

**PENN TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES**

DATE & TIME:

March 9, 2020

7:00 PM

**BOARD ATTENDANCE:**

Ronald Krause  
Richard Landis  
Gary Stevens  
Tom Walsh

**ABSENT:**

Benjamin Bruckhart

**OTHERS IN ATTENDANCE:**

Mark Hiester, Township Manager  
Daryl Lefever, Public Works Director  
Matthew Reeser, Zoning Officer and BCO  
Jennifer Brady, Township Planner  
Fred Hammond, resident

Ted Cromleigh, Diehm & Sons  
Henry Stoltzfus, resident  
Justin Stoltzfus, LNP  
Connie Weidle, Recording Secretary

**Call to Order and Pledge of Allegiance** – Richard Landis, Vice-Chairman, 7 P.M.

**Public Comment & Guests of Recognition** - None

**Approval of February 24, 2020 Meeting Minutes**

A motion was made by T. Walsh, with a second by G. Stevens, to approve the February 24, 2020 Meeting Minutes as presented. The motion passed unanimously.

**Treasurer's Reports**

The Treasurer's Reports were presented. The full reports can be obtained at the Township Office. A motion was made by G. Stevens, with a second by R. Krause, to approve the Treasurer's Reports as presented. The motion passed unanimously.

**Approval to Pay Invoices**

A motion was made by R. Krause, with a second by T. Walsh, to approve the payment of invoices. The motion passed unanimously.

**Staff Reports:**

**Building, Zoning, and Property Maintenance**

M. Reeser presented his monthly reports and discussed the following items:

- The trash at a property in Mallard Ponds was removed and the District Magistrate has issued a second set of citations.
- A resident was burning leaves in the street in the HiView Development. This issue was addressed by M. Reeser and the police.
- The formatting of the monthly report was discussed.
- The ISO insurance audit went well. This will help with the fire insurance rating for residents.

**Planner**

J. Brady presented her monthly report and highlighted the following items:

- Reminder postcards for the upcoming MSForum on June 15, 2020 were distributed.
- Agreements and drafted plans have been recorded for the Land Development at 140 West End Drive. The owner is currently obtaining financial security.
- There has been much concerns by residents of Sweetbriar Creek concerning the trees that are being planted by Keystone Custom Homes as part of the Conditional Use Hearing in 2003 and the Final Plan in 2005. It is a required aspect of the Plan and an ongoing issue between the developer and the homeowners.
- Stormwater swale work has begun in Cedar Hollow, anticipating the completion soon.

## **Sewage Enforcement Officer**

The Board acknowledged receipt of the monthly reports from Len Spencer.

## **Public Works**

Daryl Lefever presented his monthly report and highlighted the following items:

- The bids for materials are advertised.
- Attendance at the upcoming MSForum should be considered by everyone that can attend, as it is very informative.
- A walk-through at the Sweetbriar Creek Development took place to inspect the curbs and sidewalks to determine what needs to be replaced or repaired. There are 2 residents that are holding out on having trees planted on their property.

## **Manager**

M. Hiester gave his monthly report to the Board and presented the Permit Manager Software Program for their consideration.

## **Communications:**

The Board acknowledged receipt of the letter from the Lancaster County Conservation District about the status of NPDES Permits.

## **Subdivision, Land Development, and Stormwater Management:**

Ted Cromleigh, Diehm & Son, presented the Boyer Run Amish Schoolhouse Stormwater Management Plan to the Board. The proposal is for a 1,408 square foot one-room schoolhouse with a small parking area and a gravel access drive to be located at 1801 Mountain Road.

A motion was made by G. Stevens, with a second by R. Krause, to conditionally approve the revised Boyer Run Amish Schoolhouse Post Construction Stormwater Management Plan (No. 20-001), request for waiver of Section 22-303 Final Plan Application, request for waiver of Section 22-304 Improvement Construction Plan, the Stormwater Management Agreement, the Privy Agreement, conditioned upon the items outlined in the Township Staff letter dated March 2, 2020 and the Township Engineer letter dated January 30, 2020. The motion passed unanimously.

## **Old Business:**

- Discussion took place relative to the three HVAC Service Contract Proposals that were received. The consensus of the Board was to table the matter until the next meeting in order to receive more detailed information relative to one of the quotes.
- Discussion took place relative to the Penryn Fire Police assisting the County Task Force. Dave Stoltzfus, Penryn Fire Police Chief, clarified that they will participate in the county-wide task force if called for a geographic area from Conoy Township east to Elizabeth and Warwick Townships and south to Lancaster City. The consensus of the Board was to approve the Fire Police Chief's statement.
- Discussion took place relative to the storage sheds to be placed at the Township Parks. D. Lefever reported that the VFW Baseball organization is willing to pay a yearly fee for the shed but the Manheim Little League is uncertain that they will be able to commit to paying the fee.

A motion was made by R. Krause, with a second by T. Walsh, to purchase 2 sheds, place a shed in each of the 2 Township Parks and charge a usage fee of not less than \$100 a year to each team that is using the sheds. The motion passed with a vote of 3-1.

## **New Business:**

J. Brady reported to the Board that the \$200,000 grant previously awarded for the MS4 project at a Doe Run Road property has to be changed because the property owner withdrew.

A motion was made by G. Stevens, with a second by R. Krause to authorize a change of the NFWF Grant #66812 site to the M. Metzler Property at 800 W. Sun Hill Road and to retain the Lancaster County Conservation District as Consultant on the Project. The motion passed unanimously.

**Adjournment**

A motion was made by R. Landis, with a second by T. Walsh to adjourn the meeting at 8:15 p.m. The motion passed unanimously.

Respectfully Submitted,  
Connie Weidle, Recording Secretary