

97 North Penryn Road
Manheim, PA 17545



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**Minutes of the Meeting of May 18, 2022
7:00 p.m.**

ATTENDANCE:

Herbert Mattern, Jr. (teleconference)
Barb Horst
Robert Kurtz (teleconference)
Cullen Ketcham (teleconference)
Phil Donmoyer (teleconference)

ALSO IN ATTENDANCE:

Mark Hiester, NWLCA Assistant Secretary
Mark Homan, Becker Engineering
Doug Zook, Inframark
Jason Hess, Morgan, Hallgren, Crosswell, & Kane
(teleconference)

Thomas Devenney, ELA Group, Inc.
Ron Kalyan, Fox Rothschild LLP
Connie Weidle, Recording Secretary

Call to Order- H. Mattern Jr. opened the meeting at 7:00 p.m.

Public Comments –

Ron Kalyan and Thomas Devenney presented the request from the owner of Manheim Self Storage at 62 Doe Run Road for a reduced right of way for a water line that must be repaired. The request is to reduce the right of way to 15 feet from the required 30 feet stated in the Authority's Regulations. An easement is being granted by Doe Run Realty Partners, the property owner next to 62 Doe Run Road. Mark Homan commented that in this case, due to the circumstances, the existing lateral doesn't have an easement now so this will be making the situation better.

A motion was made by H. Mattern, with a second by B. Horst, to add to this evening's Agenda, Consider Approval of Reduction of Water Line Easement for 62 Doe Run Road. The motion passed unanimously.

A motion was made by R. Kurtz, with a second by C. Ketcham, to conditionally grant the request from the owner of 62 Doe Run Road to allow a 15-foot water line easement as recommended by the Authority Engineer and conditioned upon the water line centered on the water lateral and upon receipt of a copy of the executed Agreement between the owners of 62 Doe Run Road and 80 Doe Run Road. The motion passed unanimously.

Approve April 19, 2022 Meeting Minutes

A motion was made by C. Ketcham, with a second by R. Kurtz, to approve the April 19, 2022 Minutes as presented. The motion passed unanimously.

Treasurer's Report

A motion was made by B. Horst, with a second by P. Donmoyer, to approve the Treasurer's Report as presented. The motion passed unanimously.

Communications

MAWSA Reports

B. Horst reported on the following items:

- The meter replacement project has been delayed due to not being able to get meters. Some of the hardware for the meters has been received.
- The Cherry Street Booster Station project items are coming in.
- MAWSA is hoping to receive a Grant from the PA Gaming Act.
- I&I investigation is being done to identify issues.
- Charlie Heisey is doing well as the new MAWSA Manager.

Mark Hiester commented that the well-head zoning protection is in place and has been done by the Township for NWLCA, Lititz Borough, and MAWSA wellhead areas in Penn Township.

Inframark Contract Operations Report

Doug Zook highlighted the following items from his monthly report:

- The decanter float and flex couplings in SBR4 were replaced and the plant is operating in 4 basin mode.
- The annual reports are included in this evening's Authority packet.
- The raw water herbicide testing was completed as directed by PA DEP and there was no herbicide detected. No further action is needed.
- The installation of the HVAC system has been pushed back to this coming Friday.

A motion was made by C. Ketcham, with a second by R. Kurtz, to approve the Wastewater decanter float and flex joints purchase of \$18,289.43 plus freight. The motion passed unanimously.

A motion was made by C. Ketcham, with a second by R. Kurtz, to approve a pump repair at the Water Treatment Plant in the amount of \$6,400.00. The motion passed unanimously.

A motion was made by R. Kurtz, with a second by B. Horst, to approve the Inframark Contract Operations Report. The motion passed unanimously.

Engineer's Report

Mark Homan highlighted the following items from the monthly report:

- Tapping Fees – The Authority reviewed the Tapping Fee calculations and discussed the effect the increase will have with many new EDUs coming in. Discussion also took place relative to what the percentage of the maximum allowed had been set at in the past.

A motion was made by C. Ketcham, with a second by R. Kurtz, to suspend a decision on the water and sewer tapping fee changes until the Authority receives historical data and values from previous years changes in fees. The motion passed unanimously.

- Source Water Protection Program – The last meeting was held on May 9, 2022 and the next meeting is scheduled for August 8, 2022.
- Holly Tree Road/Temperance Hill Road Intersection Project – Sanitary sewer shop drawing submittals are being reviewed and construction is anticipated to start in June.
- Pleasant View Community Water System – The construction has started.
- Avery Square – The developer's consultant is requesting 3 waivers from the Authority. Mark Homan presented the recommendations of Becker Engineering.

A motion was made by C. Ketcham, with a second by H. Mattern, to deny the requested relief from installation of clay dikes around the sanitary sewer piping at intervals of 200 feet due to the potential of groundwater following the privately owned sanitary sewer facilities stone trenching and potentially impacting the Authority's sanitary sewer facilities. The motion passed unanimously.

A motion was made by H. Mattern, with a second by B. Horst, to deny the requested relief from installation of traps, vents and cleanouts on the private apartment building service lines, since the Authority Rules and Regulations require the installation of traps, vents and cleanouts on all building service lines. The motion passed unanimously.

A motion was made by C. Ketcham, with a second by R. Kurtz, to grant the requested relief from installation of cleanouts on sanitary sewer building laterals at intervals of 50 feet, with the condition that cleanouts to be installed at intervals of 100 feet. The motion passed unanimously.

- 1540 Lancaster Road – Becker Engineering is waiting on record drawings.
- 838 Lancaster Road – A new water service lateral was installed to the new dwelling on May 4, 2022.
- Authority Easement Clearing – The Township completed hydro seeding around the Cedar Hollow Pumping Station on May 2, 2022.
- Longenecker's Water Lateral Break – The shopping center contractor completed the water line break permanent repair on May 5, 2022.
- I/I Master Planning – The 33 manholes have been reviewed and a report will be issued for the June Authority Meeting.
- Shimp Alley Sanitary Sewer Easement – The Authority Solicitor is investigating whether an existing sanitary sewer easement exists within Shimp Alley.

A motion was made by R. Kurtz, with a second by H. Mattern, to approve the Becker Engineering Report as presented. The motion passed unanimously.

Solicitor's Report

Jason Hess - Morgan, Hallgren, Crosswell, & Kane, presented 2 Non-Residential Waste Program Customers Non-compliance Resolutions. The Resolutions would be amendments to the Non-Residential Waste Program regulations and include penalties for property owners that have not submitted an application, sampling reports, and any other violations. Discussion took place relative to how sampling would be taken and if there is no sampling if it will be presumed that they are in violation.

A motion was made by C. Ketcham, with a second by R. Kurtz, to table the Non-Residential Waste Resolutions until next month's meeting. The motion passed unanimously.

Adjournment

A motion was made by C. Ketcham, with a second by R. Kurtz, to adjourn the meeting at 8:27 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle, Recording Secretary