



PENN TOWNSHIP

LANCASTER COUNTY, PA

BOARD OF SUPERVISORS MEETING MINUTES

January 3, 2023

7:00 PM

BOARD ATTENDANCE:

Benjamin Bruckhart
Ronald Krause
Richard Landis
Gary Stevens
Tom Walsh

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager
Connie Weidle, Recording Secretary – via Zoom

Call to Order and Pledge of Allegiance – Benjamin Bruckhart opened the meeting at 7 p.m. with the Pledge of Allegiance.

Public Comment & Guest Recognition – There were no comments or guest recognitions.

Treasurer’s Reports and Approval to Pay Invoices (End of 2022 Year)

A motion was made by R. Landis, with a second by R. Krause, to approve the Treasurer’s Reports and grant approval to pay invoices. The motion passed unanimously.

B. Bruckhart passed the Chair to M. Hiester.

New Business

1. Reorganization of the Board

A motion was made by R. Landis, with a second by R. Krause, to approve the Board offices in 2023 as,
Chairperson – B. Bruckhart,
Vice Chairperson – R. Landis,
Secretary – M. Hiester,
Assistant Secretary – G. Stevens,
Treasurer – T. Walsh,
Assistant Treasurer – M. Hiester.
The motion passed unanimously.

M. Hiester passed the Chair to Chairman Bruckhart.

2. A motion was made by G. Stevens, with a second by R. Krause, to certify T. Walsh and M. Hiester as the voting delegates (primary and alternate) for Pennsylvania State Association of Township Supervisors. The motion passed unanimously.

3. A motion was made by T. Walsh, with a second by G. Stevens to appoint the 2023 Liaison Responsibilities to:

- a. Administration: G. Stevens and R. Krause
- b. Public Works: B. Bruckhart and T. Walsh
- c. Planning Commission/Zoning Hearing Board: G. Stevens and R. Landis

- d. Northwestern Lancaster County Authority: R. Landis and R. Krause
 - e. Emergency Services: B. Bruckhart and T. Walsh
 - f. Park and Recreation: R. Krause and T. Walsh
- The motion passed unanimously.

4. A motion was made by R. Krause, T. Walsh, to appoint the 2023 Committee Assignments to:
- a. Non-Uniform Pension Committee: G. Stevens, M. Hiester, and D. Lefever
 - b. Agricultural Security Area Advisory Committee: R. Landis
- The motion passed unanimously.

5. A motion was made by R. Krause, with a second by G. Stevens to establish the amount of the Treasurer's Bond to \$2,000,000 / Assistant Treasurer's Bond to \$1,000,000.00. The motion passed unanimously.

6. A motion was made by R. Landis, with a second by R. Krause, to adopt Resolution 2023-01 Boards and Commission Appointments. The motion passed unanimously.

A motion was made by R. Landis, with a second by G. Stevens, to adopt Resolution 2023-02 Appointment of a Tax Collector. The motion passed unanimously.

A motion was made by T. Walsh, with a second by R. Krause, to adopt Resolution 2023-03 Non-Uniform Pension Plan Member Contributions. The motion passed unanimously.

A motion was made by R. Landis, with a second by G. Stevens, to adopt Resolution 2023-04 Appointment of Township Consultants. The motion passed unanimously.

A motion was made by R. Krause, with a second by T. Walsh, to adopt Resolution 2023-05 Appointment of Public Accountant and Compensation to be Paid. The motion passed unanimously.

A motion was made by G. Stevens, with a second by R. Krause, to adopt Resolution 2023-06 Appointment and Compensation of Township Manager. The motion passed unanimously.

A motion was made by R. Krause, with a second by T. Walsh, to adopt Resolution 2023-07 Fee Schedule Including Engineer and Solicitor Fee Rates. The motion passed unanimously.

7. A motion was made by R. Landis, with a second by G. Stevens, to appoint Jim Fisher as the primary municipal voting delegate and Mark Hiester as the alternate municipal voting delegate to serve on the Lancaster County Tax Collection Bureau's Management Committee for 2023. The motion passed unanimously.

8. A motion was made by R. Landis, with a second by T. Walsh, to adopt the IRS 2023 Standard Mileage Reimbursement Rate, 65.5 cents per business mile driven. The motion passed unanimously.

9. Discussion took place relative to the Board's concerns about the Township joining the EMS Authority. Is voting again on the ordinance OK? Yes, if the ordinance is duly advertised again. The authority appears to have broad powers, giving concern to some of us. We will continue to explore other service alternatives. What are our neighboring municipalities which opted out of the authority going to do for service? We may explore options with our neighbors.

A motion was made by R. Landis, with a second by R. Krause, to authorize advertising of an Ordinance to create an EMS Authority. The motion passed unanimously.

10. A motion was made by R. Landis, with a second by T. Walsh, to approve the November 14, 2022 budget meeting minutes. The motion passed unanimously.
11. A motion was made by R. Landis, with a second by G. Stevens, to approve December 19, 2022 meeting minutes. The motion passed unanimously.

Adjournment

A motion was made by R. Landis, with a second by R. Krause, to adjourn the meeting at 7:54 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle
Recording Secretary