

## MINUTES OF THE MEETING OF FEBRUARY 19, 2019

### ATTENDANCE:

Herbert Mattern  
Rob Kurtz  
Phil Donmoyer  
Barb Horst  
Cullen Ketcham

### ALSO IN ATTENDANCE:

Mark Homan, Becker Engineering  
Doug Zook, Inframark  
Mike Wolgemuth, Inframark  
Jerry Stehman, property owner  
Gabe Clark, Catalyst Development  
Mark Hiester, Township Manager, NWLCA Assistant Secretary  
Connie Weidle, Recording Secretary

### Call to Order- Herbert Mattern, Acting Chairman

- The Board welcomed new member, Cullen Ketcham, to the Authority Board.

### Public Comments

- Jerry Stehman, owner of 140 West End Avenue, addressed the Board relative to developing this property. He asked if the sewer connection could be made at the manhole. Mark Homan replied that the connection must be made at the main. J. Stehman also inquired concerning where the water connection would be made. M. Homan replied that Becker Engineering would have to review the submitted plans and would communicate with Mr. Stehman's engineer.
- Gabe Clark addressed the Board concerning a possible reduction in fees for the connection of 190 apartment units proposed for the Manheim Commons Development. The Board asked him to submit his request in writing so that it could be further reviewed.

### Approval December 18, 2018 Meeting Minutes

A motion was made by R. Kurtz, with a second by B. Horst, to approve the December 18, 2018 Minutes as presented. The motion passed unanimously.

### Treasurer's Report

R. Kurtz presented the report. A motion was made by B. Horst, with a second by P. Donmoyer, to approve the Treasurer's Report as presented. The motion passed unanimously.

### Inframark Contract Operations Report

D. Zook presented his monthly report and highlighted the following items:

- Low Chlorine residual at the Fruitville Pike Booster Station continues to be an issue. Inframark is working with Becker Engineering to try to find a solution.
- Garden Spot Electric installed the heat trace and staff installed insulation. The heat trace is working well.
- Students from Manheim Central High School were given a tour at the Wastewater Treatment Plant in December.
- On January 24, 2019 PA DEP presented the results of the Filter Plant Performance Evaluation to Inframark, Becker Engineering and Penn Township. The plant received a rating of Commendable.

- In January something undetermined came into SBR Basins 1 and 3 to kill the nitrifiers. Inframark added commercially bought nitrifiers to correct the problem. The ammonia levels are back to normal.

A motion was made by C. Ketcham, with a second by B. Horst, to accept the Pagoda Electrical Inc. \$16,643 quote with trenching for electrical work at the Water Treatment Plant. The motion passed unanimously.

- Discussion took place relative to the Doe Run Furniture water meter replacement. It was determined by the Board that the meter will be the responsibility of the business owner.

A motion was made by R. Kurtz, with a second by C. Ketcham, to accept the Inframark Report as presented. The motion passed unanimously.

### **Engineer's Report**

Mark Homan presented the monthly report and highlighted the following items:

- Manheim Auto Auction – Becker Engineering has informed the Auction that they need to air test the gravity sanitary sewer lines and field inspect the gravity manholes.
- Infiltration/Inflow Investigation – SWERP has completed the lining of all sanitary sewer lines and have adjusted/replaced all of the impacted manhole frames and covers. Final restoration will be done in the spring. They have requested a time extension.

A motion was made by B. Horst, with a second by C. Ketcham, to grant the SWERP time extension request for the I&I Maintenance Project, extending the Substantial Completion date from November 30, 2018 to February 2, 2019 and the Final Completion date from December 14, 2018 to April 30, 2019. The motion passed unanimously.

A motion was made by P. Donmoyer, with a second by R. Kurtz, to approve Payment Application No. 1 in the amount of \$96,210.00 to SWERP, Inc. conditioned upon receipt of the required PA Wage Rate Certifications and the necessary EJCDC Payment Application cover page. The motion passed unanimously.

A motion was made by C. Ketcham, with a second by B. Horst, to approve Payment Application No. 2, in the amount of \$96,785.17 to SWERP, Inc. The motion passed unanimously.

- Holly Tree Road/Temperance Hill Road Intersection Project – A meeting was held with the township staff, engineer and solicitor to coordinate the construction of the projects. The township staff is working with the developer and the Board on the timing.
- Manuel Esteves Sanitary Sewer Connection –

A motion was made by C. Ketcham, with a second by B. Horst, to authorize execution of the Developer's Agreement, authorize execution of the Escrow Agreement, and also authorize execution of the PennDOT Highway Occupancy Permit Application. The motion passed unanimously.

- Becker Engineering is working on completion of the Chapter 94 Report.
- Discussion took place relative to the Authority giving authorization for Highway Occupancy Permit applications and other small items be signed by staff before a meeting in order to keep projects moving in a timely manner.
- B. Horst questioned if the Authority should be looking into updating the water and sewer tapping fees. Discussion took place about the process for this.

A motion was made by R. Kurtz, with a second by H. Mattern, to accept the Becker Engineering Report. The motion passed unanimously.

### **Township Manager's Report**

M. Hiester presented the Penn Towne Center request for a reduction in their sewer bill due to a malfunctioning sewer meter.

A motion was made by C. Ketcham, with a second by R. Kurtz to approve the Penn Towne Center sewer invoice request to issue a refund to Penn Towne Center in the amount of \$1,927.70. The motion passed unanimously.

### **Reorganization**

A motion was made by C. Ketcham, with a second by R. Kurtz, to appoint:

Herb Mattern – Chairman

Barb Horst – Vice-Chairman

Mark Hiester – Secretary

Rob Kurtz – Treasurer

The motion passed unanimously.

### **Other Business**

Discussion took place relative to large use water and/or sewer customers with high invoices recently, such as Meadows East Apartments. It was discussed as to who is responsible for the repair or replacement of meters. Staff will look into this further.

### **Adjournment**

A motion was made by C. Ketcham, with a second by R. Kurtz, to adjourn the meeting at 8:20 p.m. The motion passed unanimously.

Respectfully Submitted,  
Connie Weidle