

**PENN TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES**

**DATE & TIME:**

**November 9, 2020**

**7:00 PM**

**BOARD ATTENDANCE:**

Benjamin Bruckhart  
Richard Landis  
Gary Stevens  
Tom Walsh

**ABSENT:**

Ronald Krause

**OTHERS IN ATTENDANCE:**

Mark Hiester, Township Manager  
Jennifer Brady, Township Planner  
Daryl Lefever, Public Works Director  
Matthew Reeser, Township Zoning Officer and Building Code Official  
Fred Hammond, resident  
Gerald Wolfe, resident  
Connie Weidle, Recording Secretary

**Call to Order and Pledge of Allegiance – Benjamin Bruckhart, Chairman, 7 P.M.**

**Public Comment & Guest Recognition – None**

**Subdivision, Land Development, and Stormwater Management**

- Partial Financial Reduction of 20-001: Boyer Run School, \$15,095.28

A motion was made by R. Landis, with a second by T. Walsh, to approve the partial financial reduction for the Boyer Run School, 1805 Mountain Road, Project #20-001, in the amount of \$15,095.28, leaving a remaining balance of \$3,000. The motion passed unanimously.

- Small Project Stormwater Management Plans Conditional Approvals:
  - 374 Lititz Road driveway expansion
  - 289 Elm Road garage and driveway
  - 2963 Newport Road paver patio

A motion was made by R. Landis, with a second by T. Walsh, to conditionally approve the Stormwater Management Plans for 374 Lititz Road, 289 Elm Road, and 2963 Newport Road. The motion passed unanimously.

**New Business**

- Fertilization and Spraying Quotes

A motion was made by R. Landis, with a second by G. Stevens, to accept the Fertilizing and Spraying Quote from Tomlinson Bomberger in the amount of \$15,064.00. The motion passed unanimously.

▪ Discussion took place on the Draft Key Lock Box Ordinance. M. Hiester commented that Township Staff recommends removing the single family residence requirements from the Ordinance. M. Reeser commented that he has discussed the Ordinance with Penryn Fire Chief, Shannon Martin, and he is not aware of residences with auto alarms that have false alarms. He noted if it was a requirement to have lock boxes in single family residences, we would have to register every alarm system. After further discussion it was the consensus of the Board to remove single family residences from the Ordinance.

A motion was made by R. Landis, with a second by G. Stevens, to authorize advertisement of the Draft Key Lock Box Ordinance. The motion passed unanimously.

- **AblePay Health Program**

A motion was made by T. Walsh, with a second by G. Stevens, to approve the AblePay Health Program for Township Employees. The motion passed unanimously.

- Discussion took place relative to the Burning Code and Solid Waste Code Ordinance Amendment. Discussion included, but was not limited to, how to simplify the burn permit and educating the public on what can and cannot be burned.

A motion was made by R. Landis, with a second by T. Walsh, to authorize advertisement of the Burning Code and Solid Waste Code Amendments. The motion passed unanimously.

- A motion was made by G. Stevens, with a second by T. Walsh, to acknowledge receipt and to accept the Pension Plan Actuarial Study. The plan is 122 percent funded, well above the average. The motion passed unanimously.

- **Draft 2021 Budget Update**

The Board noted that they will meet at 5:30 on November 23, 2020 to review the final Draft of the 2021 Budget.

### **Consent Agenda**

- A motion was made by R. Landis, with a second by T. Walsh, to approve the October 26, 2020 Meeting Minutes. The motion passed unanimously.

- A motion was made by G. Stevens, with a second by T. Walsh, to approve the Treasurer's Reports and to approve the payment of invoices. The motion passed unanimously.

- **Reports**

Building, Zoning, and Property Maintenance

M. Reeser presented his monthly reports to the Board and 2 of the properties involved in property maintenance enforcement were discussed.

Planner

J. Brady presented her monthly report to the Board and highlighted the following items:

- There has been participation in webinars sponsored by Penn State for MS4 and other topics.
- We are waiting to hear about the NFWF Grant.
- Staff met with Kara Kalupson of Rettew and Jon Williamson of Team Ag. to discuss ideas on how to begin conversations with DEP to allow municipalities to receive credits from agriculture. Discussion included no-till farming.
- The Board inquired about a few of the subdivision, land development, and stormwater management plans.

Sewage Enforcement Officer

The Board reviewed the submitted report from Len Spencer.

Public Works

D. Lefever presented his monthly report to the Board and discussion took place concerning the issue of fixing the connection of the plow hitch on the new truck.

Manager

M. Hiester presented his monthly report to the Board and highlighted the following items:

- The Township Non-Uniform Pension Plan is well funded.
- A fire hydrant on Doe Run Road at the water treatment plant was damaged by a truck driver, for the second time in a year. Discussion took place as to how to keep this from happening again.
- Staff has submitted invoices to the County to receive funds from the CARES Act.
- The Non-resident Waste Program is moving forward slowly. Staff is trying to work with those businesses that are not complying.
- The Manheim Community Library is getting a new Director.

**Other Business:**

R. Landis asked about the possibility of enlarging the Board of Supervisors table. No action was taken at this time.

**Adjournment**

A motion was made by R. Landis, with a second by T. Walsh, to adjourn the meeting at 8:15 p.m. The motion passed unanimously.

Respectfully Submitted,

Connie Weidle

Recording Secretary