

**Minutes of the Meeting of January 17, 2023
7:00 p.m.**

ATTENDANCE:

Herbert Mattern, Jr.
Phil Donmoyer
Cullen Ketcham
Lewis Jury

ABSENT:

Barb Horst

ALSO IN ATTENDANCE:

Mark Hiester, NWLCA Assistant Secretary
Dan Becker, Becker Engineering
Doug Zook, Inframark
Jason Hess, Morgan, Hallgren, Crosswell, & Kane

Dwight Yoder, Gibbel, Kraybill, Hess
Keith Good, CGA Architects
Connie Weidle, Recording Secretary

Call to Order- H. Mattern opened the meeting at 7:00 p.m.

Public Comments

▪ Dwight Yoder, of Gibbel, Kraybill, Hess and Keith Good, of CGA Architects, presented the sanitary sewer waiver request on behalf of the owner of 55 Doe Run Road. The first item of discussion was the number of EDUs that have been purchased for this property. Due to the history of the property, it is uncertain if there have been 2 or 3 EDUs purchased in the past. D. Yoder presented past documents showing there were 3 EDUs noted and currently usage charges are for 3 EDUs. The property owner now will be increasing the number of tenants to 6, so he is requesting the Authority only charge for the 3 remaining sewer EDUs needed. Jason Hess, the Authority's Solicitor, commented that there may be confusion between what EDUs are being billed for usage and the number of tapping fees that were purchased for connection. The second request presented by D. Yoder was for the tapping fee to be applied that was in place when the permit application was submitted. At that time the sanitary sewer tapping fee was \$5,500.00 per EDU. Discussion took place relative to the consequences of allowing the former tapping fee to be given and it was determined that due to the history and uniqueness of this property the fee in place at the time of permit application could be applied.

A motion was made by C. Ketcham, with a second by P. Donmoyer, to grant the requests for the purchase of 3 sanitary sewer EDUs at \$5,250 per EDU for 55 Doe Run Road. The motion passed with a vote of 3-1 (H. Mattern voted no).

Reorganization

A motion was made by C. Ketcham, with a second by P. Donmoyer, to appoint:
Herbert Mattern as Chairman,
Barb Horst as Vice-Chair,
Mark Hiester as Treasurer, Secretary, Open Records Officer.
The motion passed unanimously.

Approve December 13, 2022 Meeting Minutes

A motion was made by P. Donmoyer, with a second by C. Ketcham, to approve the December 13, 2022 Meeting Minutes as presented. The motion passed unanimously.

Treasurer's Report

A motion was made by P. Donmoyer, with a second by C. Ketcham, to approve the Treasurer's Report as presented. The motion passed unanimously.

Inframark Contract Operations Report

Doug Zook presented his monthly report and reported on the following items:

- The influent pump station VFD 1 was replaced with a spare.
- All the lights at the wastewater plant have been converted to LED lights.
- Influent Valve Actuators quotes were reviewed by the Authority.

A motion was made by C. Ketcham, with a second by H. Mattern, to approve the purchase of 3 Influent Valve Actuators and a spare from MLD & Associates LLC. The motion passed unanimously.

- Discussion took place relative to the quotes received for connecting a pump station to SCADA during the PLC replacement using the remaining 2022 budgeted funds of \$33,259. This will upgrade Fruitville Pike pumping station to SCADA.

A motion was made by C. Ketcham, with a second by P. Donmoyer, to approve the quote from Martz Technologies Inc. and add Fruitville Pike pumping station into the quote for upgrade and SCADA integration. The motion passed unanimously.

A motion was made by P. Donmoyer, with a second by C. Ketcham, to approve the Inframark Contract Operations Report. The motion passed unanimously.

Engineer's Report

Dan Becker highlighted the following items from his monthly report:

- **Non-Residential Waste Program** – A letter was issued on December 27, 2022 to Gary Hauck, owner of properties on S. Main Street, regarding the uses and discharge characteristics at these properties.

A motion was made by C. Ketcham, with a second by H. Mattern, to approve the City Star Diner Non-Residential Waste Permit effective January, 17, 2023, with the expiration date of January 16, 2028. The motion passed unanimously.

- **327 White Oak Road** – Revised sanitary sewer and water facility design drawings were received on December 3, 2022 and a review letter was issued January 11, 2023.

- **Penn Station Townhomes**- Revised sanitary sewer facility design drawings were received on December 6, 2022 and a review letter was issued January 11, 2023.

- **Shimp Alley Sanitary Sewer Easement**– Diehm Surveying has completed the field work. Becker Engineering will coordinate with Authority Staff on how to proceed.

- **Pleasant View Community Cultural Center**– The developer's consultant requested a meeting with Becker Engineering and Authority Staff tomorrow to discuss the extension of water and sewer lines.

- **Water/Sewer User Rates** – These will be discussed and an update will come later.

- **Grocery Outlet** – Sanitary Sewer design drawings were received on January 5, 2023 and a review is in process.

- **Doe Run Elementary and Manheim Central Middle School** - This project is for changes to athletic fields. Design drawings were received and a review is in process.

A motion was made by C. Ketcham, with a second by P. Donmoyer, to approve the Becker Engineering Report as presented. The motion passed unanimously.

Manager's Report

- A motion was made by C. Ketcham, with a second by P. Donmoyer to authorize a \$240,000 PLGiT 1-year Certificate of Deposit out of the \$330,000 GO Bonds Account. The motion passed unanimously.

- M. Hiester encouraged the Authority members to schedule a tour of the Water Treatment Facility and the Wastewater Treatment Facility with Doug Zook.

Adjournment

A motion was made by P. Donmoyer, with a second by C. Ketcham, to adjourn the meeting at 8:40 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle
Recording Secretary