



PENN TOWNSHIP

LANCASTER COUNTY, PA

BOARD OF SUPERVISORS MINUTES

**January 3, 2022
7:00 PM**

BOARD ATTENDANCE:

Benjamin Bruckhart – via Zoom
Ronald Krause
Richard Landis
Gary Stevens
Tom Walsh

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager
Connie Weidle, Recording Secretary
Fred Hammond, resident

Call to Order and Pledge of Allegiance - 7 P.M., led by R. Krause

Public Comment & Guest Recognition – There were no comments or guest recognitions.

Treasurer’s Reports and Approval to Pay Invoices (End of 2021 Year)

A motion was made by G. Stevens, with a second by R. Krause, to approve the Treasurer’s Reports and grant approval to pay invoices. The motion passed unanimously.

New Business

R. Landis, acting Chairman, passed the Chair temporarily to M. Hiester.

1. Reorganization of the Board

A motion was made by R. Krause, with a second by R. Landis, to nominate B. Bruckhart as Chairman. There being no further nominations, M. Hiester closed the nominations and the motion passed unanimously.

A motion was made by G. Stevens, with a second by R. Krause, to approve keeping the same Board offices as 2021, Vice Chairperson – Landis, Secretary – Hiester, Assistant Secretary – Stevens, Treasurer – Krause, Assistant Treasurer – Hiester. The motion passed unanimously.

M. Hiester passed the Chair to Vice-Chairman Landis.

2. A motion was made by R. Krause with a second by G. Stevens, to certify Bruckhart and Hiester as the voting delegates (primary and alternate) for Pennsylvania State Association of Township Supervisors. The motion passed unanimously.

3. A motion was made by R. Krause, with a second by T. Walsh to appoint the 2022 Liaison Responsibilities to:

- a. Administration..... Stevens and Krause
- b. Public Works..... Bruckhart and Walsh
- c. Planning Commission/Zoning Hearing Board..... Stevens and Landis
- d. Northwestern Lancaster County Authority..... Landis and Krause
- e. Emergency Services..... Bruckhart and Walsh
- f. Park and Recreation..... Landis and Walsh

The motion passed unanimously.

4. A motion was made by R. Krause, T. Walsh, to appoint the 2022 Committee Assignments to:
 - a. Lititz recCenter..... Stevens
 - b. Non-Uniform Pension Committee..... Stevens, Hiester, and Lefever
 - c. Agricultural Security Area Advisory Committee Landis
 The motion passed unanimously.

5. A motion was made by T. Walsh, with a second by R. Krause to establish the amount of the Treasurer's/Assistant Treasurer's Bonds at \$1,000,000.00. The motion passed unanimously.

6. A motion was made by G. Stevens, with a second by T. Walsh, to adopt Resolution 2022-01 Boards and Commission Appointments. The motion passed unanimously.

A motion was made by T. Walsh, with a second by G. Stevens, to adopt Resolution 2022-02 Appointment of a Tax Collector. The motion passed unanimously.

G. Stevens commented he would like to have the Township inform the taxpayers of the cost of having a tax collector working from the Township Office rather than the County Treasurer's Office. M. Hiester said that staff will look into how the Township can let taxpayers know about this.

A motion was made by R. Krause, with a second by T. Walsh, to adopt Resolution 2022-03 Non-Uniform Pension Plan Member Contributions. The motion passed unanimously.

A motion was made by R. Krause, with a second by G. Stevens, to adopt Resolution 2022-04 Appointment of Township Consultants. The motion passed unanimously.

A motion was made by T. Walsh, with a second by R. Krause, to adopt Resolution 2022-05 Appointment of Public Accountant and Compensation to be Paid. The motion passed unanimously.

A motion was made by G. Stevens, with a second by B. Bruckhart, to adopt Resolution 2022-06 Appointment and Compensation of Township Manager. The motion passed unanimously.

A motion was made by T. Walsh, with a second by R. Krause, to adopt Resolution 2022-07 Fee Schedule Including Engineer and Solicitor Fee Rates. The motion passed unanimously.

Discussion took place relative to the fee being charged for "Starting work without a required zoning permit or not in accordance with the approved permit - \$300.00." (pg. 8 g.) No changes were made at this time.

7. No action taken on this agenda item, "Consider Appointment of One Township Registered Elector as Vacancy Board Member (2021 - Jill Groff)" - as it was included in Resolution 2022-01.

8. A motion was made by G. Stevens, with a second by R. Krause, to appoint Jim Fisher as the primary municipal voting delegate and Mark Hiester as the alternate municipal voting delegates to serve on the Lancaster County Tax Collection Bureau's Management Committee for 2022. The motion passed unanimously.

9. A motion was made by R. Krause, with a second by T. Walsh, to adopt the IRS 2022 Standard Mileage Reimbursement Rate, 58.5 cents per business mile driven. The motion passed unanimously.

10. A motion was made by T. Walsh, with a second by R. Krause to sell the Chevrolet HHR vehicle to David Sensenig with the highest bid of \$4,348. The motion passed unanimously.

Adjournment

A motion was made by B. Bruckhart, with a second by G. Stevens, to adjourn the meeting at 7:33 p.m. The motion passed unanimously.

Respectfully Submitted,
 Connie Weidle
 Recording Secretary