not included in Projected Yearly Total Cost. Will seek PennVEST funding to complete both projects in 2024 - 2025

Final 2024 Budget

Sewer and Water Capital Reserve Fund 10 (Dollars)

Year		2022	2023	2024	2025	
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
	Prior Year End Balance	0	426,581	861,055	<i>1,212,932</i>	
REVENUES & TRANSFERS						
09.341	Interest Income	0	0	10,000	<i>10,000</i>	
09.393.10	General Obligation Bond & Note Proceeds (water)	327,280	335,173	341,877	<i>348,714</i>	PLGIT
	REVENUES	327,280	335,173	351,877	<i>358,714</i>	
09.107.04	Sewer Transfer from Sewer and Water Fund	79,441	79,441	0	<i>0</i>	
09.107.04	Water Transfer from Sewer and Water Fund	19,860	19,860	0	<i>0</i>	
	INTERFUND TRANSFERS	99,301	99,301	0	<i>0</i>	
CURRENT YEAR REVENUES & TRANSFERS		426,581	434,474	351,877	<i>358,714</i>	
TOTAL AVAILABLE FUNDS		426,581	861,055	1,212,932	<i>1,571,647</i>	
EXPENDITURES						
09.492.03	Sewer Capital Projects Transfer	0	0	0	<i>0</i>	
09.492.04	Water Capital Projects Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
09.492	TRANSFERS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	TOTAL EXPENDITURES	0	0	0	<i>0</i>	
YEAR END FUND BALANCE		426,581	861,055	1,212,932	<i>1,571,647</i>	140.9%

Final 2024 Budget

Storm Water Management Fund 05 (Dollars)

Year	2022	2023	2024	2025		
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
	Prior Year End Balance	535,991	511,511	346,750	258,678	
REVENUES						
05.341.01	Interest Income	1,279	7,133	2,000	2,000	
05.357.04	Local Stormwater Grants	16,670	325,030	0	0	
05.361.36	Storm Water Management Plan Application Fees	2,000	2,250	2,250	2,250	
05.361.37	Small Project Application Fees	3,000	3,750	3,600	3,600	
05.361.38	Storm Water Agricultural Exemption Fee	1,200	1,200	1,200	1,200	
05.361.39	Storm Water Exemption Fee	2,250	<u>2,550</u>	<u>2,550</u>	<u>2,550</u>	
5.361	STORM WATER MANAGEMENT FEES	25,120	334,780	9,600	9,600	
REVENUES		26,400	341,913	11,600	11,600	
05.392.01	Transfer from General Fund	0	0	0	0	
CURRENT YEAR REVENUES AND OTHER FINANCING SOURCES		26,400	341,913	11,600	11,600	
TOTAL AVAILABLE FUNDS		562,390	853,424	358,350	270,278	

Final 2024 Budget

Storm Water Management Fund 05 (Dollars)

Year	2022	2023	2024	2025	
<u>Account #</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
EXPENDITURES					
05.436.24 General Operating Supplies	456	304	500	500	
05.436.25 Repairs and Maintenance Supplies	0	0	1,000	1,000	
05.436.31 Professional Services	47,522	66,464	20,000	20,000	
05.436.37 Repairs and Maintenance Services	2,522	824	2,000	2,000	
05.436.39 MS4 Construction	0	433,382	70,222	0	Bioswale
05.436.45 BMP Inventory Inspections Program	0	5,000	5,250	5,250	
05.436.46 Education and Training	168	500	500	500	
05.436.49 Miscellaneous	111	100	100	100	
05.436 STORM SEWERS and DRAINS	50,779	506,574	99,572	29,350	
05.461.54 Contributions to Watershed Groups	100	100	100	100	
TOTAL EXPENDITURES	50,879	506,674	99,672	29,450	
YEAR END FUND BALANCE	511,511	346,750	258,678	240,828	

Final 2024 Budget

Agricultural Preserve Fund 18 (Dollars)

Year	2022	2023	2024	2025		
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
	Prior Year End Balance	608,554	821,116	839,423	847,067	
REVENUES & OTHER FINANCING SOURCES						
18.341.03	Interest Income	10,675	31,949	21,312	20,000	
18.389.01	Sale of Transferable Development Rights	210,350	0	0	0	
REVENUES		221,025	31,949	21,312	20,000	
TOTAL AVAILABLE FUNDS		829,579	853,065	860,735	867,067	
EXPENDITURES						
18.404.31	General Solicitor Legal Expenses	2,640	1,000	1,000	1,000	
18.406.39	Bank Service Fees	720	541	569	744	
18.406.46	Meetings, Conferences, Education	212	6,000	6,000	6,000	
18.461.710	Farmland Preservation (Includes Advertising)	2,891	3,100	3,100	3,100	1 TDR
18.461	CONSERVATION OF NATURAL RESOURCES	3,823	9,641	9,669	9,844	
18.492.98	Transfer to General Fund	2,000	3,000	3,000	3,000	
TOTAL EXPENDITURES		8,463	13,641	13,669	14,588	
YEAR END FUND BALANCE		821,116	839,423	847,067	852,479	

Final 2024 Budget

Street Improvement Fund 19 (Dollars)

Account #	Description	2022 Actual	2023 Forecast	2024 Budget	2025 Projected	Notes
CARRY OVER FUND BALANCES						
	Marie Avenue Donation	120,843	120,843	120,843	<i>120,843</i>	
	Doe Run Rd-West End Dr Intersection Donations	68,643	68,643	68,643	<i>68,643</i>	
	North Penryn Road, Brandt to Hickory	82,500	82,500	82,500	<i>82,500</i>	
438.245.022	Doe Run Road East Project (cancelled)	51,795	<u>51,795</u>	51,795	<i>51,795</i>	
	Prior Year End Balance	1,118,253	999,460	944,169	<i>1,452,652</i>	
REVENUES & OTHER FINANCING SOURCES						
19.341.03	Interest Income	4,651	22,683	5,000	<i>5,000</i>	
19.357.03	Highway and Streets Grants	0	555,632	566,122		0 PennDOT Grant
19.387.11	Fee In Lieu of Roadway Improvements	681,580	681,580	693,192	<u>693,192</u>	
19.387.12	Fee In Lieu Avery Square	245,632	245,632	245,632	<u>245,632</u>	
19.387	CONTRIBUTIONS & DONATIONS	927,212	927,212	938,824	<i>938,824</i>	
	REVENUES	686,231	1,259,895	1,264,314	<i>698,192</i>	
19.392.01	Transfer from General Fund	0	0	0	<i>0</i>	
19.392.36	Transfer from Capital Reserve Fund	137,751	0	0	<i>0</i>	Grant Match
19.392.102	2020 Bank Loan Proceeds	0	<u>0</u>	<u>0</u>	<u>0</u>	
19.392	INTERFUND TRANSFERS	137,751	0	0	<i>0</i>	
	CURRENT YEAR REVENUES AND OTHER FINANCING SOURCES	1,942,234	2,259,355	2,208,483	<i>2,150,844</i>	
	AVAILABLE FUNDS	1,942,234	2,259,355	2,208,483	<i>2,150,844</i>	

Final 2024 Budget

Street Improvement Fund 19 (Dollars)

Account #	Year	2022	2023	2024	2025	Notes
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
EXPENDITURES						
438.406.39	Bank Service Charges	0	36	50	50	
19.438.245	MAINTENANCE PROJECTS	0	0	0	0	
Construction Projects						
439.245.008	Elm Road Build Pipe and Headwall (Build)	0	20,904	0	0	
439.245.009	Locust Grove Road Bridge Design, Permits	0	0	10,000	0	
439.245.021	Fruitville Pike, Temperance Hill-Holly Tree Roads	618,993	735,665	0	0	
439.245.063	Airy Hill Road Bridge Design, Permits	0	0	10,000	0	
439.245.071	Brooklawn Road	0	12,000	0	0	
439.245.072	North Penryn Road Widen, Oak Lane to Township Line	0	110,000	0	0	
439.245.073	Airy Hill Road Reclaim (Speedwell Forge Road to N. Penryn Road)	0	87,800	0	0	
439.245.074	Boyer Run Road Locust Lane Intersection Project	0	25,000	0	0	
439.245.075	South Penryn Road Permits, Line-in-place	0	0	222,000	0	
439.245.076	Fairland Road Widening (Sego Sago Road to W. Lexington Road) and Widening (W. Lexington Road to Fruitville Pike)	0	0	190,000	0	
439.245	Construction Projects - other	0	0	0	0	
19.439.245	CONSTRUCTION PROJECTS	618,993	991,369	432,000	0	1,131,369
	EXPENDITURES	618,993	991,405	432,050	50	
YEAR END FUND BALANCE		1,323,241	1,267,950	1,776,433	2,150,794	

Final 2024 Budget

Capital Reserve Fund 30 (Dollars)

Year	2022	2023	2024	2025		
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
CARRY OVER FUND BALANCES						
	Public Works Capital Equipment	341,500	416,500	491,500	566,500	
	Municipal Building	88,904	338,904	363,904	388,904	
	Manheim Fire Department Capital Equipment	65,784	73,690	82,077	84,539	
	Penryn Fire Department Capital Equipment	23,718	33,618	58,781	60,544	Minus \$75,000 in 2023
	Other Improvements	941,474	994,176	1,194,021	2,955,561	
	Prior Year End Balance	1,461,380	1,856,888	2,190,283	4,056,048	
REVENUES & OTHER FINANCING SOURCES						
30.341.03	Interest Income	16,998	19,985	1,284	2,541	
30.387.02	Developer Contributions	0	93,271	0	0	
	REVENUES	16,998	113,256	1,284	2,541	
TRANSFERS						
30.392.01	Transfer from American Rescue Plan Fund	184,636	184,636	531,696	0	
30.392.011	Public Works Capital Equipment	75,000	75,000	75,000	75,000	
30.392.017	Municipal Building	225,000	25,000	25,000	0	
30.392.018	Manheim Fire Department Capital Equipment	7,906	8,143	8,387	7,676	
30.392.019	Penryn Fire Department Capital Equipment	23,718	24,430	25,163	22,357	
	General Fund Capital Transfer	0	0	1,200,000	100,000	
30.392	INTERFUND TRANSFERS	516,260	317,209	1,865,246	205,032	
	REVENUES & OTHER FINANCING SOURCES	533,258	430,465	1,866,530	207,573	
	TOTAL AVAILABLE FUNDS	1,994,639	2,287,353	4,056,813	4,263,622	

Final 2024 Budget

Capital Reserve Fund 30 (Dollars)

Year	2022	2023	2024	2025	
<u>Account #</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
<u>Description</u>					
EXPENDITURES					
30.406.39 Bank Service Charges	17,084	595	765	15	
30.409.60 Capital Construction	0	0	0	0	
30.409.67 Public Works Building Maintenance	0	7,750	0	0	HVAC
30.430.74 Snow Plow	0	13,725	0	0	
30.409 GOVERNMENT BUILDINGS	0	21,475	0	0	
30.492.01 Transfer to General Fund	0	75,000	0	0	
30.492.191 Transfer to Street Improvement Fund	137,751	0	0	0	Grant Match
30.492 INTERFUND TRANSFERS	137,751	75,000	0	0	
TOTAL EXPENDITURES					
	137,751	97,070	765	15	
YEAR END FUND BALANCE					
	1,856,888	2,190,283	4,056,048	4,263,607	

Final 2024 Budget

Highway Aid Fund 35 (Dollars)

<u>Account #</u>	<u>Description</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Forecast</u>	<u>2024</u> <u>Budget</u>	<u>2025</u> <u>Projected</u>	<u>Notes</u>
	Prior Year End Balance	208,950	261,993	123,036	46,173	-53.0%
REVENUES						
35.341.01	Interest Income	2,696	13,249	13,249	1,000	
35.355.02	Motor Vehicle Fuel Taxes (Liquid Fuels)	375,066	385,473	380,568	380,568	-1.3%
35.355.03	State Turnback Payments	18,720	18,720	18,720	18,720	
35.355	STATE SHARED REVENUE & ENTITLEMENTS	393,786	404,193	399,288	399,288	-1.2%
CURRENT YEAR REVENUES		396,481	417,442	412,537	400,288	-1.2%
TOTAL AVAILABLE FUNDS		605,431	679,435	535,573	446,461	-21.2%

Final 2024 Budget

Highway Aid Fund 35 (Dollars)

Year	2022	2023	2024	2025	
<u>Account #</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
EXPENDITURES					
Maintenance Projects					
438.245.002 Pleasant View Road	0	17,580	0	0	
438.245.003 Sumac Road	9,963	0	0	0	
438.245.011 Sego Sago Road	0	14,235	0	0	
438.245.017 Airy Hill Road	10,545	17,693	0	0	
438.245.069 Brooklawn Road	0	11,331	0	0	
438.245.072 North Penryn Road	0	11,393	0	0	
438.245.073 West Lexington Road	154,862	77,543	0	0	
438.245.077 Dead End Road	18,733	0	0	0	
438.245.080 Mount Hope Road	16,765	0	0	0	
438.245.105 Westview Drive Sealcoat 1/4 Inch	2,993	0	0	0	
438.245.106 Hillcrest Drive Sealcoat 1/4 Inch	3,662	0	0	0	
438.245.107 Sunset Avenue Sealcoat 1/4 Inch	2,857	0	0	0	
438.245.108 Marie Avenue Sealcoat 1/4 Inch	2,793	0	0	0	
438.245.109 West Lexington Road	0	44,603	0	0	
438.245.096 Airy Hill Road (N Penryn Rd to Speedwell Forge Rd)	0	123,852	0	0	
438.245.110 Mockingbird Lane	0	2,570	0	0	
438.245.111 Pine Street	0	4,000	0	0	
35.438.220 Operating Supplies (salt)	22,239	31,600	31,600	31,600	
35.438.300 Line Painting	3,370	60,000	60,000	3,370	0.0%
35.438.245 MAINTENANCE PROJECTS	248,782	416,399	91,600	34,970	

Final 2024 Budget

Highway Aid Fund 35 (Dollars)

Year	2022	2023	2024	2025	
<u>Account #</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
Construction Projects					
439.245.102 Cool Springs Road, Penryn to Meadow Roads	37,689	0	0	0	
439.245.103 Meadow Road, Cool Springs to Newport Roads	203,705	0	0	0	
439.245.104 Fairview Road, Meadow to Elm Roads	44,768	0	0	0	
439.245.038 Lititz Road 9.5 MM	0	0	168,750	0	
439.245.096 Airy Hill Road, North Penryn Road to Locust Road	0	140,000	0	0	
439.245.099 Bucknoll Road	0	0	193,050	0	
439.245.112 Sensei Road	0	0	36,000	0	
35.439.245 CONSTRUCTION PROJECTS	286,161	140,000	397,800	0	184.1%
TOTAL EXPENDITURES					
	534,943	556,399	489,400	34,970	-12.0%
YEAR END FUND BALANCE					
	70,488	123,036	46,173	411,490	-62.5%

Final 2024 Budget

American Rescue Plan Fund 36 (Dollars)

Year	2022	2023	2024	2025		
<u>Account #</u>	<u>Description</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
	Prior Year End Balance	521,913	973,063	731,696	0	
REVENUES						
101	Bank - PLGIT		0	0	0	
352.53	Federal Entitlements to Government Units	525,181	0	0	0	
341.01	Interest Income	11,839	46,256	0	0	
352.53	CURRENT YEAR REVENUES	1,058,933	1,019,319	731,696	0	
TOTAL AVAILABLE FUNDS						
		1,058,933	1,019,319	731,696	0	

Final 2024 Budget

American Rescue Plan Fund 36 (Dollars)

Year	2022	2023	2024	2025	
<u>Account #</u>	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
EXPENDITURES					
409.70 Capital Purchases	19,950	0	0		
409.73 Yard Waste Facility	6,449	100,000	200,000		0
409.74 Public Works Western Star Dump Truck	0	187,623	0		0
411.54 Nonprofit Donation Penryn Fire Company Fundraising Losses	32,854	0	0		0
412.54 Nonprofit Donation NWEMS 1 Lift	21,617	0	0		0
457.54 Menheim Veterans Memorial	5,000	0	0		0
Transfer to Capital Reserve Fund	0	0	531,696		0
TOTAL EXPENDITURES	85,870	287,623	731,696		0
YEAR END FUND BALANCE	973,063	731,696	0		0

Final 2024 Budget Summary (Dollars)

<u>Fund</u>	<u>Projected Starting Balance</u>	<u>Estimated Revenues</u>	<u>Anticipated Expenses</u>	<u>Net Transfers</u>	<u>Projected Budget Year Surplus (Deficit)</u>
General	3,001,444	8,232,227	6,698,497	533,807	1,533,730
Sewer & Water	3,573,366	1,912,227	4,305,153	-1,443,550	1,180,440
Agricultural Preservation	839,423	860,735	13,669	-3,000	847,067
Street Improvement	944,169	2,208,483	432,050	0	1,776,433
Capital Reserve	2,190,283	1,284	765	1,865,246	4,056,048
Sewer and Water Capital Reserve	861,055	351,877	0	0	1,212,932
Highway Aid	123,036	417,442	556,399	0	46,173
Parks and Recreation	14,707	125,207	89,955	110,000	35,251
Storm Water Management	346,750	11,600	99,672	0	511,511
American Rescue Plan	731,696	731,696	731,696	-531,696	0
Total	12,625,929	14,852,778	12,927,856	530,807	11,199,585

Debt Service Payment Schedule
Principal and Interest (Dollars)

Principal & Interest Fiscal Year End	GO Note Series of 2020 Streetscape Component	GO Note 2017 Roads	GO Note Series of 2020 Roads Component	Total Debt Service General Fund	GO Note Series of 2020 Sewer Component	GO Note Series of 2020 Water Component	Total Debt Service Sewer & Water Fund	Total Debt Service All Funds
12/31/2024	0	65,699	77,080	142,779	0	789,812	789,812	932,590
12/31/2025	0	0	77,179	77,179	0	778,904	778,904	856,082
12/31/2026	0	0	77,265	77,265	0	787,895	787,895	865,160
12/31/2027	0	0	77,339	77,339	0	782,747	782,747	860,086
12/31/2028	0	0	77,400	77,400	0	782,518	782,518	859,918
12/31/2029	0	0	77,449	77,449	0	790,124	790,124	867,573
12/31/2030	0	0	77,485	77,485	0	784,599	784,599	862,084
12/31/2031	0	0	0	0	0	787,966	787,966	787,966
12/31/2032	0	0	0	0	0	786,201	786,201	786,201
12/31/2033	0	0	0	0	0	183,147	183,147	183,147
TOTALS	0	65,699	541,197	606,896	0	7,253,911	7,253,911	7,860,806
Lender	Chase	S&T Bank	Chase		Chase	Chase		
Debt Type	Fixed	Fixed	Fixed		Fixed	Fixed		
Call Date	11/15/2026	Anytime	11/15/2026		11/15/2026	11/15/2026		

Supplement to the Proposed 2024 Fiscal Budget

Township Established in 1846

A Second Class Township, A Municipal Corporation

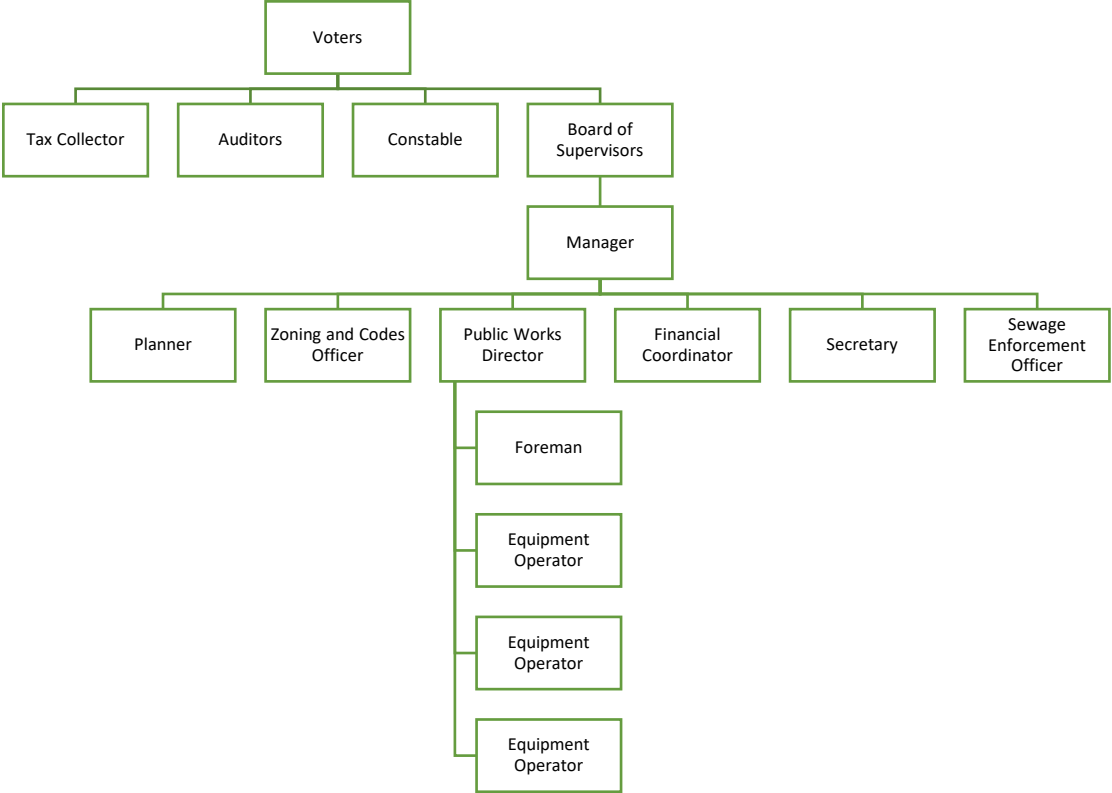
Motto: Preserving Our Past, Sustaining Our Future

Governing Body, Board of Supervisors

Ben Bruckhart, Chairman
Richard Landis, Vice Chairman
Thomas Walsh, Treasurer

Gary Stevens, Assistant Secretary
Ronald H. Krause

Organization Chart



Fund Structure



Base Data

10,210 Population, 2020 Census

10,228 Population, 2022 Census Estimate

29.4 Square Miles of Area (18,816 Acres)

64.7 Miles of Township Roads (341,616 Lineal Feet)

Modified Cash Basis of Accounting

The township uses a modified cash basis of accounting, recognizing assets, liabilities, net position or fund equity, revenues, and expenditures (expenses) when they result from cash transactions. When using a modified cash basis of accounting:

- Expenditures are recorded when paid
- Revenues are recorded when received

As a result, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

The township has not financially recorded capital assets and infrastructure arising from cash transactions or the provision for accumulated depreciation and depreciation expense in the government-wide statements. The township also uses a modified cash basis to present its annual budgets and other financial reports.

Since the township does not hold many bills past thirty days, this basis of accounting is deemed acceptable; this is the case for most small and medium sized governmental entities across the state of Pennsylvania.