

## MINUTES OF THE MEETING OF JUNE 18, 2019

### ATTENDANCE:

Barb Horst  
Rob Kurtz  
Phil Donmoyer

### ABSENT:

Herbert Mattern, Jr.  
Cullen Ketcham

### ALSO IN ATTENDANCE:

Mark Hiester, Township Manager, NWLCA Assistant Secretary  
Mark Homan, Becker Engineering  
Doug Zook, Inframark  
Mike Wolgemuth, Inframark  
Tyler Kauffman, Inframark  
Connie Weidle, Recording Secretary

### Call to Order- Barb Horst, Vice-Chair

### Public Comments - None

### Approval May 22, 2019 Meeting Minutes

A motion was made by R. Kurtz, with a second by P. Donmoyer, to approve the May 22, 2019 Minutes as presented. The motion passed unanimously.

### Treasurer's Report

R. Kurtz presented the report. A motion was made by P. Donmoyer, with a second by B. Horst, to approve the Treasurer's Report as presented. The motion passed unanimously.

### Communications

**MAWSA Reports** – B. Horst reported that MAWSA has started a maintenance schedule for the inspection of water lines in order to isolate problems and prevent water loss. Discussion took place concerning the requests for public water from the residents in the 400 block of Fruitville Pike.

### Inframark Contract Operations Report

Doug Zook presented his monthly report and highlighted the following items:

- The fire hydrant at 286 Doe Run Road was repaired and replaced after being hit by a truck.
- The system flushing and preventive maintenance on 96 fire hydrants has been completed.
- DEP inspected the Water Treatment Plant and the minor discrepancies will be addressed.
- A new employee, James McGovern, has been hired.
- Inframark and NWLCA received the PWEA Safety Award.

A motion was made by R. Kurtz, with a second by P. Donmoyer, to accept the Inframark Report as presented. The motion passed unanimously.

## Engineer's Report

Mark Homan presented his monthly report and highlighted the following items:

- **Manheim Auto Auction** – On May 22, 2019 a conference call was held with the Auction to discuss the potential need for them to purchase additional EDUs. On June 11, 2019 the Auction indicated that they will be replacing the 10 water tight manhole frames and covers. They also provided a plan which includes televising the on-site gravity sanitary sewer lines, installation of low flow toilets and urinals, and installation of flow monitoring equipment to attempt to isolate the areas on the site where high flows are being experienced.
- **Sweetbriar Creek** – The Authority received a letter on June 6, 2019 requesting dedication of the sanitary sewer facilities to the Authority.
- **Tapping Fees** –  
A motion was made by R. Kurtz, with a second by P. Donmoyer, to approve Resolution 4-2019 establishing the sanitary sewer tapping fee at \$5,250.00. The motion passed unanimously.  
  
A motion was made by R. Kurtz, with a second by P. Donmoyer, to approve Resolution 5-2019 establishing the water tapping fee at \$2,675.00. The motion passed unanimously.
- **PA Classics Sanitary Sewer Connection** – Becker Engineering received and reviewed the revised sanitary sewer design drawings.  
  
A motion was made by R. Kurtz, with a second by P. Donmoyer, to approve the sanitary sewer design conditioned upon the items outlined in Becker Engineering's June 4, 2019 review letter being adequately addressed. The motion passed unanimously.  
  
A motion was made by P. Donmoyer, with a second by R. Kurtz, to execute the Memorandum of Understanding as prepared by the Authority Solicitor and executed by the developer. The motion passed unanimously.  
  
A motion was made by R. Kurtz, with a second by P. Donmoyer, to authorize execution of the Financial Security Agreement as outlined by the Authority Solicitor. The motion passed unanimously.
- **Pleasant View Retirement Community Water System** – A meeting was held with Pleasant View representatives. They have a need for additional water flow for fire suppression. They are requesting that the Authority consider whether they are willing to evaluate the necessary upgrades to the public water system that may include a water tank and booster station.
- **Non-Residential Waste** – Prior to adoption of the Ordinance pertaining to Chapter 18, the Township Supervisors wanted to modify some minor wording relating to the fee to be paid by a contractor.
- **Penn Towne Center** – When the Center first opened the owner requested to defer the quarterly sampling requirements until the flows increased. Since the Arby's Restaurant has opened the sampling is now needed. A motion was made by R. Kurtz, with a second by P. Donmoyer, to notify the owner of Penn Towne Center that quarterly sampling must commence. The motion passed unanimously.
- **Pleasant View Apartment Project** – Becker Engineering has received revised sanitary sewer and water design drawings and recommends approval.  
A motion was made by P. Donmoyer, with a second by R. Kurtz, to approve the sanitary sewer and water design drawings conditioned that the items outlined in Becker Engineering's June 13, 2019 letter be adequately addressed. The motion passed unanimously.

A motion was made by P. Donmoyer, with a second by R. Kurtz, to grant 16 sanitary sewer EDUS and 22 water EDUs to Pleasant View Retirement Community, based upon the Becker Engineering letter dated June 13, 2019. The motion passed unanimously.

- **SCADA Bidding Schedule** – The SCADA bids are scheduled to be received by July 10, 2019.
- **Sweetbriar Creek Sanitary Sewer Dedication** - A motion was made by P. Donmoyer, with a second by R. Kurtz, to approve a letter be sent from the Authority to Becker Engineering authorizing the inspection and reporting on the Phase 2 sanitary sewer facilities in the Sweetbriar Creek Development. The motion passed unanimously.

A motion was made by R. Kurtz, with a second by P. Donmoyer, to accept the Becker Engineering Report. The motion passed unanimously.

#### **Township Manager's Report**

- Mark Hiester noted that the Board of Supervisors Approved:
  - New Chapter 18 Sewers and Sewage Disposal Code for NRW Program
  - Inframark Nonresidential Waste Program Services Proposal

#### **Adjournment**

A motion was made by R. Kurtz with a second by P. Donmoyer, to adjourn the meeting at 8:00 p.m. The motion passed unanimously.

Respectfully Submitted,  
Connie Weidle, Recording Secretary