

**Minutes of the Meeting of August 15, 2023  
7:00 p.m.**

**ATTENDANCE:**

Herbert Mattern, Jr.  
Barb Horst  
Phil Donmoyer  
Cullen Ketcham - teleconference  
Lewis Jury

**ALSO IN ATTENDANCE:**

Mark Hiester, NWLCA Secretary/Treasurer  
Dan Becker, Becker Engineering  
Connie Weidle, Recording Secretary

**Call to Order-** Chairman, Herbert Mattern, Jr., opened the meeting at 7:00 p.m.

**Public Comments** – There were no public comments.

**Approve July 18, 2023 Meeting Minutes**

A motion was made by L. Jury, with a second by P. Donmoyer, to approve the July 18, 2023 Meeting Minutes as presented. The motion passed unanimously.

**Treasurer's Report**

A motion was made by P. Donmoyer, with a second by B. Horst, to approve the Treasurer's Report as presented by M. Hiester. The motion passed unanimously.

**Inframark Contract Operations Report**

D. Zook was not present for the meeting, however the Board reviewed the written monthly report submitted by D. Zook.

- A motion was made by L. Jury, with a second by B. Horst, to approve the purchase of 2 decanters for the Wastewater Treatment Plant in the amount of \$47,091.04. The motion passed unanimously.

A motion was made by H. Mattern, with a second by P. Donmoyer, to approve the Inframark Contract Operations Report. The motion passed unanimously.

**Engineer's Report**

Dan Becker highlighted the following items from the monthly Engineer report:

- **Pleasant View Communities Water System** – Pleasant View is putting in a grinder pumping station to deal with the backwash water in the water softening system. A review letter was issued August 4, 2023.

- **327 White Oak Road** – A motion was made by C. Ketcham, with a second by L. Jury, to authorize execution of the sanitary sewer and water facility Agreements after execution by the developer. The motion passed unanimously.
- **Penn Station Townhomes** – A motion was made by L. Jury, with a second by P. Donmoyer, to approve the sanitary sewer facility design conditioned upon the items noted in Becker Engineering’s July 27, 2023 review letter being adequately addressed. The motion passed unanimously.
- **Grocery Outlet** – A motion was made by P. Donmoyer, with a second by B. Horst, to approve the sanitary sewer facility design conditioned upon the items noted in Becker Engineering’s July 26, 2023 review letter being adequately addressed. The motion passed unanimously.
- **MCSD Middle School Athletic Fields** – A modified sanitary sewer and water facility design was received from the school’s consultant. Becker Engineering contacted the consultant regarding several issues associated with the design and is waiting on a response.
- **Wastewater Facility Dehumidification System and Chemical Room Floor Coating** – A draft for the dehumidification system was provided to Authority Staff and Inframark on August 7, 2023. The flooring contractor will be providing costs to repair the chemical room flooring.

A motion was made by P. Donmoyer, with a second by L. Jury, to approve the Becker Engineering Report as presented. The motion passed unanimously.

#### **Manager’s Report**

M. Hiester presented his monthly report. He commented that a Staff request was sent to Becker Engineering, after consulting with D. Zook, asking if the program requirements could be carefully adjusted for small users because of the testing costs. He also noted that Morgan Automotive has submitted an application, but needs to have testing done.

#### **Adjournment**

A motion was made by B. Horst, with a second by P. Donmoyer, to adjourn the meeting. The motion passed unanimously.

Respectfully Submitted,  
Connie Weidle  
Recording Secretary