

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES**

DATE & TIME:

August 26, 2019

7:00 PM

BOARD ATTENDANCE:

Benjamin Bruckhart
Jill Groff
Ronald Krause
Richard Landis
Gary Stevens

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager
Jennifer Brady, Township Planner
Fred Hammond, resident
Brad Roth, EMA
Gerald Wolfe, resident

Doug Zook, Inframark
Kelly Lauver, Manheim Chamber of Commerce
Travis Rohrer, resident
Justin Stoltzfus, LNP
Connie Weidle, Recording Secretary

Call to Order and Pledge of Allegiance - 7 P.M. – Benjamin Bruckhart, Chairman

Public Comment & Guest Recognition –

Kelly Lauver, Manheim Area Chamber of Commerce, thanked the Board for their support during recent events such as the Rock & Glow. She presented the Chamber's mission and vision and gave membership directories to the Board. She also highlighted the upcoming events of the Chamber.

Approval of August 12, 2019 Meeting Minutes

G. Stevens requested an addition be made to the August 12, 2019 Minutes that would state, "G. Stevens raised the question of liability and legal ramifications for the Township if there would be an injury on the swing set. M. Hiester responded that the proper installation, construction, maintenance and inspection of the swing set would be necessary and the Township would show that they have done what is needed to make the swing set safe. This would decrease or eliminate any liability." A motion was made by J. Groff, with a second by G. Stevens, to approve the August 12, 2019 Meeting Minutes as amended. The motion passed unanimously.

Treasurer's Reports

The Treasurer's Reports were presented. The full reports can be obtained at the Township Office. A motion was made by R. Krause, with a second by J. Groff, to accept the Treasurer's Reports as presented. The motion passed unanimously.

Approval to Pay Invoices

A motion was made by R. Krause, with a second by J. Groff, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

Reports:

Northern Lancaster County Regional Police Department

Travis Rohrer reported to the Board that 6 new officers were sworn in at the last Police Department Meeting. The Department is building up to a new year with providing police service to East Petersburg Borough. The Department earned accreditation last month and a draft budget should be ready in August. Conversations are taking place with the collective bargaining. Travis Rohrer also spoke to how the Chief has shown appreciation to the officers by providing counseling, helping their families, and providing good equipment. There is good leadership, stability and growth in the Department with opportunities to advance.

B. Bruckhart introduced Jennifer Brady as the new Township Planner and the Board welcomed her to the staff.

The Board acknowledged receipt of the reports from the following organizations:

Penryn Fire Department

Manheim Fire Department

Northwest Emergency Medical Services – Discussion took place relative to the recent meeting that was held to discuss funding for the NWEMS. Discussion included the model of funding that was presented.

Manheim Area Water and Sewer Authority

Manheim Community Library

Lititz recCenter

Northwestern Lancaster County Authority

Doug Zook presented his monthly report and highlighted the following items:

- A load of salt that was received at the water plant was contaminated with concrete dust. Inframark arranged for the supplier to remove the contaminated salt and clean out the tank. The tank was cleaned and placed back into service with minimal interruption to water production.
- Recently sporadic higher than normal effluent wastewater Fecal Coliform results have been reported by the contract lab. The lab did an internal audit and did not find a problem. Other Authorities in the area are having similar high Fecal Coliform results.
- On August 7th an MCL exceedance notification was received from the contract lab for Distribution System Total Coliform. Three check samples were taken the following day and no coliform was present. There was no violation.
- The decanter in SBR3 failed. Aqua-Aerobics made the repair and checked the adjustment and function of the remaining decanters.
- A response was sent to DEP about the minor discrepancies noted during the May Water Plant inspection. There are no violations and almost all of the items have been addressed.
- A DEP pop-up inspection was done at the Wastewater Treatment Plant on July 31st and there were no violations.
- Finding homes that qualify to participate in the Lead and Copper Sampling has been difficult. D. Zook asked the Board to notify him if they know of anyone that would be interested in participating.
- The Board discussed the need to provide a vehicle to Inframark to replace the pickup truck that is no longer able to pass inspection without costly repairs.

A motion was made by J. Groff, with a second by G. Stevens, to approve the purchase of an SUV for Inframark's use with a maximum purchase price of \$10,000.00. The motion passed unanimously.

Communications:

The Board acknowledged receipt of the UGI Chiques Creek Crossings Maintenance Notice.

Subdivision, Land Development, and Stormwater Management:

A motion was made by J. Groff, with a second by R. Krause, to approve the final release and replacement of the Jay Reiff Plan Letter of Credit with a Cash Security in the amount of \$2,500, Project No. 17-003. The motion passed unanimously.

New Business:

- A motion was made by R. Krause, with a second by J. Groff, to approve the 2020 Pension Plan Minimum Municipal Obligation Estimate. The motion passed unanimously.
- Discussion took place relative to the 2 Pension Plan Proposals that were received. The consensus of the Board was to table the decision until a future meeting after the Pension Committee has had a chance to review the proposals.
- Discussion took place relative to the Pleasant View Retirement Community Payment In Lieu of Taxes Agreement that has been proposed. It was the consensus of the Board to have the Township Solicitor prepare an agreement stating the proposed 34.87 percent of the assessed value as payment in lieu of taxes.
- A motion was made by J. Groff, with a second by R. Krause, to approve the Indemnification Agreement with the Manheim Farm Show for the Parade Event on October 9, 2019. The motion passed unanimously.

Other Business

R. Krause inquired about the status of the Fox Clearing litigation notice through the county prothonotary's office and how it may or may not be related to the recent request for a reduction in financial security. M. Hiester responded that the Township Solicitor has recommended there be no reduction at this time.

Adjournment

A motion was made by R. Landis, with a second by J. Groff, to adjourn the meeting at 8:00 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle
Recording Secretary