

**PENN TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES**

DATE & TIME:

April 22, 2019

7:00 PM

**BOARD ATTENDANCE:**

Benjamin Bruckhart  
Jill Groff  
Ronald Krause  
Richard Landis  
Gary Stevens

**OTHERS IN ATTENDANCE:**

Mark Hiester, Township Manager  
Sharyn Young, Township Planner  
Josele Cleary, Township Solicitor  
Justin Stoltzfus, LNP  
Doug Zook, Inframark  
Randy Sweitzer, resident

Ron Rohrer, resident  
Dave Mease, Diehm & Sons  
Dwight Yoder, Gible, Kraybill, Hess  
Luke Witman, Witman Auction  
Connie Weidle, Recording Secretary

**Call to Order and Pledge of Allegiance - 7 P.M. – Benjamin Bruckhart, Chairman**

**Public Comment & Guest Recognition**

Michelle Buskey, Maher Duessel, presented the 2018 Financial Statements Summary to the Board.

A motion was made by R. Landis, with a second by R. Krause, to accept the 2018 Annual Audit and Financial Report. The motion passed unanimously.

**Approval of April 8, 2019 Meeting Minutes**

A motion was made by G. Stevens, with a second by R. Landis, to approve the April 8, 2019 Meeting Minutes. The motion passed unanimously.

**Treasurer's Reports**

The Treasurer's Reports were presented. The full reports can be obtained at the Township Office. A motion was made by R. Krause, with a second by J. Groff, to accept the Treasurer's Reports as presented. The motion passed unanimously.

**Approval to Pay Invoices**

A motion was made by R. Krause, with a second by J. Groff, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

**Reports:**

**The Board reviewed and acknowledged receipt of the reports from the following organizations:**

Northern Lancaster County Regional Police Department  
Penryn Fire Department  
Northwest Emergency Medical Services  
Manheim Area Water and Sewer Authority  
Manheim Community Library  
Lititz recCenter

**Northwestern Lancaster County Authority**

Doug Zook presented his monthly report and highlighted the following items:

- Low chlorine residual at the Fruitville Pike Booster Station is a critical issue. The chlorine residual is adequate at this time but may require constant flushing in the summer months. Inframark is recommending permanent flushing equipment be installed at the end of the system that will meet DEP requirements for discharging chlorinated water.

- On March 4<sup>th</sup> Peter Strimple, Inframark's QA/QC Support Analyst was on site to evaluate the Penn Township Water and Wastewater Plant laboratory procedures and documentation.
- On March 11<sup>th</sup> Kirt Ervin, the Vice President of Inframark's Mid-Atlantic Region was on site. He met with staff and toured the Water and Wastewater Plants.
- Tri-Star has finished the installation of the water tower communications equipment. The level transducer at the tower is malfunctioning and a replacement level transducer is on order.
- The level transducer for Well #2 was not working and has been replaced.
- A tour of the Water Treatment Plant was given to 125 students from Doe Run Elementary School.

#### **Communications:**

- The Board reviewed the letter from the Lancaster County Board of Assessment Appeals relative to a disabled veteran tax exemption.

#### **Subdivision, Land Development, and Stormwater Management:**

- Dave Mease, Diehm & Sons, presented the Subdivision and Stormwater Management Plan on behalf of Ronald Rohrer. A motion was made by R. Landis, with a second by G. Stevens, to conditionally approve the Ron Rohrer Subdivision & Stormwater Management Plan on Airy Hill Road (Project No. 18-015), contingent on satisfaction of the items mentioned in Sharyn Young's letter dated April 18, 2019. The motion passed unanimously.
- A motion was made by R. Landis, with a second by J. Groff, to defer plan review and processing to Manheim Township for the Subdivision & Lot Add-On Plan for 825 Lititz Road (Project No. 19-002). The motion passed unanimously.
- A presentation was given by Attorney Dwight Yoder and property owner Luke Witman regarding a proposed new storage building project for his business, Tents for "You", and the zoning relief needed at 664 Fruitville Pike. Discussion took place relative to the size, location and use of the building. Josele Cleary, Township Solicitor, spoke concerning the actions and options the Board could take. After discussion, it was the consensus of the Board to support the requested zoning relief contingent upon the Zoning Hearing Board incorporating suggested conditions of approval. Attorney Yoder will discuss proposed conditions with Township staff.

#### **New Business:**

The Board discussed the request from the owner of the property at 1056 Lancaster Road relative to relief on a sewer invoice due to a malfunctioning meter that has been repaired. The owner was charged the fee for a non-functioning meter, but the meter was repaired and a correct reading was obtained.

A motion was made by R. Landis, with a second by J. Groff, to approve a credit be given on the sewer bill for the property at 1056 Lancaster Road. The motion passed unanimously.

#### **Old Business:**

B. Bruckhart reminded the Board of the upcoming Emergency Medical Services Meeting taking place on Wednesday, March 24<sup>th</sup>. If there are any comments or questions from the Board, they should contact him.

#### **Adjournment**

A motion was made by R. Landis, with a second by R. Krause, to adjourn the meeting at 8:05 p.m. into Executive Session for potential litigation and the Board would not reconvene. The motion passed unanimously.

Respectfully Submitted,  
Connie Weidle, Recording Secretary