

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES**

DATE & TIME:

January 6, 2020

7:00 PM

BOARD ATTENDANCE:

Benjamin Bruckhart
Ronald Krause
Richard Landis
Gary Stevens
Tom Walsh

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager
Fred Hammond, resident
Paul & Gwendolyn Sparano, residents
Connie Weidle, Recording Secretary

Call to Order and Pledge of Allegiance – Ben Bruckhart, Chairman, 7 P.M.

Public Comment & Guest Recognition - None

New Business:

Reorganization of the Board

A motion was made by R. Krause, with a second by R. Landis, to appoint Ben Bruckhart as Chairman. The motion passed unanimously.

A motion was made by R. Krause, with a second by G. Stevens, to appoint Richard Landis as Vice-Chairman. The motion passed unanimously.

A motion was made by R. Landis, with a second by T. Walsh, to appoint Mark Hiester as Secretary. The motion passed unanimously.

A motion was made by R. Krause, with a second by R. Landis, to appoint Gary Stevens as Assistant Secretary. The motion passed unanimously.

A motion was made by G. Stevens, with a second by R. Landis, to appoint Ron Krause as Treasurer. The motion passed unanimously.

A motion was made by G. Stevens, with a second by T. Walsh, to appoint Mark Hiester as Assistant Treasurer. The motion passed unanimously.

Certification of voting delegates (primary and alternate)

A motion was made by R. Landis, with a second by R. Krause, to appoint Ben Bruckhart (primary) and M. Hiester (alternate) as Pennsylvania State Association of Township Supervisors' Annual Conference voting delegates (May 3-6, 2020). The motion passed unanimously.

2020 Liaison Responsibilities

A motion was made by G. Stevens, with a second by R. Landis, to appoint the following Liaisons for 2020:

- a. Administration - Gary Stevens and Ron Krause
- b. Public Works - Ben Bruckhart and Tom Walsh
- c. Planning Commission/Zoning Hearing Board - Gary Stevens and Richard Landis
- d. Northwestern Lancaster County Authority - Richard Landis and Ron Krause
- e. Emergency Services - Ben Bruckhart and Tom Walsh
- f. Park and Recreation - Richard Landis and Tom Walsh

The motion passed unanimously.

2020 Committee Assignments

A motion was made by G. Stevens, with a second by R. Krause, to assign the following to Committees for 2020:

Lititz recCenter - Gary Stevens

Non-Uniform Pension Committee - Gary Stevens, Mark Hiester, and Daryl Lefever

Penn Township Agricultural Security Area Advisory Committee - Richard Landis

The motion passed unanimously.

Treasurer's/Assistant Treasurer's Bonds

A motion was made by R. Landis, with a second by R. Krause, to establish the amount of the Treasurer's/Assistant Treasurer's Bonds at \$1,000,000.00. The motion passed unanimously.

Resolutions

A motion was made by R. Landis, with a second by T. Walsh, to approve Resolution 2020-01 Boards and Commission Appointments. The motion passed unanimously.

A motion was made by R. Landis, with a second by R. Krause, to approve Resolution 2020-02 Appointment of a Tax Collector. The motion passed unanimously.

A motion was made by T. Walsh, with a second by R. Krause, to approve Resolution 2020-03 Non-Uniform Pension Plan Member Contributions. The motion passed unanimously.

A motion was made by R. Krause, with a second by G. Stevens, to approve Resolution 2020-04 Appointment of Township Consultants. The motion passed unanimously.

Resolution 2020-05 Appointment of Public Accountant and Compensation to be paid to the Public Accountant was tabled until the next Board of Supervisors Meeting in order to correct a date in the Resolution.

A motion was made by G. Stevens, with a second by R. Landis, to approve Resolution 2020-06 Appointment and Compensation of Township Manager. The motion passed unanimously.

A motion was made by R. Krause, with a second by T. Walsh, to approve Resolution 2020-07 Fee Schedule Including Engineer and Solicitor Fee Rates. The motion passed unanimously.

Consider Appointment of One Township Registered Elector as Vacancy Board Member

Discussion took place relative to suggestions of Township residents that would be considered as a vacancy board member. The matter was tabled until the next Board of Supervisors Meeting.

Lancaster County Tax Collection Bureau's Management Committee

A motion was made by R. Landis, with a second by G. Stevens, to appoint Mark Hiester as the primary municipal voting delegate and Jim Fisher as the alternate municipal voting delegate to serve on the Lancaster County Tax Collection Bureau's Management Committee for 2020. The motion passed unanimously.

IRS 2020 Standard Mileage Rate

A motion was made by R. Landis, with a second by R. Krause, to adopt the IRS 2020 Standard Mileage Rate, 57.5 cents per business mile driven. The motion passed unanimously.

Ordinance 2020-01, East Hernley Road Bridge Weight Restrictions

Discussion took place relative to the Maximum Gross Weight amount that was stated in the Ordinance. The matter was tabled until the next Board of Supervisors Meeting in order to determine the correct maximum gross weight.

Zoning Text Amendment

Discussion took place relative to the proposed zoning text amendment and the plan concept that has been proposed by Pleasant View Retirement Community.

A motion was made by R. Krause, with a second by R. Landis, to advertise the Zoning Text Amendment for Continuing Care Retirement Communities and submit it to the Planning Commissions for review. The motion passed unanimously.

Old Business:

- The Board acknowledged receipt of a letter from PA Department of Environmental Protection advising that Rohrer's Quarry Inc. has made application to PA DEP to renew an NPDES Permit.
- The Board acknowledged receipt of a request from members of a local Girl Scout Troop to provide bird houses in the township parks.

A motion was made by R. Landis, with a second by R. Krause, to allow the placement of blue bird houses in the Township Parks. The motion passed unanimously.

Adjournment

A motion was made by R. Landis, with a second by G. Stevens, to adjourn the meeting at 7:46 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle
Recording Secretary