

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES**

DATE & TIME:

February 25, 2019

7:00 PM

BOARD ATTENDANCE:

Jill Groff
Ronald Krause
Richard Landis

ABSENT:

Benjamin Bruckhart

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager
Daryl Lefever, Public Works Director
Sharyn Young, Township Planner
Matt Reeser, BCO and Zoning Officer
Chief Steffen, NLCRPD
Justin Stoltzfus, LNP
Shannon Martin, Penryn Fire Co.
George Osenburg, resident
Fred Hammond, resident

Gary Stevens, resident
Gerald Wolfe, resident
Doug Zook, Inframark
Pamela Shellenberger, resident
Tom Walsh, resident
Randy Sweitzer, resident
Travis Rohrer, resident
Kathy Walsh, resident
Connie Weidle, Recording Secretary

Call to Order and Pledge of Allegiance - 7 P.M. – Jill Groff, Vice-Chair

Public Comment & Guest Recognition

- Jill Groff shared a statement from the Board of Supervisors in memory of Richard M. “Dick” Shellenberger. Other members of the audience and Pam Shellenberger shared their thoughts and memories in tribute to Dick.
- Chief Steffen presented the NLCRPD Annual Report. A copy of the report is available at the Township Office.

Approval of February 11, 2019 Meeting Minutes

A motion was made by R. Landis, with a second by R. Krause, to approve the February 11, 2019 Meeting Minutes. The motion passed unanimously.

Treasurer’s Reports:

The Treasurer’s Report was presented. The full report can be obtained at the Township Office. A motion was made by R. Krause, with a second by R. Landis, to accept the Treasurer’s Report as presented. The motion passed unanimously.

Approval to Pay Invoices:

A motion was made by R. Krause, with a second by R. Landis, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

Reports:

Penryn Fire Company –

Shannon Martin presented the yearly Penryn Fire Company Report and highlighted the following items:

- He thanked the Board for their support throughout the year.
- Last year’s Mud Sale was a great success and this year’s Mud Sale is scheduled for March 15th and 16th.
- The Community Fund Drive received a 48% response in 2018.
- The 2004 pickup truck donated by the Township is being refurbished by the LCCTC and will soon be in use.
- A new rescue vehicle was purchased in 2018.
- There was an MS4 project done at the Penryn Fire Company building that included improving the floor drains.
- The Penn Elm Lions park now belongs to the Fire Company

Northwestern Lancaster County Authority

Doug Zook presented the monthly Inframark Report to the Board. He highlighted the following items:

- Garden Spot Electric installed the new heat trace and screener.
- A tour at the Wastewater Treatment Plant was given to 5 students of an Environmental Science Class.
- The Filter Plant Performance Evaluation was completed and a commendable rating was received.
- The NWLCA approved a quote from Pagoda Electrical for the electrical upgrade at the Water Treatment Plant.

The Board reviewed the monthly reports from the following organizations:

Northern Lancaster County Regional Police Department

Manheim Fire Department

Northwest Emergency Medical Services

Manheim Area Water and Sewer Authority

Manheim Community Library

Lititz RecCenter

The Board acknowledged receipt of the following Communications:

- County Active Transportation Plan
- CCWA Thank You
- PennDOT Lancaster Road Speed Limit Response – M. Hiester reported that PennDot has reduced the speed limit in a section of Rt. 72 in Penn Township to 45 mph.
- Morgan Stanley 2018 Pension Report
- Mosquito-borne Control Program
- Worley & Obetz Bankruptcy Court Notice

Subdivision, Land Development, and Stormwater Management:

- A motion was made by R. Krause, with a second by R. Landis, to authorize the release of the remaining financial security in the amount of \$10,608.40 for the Nissley Family Trust Subdivision & Land Development, Project No. 12-011. The motion passed unanimously.
- A motion was made by R. Landis, with a second by R. Krause, to approve the PA DEP sewage facilities planning module for the Ron Rohrer Final Subdivision, Project No. 18-014. The motion passed unanimously.
- Sharyn Young presented the waiver request from Penn Towne Center relating to tree diameter size within the Phase 3 Development. She commented that this should have been submitted at the time of the Land Development approval, but it has just come to their attention at this time.

A motion was made by R. Landis, with a second by R. Krause to approve the request for waiver of Sections 22-610.4.B, 22-610.7.D, and 22-1003.3 to allow a reduction of tree diameter to 2 -2 1/2" for the Penn Towne Center Phase 3 Land Development, Project No. 16-014. The motion passed unanimously.

New Business:

- A motion was made by R. Landis, with a second by R. Krause, to approve the Nissley Auction Fire Police Request for March 30, 2019 at 1998 Newport Road. The motion passed unanimously.
- The Board announced that 3 residents had expressed their interest in serving as an appointed Township Supervisor until December 31, 2019, filling the current Board vacancy. Tom Walsh, George Osenburg, and Gary Stevens each presented their reasons for wanting to serve as Township Supervisor.

R. Krause nominated Gary Stevens to fill the Supervisor position until December 31, 2019. A motion was made by R. Landis, with a second by R. Krause, to appoint Gary Stevens to fill the term vacancy as a Township Supervisor. The motion passed unanimously.

- A motion was made by R. Landis, with a second by R. Krause, to approve the Election Polling Place Letter Agreement with Lancaster County Board of Elections. The motion passed unanimously.

- The consensus of the Board was to table the discussion of the Lititz Christian School Race Event Road Closing Agreement until a future meeting.
- A motion was made by R. Landis, with a second by R. Krause to adopt Resolution 2019-11 to open a S&T Bank Certificate of Deposit. The motion passed unanimously.
- A motion was made by R. Krause, with a second by R. Landis, to adopt Resolution 2019-12 Appointing Rettew Associates as the Township's MS4 Consultant. The motion passed unanimously.
- A motion was made by R. Landis, with a second by R. Krause, to approve the Lancaster County Consortium Right-of-way Management Services Contract with Cohen Law firm for \$4,950.00. The motion passed unanimously.

Other Business:

- Mark Hiester reminded the Board of the upcoming March 14, 2019 award ceremony at the Northern Lancaster County Regional Police Meeting.
- The Board directed staff to inquire with Lititz RecCenter concerning a member of their organization attending a future Board of Supervisors Meeting to discuss their audit.

Adjournment

A motion was made by R. Landis, with a second by R. Krause, to adjourn the meeting at 8:05 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle, Recording Secretary