

**PENN TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES**

**DATE & TIME:**

**April 12, 2021**

**7:00 PM**

**BOARD ATTENDANCE:**

Benjamin Bruckhart  
Richard Landis  
Ronald Krause  
Gary Stevens  
Tom Walsh

**OTHERS IN ATTENDANCE:**

Mark Hiester, Township Manager  
Jennifer Brady, Township Planner  
Daryl Lefever, Public Works Director  
Matthew Reeser, Zoning Officer, BCO  
Gerald Wolfe, resident  
Connie Weidle, Financial Coordinator, Recording Secretary

**Call to Order and Pledge of Allegiance – Benjamin Bruckhart, Chairman, 7 P.M.**

**Public Comment & Guest Recognition – None**

**Subdivision, Land Development, and Stormwater Management**

- J. Brady reported that the As-Built Plans were approved and the inspections have been completed for AutoZone.

A motion was made by T. Walsh, with a second by G. Stevens, to grant the full release of the financial security for AutoZone in the amount of \$418,183.50. The motion passed unanimously.

- A motion was made by R. Krause, with a second by T. Walsh, to grant conditional approval of the Small Project Stormwater Management Plan for 1952 E. Mt. Hope Road, conditioned upon the items mentioned in the Township Planner's letter dated March 30, 2021. The motion passed unanimously.
- A motion was made by R. Krause, with a second by G. Stevens, to grant conditional approval of the Small Project Stormwater Management Plan for 874 Temperance Hill Road, conditioned upon the items mentioned in the Township BCO-Zoning and Codes Officer's letter dated March 10, 2021. The motion passed unanimously.

**New Business**

- Discussion took place relative to the widening of North Penryn Road and also discussion about which roads in the Township are determined to need widening.

A motion was made by G. Stevens, with a second by T. Walsh, to authorize the bid request for widening North Penryn Road (Newport Road to Oak Lane). The motion passed unanimously.

- A motion was made by G. Stevens, with a second by R. Krause, to approve the Make-a-Wish Defacto Road Closure Agreement for May 9, 2021. The motion passed with a vote of 4-1. (R. Landis opposed)
- A motion was made by G. Stevens, with a second by R. Krause, to approve the Align Life Ministries Walk for Life Road Closure Agreement for May 8, 2021. The motion passed with a vote of 4-1. (R. Landis opposed)
- Discussion took place relative to the Baron's Ridge Development Improvements. The discussion included, but not limited to, the trail that was installed, but has since been flooded, the sidewalk installation on Charles

Drive, and the list of items mentioned in the Township Engineer's email dated April 8, 2021. The Board directed staff to work with the Township Engineer to resolve all of the items,

- M. Hiester presented the Township Non-Uniformed Pension Plan Actuarial Study produced by Girard Pension Services. He noted that the plan is doing well at 121.3% funded.
- A motion was made by R. Landis, with a second by T. Walsh, to accept the Sweetbriar Creek Developer's April 9, 2021 letter rescinding the Developer's two previous letters. The motion passed with a vote of 4-1. (R. Krause opposed)

#### **Consent Agenda**

- A motion was made by R. Landis, with a second by T. Walsh, to approve the March 22, 2021 Meeting Minutes as presented. The motion passed unanimously.
- A motion was made by R. Krause, with a second by G. Stevens, to approve the Treasurer's Reports as presented and to pay invoices. The motion passed unanimously.

- **Communications**

- J. Brady explained the purpose and details of the Farmers Appreciation Event that is being planned for August. R. Landis commented that the Agricultural Security Area Advisory Committee is using the event to build relationships between the Township and Agricultural Community.
- The Board reviewed the Manheim Township Letter and Resolution on the creation of a County Health Department. The consensus of the Board is to table the matter until after discussion takes place at the Lancaster County Association of Township Supervisors Meeting on April 29, 2021.
- J. Brady commented that the LCSWMA Facility Update notifying of a temporary closure at the Lancaster Transfer Station Complex will not affect community members, but will affect trash haulers.
- The Manheim Chocolate Tour Event Communication was reviewed by the Board.

- **Reports**

**Building, Zoning, and Property Maintenance** – M. Reeser thanked the Board for the new Permit Manager software that was purchased by the Township. He commented that it is easier to keep track of the zoning violations and enforcement. Discussion took place relative to the zoning concerns at 180 Green Acre Road and the Department of Conservation and Natural Resources burning in the State game lands.

**Planner** – J. Brady highlighted the following items from her report:

- Zoning Task Force April meeting will be cancelled so that Township Staff can work with Charlie Schmehl on details.
- Matt Koffroth advised that the construction for the streambank restoration project related to the NFWF Grant may not occur until next year.
- DEP grant agreements are being finalized.

**Sewage Enforcement Officer** – The Board acknowledged receipt of Len Spencer's reports.

**Public Works** – D. Lefever presented his report and highlighted the following items:

- PPL has all of the easements for the Fruitville Pike/Temperance Hill road Intersection Project and should be moving poles in about 8 to 10 weeks.
- The Multi-municipal bids were awarded by Caernarvon Township on April 5, 2021.

A motion was made by G. Stevens, with a second by R. Krause, to grant approval to participate in the contracts that were awarded. The motion passed unanimously.

**Manager** – M. Hiester provided the following to the Board from his report:

- A Capital Improvement Plan to help in deciding the use of the federal stimulus funds.

- Graphs showing the General Fund Revenue Trends

**Adjournment**

A motion was made by R. Landis, with a second by T. Walsh, to adjourn the Meeting into Executive Session at 8:12 p.m. for a personnel matter and the Board would not reconvene. The motion passed unanimously.

Respectfully Submitted,  
Connie Weidle  
Recording Secretary