

**PENN TOWNSHIP
BOARD OF SUPERVISORS BUDGET MEETING
MINUTES**

DATE & TIME:

October 28, 2019

5:30 PM

BOARD ATTENDANCE:

Benjamin Bruckhart
Jill Groff
Ronald Krause
Gary Stevens
Richard Landis

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager
Connie Weidle, Financial Coordinator

Call to Order – 5:30 P.M., Benjamin Bruckhart, Chairperson

Public Comment/Guest Recognition - none.

September 9, 2019 Meeting Minutes

A motion made by Groff second by Landis to approve the October 14, 2019 Budget Meeting Minutes was approved 5 to 0.

Draft 2020 Budget Review

Staff reviewed the Capital Purchases

1. Fruitville Pike Intersection. Proposed to apply for a PennDOT Multimodal Transportation Grant with a 30 percent match. The developer's \$630,000 commitment is 30 percent of \$2.1m so we may not need the full \$720,000 from PennDOT. We already spent over \$116,000.
2. Proposed transfer of \$200,000 from the general fund to the stormwater fund for MS4 project NFWF grant match. Project to cost \$528,000. Staff to apply later for a (\$200,000?) PA Growing Greener grant.
3. \$50,000 for zoning code re-write.

Personnel

Health Insurance – propose \$10 (single) or \$20 (family) per pay premium share deduction with the proposed the high deductible and health savings account plan. Township would save \$9,633 over the 2019 price. Employees now pay either \$30 or \$60 premium share per pay.

Review Funds

General –

Parks & Recreation – mowing costs expected to increase.

Stormwater Management -

Agricultural Preserve -

Street Improvement -

Capital Reserve -

Highway Aid

Public Works Department proposed road maintenance and construction projects, equipment purchases, and discussed the Sweetbriar Creek Park ballfields. To better estimate road project costs, it was suggested that staff track previous project expenses. Bruckhart asked that the roadway maintenance rating be completed so the township can work on a capital improvement plan. Discussion indicated that various truck brands have strengths and challenges (Mack – expensive).

Staff then reviewed the Fruitville Pike Intersection project account, proposed funds for an office records room, funds for a zoning code re-write, a curving scale employee wage increase, health insurance options, updates to the nonprofit donations, NLCRPD police services cost, and the 2020 total assessed property value. The curving pay scale increases the lower paid employees at a higher rate than the higher paid ones.

Krause asked staff to suggest employee premium shares for the proposed Qualified High-deductible Health Plan and Health Savings Account. The existing shares are \$30 per pay for single coverage and \$60 for family.

Adjournment

A motion by Landis seconded by Stevens to adjourn the meeting at 6:45 p.m. was approved 5 to 0.

Respectfully Submitted,
Mark Hiester, Secretary