

MINUTES OF THE MEETING OF NOVEMBER 19, 2019

ATTENDANCE:

Herbert Mattern, Jr.
Barb Horst
Phil Donmoyer
Rob Kurtz

ABSENT:

Cullen Ketcham

ALSO IN ATTENDANCE:

Mark Hiester, Township Manager, NWLCA Assistant Secretary
Dan Becker, Becker Engineering
Doug Zook, Inframark
Mike Wolgemuth, Inframark
Connie Weidle, Recording Secretary

Call to Order- Herbert Mattern, Chairman

Public Comments - None

Approval October 15, 2019 Meeting Minutes

A motion was made by P. Donmoyer, with a second by B. Horst, to approve the October 15, 2019 Minutes as presented. The motion passed unanimously.

Treasurer's Report

R. Kurtz presented the report. A motion was made by B. Horst, with a second by P. Donmoyer, to approve the Treasurer's Report as presented. The motion passed unanimously.

Communications

- **MAWSA Reports** – B. Horst reported that MAWSA is working on the 2020 Budget and strategic planning for upcoming projects.
- **EPA Nutrient Removal Study** – D. Becker suggested to the Board that they not respond to the Environmental Protection Agency letter that was received until PMAA has heard from EPA and more information is provided. The consensus of the Board was to not register or respond to EPA at this time.

Inframark Contract Operations Report

Doug Zook presented his monthly report and highlighted the following items:

- During pinning repairs on Filter 1 an unrepairable crack was found on membrane module #6. The membrane module was replaced and is back online.
- A contaminated load of chlorine was delivered to the water plant. Staff operated the plant utilizing portable containers for 6 days until the chemical company had the tank cleaned and filled at their expense.
- Leaks were found in the boiler room roof. Detweiler Roofing is able to repair the rubber roof.

A motion was made by H. Mattern, with a second by P. Donmoyer, to authorize repair of the boiler room roof not to exceed \$10,000.00. The motion passed unanimously.

- The contractor is working on site to install SCADA. There was one issue with a password problem for Pump Station #4.
- There was a PLC Communication failure alarm. M. Wolgemuth said the PLC will need to be repaired or replaced.
- Five applications have been received for the Non-residential Waste Program and 4 have paid the permit fee. M. Wolgemuth requested to have a meeting with Becker Engineering to discuss the program further and the enforcement needed for those that have not replied. M. Hiester said enforcement letters can be sent.
- Modifications are needed for the Pump Station #3 fence. MAWSA owns the property and will be paying for the repairs, however Inframark would like to make modifications to the fence so that Kline's trucks will be able to move easier into the fenced area. Quotes were received for the modifications.

A motion was made by R. Kurtz, with a second by P. Donmoyer, to authorize modifications to the Pump Station 3 fence for the amount of \$845.80. The motion passed unanimously.

- Three estimates were received for the Wastewater Treatment Plant Garage Upgrades.

A motion was made by H. Mattern, with a second by B. Horst, to accept the quote from Elm Ridge Construction of \$11,540.00 for the garage upgrades. The motion passed unanimously.

A motion was made by R. Kurtz, with a second by B. Horst, to accept the Inframark Report as presented. The motion passed unanimously.

Engineer's Report

Dan Becker presented his monthly report and highlighted the following items:

- **Manheim Auto Auction** – The Auto Auction indicated that their flow meter data logger failed near the end of the 3rd quarter so no flow data was provided as part of the 3rd quarter submission. The Auto Auction has scheduled the installation of the watertight manhole frames and covers for December 2, 2019.
- **WWTF NPDES Permit** – Becker Engineering has received the Draft NPDES Permit. It is being reviewed and will coordinate any written comments with Authority staff and Inframark for response to PADEP.
- **PA Classics** – A preconstruction meeting took place on November 1, 2019.
- **Water System Expansion Evaluation** – The Draft Water System Expansion Evaluation has been provided to the Authority for review and comment. D. Becker described 3 actions the Authority can take. 1. No action, 2. Accept, finalize and move forward with the Evaluation, 3. Discuss with staff and have them send the Draft Evaluation to Pleasant View Retirement Community for them to review. Consensus of the Authority was to have staff share the Draft Evaluation with PVRC.
- **Zug Family Dentistry** – The amalgam separator has been installed and approved. The contractor has addressed all items that were required.
- **2020 Capital Budget** – A 5-year capital projects listing has been provided for the budget preparation.

A motion was made by R. Kurtz, with a second by B. Horst, to accept the Becker Engineering Report. The motion passed unanimously.

Township Manager's Report

- **Proposed 2020 Budget** – M. Hiester presented the proposed Budget to the Authority. There were no further questions from the Authority members.

Other Business

B. Horst reported that MAWSA has passed a policy that is more defined as to when the reevaluation of the tapping fees will take place. They will be reevaluated every 5 years unless there is a reason for a major change.

Adjournment

A motion was made by R. Kurtz, with a second by P. Donmoyer, to adjourn the meeting at 7:55 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle
Recording Secretary