



PENN TOWNSHIP

LANCASTER COUNTY, PA

Proposed 2022 Fiscal Budget

November 22, 2021



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Dear Citizens:

On behalf of the Penn Township Board of Supervisors and staff, we are pleased to present the **Proposed 2022 Fiscal Budget**. This *plan* reflects our commitment to effectively and efficiently providing township services, responsibly maintaining and improving our infrastructure, protecting our natural resources, managing appropriate rates of growth and development, meeting funded and unfunded mandates, and embracing our organizational mission to preserve and respect our past while building and sustaining a better long-term future for our community.

The Proposed 2022 budget has **no** millage rate increase and no increases in the various user fees charged by the township.

General fund revenues are expected to decrease 1 percent (\$64,096) and expenses are to increase 3.8 percent (\$179,888) compared to 2021, as described on the following pages. Typically, the budget shows such a disparity but it often does not occur with an imbalance because of the conservative estimates used. The budget is a plan for the long-term maintenance of its fixed and other assets including roadways, parks, buildings, vehicles, and equipment.

The budget consists of the following operating, special purpose, and reserve funds:

General Fund	operating
Parks and Recreation Fund	special purpose
Storm Water Management Fund	special purpose
Sewer and Water Fund	operating
Agricultural Preserve Fund	special purpose
Street Improvement Fund	operating
Capital Reserve Fund	reserve
Highway Aid Fund	special purpose
American Rescue Plan (<i>new</i>)	special purpose

Supplemental items are included to provide a better understanding of the budget to the reader, including: narratives for the General Fund and Sewer and Water Fund (the township's two primary operating accounts) and a debt review statement. We hope you find these items useful.

The budget is one of the township's most fundamental policy documents. It should, therefore be able to communicate a clear policy direction that various constituents can understand how the township serves its citizens.

If you have questions on the proposed budget or another township matter, please contact Mark Hiester at (717) 665-4508. Thank you for your interest, we look forward to serving you.



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2021 Accomplishments

What did the township do with last year's budget?

1. Bid the Fruitville Pike, Temperance Hill Road, and Holly Tree Road intersection project.
2. Added a \$130,000 SCADA Remote Control System for operators to monitor and control the public water and public sewer systems remotely.
3. Replaced public water treatment filter membranes for \$78,000 after 10 years of service.
4. Obtained approval of a state \$402,000 Growing Greener grant to construct a state-required stormwater (MS4) project.
5. Co-op self-insurance dividends received \$8,486 from property and liability and \$129,460 from health coverage.
6. Received \$521,890 of \$1,043,780 allocated federal American Rescue Plant funds.
7. Requested county and PennDOT funding for the Fruitville Pike and South Oak Street \$1.1 million signalized intersection project.
8. Added 'Knox' lock box standards for businesses with alarms systems for first- responder's secure emergency access.
9. Held our first Farmer Appreciation event at the Manheim Farm Show, attended by about 100 township farmers.
10. Road Maintenance (\$216,192) performed on Blairton Court, Walnut Drive, Locust Grove Road, Evans Road, Oak Lane (North Penryn to Speedwell Forge) (North Penryn Road to the end), West Lexington Road (Doe Run to Newport), Scenic Drive.
11. Road Construction on Elm Road Pipe (Newport to Brooklawn Roads) Design, Widen North Penryn Road, Bucknoll Road, North Penryn Road, North of Oak Lane Pipe, Highview Drive Pipe to Creek, North Penryn Road - North of Airy Hill Road, Willoughby Circle Drive, Loop Road, Cool Spring Road Bridge, Fairview Road Bridge, Northview Road Bridge.
12. Finished drafting a new zoning code. Started drafting a new land development code.
13. Replaced Access Permit database with Permit Manager software system, saving staff time and improving request response time.
14. Arranged \$3,559 in repairs needed at five traffic signals.
15. Filed a \$6,349 claim for a township School Zone sign and pole damaged by a motorist.
16. Replaced the 2009 Chevrolet HHR with a 2012 Chevrolet Suburban from the NLCRPD.
17. Added wastewater treatment plant shower and restroom improvements.
18. The Penn IDA and the Economic Development Company of Lancaster partnered to process 13 new Next Generation Farm Loans, totaling \$6,405,800. Penn IDA leads the state in these kinds of loans.
19. Maintained employee pension plan (not distressed) at a very high, 131.9 percent funded.

Background

With the 2020 Census, the township reached a population of 10,210, from a 2010 population of 8,789. This 16 percent increase (1,421 people) makes the township the second fastest growing municipality of 67 in the county over that period. This growth puts an increasing demand on township services and provides increased revenue to the township:

General Fund

Year	Actual Revenue	Actual Expenses	Population	Revenue/Person	Expense/Person
2020	\$4,205,994	\$4,835,819	10,210	\$412	\$474
2010	\$3,537,764	\$3,603,870	8,789	\$403	\$410
Difference	\$668,230	\$1,231,949	1,421	\$9	\$64

Of course, the above comparison does not include an accounting of liabilities like depreciating assets. So, it may only reflect a superficial likeness of the two years about a decade apart.

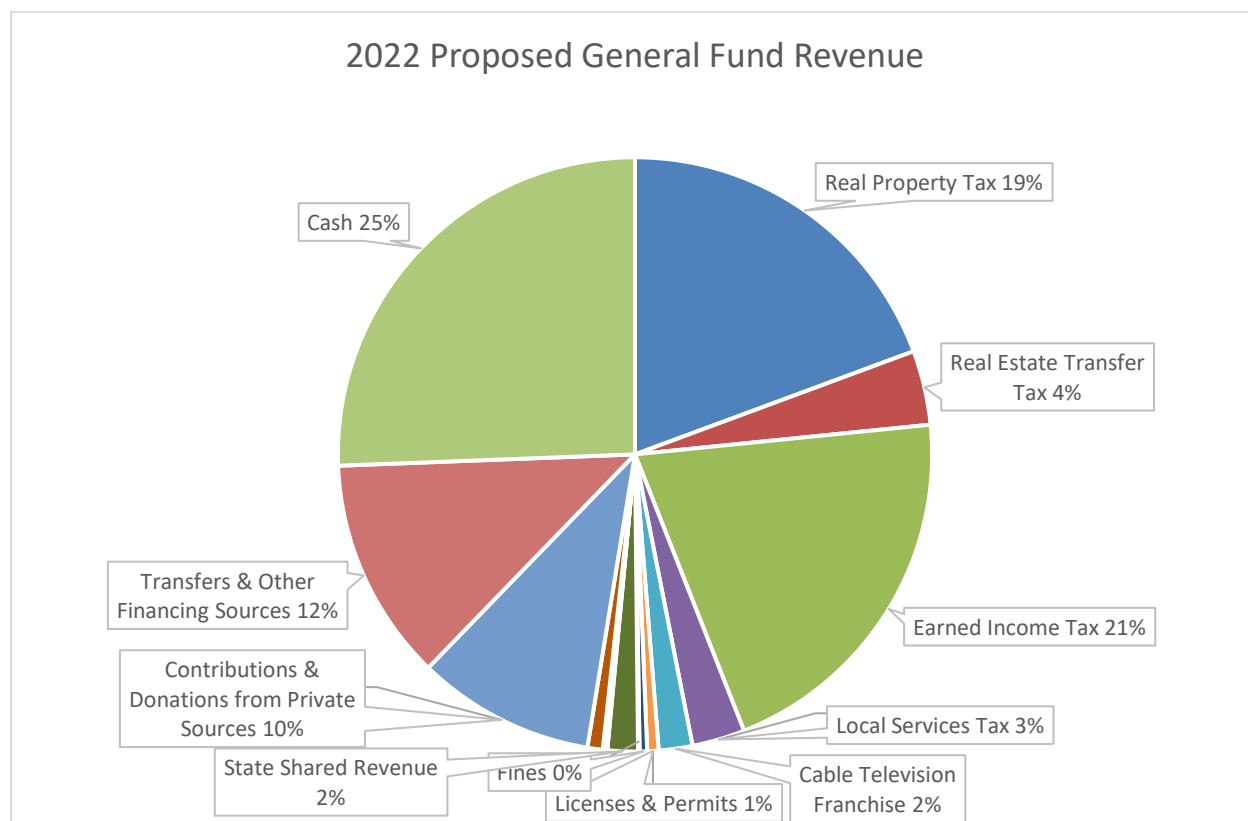
Primary assumptions used in developing the proposed 2022 budget projections include:

1. Past trends.
2. Existing agreements.
3. A higher general inflation rate of 5.4 percent over the last year, after a year of deflation.
5. Mandates for services.
4. Other service demands.
5. County and local economic growth.
6. Improving the timing of needed repairs and maintenance to reduce cost impact over time.

To prepare for longer term capital costs, the township has started some multi-year capital expense planning. This work is expected to reduce surprise costs and smooth out annual expense rates year-to-year.

The township has been granted at least \$1,043,780 in federal American Rescue Plan monies in 2021 and 2022. A new budget and fund are included in 2022 for the disposition of those funds to qualifying expenses. This is on top of \$120,492 granted in federal Cares Act funds from the county to the township late in the 2020 year.

General Fund Summary

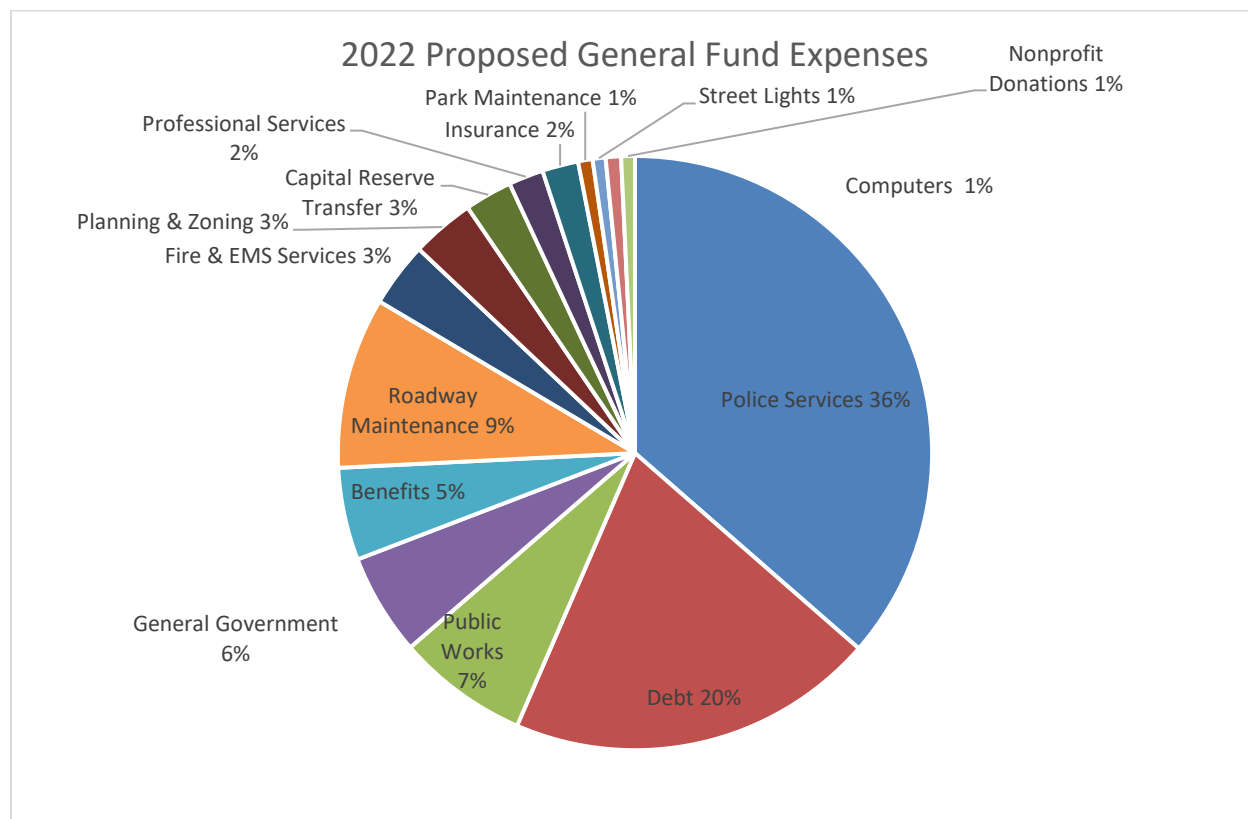


The proposed 2022 budget does not call for an increase in the real estate tax rate for the 2022 year. The current millage rate is 1.432601. The Township has maintained the equivalent, through a county reassessment, of this millage rate since 2014. The township real estate tax, for a property assessed at \$100,000 is \$143.26. This is about 8 percent of the total real estate taxes paid on each taxable property; the other 12 percent is from the county tax and 80 percent from the Manheim Central School District tax.

We expect general fund revenues to be 1 percent (\$64,095) lower in 2022 than in 2021. Reduced revenue is expected from real estate tax (-0.65 percent), pension state aid (-6.2 percent), insurance dividends (62 percent), and the local services tax is projected to be flat. Note that the earned income tax revenue could be as high as \$1,774,410, 46 percent (\$483,463) more than we are listing, \$1,290,947. We chose instead to estimate a more conservative amount, in the somewhat less predictable circumstances.

A proposed transfer of \$137,751 from the Capital Reserve Fund to the Street Improvement Fund will be used for transportation projects and grant matches.

Other revenue not budgeted is the Manheim Commons plan dedication of recreation fee of \$305,543 because it will be paid in with each zoning permit for a proposed apartment building, possibly in different budget years.



Overall expenses are increasing 3.8 percent (\$178,996).

Northern Lancaster County Regional Police Department. The township's share of the NLCRPD operation costs in any year is 40 percent of the total for three charter municipalities (Clay, Penn, and Warwick Townships). Charter municipal payments are increasing 8.5 percent in 2022.

Debt payment is increasing \$149,006 according to schedule, due to increased sewer and water system obligations. Fire and EMS nonprofit donations are increasing at least 3 percent each. Wages are increasing an average of 3.7 percent.

Health insurance is increasing 2.2 percent (\$5,300) to \$256,031. MAWSA hydrant fees are increasing 35 percent (\$2,489).

Purchases

\$20,000 for our township's share of a Manheim Central Region Comprehensive Plan, \$6,260 for 3 desktop computers.

Reimbursement Grants Approved (\$1,651,000 in revenue to be received)

1. \$200,000 National Fish and Wildlife Fund grant for part of a \$310,000 stormwater project. Penn Township's \$68,783 share of a total \$110,200 match with Rapho Township. Our match share could be paid out of American Rescue Plan federal funds.
2. \$402,000 Pennsylvania Growing Greener grant for part of a \$482,500 stormwater project. The \$80,500 township match could be paid out of American Rescue Plan federal funds.
3. \$1,049,000 PennDOT Multimodal grant for the Fruitville Pike Intersection Project.

Road Maintenance Projects

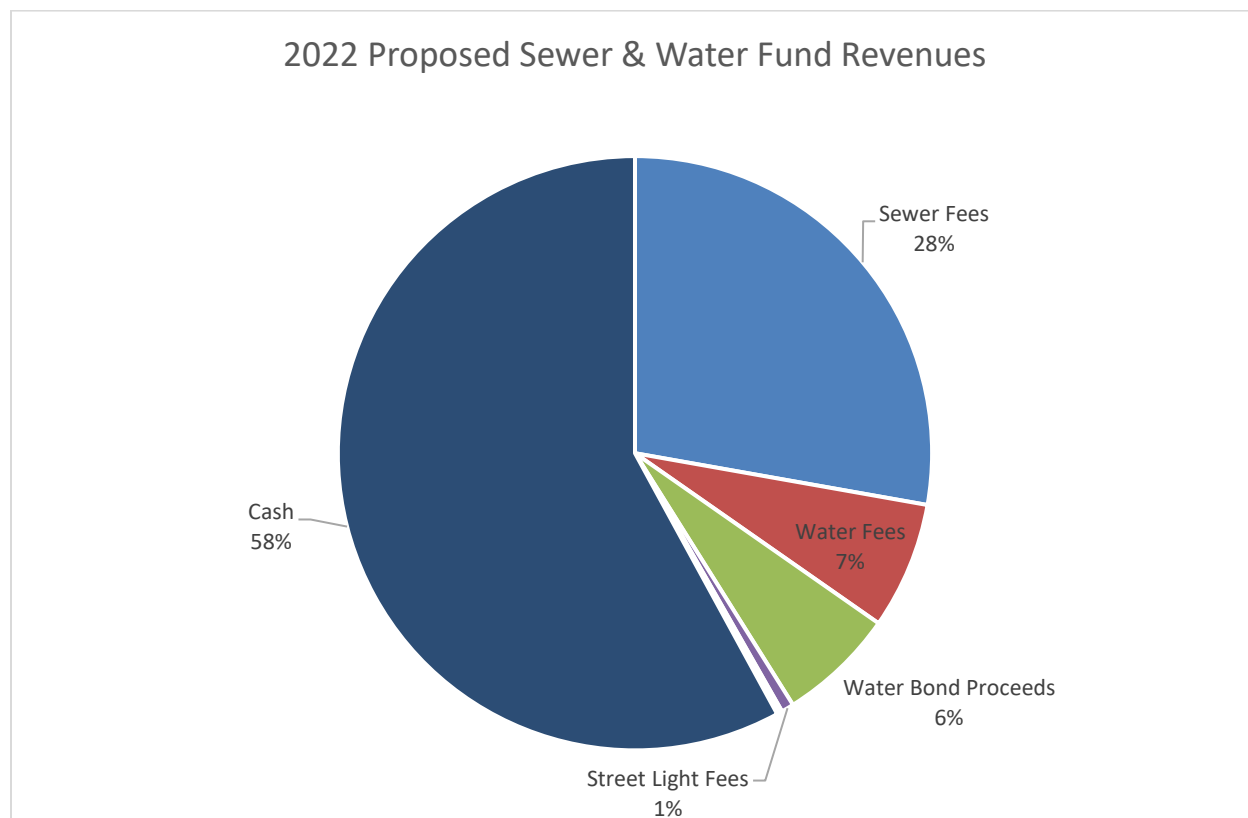
1. Sumac Road 1/2-inch sealcoat.
2. Airy Hill Road (North Penryn Road to Speedwell Forge Road) 1/2-inch sealcoat.
3. Dead End Road.
4. Mt. Hope Road 1/2-inch sealcoat.
5. Mt. Hope Road (dead end) 1/2-inch sealcoat.
6. Westview Drive 1/4-inch sealcoat.
7. Hillcrest Drive 1/4-inch sealcoat.
8. Sunset Avenue 1/4-inch sealcoat.
9. Marie Avenue 1/4-inch sealcoat.

Road Construction Projects

1. Fruitville Pike, Temperance Hill Road, and Holly Tree Road Intersection traffic signals, capped public sewer, drainage and related work.
2. Elm Road Pipe (Newport to Brooklawn Road).
3. Cool Springs Road 9.5 MM Scratch and overlay (North Penryn Road to Meadow Road).
4. Meadow Road 9.5 MM Scratch and overlay (Cool Spring Road to Newport Road).
5. Fairview Road 9.5 MM Scratch and overlay (Meadow Road to Elm Road).

Road maintenance and construction projects performed with a \$1,049,000 reimbursement grant, a \$721,578 loan, \$658,490 in developer contributions, and \$364,440 of state liquid fuel and turnback state funds.

Sewer and Water Fund Summary



Street lights fees are included because it is convenient to add them to sewer or water bills. The fees are transferred to the general fund.

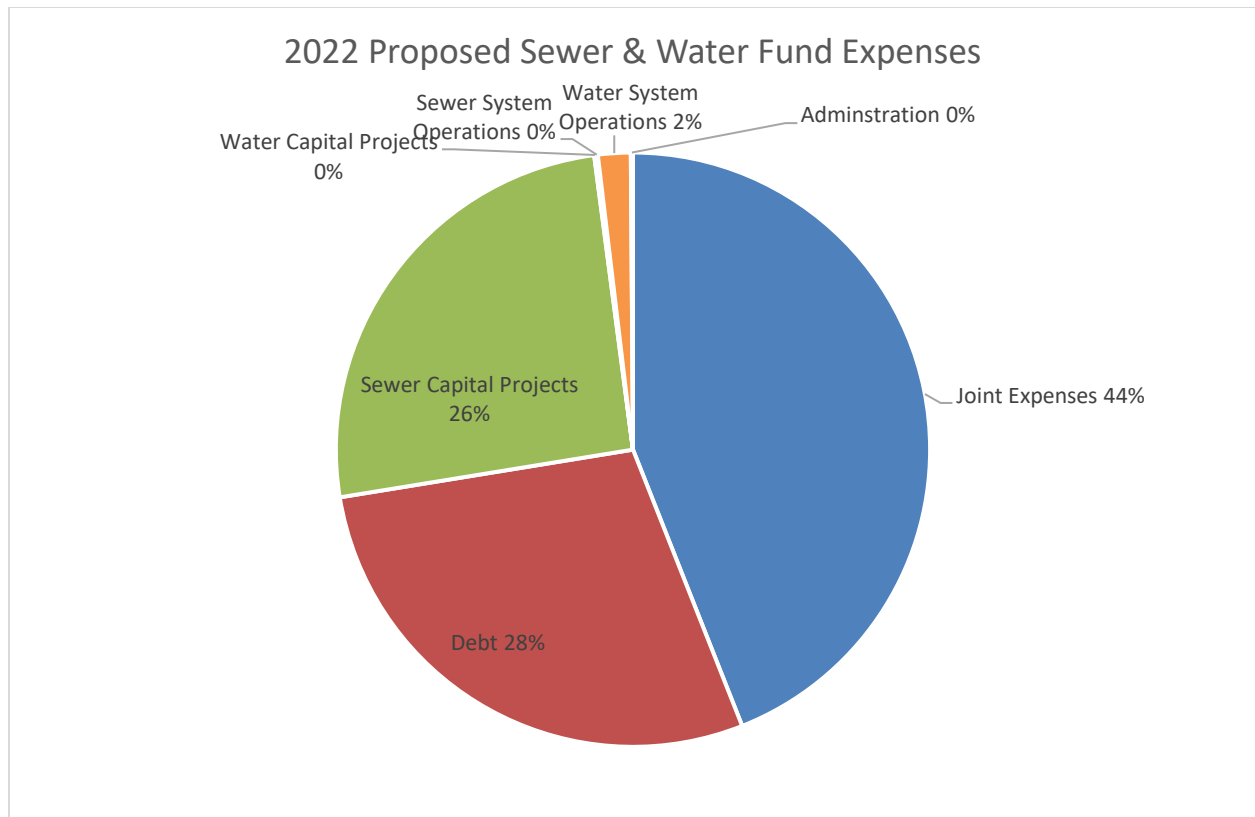
Sanitary Sewer Tap Fee, \$5,250 per EDU (Equivalent Dwelling Unit-233.10 gallons per day).

Potable Water Tap Fee, \$2,675 per EDU (168.35 gallons per day).

A tap fee is required for each final dwelling unit, commercial establishment, educational establishment, industrial establishment, and institutional establishment.

A quarterly sewer bill will be the result of a \$46.81 flat usage fee and an \$8.20 fee per 1,000 gallons of sewer treated. In those cases where a meter is not installed or not functioning, a flat rate of \$219.01 per quarter per EDU will be charged.

A quarterly water bill will be the result of a \$23.48 flat usage fee and a \$4.40 fee per 1,000 gallons of water used. In those cases where a meter is not installed or not functioning, a flat rate of \$89.48 per quarter per EDU will be charged; different fees in MAWSA (Manheim Area Water and Sewer Authority) Service Area.



Joint expenses include paying Inframark to operate the sewer and water systems.

Projects:

1. Replace WWTP Effluent Flow Metering
2. Pumping Station #1 Capacity and Upgrade Evaluation
3. Fruitville Pike, Temperance Hill Road, Holly Tree Road Area Install Capped Sewers
4. WWTF SBR Decanter Service
5. Inflow and Infiltration Engineering & Construction
6. Sanitary Sewer Easement Clearing
7. I&I Engineering & Construction

Mark Hiester, Manager, November 22, 2021

Proposed 2022 Budget

General Fund 01 (Dollars)

Year	2022	2021	2020	2019	2018		
<u>Account #</u>	<u>Description</u>	<u>Draft</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
	Prior Year End Balance	1,603,761	1,752,058	1,749,279	1,748,091	1,994,998	
PAYROLL WITHHOLDINGS							
01.222.00	Health Insurance Premium Contributions Withheld	9,510	9,510	9,510	14,370	12,350	
REVENUES AND OTHER FINANCING SOURCES							
01.300.06	Streetlight User Fees	30,205	29,541	39,924	25,677	25,677	
01.301.10	Real Estate Taxes	1,212,287	1,230,195	1,211,928	1,206,366	1,169,700	
01.301.20	Real Estate Taxes - Prior, Delinquent	17,406	27,108	11,857	13,498	17,162	
01.301.60	Real Estate Taxes - Interim	10,803	4,986	6,072	3,775	28,380	
1.301	REAL PROPERTY TAXES	1,240,497	1,262,289	1,229,857	1,223,639	1,215,242	
01.310.10	Real Estate Transfer Tax	253,436	251,464	275,415	265,257	221,607	
01.310.21	Earned Income	1,290,947	1,271,073	1,315,824	1,299,816	1,277,074	
01.310.51	Local Services Tax	180,000	178,507	209,931	216,273	225,423	
1.31	LOCAL TAX ENABLING ACT	1,724,383	1,701,045	1,801,170	1,781,347	1,724,103	
01.321.80	Cable Television Franchise	114,854	108,260	116,318	120,636	114,201	
01.322.20	Demolition Permit	180	180	283	420	360	
01.322.30	Driveway Permit	600	630	840	580	0	
01.322.82	Street Encroachment Permits	500	510	680	1,190	130	
1.322	NON-BUSINESS LICENSES AND PERMITS	1,280	1,320	1,803	2,190	490	
01.331.10	Court-District Magistrate and Common Pleas	19,282	18,174	19,514	19,386	20,055	
Violation of Ordinances (e.g. Zoning, Burning,							
01.331.12	etc.)	1,000	563	965	15,396	10,703	
01.331.13	State Police Fines	5,373	3,387	5,575	6,036	6,495	

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01.331.14	Parking Violations	0	0	0	20	0	
1.331	FINES	25,656	22,123	26,054	40,838	37,253	
01.341.01	Interest	2,000	1,902	2,782	8,858	6,843	
01.354.15	Recycling Act 101	5,000	5,093	7,450	4,266	8,293	
1.355.01	Public Utility Realty Tax	0	3,009	0	0	0	
01.355.04	Alcoholic Beverages Licenses	400	400	400	400	400	
01.355.05	General Municipal Pension System Aid	45,000	47,973	49,238	51,205	42,159	
01.355.07	Foreign Fire Insurance Premium	58,000	58,007	65,762	62,385	57,161	
1.355	STATE SHARED REVENUE AND ENTITLEMENT	103,400	109,389	115,400	113,990	99,721	
01.356.01	Forest Lands	20	20	20	20	20	
01.356.02	Game Commission Lands	2,965	2,965	2,965	2,965	2,965	
1.356	STATE PAYMENTS IN LIEU OF TAXES	2,985	2,985	2,985	2,985	2,985	
	Subdivision and Land Development Application						
01.361.31	Fees	2,000	2,000	1,550	3,110	11,569	
01.361.32	Review Fees (Reimbursement from Applicant)	250	250	188	4,737	8,220	
01.361.33	Zoning Permits	5,800	5,730	6,380	4,545	4,265	
01.361.34	Zoning Hearing Board Fees	3,600	3,600	6,600	8,400	7,200	
01.361.341	Conditional Use Hearing Fees	900	900	1,800	0	3,000	
01.361.342	Zoning, Rezoning, Curative Amendment Fees	0	0	0	0	1,000	
01.361.30	ZONING AND SUBDIVISION AND LAND DEVELOPMENT FEES	12,550	12,480	16,518	20,792	35,254	

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01.361.501	Sale of Map Advertising	5,000	0	0	0	2,750	
01.362.10	Special Police Services (Manheim Auto Auction)	283,666	276,975	267,240	261,084	218,238	
01.362.41	Building Permits	13,000	13,084	21,494	14,423	15,079	
01.362.44	Sewage Permits	24,500	36,471	24,540	12,034	21,561	
1.362	PUBLIC SAFETY	321,166	326,530	313,274	287,541	254,878	
01.372.56	Sale of Solar Alternative Energy Credits	0	0	0	0	793	
01.380.10	Insurance Dividends	52,014	137,946	52,774	12,298	5,038	
01.387.10	General Contributions (PVRC PiLoT)	17,767	17,767	18,677	10,543	10,563	
01.387.11	Manheim Auto Auction Host Fee	304,919	296,038	287,416	279,044	270,917	
1.387	Contributions from Private Sources	322,686	313,805	306,093	289,588	281,479	
	REVENUES	3,963,675	4,034,708	4,032,401	3,934,643	3,815,001	
01.391.10	Sale of General Fixed Assets	0	1,329	11,245	234	11,526	
01.392.01	Transfer from Agricultural Preserve Fund	2,000	2,000	2,000	2,000	0	
	Transfer from Sewer and Water Fund Staff and						
01.392.09	Postage	77,233	69,311	84,813	24,008	636,928	
01.392.11	Transfer from Sewer and Water Fund Debt	679,460	530,818	589,631	616,851	0	
01.392.36	Transfer from Capital Reserve	0	0	0	29,000	32,623	
01.392.37	Transfer from Penn IDA, Administrative Fee	1,800	1,800	3,600	0	0	
1.392	INTERFUND TRANSFERS	760,493	603,929	680,045	671,859	669,551	
	OTHER FINANCING SOURCES	760,493	605,258	691,290	672,093	681,078	

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General Fund 01 (Dollars)

		Year					
		2022	2021	2020	2019	2018	
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	TOTAL PAYROLL WITHHOLDINGS, REVENUES, AND OTHER FINANCING SOURCES	6,337,439	6,401,535	6,482,479	6,369,197	6,503,427	

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EXPENDITURES							
01.400.05	Supervisors Salaries	12,500	12,500	12,500	12,000	12,500	
01.400.192	FICA Medicare	956	956	956	918	956	
01.400.42	Dues, Subscriptions, and Memberships	2,225	2,224	2,053	2,365	2,037	
01.400.46	Education and Training	100	500	0	169	370	
1.4	LEGISLATIVE	15,781	16,180	15,509	15,452	15,863	
01.402.05	Elected Auditors	0	0	0	200	300	
01.402.31	Professional Auditing Services	13,360	12,381	12,023	11,650	11,315	
01.402.45	Payroll Processing Services	2,900	2,873	2,599	2,619	2,482	
01.402.49	Pension Services (new, for actuarial report)	1,100	1,100	0	0	0	
1.402	FINANCIAL ADMINISTRATION	17,360	16,354	14,622	14,469	14,097	
01.403.31	Tax Collection	1,870	1,870	1,864	1,863	1,753	
01.404.31	General Solicitor, Legal Expenses	25,000	24,281	9,072	26,221	18,510	
01.405.12	Administration Salary and Wages	184,746	180,733	172,274	165,403	162,962	
01.405.18	Administration Overtime	1,627	1,595	1,342	1,534	1,774	
01.405.191	Uniform Allowance	100	38	0	0	0	
01.405.192	FICA Medicare	14,257	13,515	12,921	12,890	12,702	
01.405.194	Unemployment Compensation	615	1,877	1,530	1,143	298	2.05%, was 3.75%
01.405.196	Health Insurance (Major Medical, Dental, and Vision)	57,964	68,393	73,582	65,144	57,580	2.2%
01.405.198	Disability and Life Insurance	2,414	2,367	2,084	1,893	2,051	
01.405.21	Office Supplies	3,724	2,073	4,478	3,460	4,887	
01.405.23	Postage (General)	1,706	1,513	2,721	1,364	1,227	
01.405.28	Newsletters (includes postage)	3,571	3,501	2,325	2,440	2,442	

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01.405.32	Wireless Service	1,024	1,024	1,024	1,024	955	
01.405.34	Advertising and Printing	4,693	3,109	4,606	5,515	5,543	
01.405.36	Map Printing	5,000	0	0	0	4,462	
01.405.42	Dues, Subscriptions, and Memberships	572	99	1,157	434	598	
01.405.46	Education and Training	669	606	1,117	583	369	
01.405.49	Miscellaneous	500	554	802	899	1,556	
405A.AU	Unreimbursed W/S Expenses	0	0	0	15,047	0	
405AUD	Auditor Change: Mgr and Sect Salary Reimb-WS	0	0	0	-59,741	-45,998	
1.405	ADMINISTRATION	283,182	280,995	281,963	219,034	213,406	
01.406.39	Bank Service Charges, Fees	140	143	331	749	49	
01.406.49	Ordinance Codification	5,000	4,178	2,609	3,930	4,493	
1.406	OTHER GENERAL GOVERNMENT ADMINISTRATION	5,140	4,320	2,940	4,678	4,541	
01.407.28	General Software, Hardware Purchases, Leases	37,361	59,500	30,441	30,150	29,352	
01.407.37	IT Repairs, Maintenance and Service Agreements	4,052	6,459	310	5,876	3,563	
01.407.48	Website Design	0	0	0	0	6,396	
01.407.49	Document Scanning	1,000	100	0	0	0	
1.407	DATA PROCESSING	42,413	66,059	30,751	36,026	39,310	
01.408.313	General Engineering Services	14,395	24,871	12,827	10,634	9,247	
01.408.319	Sewage Enforcement Services	27,145	36,606	25,505	18,376	28,094	
01.408.49	Land Development, Zoning Ordinance Amendments	10,000	31,003	18,997	0	0	
1.408	ENGINEERING SERVICES	51,540	92,480	57,329	29,010	37,340	

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01.409.32	Phone and Internet	3,786	4,307	3,654	3,422	3,760	
01.409.361	PPL	2,523	5,966	1,134	1,690	1,303	
01.409.362	UGI	7,216	8,515	6,459	6,616	7,274	
01.409.364	Sewer and Water Services	1,352	989	1,671	1,747	1,003	
01.409.367	Trash and Recycling	3,284	4,187	3,954	2,551	2,444	
01.409.368	Fire Hydrants (to MAWSA)	8,875	6,377	6,377	6,264	4,896	35% increase
01.409.37	Repair, Maintenance, and Security	13,927	16,915	15,262	11,690	11,840	
01.409.44	Cleaning Service	8,518	9,450	7,820	8,400	8,400	
01.409.49	Coffee, Drinking Water, Meeting Refreshments	1,346	1,496	1,270	1,339	1,279	
1.409	GENERAL GOVERNMENT BUILDING	50,826	58,201	47,600	43,717	42,200	
01.410.52	State Dog Law Enforcement Costs	100	100	100	0	0	
	Northern Lancaster County Regional Police						
01.410.55	Department	1,852,652	1,707,441	1,681,020	1,696,326	1,656,994	8.5% increase
1.41	POLICE	1,852,752	1,707,541	1,681,120	1,696,326	1,656,994	
01.411.540	Penryn Fire Department Contribution	58,929	57,213	60,846	53,929	52,358	
01.411.541	Manheim Fire Department Contribution	34,202	33,206	32,239	31,300	30,388	
01.411.542	Northwest Emergency Medical Service	23,963	18,411	17,875	17,500	16,923	
01.411.543	Foreign Fire Insurance	61,734	61,628	65,762	62,385	57,161	
	Contribution to Fire Department Capital						
01.411.700	Equipment	0	0	0	0	75,000	
1.411	FIRE AND AMBULANCE	178,828	170,458	176,722	165,114	231,831	
01.413.19	Sewage Enforcement Officer Expenses	300	266	561	488	474	
01.413.21	Office Supplies	100	89	63	69	146	
01.413.32	Wireless Service (Zoning)	660	660	660	660	660	
01.413.33	Vehicle Fuel	1,000	316	186	92	104	

Proposed 2022 Budget

General Fund 01 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Draft</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
01.413.375	Repairs and Maintenance - Vehicle	300	336	327	651	447	
01.413.42	Dues, Subscriptions, and Memberships	100	100	104	20	0	
01.413.45	3rd Party Commercial Inspection Services	100	100	0	0	280	
01.413.46	Education and Training (Includes Code Books)	50	50	25	50	0	
1.413	CODE ENFORCEMENT	2,610	1,917	1,926	2,030	2,111	
01.414.10	Planning Commission Stipend	650	450	650	475	1,050	
01.414.11	Zoning Hearing Board Stipend	1,115	780	1,320	1,240	1,120	
01.414.12	Planning and Zoning Wages	131,019	124,610	123,768	112,730	120,934	
01.414.131	Zoning Hearing Board Solicitor	3,513	3,864	5,074	3,024	2,088	
01.414.132	Zoning Hearing Board Stenographer	1,553	1,899	1,235	1,925	1,155	
01.414.18	Overtime	2,686	2,633	2,618	2,074	1,710	
01.414.191	Uniform and Shoe Allowance	100	78	0	50	0	
01.414.192	FICA Medicare	10,228	9,379	9,400	8,783	9,382	
01.414.194	Unemployment Compensation	410	1,114	1,020	762	200	
01.414.196	Health Insurance (Major Medical, Dental, and Vision)	66,999	51,122	43,699	42,752	47,310	2.2%
01.414.198	Disability, Life Insurance	1,897	1,860	1,630	1,372	1,620	
01.414.24	Operating Supplies-Zoning (includes equipment)	305	124	461	323	311	
01.414.317	Contracted Services- Zoning Enforcement	100	420	237	11,890	2,358	
01.414.32	Wireless Service (Planner)	220	215	1,129	2,505	0	
01.414.34	Zoning Hearing Legal Notice	747	1,184	125	214	1,466	
01.414.42	Dues, Subscriptions, and Memberships	250	218	0	444	412	
01.414.46	Education and Training	100	42	0	0	775	
01.414.50	Comprehensive Plan Update	20,000	0	0	0	0	
1.414	PLANNING AND ZONING	241,893	199,993	192,365	190,563	191,892	

Proposed 2022 Budget

General Fund 01 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Draft</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
01.415.20	General Supplies, Operating Expenses	100	100	50	12	70	
01.415.32	Wireless Service (EMO)	110	108	120	118	117	
1.415	EMERGENCY MANAGEMENT	210	208	170	130	187	
01.430.12	Public Works Wages	288,850	277,629	272,107	261,774	257,739	
01.430.18	Public Works Overtime	20,000	18,778	12,312	20,292	22,447	
01.430.191	Uniform and Shoe Allowance	1,950	1,743	1,610	1,444	1,529	
01.430.192	FICA, Medicare	23,627	21,852	20,993	21,326	21,207	
01.430.194	Unemployment Compensation	1,025	2,927	2,598	1,905	412	
01.430.196	Health Insurance (Major Medical, Dental, and Vision)	131,069	134,322	152,494	133,939	118,270	2.2%
01.430.198	Disability, Life Insurance	4,275	4,191	3,677	3,332	3,595	
01.430.32	Wireless Service	1,700	1,663	1,675	2,506	2,522	
01.430.33	Vehicle Fuel	20,000	19,623	12,331	16,057	19,499	
01.430.34	Vehicle Purchase	0	0	146,309	22,291	132,075	
01.430.46	Education and Training	1,000	0	225	1,057	300	
01.430.470	CDL Drug and Alcohol Testing	1,000	950	1,082	573	495	
01.430.49	Miscellaneous	500	512	123	188	390	
1.43	HIGHWAY- GENERAL	494,995	484,188	627,536	486,684	580,481	
01.432.245	Materials and Supplies	11,000	8,192	5,034	9,613	9,929	
01.432.317	Contracted Services	1,500	1,500	0	0	0	
1.432	HIGHWAY- SNOW	12,500	9,692	5,034	9,613	9,929	
01.433.245	Materials and Supplies	14,000	11,042	6,951	5,655	20,521	
01.433.361	PPL - Traffic Signals	2,600	2,504	2,740	3,030	2,915	
01.433.370	Repairs and Maintenance Services	4,000	3,406	1,354	2,598	2,025	
1.433	HIGHWAY- TRAFFIC CONTROL DEVICES	20,600	16,952	11,045	11,284	25,460	

Proposed 2022 Budget

General Fund 01 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Draft</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
01.434.361	Street Lighting	35,829	35,950	41,369	32,443	33,553	
01.437.245	Materials and Supplies	6,000	3,555	5,804	3,382	4,423	
01.437.260	Small Tools and Minor Equipment	10,000	1,450	3,511	4,599	7,825	
01.437.374	Repairs and Maintenance Services	35,000	29,844	61,830	30,515	38,513	
1.437	HIGHWAY - TOOLS AND MACHINERY	51,000	34,848	71,146	38,496	50,761	
01.438.245	Materials and Supplies	113,500	108,020	40,848	62,696	56,438	
01.438.317	Contracted Services, Equipment	1,500	1,500	0	2,435	0	
1.438	HIGHWAY - ROADS AND BRIDGES	115,000	109,520	40,848	65,131	56,438	
01.452.543	Lititz Rec Center	15,000	15,000	15,000	15,000	15,000	
01.456.540	Manheim Community Library	20,000	25,000	25,000	25,000	25,000	
01.457.540	Manheim Farm Show	1,750	1,500	1,500	1,343	1,343	
01.465.540	Manheim Historical Society	1,250	1,500	1,500	1,343	1,343	
01.471.001	Series 2013-2009 Sewer Bond Wastewater Plant	0	0	400,000	390,000	370,000	Fulton
01.471.003	Series 2013-2009 Streetscape	0	0	70,000	70,000	65,000	Fulton
01.471.004	Series 2013-2009 Water Treatment Facility	0	0	100,000	100,000	100,000	Fulton
01.471.008	GO Note 2017-2 (2014 Loan - Roadway)	180,000	175,000	175,000	165,000	165,000	S and T
01.471.009	Series 2020 (GO Note 2013)	76,000	76,000	0	0	0	Chase
01.471.011	Series 2020 (Water Treatment Facility)	162,000	14,000	0	0	0	Chase
01.471.012	Series 2020 (Sewer Facility)	420,000	413,000	0	0	0	Chase

Proposed 2022 Budget

General Fund 01 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Draft</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
01.471.013	Series 2020 (New Money)	69,000	68,000				Chase
01.471.00	DEBT PRINCIPAL	907,000	746,000	745,000	725,000	700,000	
01.472.001	Series 2013-2009 Sewer Bond Wastewater Plant	0	0	15,876	37,603	49,002	Fulton
01.472.003	Series 2013-2009 Streetscape	0	0	2,838	6,725	8,750	Fulton
01.472.004	Series 2013-2009 Water Treatment Facility	0	0	43,874	89,248	92,248	Fulton
01.472.008	GO Note 2017-2 (2014 Loan - Roadway)	7,418	11,234	14,996	18,651	22,199	S and T
01.472.009	Series 2020 (GO Note 2013)	1,436	2,394	806	0	0	Chase
01.472.011	Series 2020 (Water Treatment Facility)	89,384	90,493	25,413	0	0	Chase
01.472.012	Series 2020 (Sewer Facility)	8,077	13,325	4,468	0	0	Chase
01.472.013	Series 2020 (New Money)	7,844	8,707	2,563	0	0	Chase
01.472.00	DEBT INTEREST	114,158	126,152	110,834	152,226	172,198	
01.483.30	Non-Uniform Pension Contribution (MMO)	25,534	85,922	83,593	70,071	61,130	
01.484.00	SMT Workers' Compensation Trust	12,897	12,487	12,727	12,878	11,533	3.28%
01.484.195	SWIF - Volunteer Fire	10,473	10,416	10,978	12,307	13,479	0.6% (\$57)
1.484	WORKERS COMPENSATION	23,370	22,903	23,705	25,185	25,012	
01.486.01	Property and Liability Insurance	53,958	52,289	46,246	52,198	20	4.2% increase
01.486.40	Insurance- Public Officials	8,400	8,400	0	0	8,393	
01.486.60	Fidelity and Surety Bonds	3,500	3,500	2,852	4,278	2,852	
01.486.70	Employment Practices Liability	2,200	2,200	0	0	0	
1.486	INSURANCE, CASUALTY, and SURETY	68,058	66,389	49,098	56,476	11,265	
EXPENDITURES		4,675,449	4,422,374	4,366,160	4,159,927	4,238,950	

Proposed 2022 Budget

General Fund 01 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Draft</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
INTERFUND OPERATING TRANSFERS							
01.492.191	Transfer to Street Improvement Fund	0	0	100,000	100,000	201,260	
01.492.30	Transfer to Capital Reserve Fund	131,624	105,703	129,809	156,503	114,126	
01.492.304	Public Works Capital Equipment	75,000	75,000	75,000	75,000	75,000	
01.492.305	Manheim Fire Department Capital Equipment	7,906	7,676	7,452	14,126	14,126	
01.492.306	Penryn Fire Department Capital Equipment	23,718	23,027	22,357	42,377	0	
01.492.307	Municipal Building Capital Reserve	25,000	0	25,000	25,000	25,000	
01.492.454	Transfer to Parks and Recreation Fund	40,000	40,000	40,000	20,000	40,000	
01.492.500	Transfer to Stormwater Management Fund	0	100,000	200,000	100,000	161,000	
1.492	INTERFUND TRANSFERS	171,624	245,703	469,809	376,503	516,386	
TOTAL EXPENDITURES, OTHER FINANCING USES, AND INTERFUND TRANSFERS							
		4,847,073	4,668,077	4,835,969	4,536,430	4,755,336	
YEAR END FUND BALANCE							
		1,490,366	1,733,458	1,646,510	1,832,767	1,748,091	
Balance Ratio of Revenue (16.7% minimum wanted)							
		23.52%	27.08%	25.40%	28.78%	26.88%	

Proposed 2022 Budget

Parks & Recreation Fund 04 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
	Prior Year End Balance	8,133	5,898	3,853	10,144	835	
REVENUES & OTHER FINANCING SOURCES							
04.341.01	Interest Income	25	24	31	31	39	
250.2	Refundable Bid Security	0	0	3,031	0	0	
	REVENUES	25	24	31	31	39	
04.392.01	Transfer from General Fund	40,000	40,000	40,000	20,000	40,000	
04.392	INTERFUND TRANSFERS	40,000	40,000	40,000	20,000	40,000	
	TOTAL REVENUES	48,158	45,923	43,884	30,176	40,874	

Proposed 2022 Budget

Parks & Recreation Fund 04 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
EXPENDITURES							
04.454.361	Electricity	950	940	917	914	983	
04.454.366	Water	400	398	336	295	0	
04.454.370	Repairs & Maintenance (Mowing, etc.)	37,500	34,076	35,212	22,389	28,066	\$2,500 mulch
04.454.44	Cleaning Service	2,400	2,376	1,520	1,740	1,680	
04.454	PARKS	41,250	37,790	37,985	25,339	30,729	
TOTAL EXPENDITURES		41,250	37,790	37,985	25,339	30,729	
YEAR END FUND BALANCE		6,908	8,133	5,898	4,837	10,144	

Proposed 2022 Budget

Sewer & Water Fund 09 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
Prior Year End Balance		2,158,561	2,666,724	2,708,469	2,901,910	2,590,979	
REVENUES & OTHER FINANCING SOURCES							
09.332	Lien Proceeds	1,821	1,923	4,396	353	612	
09.341	Interest Income	8,549	2,400	10,351	12,817	8,627	
09.364.11	Sewage Connection Tap-in Fees	152,250	86,625	110,250	141,750	383,250	29 New EDUs
09.364.12	Sewer Use Charges	1,251,003	1,199,185	1,313,028	1,361,219	1,294,082	2,428 EDUs
09.364.16	Nonresidential Waste Program Fees	2,935	2,700	7,439	1,600	0	
09.364.17	Nonresidential Waste Surcharge	15,000	16,538	0	0	0	
09.364.90	Miscellaneous	1,289	305	616	2,130	2,107	
09.364	WASTEWATER SYSTEM	1,422,477	1,305,352	1,431,333	1,506,699	1,679,439	
09.372.44	Streetlight User Fees	35,000	35,992	33,597	30,953	26,620	
09.372.56	PPL Over-Production Cash-Out, SRECs	6,560	8,965	4,097	11,582	1,595	
9.372	ELECTRIC REVENUES	41,560	44,957	37,694	42,535	28,215	
09.378.10	Water Use Charges	310,138	244,803	328,926	317,506	313,147	1,149 EDUs
09.378.11	Metered Sale of Bulk Water to Customers	15,895	17,484	16,461	15,080	14,553	
09.378.90	Water Connection Tap-in Fees	26,750	16,050	27,819	19,454	12,333	10 New EDUs
09.378.92	Miscellaneous	1,063	53	998	657	2,543	
09.378	WATER SYSTEM	353,845	278,390	374,203	352,697	342,576	
REVENUES		1,828,251	1,633,022	1,857,977	1,915,101	2,059,468	
General Obligation Bond & Note Proceeds							
09.393.10	(water)	326,310	326,310	315,515	0	0	PLGIT

Proposed 2022 Budget

Sewer & Water Fund 09 (Dollars)

	Year	2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
	CURRENT YEAR REVENUES & OTHER FINANCING SOURCES	2,154,561	1,959,332	2,173,492	1,915,101	2,059,468	
	TOTAL AVAILABLE FUNDS	4,313,123	4,626,056	4,881,961	4,817,012	4,650,447	

Proposed 2022 Budget

Sewer & Water Fund 09 (Dollars)

Year	2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
EXPENDITURES						
09.400.110	Authority Board Stipend	1,575	1,013	1,575	875	1,075
09.400.42	Dues, Subscriptions, & Memberships	1,000	995	1,489	1,484	1,479
09.400.46	Education and Training	50	40	99	0	0
09.400	GOVERNING BODY	2,625	2,048	3,163	2,359	2,554
09.406.39	Bank Service Fees	177	51	75	45	136 New Heartland Fee
09.429.365	Sludge Disposal	48,000	48,000	43,884	65,982	74,096
09.429.370	Sewer Facilities Property Maintenance	17,699	11,906	28,006	16,962	13,922
09.429.601	WWTF DO System	0	66,778	27,252	360	4,679
09.429.606	WWTF Effluent Flow Metering	90,500	2,500	0	0	0
	Pumping Station #1 Capacity & Upgrade					
09.429.607	Evaluation	16,250	0	0	193	5,276
	Holly Tree-Temperance Hill Roads Area					
09.429.608	Sewers	320,000	2,500	1,614	3,256	2,644
09.429.609	WWTF Garage Modifications	0	0	18,401	0	0
09.429.610	WWTF Control Building Modifications	0	95,000	4,921	0	0
09.429.611	Sanitary Sewer Easement Clearing	5,000	0	0	0	0
09.429.612	WWTF Influent Pumping Station PLC	21,750	0	0	0	0
09.429.613	WWTF SBR Decanter Service	32,500	0	0	0	0
09.429.664	I&I Engineering & Construction	55,000	0	2,105	283,986	35,345
09.429.60	CAPITAL CONSTRUCTION	541,000	166,778	54,293	287,795	47,945
09.429.74	Capital Purchases	2,350	8,745	89,734	65,538	23,109
09.429.741	SCADA	2,250	8,645	89,634	65,538	0
09.429.75	Miscellaneous Maintenance	100	100	100	0	23,109
09.429	WASTEWATER SYSTEM	609,049	235,429	215,916	436,276	159,072

Proposed 2022 Budget

Sewer & Water Fund 09 (Dollars)							
<u>Account #</u>	<u>Year</u> <u>Description</u>	<u>2022</u> <u>Budget</u>	<u>2021</u> <u>Projected</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Notes</u>
09.448.220	State Drinking Water Fee	4,000	4,000	4,000	4,000	0	
09.448.225	Laboratory, Testing	6,000	5,764	4,191	0	0	
09.448.366	Bulk Purchase of Water- City of Lancaster	13,638	9,329	14,397	13,466	17,359	
09.448.371	Water Facilities Property Maintenance	18,791	21,438	25,491	16,735	11,502	
09.448.607	WTF Clear Well ROV Inspection	0	3,800	0	588	0	
09.448.608	WTF Membrane Replacement	0	73,403	500	0	0	
09.448.750	Miscellaneous Maintenance	2,372	1,040	570	3,630	4,247	
09.448.60	Capital Construction	2,372	78,243	1,070	4,218	4,247	
09.448	WATER SYSTEM	44,801	118,774	49,149	38,419	33,108	
Series 2013-2009 Water Treatment-							
09.471.20	Facility	0	0	100,000	0	100,000	Fulton transfer to GF- below
09.471.21	Series 2012 Water System Improvements	0	0	0	0	0	
Series 2013-2009 Sewer Bond Wastewater-							
09.471.35	Plant	0	0	400,000	0	370,000	Fulton transfer to GF- below
GO Note #2017-1 (2012 Bond - Water-							
09.471.36	System)	0	0	20,000	20,000	20,000	S&T
Series 2020 (Water) Transfer to General							
09.471.37	Fund	162,000	14,000	0	0	0	Chase
Series 2020 (Wastewater) Transfer to							
09.471.38	general Fund	420,000	413,000	0	0	0	Chase
09.471.00	DEBT PRINCIPAL	582,000	427,000	520,000	20,000	490,000	
Series 2013-2009 Water Treatment-							
09.472.20	Facility	0	0	43,874	0	92,248	Fulton transfer to GF- below

Proposed 2022 Budget

Sewer & Water Fund 09 (Dollars)							
Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
09.472.21	Series 2012 Water System Improvements	0	0	0	0	0	
09.472.35	Series 2013-2009 Sewer Bond Wastewater- Plant	0	0	15,876	0	49,003	Fulton transfer to GF- below
09.472.36	GO Note #2017-1 (2012 Bond - Water- System)	0	0	45,964	92,183	92,693	S&T
09.472.37	Series 2020 (Water) Transfer to General Fund	89,384	104,493	25,413	0	0	Chase
09.472.38	Series 2020 (Wastewater) Transfer to General Fund	8,077	426,325	4,468	0	0	Chase
09.472.00	DEBT INTEREST	97,461	530,818	135,595	92,183	233,944	
Joint Operating Expenses							
09.475	Bond Issuance	500	500	500	500	500	
09.486.60	Fidelity & Surety Bonds	100	100	100	100	100	
09.493.15	Township Staff Wages & Benefits	70,994	50,073	83,651	44,806	45,998	Transfer to GF
09.493.215	Postage, Postcards	6,239	5,942	6,175	5,792	6,139	Transfer to GF
09.493.222	Chemicals	54,000	78,204	51,207	60,717	41,805	
09.493.239	PA One Call	500	490	127	442	436	
09.493.24	Water Meter Replacement	105,250	2,645	2,479	1,518	3,442	
09.493.250	Repair & Maintenance	90,000	91,873	90,550	48,768	48,000	
09.493.28	Software, Hardware	2,000	1,919	1,933	1,575	1,500	
09.493.310	Operation (Base Compensation)	473,653	449,970	443,732	478,265	446,725	
09.493.311	Accounting & Auditing Services	2,645	2,495	2,425	2,350	2,290	
09.493.312	Nonresidential Waste Program	33,946	33,540	43,120	25,177	0	
09.493.313	Engineering Services	62,275	89,801	57,098	50,765	51,436	
09.493.314	Solicitor, Legal Services	5,108	8,264	4,243	1,943	5,985	
09.493.360	Public Utilities (water, electric, etc.)	143,285	139,112	145,230	146,688	147,563	

Proposed 2022 Budget

Sewer & Water Fund 09 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
09.493.375	Repairs & Maintenance - Vehicles	1,100	1,078	1,468	7,641	578	
09.493.490	Miscellaneous	1,100	1,050	1,996	1,357	1,550	
09.493	JOINT OPERATING EXPENSES	1,052,095	956,456	935,433	877,802	803,447	
	EXPENDITURES	2,929,808	2,437,953	1,914,224	1,755,479	1,770,805	
INTERFUND OPERATING TRANSFERS							
09.492.01	Transfer Street Light Fee to General Fund	26,089	29,541	32,775	16,362	25,676	
09.492	INTERFUND TRANSFERS	26,089	29,541	32,775	16,362	25,676	
TOTAL EXPENDITURES & INTERFUND TRANSFERS							
		2,955,896	2,467,495	1,946,999	1,771,841	1,796,481	
YEAR END FUND BALANCE							
		1,357,226	2,158,561	2,934,962	3,045,171	2,853,966	

NORTHWESTERN LANCASTER COUNTY AUTHORITY
Projected 2022 Capital Improvement Projects (Water System)
October 8, 2021

Project Name	October 2021 - December 2021	2022	2023	2024	2025	2026	5-Year Projected Cost
Water Meter Replacement		\$105,250				\$111,000	\$216,250
Water Treatment Facility Clear Well ROV Inspection					\$4,500		\$4,500
Water Treatment Facility Membrane Replacement*	\$6,500						\$6,500
Doe Run Road Water Line (West End Drive to Ferrell Gas)							\$276,710
Engineering (15%)			\$35,175				
Legal/Administration (3%)			\$7,035				
Construction			\$234,500				
MBA Interconnection (Phase 2)**							\$1,437,500
Engineering (12%)			\$12,500	\$37,500	\$100,000		
Legal/Administration (3%)				\$37,500			
Construction					\$1,250,000		
Projected Yearly Total	\$6,500	\$105,250	\$289,210	\$75,000	\$1,354,500	\$111,000	

* WTF Membranes Replaced June 2021; Budget for Replacement Every 8 - 10 Years

** MBA Interconnection Costs Reflect Estimated total costs. MBA will reimburse the Authority 50% of Project Costs.

NORTHWESTERN LANCASTER COUNTY AUTHORITY
Projected 2022 Capital Improvement Projects (Sewer System)
October 8, 2021

Project Name	October 2021 - December 2021	2022	2023	2024	2025	2026	5-Year Projected Cost
Sanitary Sewer Easement Clearing	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000
WWTF Control Building Restroom Modifications	\$95,000						\$95,000
Infiltration/Inflow Investigation							
Engineering		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$275,000
Construction		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
WWTF DO System/Effluent Flow Metering/Solids Handling							
Engineering (15%)	\$2,500	\$90,500	\$181,000				\$2,084,000
Construction			\$1,810,000				
WWTF Influent Pumping Station PLC		\$21,750					\$21,750
WWTF SBR Decanter Service		\$32,500					\$32,500
Pumping Station No. 1 Capacity/Upgrade Evaluation							
Engineering		\$16,250					\$16,250
Holly Tree/Temperence Hill Area Sewers (55 EDU's)							\$1,379,000
Engineering (15%)	\$2,500	\$48,000		\$124,500			
Survey/Legal/Administration (5%)				\$41,500			
Easement Acquisition				\$12,500			
Construction		\$320,000		\$830,000			
Penryn Sewer Extension (Phase 1)							\$5,335,000
Engineering (12%)			\$414,000	\$138,000			
Legal/Administration (3%)			\$138,000				
Easement Acquisition			\$45,000				
Construction			\$1,650,000	\$2,950,000			
Penryn Sewer Extension (Phase 2)							\$3,720,000
Engineering (12%)					\$160,000	\$224,000	
Legal/Administration (3%)						\$96,000	
Easement Acquisition						\$40,000	
Construction						\$3,200,000	
Pumping Station No. 2 Abandonment							\$810,000
Engineering (15%)			\$52,000	\$45,500			
Survey/Legal/Administration (5%)			\$26,000	\$6,500			
Easement Acquisition			\$30,000				
Construction				\$650,000			
HiView Sewer Extension							\$4,337,500
Engineering (12%)					\$187,500	\$262,500	
Legal/Administration (3%)						\$112,500	
Easement Acquisition						\$25,000	
Construction						\$3,750,000	
Projected Yearly Total	\$105,000	\$589,000	\$4,406,000	\$4,858,500	\$407,500	\$7,770,000	

Proposed 2022 Budget

Storm Water Management Fund 05

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
	Prior Year End Balance	471,421	523,295	453,802	224,046	65,691	
REVENUES							
05.341.01	Interest Income	409	451	370	610	204	
05.357.04	Local Stormwater Grants	200,000	0	0	6,400	5,000	
05.361.35	Three Percent Storm Water Management Fees	0	0	0	0	4,024	Phased Out
05.361.36	Storm Water Management Plan Application Fees	1,238	450	1,500	1,300	1,700	
05.361.37	Small Project Application Fees	1,990	3,600	3,100	900	360	
05.361.38	Storm Water Agricultural Exemption Fee	700	1,200	800	800	0	
5.361	STORM WATER MANAGEMENT FEES	203,928	5,250	5,400	9,400	11,084	
	REVENUES	204,336	5,701	5,770	10,010	11,288	
05.392.01	Transfer from General Fund	0	100,000	100,000	100,000	161,000	
CURRENT YEAR REVENUES AND OTHER							
	FINANCING SOURCES	204,336	105,701	105,770	110,010	172,288	
	TOTAL AVAILABLE FUNDS	675,757	628,996	559,572	334,056	237,979	

Proposed 2022 Budget

Storm Water Management Fund 05

Year	2022	2021	2020	2019	2018		
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
EXPENDITURES							
05.436.24	General Operating Supplies	500	456	456	478	386	
05.436.25	Repairs and Maintenance Supplies	3,702	3,334	2,839	6,839	1,794	average 4 past years
05.436.31	Professional Services	22,414	10,750	31,801	39,089	8,018	average 4 past years
05.436.37	Repairs and Maintenance Services	1,200	1,350	0	0	1,775	
05.436.39	MS4 Construction	320,000	140,780	0	0	0	
05.436.46	Education and Training	500	368	155	1,816	685	
05.436.49	Miscellaneous	500	500	0	0	0	
05.436	STORM SEWERS and DRAINS	348,816	157,538	35,252	48,222	12,658	
05.461.54	Contributions to Watershed Groups	100	38	1,025	1,525	1,275	
TOTAL EXPENDITURES		348,916	157,575	36,277	49,747	13,933	
YEAR END FUND BALANCE		326,841	471,421	523,295	284,309	224,046	

Proposed 2022 Budget

Agricultural Preserve Fund 18 (Dollars)

	Year	2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
	Prior Year End Balance	658,655	651,885	631,931	598,041	596,548	
REVENUES & OTHER FINANCING SOURCES							
18.341.03	Interest Income	1,000	13,163	13,976	16,224	3,569	
18.389.01	Sale of Transferable Development Rights	0	0	0	21,070	0	
	REVENUES	1,000	13,163	13,976	37,294	3,569	
TOTAL AVAILABLE FUNDS		659,655	665,049	645,907	635,335	600,117	
EXPENDITURES							
18.404.31	General Solicitor Legal Expenses	1,000	241	0	0	0	
18.406.39	Bank Service Fees	1,000	744	0	1,404	2,076	
18.406.46	Meetings, Conferences, Education	2,000	1,900	0	0	0	
18.461.710	Farmland Preservation	66,000	0	907	0	0	22 TDRs
18.461	CONSERVATION OF NATURAL RESOURCES	69,000	2,644	907	1,404	2,076	
18.492.98	Transfer to General Fund	3,000	2,765	2,000	2,000	0	
	TOTAL EXPENDITURES	73,000	6,394	2,907	4,808	4,151	
YEAR END FUND BALANCE		586,655	658,655	643,000	630,527	595,966	

Proposed 2022 Budget

Street Improvement Fund 19 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
	Prior Year End Balance	1,594,610	1,663,829	934,470	851,745	850,678	
REVENUES & OTHER FINANCING SOURCES							
19.341.03	Interest Income	1,000	1,100	1,495	2,122	2,015	
19.357.03	Highway and Streets Grants	2,870,068	0	23,264	23,264	0	
19.387.11	Fee In Lieu of Roadway Improvements	0	2,450	0	0	0	
19.387	CONTRIBUTIONS & DONATIONS	0	2,450	0	0	0	
	REVENUES	2,871,068	3,550	24,759	25,386	2,015	
19.392.01	Transfer from General Fund	0	0	100,000	0	201,260	
19.392.36	Transfer from Capital Reserve Fund	137,751	0	0	0	21,000	
19.392.102	2020 Bank Loan Proceeds	0	0	721,578	0	0	
19.392	INTERFUND TRANSFERS	137,751	0	821,578	0	222,260	
	CURRENT YEAR REVENUES + OTHER FINANCING SOURCES	3,008,819	3,550	846,337	25,386	224,275	
	AVAILABLE FUNDS	4,603,429	1,667,379	1,780,807	877,132	1,074,953	

Proposed 2022 Budget

Street Improvement Fund 19 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
EXPENDITURES							
438.406.39	Bank Service Charges	200	200	176	0	0	
Maintenance Projects							
438.245.055	Bedington Circle 1/4-inch Sealcoat	0	0	4,290	0	0	
438.245.056	Blairton Court 1/4-inch Sealcoat	0	1,325	0	0	0	
	South Copehill Drive 1/4-inch						
438.245.057	Sealcoat	0	0	6,250	0	0	
438.245.058	Goldfinch Lane 1/4-inch Sealcoat	0	0	2,050	0	0	
438.245.059	Hallmark Drive 1/4-inch Sealcoat	0	0	2,200	0	0	
438.245.060	Sunrise Drive 1/4-inch Sealcoat	0	0	2,668	0	0	
438.245.061	Walnut Drive 1/4-inch Sealcoat	0	4,470	0	0	0	
438.245.062	Wood Duck Drive 1/4-inch Sealcoat	0	0	5,950	0	0	
19.438.245	MAINTENANCE PROJECTS	0	5,795	23,408	0	0	
Construction Projects							
	Woodlot Road widen Fruitville Pike to						
19.439.245.006	Lititz Rd	0	0	0	0	119,411	
19.439.245.008	Elm Road Build Pipe and Headwall	30,000	0	5,273	0	0	
19.439.245.011	Doe Run-Penryn Roads Intersection	0	0	0	0	0	
19.439.245.014	Bucknoll Road	0	0	0	0	0	
19.439.245.016	North Penryn Road Widen	0	213	0	8,835	13,346	
19.439.245.018	Fairview Road	0	0	0	0	0	
19.439.245.019	Bucknoll Road Safety	0	0	0			
	Fruitville Pike, Temperance Hill-Holly						
19.439.245.021	Tree Roads	2,000,000	17,415	1,887	16,789	32,434	
	Doe Run Road Pedestrian						
19.439.245.022	Enhancement Project	0	150	0	0	2,375	

Proposed 2022 Budget

Street Improvement Fund 19 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
19.439.245.028	Meadow Road	0	0	0	0	0	
19.439.245.034	Holly Tree Road	0	0	0	0	2,913	
19.439.245.035	Northview Road	0	0	0	0	554	
19.439.245.036	White Oak Road	0	0	0	0	0	
	West Lexington & Memorial Roads						
439.245.047	Intersection	0	0	0	0	5,324	
439.245.048	Woodlot & Lititz Roads Pipe	0	0	0	2,107	35,274	
	North Penryn Road & Oak Lane						
439.245.049	Intersection Pipe & Inlet	0	0	1,094	0	5,546	
	North Penryn Road, North of Oak						
439.245.050	Lane Pipe Project	0	17,248	2,369	0	2,905	
439.245.051	Highview Drive Pipe to Creek	0	1,549	1,927	0	3,126	
	North Penryn Road - North of Airy						
439.245.052	Hill	0	858	0	1,744	0	
439.245.054	North Penryn Road Old Fire Dam Pipe	0	0	2,499	10,385		
439.245.063	Airy Hill Road Widening Reclaim	0	0	78,346	0	0	
438.245.064	Willoughby Circle Drive	0	3,770	0	0	0	
438.245.065	Loop Road	0	5,150	0	0	0	
439.245.066	Cool Spring Road Bridge	0	3,318	0	0	0	
439.245.067	Fairview Road Bridge	0	3,253	0	0	0	
439.245.068	Northview Road Bridge	0	2,970	0	0	0	
439.245.070	Loghes Drive - Marie Avenue	0	10,880	0	0	0	
439.245	Construction Projects - other	0	0	0	2,802	0	
19.439.245	CONSTRUCTION PROJECTS	2,030,000	66,774	93,394	42,661	223,208	

Proposed 2022 Budget

Street Improvement Fund 19 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
	EXPENDITURES	2,030,200	72,769	116,977	42,661	223,208	
19.492.01	Transfer to General Fund	0	0	0	100,000	0	
19.492	INTERFUND TRANSFERS	0	0	0	100,000	0	
TOTAL EXPENDITURES & INTERFUND TRANSFERS		2,030,200	72,769	116,977	142,661	223,208	
YEAR END FUND BALANCE		2,573,229	1,594,610	1,663,830	734,470	851,745	

Proposed 2022 Budget

Capital Reserve Fund 30 (Dollars)

Year	2022	2021	2020	2019	2018		
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
	Prior Year End Balance	1,355,221	1,338,221	1,116,591	1,075,268	1,003,435	
REVENUES & OTHER FINANCING SOURCES							
30.341.03	Interest Income	2,000	2,967	7,242	13,911	9,504	
	REVENUES	2,000	2,967	7,242	13,911	9,504	
TRANSFERS							
30.392.011	Public Works Capital Equipment	75,000	75,000	75,000	75,000	75,000	
30.392.017	Municipal Building	25,000	0	25,000	25,000	25,000	
	Manheim Fire Department Capital						
30.392.018	Equipment	7,906	7,452	7,452	14,126	14,126	
	Penryn Fire Department Capital						
30.392.019	Equipment	23,718	22,357	22,357	42,377	0	
30.392	INTERFUND TRANSFERS	131,624	104,809	129,809	156,503	114,126	
REVENUES & OTHER FINANCING SOURCES							
		133,624	107,775	137,051	170,414	123,630	
TOTAL AVAILABLE FUNDS							
		1,488,845	1,445,997	1,253,642	1,245,683	1,127,065	

Proposed 2022 Budget

Capital Reserve Fund 30 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
EXPENDITURES							
30.406.39	Bank Service Charges	193	23	362	386	0	
30.409	GOVERNMENT BUILDINGS	0	16,200	3,350	25,049	28,685	
30.409.60	Capital Construction	0	0	0	0	0	
30.409.67	Building Construction	0	16,200	3,350	25,049	28,685	Suburban
30.492.01	Transfer to General Fund	0	0	0	0	32,623	
	Transfer to Street Improvement						
30.492.191	Fund	137,751	0	0	0	21,000	
30.492	INTERFUND TRANSFERS	137,751	0	0	0	53,623	
TOTAL EXPENDITURES		137,943	16,223	3,712	25,435	82,308	
YEAR END FUND BALANCE							
		1,350,902	1,429,774	1,249,930	1,220,247	1,044,757	

Proposed 2022 Budget

Highway Aid Fund 35 (Dollars)

Year		2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
	Prior Year End Balance	217,118	104,282	159,125	135,994	151,348	
REVENUES							
35.355.02	Motor Vehicle Fuel Taxes (Liquid Fuels)	345,720	349,617	377,817	387,283	377,278	1.1% lower
35.355.03	State Turnback Payments	18,720	18,720	18,720	18,720	18,720	
35.355	STATE SHARED REVENUE & ENTITLEMENTS	364,440	368,337	396,537	406,003	395,998	
35.341.01	Interest Income	45	45	1,828	7,174	5,480	
35.387.01	Miscellaneous	0	0	2,125	0	0	
CURRENT YEAR REVENUES		364,485	368,382	400,489	413,176	401,478	
TOTAL AVAILABLE FUNDS		581,603	472,665	559,614	549,171	552,825	

Proposed 2022 Budget

Highway Aid Fund 35 (Dollars)

<u>Account #</u>	<u>Year</u> <u>Description</u>	<u>2022</u> <u>Budget</u>	<u>2021</u> <u>Projected</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Notes</u>
EXPENDITURES							
35.438.220	Operating Supplies (salt)	20,500	7,688	6,357	32,514	30,986	
Maintenance Projects							
438.245.001	Locust Grove Road Sealcoat Single 1/2-inch	0	19,793	0	0	0	
438.245.002	East Pleasantview Road	0	0	0	0	9,623	
438.245.003	Sumac Road Sealcoat: Single 1/2-inch	8,498	0	0	0	0	
438.245.010	Woodlot Road	0	0	0	9,053	0	
438.245.012	Power Road	0	0	0	22,165	0	
438.245.013	Memorial Road	0	0	0	8,022	0	
Airy Hill Road (North Penryn Road to Speedwell Forge							
438.245.017	Road) Sealcoat: Single 1/2-inch	9,013	0	0	0	0	
438.245.024	Northview Road	0	0	0	0	8,546	
438.245.025	Gish Road	0	0	0	0	11,279	
438.245.026	Sanctuary Road	0	0	0	17,713	0	
438.245.027	Meadow Road	0	0	0	0	23,989	
438.245.034	Cool Springs Road	0	0	0	0	10,441	
438.245.036	Evans Road Sealcoat: Single 1/2-inch	0	13,238	0	0	0	
438.245.037	Limerock Road	0	0	0	0	4,577	
438.245.039	North Copehill Drive	0	0	3,100	0	0	
438.245.040	Southview Road	0	0	0	5,664	0	
438.245.055	Boyer Run Road	0	0	0	8,532	0	
438.245.056	Hostetter Road	0	0	0	61,498	0	
438.245.058	Locust Lane	0	0	0	3,899	0	
Oak Lane (North Penryn to Speedwell Forge) (North							
438.245.059	Penryn Road to the end)	0	11,388	0	0	0	
438.245.066	Fairland Road	0	0	0	0	16,058	
West Lexington Road (Doe Run to Temperance Hill Road)							
438.245.073	Ultra-friction Bonded Wearing Course Grad. B	138,250	150,449	0	0	0	

Proposed 2022 Budget

Highway Aid Fund 35 (Dollars)

<u>Account #</u>	<u>Year</u> <u>Description</u>	<u>2022</u> <u>Budget</u>	<u>2021</u> <u>Projected</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Notes</u>
438.245.074	S. Oak Street	0	0	5,286	0	0	
438.245.077	Dead End Road	16,531	0	0	0	0	
438.245.080	Mt. Hope Road Sealcoat: Single 1/2-inch	13,680	0	0	0	0	
438.245.080	Mt. Hope Road (dead end) Sealcoat: Single 1/2-inch	1,049	0	0	0	0	
438.245.083	Bucknoll Road	0	0	0	0	4,898	
438.245.084	Hickory Lane	0	0	0	0	3,028	
438.245.088	Hill Street Sealcoat Single	0	0	0	0	2,336	
438.245.089	Meadowlark Lane	0	0	0	0	11,881	
438.245.090	Mallard Drive	0	0	0	0	21,846	
438.245.091	Holly Tree Road	0	0	0	0	2,652	
438.245.098	Warehouse Road	0	0	3,560	0	0	
438.245.101	Scenic Drive Sealcoat, Double 1/2-inch plus 1/4-inch	0	17,019	0	0	0	
438.245.105	Westview Drive Sealcoat 1/4-inch	2,045	0	0	0	0	
438.245.106	Hillcrest Drive Sealcoat 1/4-inch	2,683	0	0	0	0	
438.105.107	Sunset Avenue 1/4-inch	1,958	0	0	0	0	
438.245.108	Marie Avenue 1/4-inch	1,900	0	0	0	0	
35.438.245	MAINTENANCE PROJECTS	195,605	211,886	11,946	136,547	131,153	
35.438.300	Line Painting	20,000	35,973	34,462	32,412	32,677	
Construction Projects							
439.245.067	Auction Road	0	0	0	0	16,290	
439.245.071	Sego Sago Road	0	0	19,928	0	0	
245.071.01	Sego Sago Road	0	0	84,135	0	0	
439.245.092	Bucknoll Road 9.5 mm Scratch and Overlay	0	0	0	0	8,336	
439.245.093	West Sunhill Road	0	0	0	0	55,570	
439.245.094	Evans Road	0	0	0	0	141,820	
439.245.095	Indian Village Road	0	0	0	119,152	0	
439.245.096	Airy Hill Road	0	0	103,725	0	0	

Proposed 2022 Budget

Highway Aid Fund 35 (Dollars)

		Year	2022	2021	2020	2019	2018	
<u>Account #</u>	<u>Description</u>		<u>Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Notes</u>
439.245.097	Hickory Lane		0	0	0	69,420	0	
439.245.099	Bucknoll Road		0	0	13,688	0	0	
439.245.100	Woodlot Road		0	0	181,093	0	0	
	Cool Springs Road 9.5 MM Scratch and overlay (North							
439.245.102	Penryn Road to Meadow Road)		28,000	0	0	0	0	
	Meadow Road 9.5 MM Scratch and overlay (Cool							
439.245.103	Spring Road to Newport Road)		175,000	0	0	0	0	
	Fairview Road 9.5 MM Scratch and overlay (Meadow							
439.245.104	Road to Elm Road)		37,100	0	0	0	0	
35.439.245	CONSTRUCTION PROJECTS		240,100	0	402,568	188,572	222,016	
TOTAL EXPENDITURES			476,205	255,546	455,332	390,045	416,831	
YEAR END FUND BALANCE			105,399	217,118	104,282	159,125	135,994	

Proposed 2022 Budget

American Rescue Plan Fund 36 (Dollars)

Year		2022	2021	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
	Prior Year End Balance	468,373	0	
REVENUES				
101	Bank - PLGIT	521,890	521,890	
352.53	Federal Entitlements to Government Units	521,890	521,890	
341.01	Interest Income	100	100	
352.53	CURRENT YEAR REVENUES	990,363	521,990	
TOTAL AVAILABLE FUNDS		990,363	521,990	

Proposed 2022 Budget

American Rescue Plan Fund 36 (Dollars)

Year		2022	2021	
<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Projected</u>	<u>Notes</u>
EXPENDITURES				
Nonprofit Donation Penryn Fire Company				
411.54	Fundraising Losses	0	32,000	
412.54	Nonprofit Donation NWEMS 1 Lift	0	21,617	
446.60	NFWF MS4 Grant Match	80,500	0	
446.61	Growing Greener MS4 Grant Match	68,783	0	
446.67	Locust Grove Road Box Culvert Replacement	408,501	0	
446.68	Airy Hill Road Box Culvert	432,360	0	
TOTAL EXPENDITURES		990,144	53,617	
YEAR END FUND BALANCE		219	468,373	

Proposed 2022 Budget Summary (Dollars)

<u>Fund</u>	<u>Projected Starting Balance</u>	<u>Estimated Revenues</u>	<u>Anticipated Expenses</u>	<u>Projected Budget Year Surplus (Deficit)</u>
General	1,752,058	6,337,439	4,847,073	1,490,366
Sewer & Water	2,666,724	1,633,022	2,467,495	2,158,561
Agricultural Preservation	651,885	13,163	6,394	658,655
Street Improvement	1,663,829	3,550	72,769	1,594,610
Capital Reserve	1,338,221	107,775	16,223	1,429,774
Highway Aid	104,282	368,382	255,546	217,118
Parks & Recreation	5,898	45,923	37,790	8,133
Storm Water Management	523,295	105,701	157,575	471,421
American Rescue Plan	521,990	521,890	990,144	219
Total	9,228,183	9,136,846	8,851,008	8,028,857

Debt Service Payment Schedule

Principal and Interest (Dollars)

Principal & Interest Fiscal Year End	GO Note Series of 2020 Streetscape Component	GO Note 2017 Roads	GO Note Series of 2020 Roads Component	Total Debt Service General Fund	GO Note Series of 2020 Sewer Component	GO Note Series of 2020 Water Component	Total Debt Service Sewer & Water Fund	Total Debt Service All Funds
12/31/2022	77,400	187,418	76,844	341,662	428,076	251,384	679,460	1,021,122
12/31/2023	75,825	193,440	76,968	346,233	433,715	253,318	687,033	1,033,266
12/31/2024	0	65,699	77,080	142,779	0	789,812	789,812	932,590
12/31/2025	0	0	77,179	77,179	0	778,904	778,904	856,082
12/31/2026	0	0	77,265	77,265	0	787,895	787,895	865,160
12/31/2027	0	0	77,339	77,339	0	782,747	782,747	860,086
12/31/2028	0	0	77,400	77,400	0	782,518	782,518	859,918
12/31/2029	0	0	77,449	77,449	0	790,124	790,124	867,573
12/31/2030	0	0	77,485	77,485	0	784,599	784,599	862,084
12/31/2031	0	0	0	0	0	787,966	787,966	787,966
12/31/2032	0	0	0	0	0	786,201	786,201	786,201
12/31/2033	0	0	0	0	0	183,147	183,147	183,147
TOTALS	153,225	446,557	695,008	1,294,790	861,791	7,758,613	8,620,404	9,915,194
Lender	Chase	S&T Bank	Chase		Chase	Chase		
Debt Type	Fixed	Fixed	Fixed		Fixed	Fixed		
Call Date	11/15/2026	Anytime	11/15/2026		11/15/2026	11/15/2026		