



CAPACITY REVIEW AND REQUEST APPLICATION

A. Required of all Applicants

The Capacity Review and Request Application must be completed and submitted to the Northwestern Lancaster County Authority (Authority) for both new construction projects and for the expansion, change, or intensification of the use of an existing improved property. In all cases, the Applicant shall be responsible for obtaining the additional water and/or sanitary sewer capacity and payment of all associated fees.

1. Property Owner or Legally Authorized Official: _____
2. Mailing Address: _____
3. Phone Number: (_____) _____
4. Email Address: _____
5. Project Name: _____
6. Project Location Address: _____
7. Check one: Existing Improved Property New Construction
8. Provide Project Description (Attach Separate Sheet)
9. Check one: Individual Single-Family Residential.....**Go to Part B**
 Multi-Residential.....**Go to Part C**
 Non-Residential.....**Go to Part D**

B. For an Individual Single-Family Residential Unit

1. Will the project require construction of new water and/or sanitary sewer lateral connections to the Authority's main? Yes No
 - a. **If yes**, the Applicant must submit plans prepared by a Professional Engineer in the State of Pennsylvania in accordance with the Authority Specifications for Construction of Water Systems and Sewer Systems.
 - b. **If no**, no further action is required. The applicant must comply with all State, County and Township requirements for new construction.

Go to Part E

C. For Multi-Residential Projects

1. Is the project in conformity with the most recent Act 537 Plan for Penn Township?
 Yes No
 - a. **If no**, provide a letter stating the plan and schedule to achieve compliance.
2. Will the project require construction of new water and/or sanitary sewer lateral connections to the Authority's main? Yes No
 - a. **If yes**, the Applicant must submit plans prepared by a Professional Engineer in the State of Pennsylvania in accordance with the Authority Specifications for Construction of Water Systems and Sewer Systems.
 - a. **If no**, and the Applicant is constructing a new development or building expansion, utilizing an existing water and/or sanitary sewer lateral extended to the subject property, the Applicant must submit plans prepared by a Professional Engineer in the State of Pennsylvania in accordance with the Authority Specifications for Construction of Water Systems and Sewer Systems.

Go to Part E

D. For Non-Residential Development Projects

1. Is the project in conformity with the most recent Act 537 Plan for Penn Township? Yes No
 - a. **If no**, provide a letter stating the plan and schedule to achieve compliance.
2. Will the project require construction of new water and/or sanitary sewer lateral connections to the Authority's main? Yes No
 - a. **If yes**, the Applicant must submit plans prepared by a Professional Engineer in the State of Pennsylvania in accordance with the Authority Specifications for Construction of Water Systems and Sewer Systems.
Applicant/Developer must also complete and submit the Authority's Non-Residential Waste Discharge Questionnaire.
Following review of the Non-Residential Waste Discharge Questionnaire by the Authority, the Applicant/Developer may be required to complete the full Non-Residential Waste Application to determine if a Non-Residential Waster Discharge Permit will be required for the proposed discharge.
 - b. **If no**, the Authority may still require a Non-Residential Waste Discharge Questionnaire to be completed if the property/building changes ownership or there is a change in production/manufacturing, etc.
If no, and the Applicant is constructing a new building or building expansion, utilizing an existing water and/or sanitary sewer lateral extended to the subject property, the Applicant must submit plans prepared by a Professional Engineer in the State of Pennsylvania in accordance with the Authority Specifications for Construction of Water Systems and Sewer Systems.

Go to Part E

E. Required of all Applicants

1. Number of Existing Lateral Connections to Authority Mains:
Water: _____ Sewer: _____
2. Number of Additional Proposed Lateral Connections to Authority Mains:
Water: _____ Sewer: _____
3. Amount of capacity currently allocated to this facility (to be provided by Authority):
Capacity for residential projects shall be provided in terms of EDUs. Capacity for non-residential projects shall be provided in terms of gallons per day (GPD). Please circle EDUs or GPD as appropriate.
Water: _____ EDUs GPD Sewer: _____ EDUs GPD
4. Additional capacity being requested (See Chapter 18 of the Penn Township Code of Ordinance):
Water: _____ EDUs GPD Sewer: _____ EDUs GPD
5. Total amount of capacity to be allocated to this facility based on this request for additional allocation (sum of lines 3 and 4):
Water: _____ EDUs GPD Sewer: _____ EDUs GPD
6. If a new lateral connection to the Authority's system is proposed, Applicant must submit two (2) copies of the Deed to the property, or a fully executed Agreement of Sale, or other acceptable legal documentation evidencing Applicant's ownership interest in the property. Acceptability is to be determined by the Authority Solicitor.
7. Upon approval of the Applicant's capacity request, the water and/or sanitary sewer capacity will be reserved for Applicant's use upon purchase of tapping fees. All fees are due no later than at time of issuance of building permit from the Township Zoning Officer.

NOTE: The approval of capacity by the Authority is not in any way a form of guarantee or approval of the proposed project or use. Approvals for development and land use are regulated by municipalities pursuant to various zoning, subdivision, and land development ordinances. Approval for wastewater service may be regulated or restricted by the Authority or other state and federal agencies. Laws, regulations, restrictions, and court decisions beyond the control of the Authority may prohibit or delay the Applicant from receiving final approval to use all or a portion of the approved water and/or wastewater capacity.

8. I verify that all the statements made in the foregoing are true and correct to the best of my knowledge, information and belief. I understand that false statements herein are made subject to the penalties of 18 Pa. C.S. Sec. 4904 relating to unsworn falsification to authorities. I understand that the Authority reserves the right to limit water usage and/or wastewater discharge for this project to the capacity approved by the Authority.

Furthermore, I acknowledge that all water and sanitary sewer construction must be performed in accordance with the Authority's specifications for construction. Copies of the Authority's specifications are available on the Authority's website.

Property Owner or Legally Authorized Official:

Signed: _____

Printed Name: _____

Title: _____

Date: _____

Applicant's Engineer (if applicable):

Name: _____

Firm: _____

Address: _____

Telephone: (_____) _____

Email: _____