

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES**

DATE & TIME:

December 10, 2018

7:00 PM

BOARD ATTENDANCE:

Benjamin Bruckhart

Jill Groff

Ronald Krause

Richard Landis

ABSENT:

Dick Shellenberger

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager

Sharyn Young, Township Planner

Daryl Lefever, Public Works Director

Matt Reeser, BCO and Zoning Officer

Fred Hammond, resident

John Mentzer

Jennifer Mentzer

Kim Kirchner

Brenda Faulhaber

Samantha Steach

Connie Weidle, Recording Secretary

Public Comment & Guest Recognition

Comments were made by the parents of the Manheim Swim Team and members of the community asking for the Board's support in going forward with a feasibility study that might show the need to allow the Manheim Community Pool to remain open past the 2019 season. They also expressed their concern for a need of a recreation center in the Manheim area. Ron Krause explained the past experiences of the township in contributing money for pool capital expenses and the shared help that was given to pay off the pool debt.

Approval of November 26, 2018 Meeting Minutes

A motion was made by R. Krause, with a second by J. Groff, to approve the November 26, 2018 Meeting Minutes. The motion passed with a vote of 3-0. (B. Bruckhart was not present at the November 26, 2018 Meeting.)

Treasurer's Reports:

The Treasurer's Report was presented. The full report can be obtained at the Township Office. A motion was made by J. Groff, with a second by R. Krause, to accept the Treasurer's Report as presented. The motion passed unanimously.

Approval to Pay Invoices:

A motion was made by R. Krause, with a second by J. Groff, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

Reports:

Building, Zoning, and Property Maintenance

M. Reeser presented his monthly reports to the Board. He commented on the following items:

- Arbys Restaurant has been delayed in opening due to the ordering of kitchen equipment.
- Zoning Hearing Board will hear two new cases on December 12, 2018 and a resubmission for the 140 West End Drive property will be heard at the next Zoning Hearing Board.
- There have been numerous complaints concerning travel trailers and other recreational vehicles parked and stored on properties in the Hi View Estates development. Notices will be sent to the property owners.

Planning

S. Young highlighted the following items from her report:

- Manheim Commons is moving forward with the development. A meeting is taking place with them this week.
- There has been much activity with MS4 work.
- We are still waiting for the NPDES permit to be issued from PA DEP for T&D Excavating.
- There are 2 openings available on the Penn Township Planning Commission.

Public Works

D. Lefever presented his monthly report and discussed the following items:

- After the sports season was over, there was a meeting of the ball field users. They complained Sweetbriar field was not being used because it was not maintained. The Board discussed who should be responsible for the maintenance. It was the consensus of the Board that there should be a written agreement outlining the responsibilities of the township and the users.
- D. Lefever recommended that Matthew Reeser be granted permission to plow snow for the township when needed at the current snow plow rate. The Board approved the request.

Manager

M. Hiester presented his monthly report to the Board. He noted that the pension plan update has changed since his report was written. The plan grew 8.2 percent (\$13,184) in November to end up with \$1,616,516. Since January 1 the plan grew only 1.2 percent (\$18,880).

Subdivision, Land Development, and Stormwater Management:

A motion was made by R. Krause, with a second by J. Groff, to release the remaining financial security in the amount of \$5,565.40 for the Anthony & Susan Good Stormwater Management Plan, Project No. 13-003. The motion passed unanimously.

Old Business:

A motion was made by R. Krause, with a second by J. Groff, to approve the Revised Certificate of Approval, Next Generation Farm Tax-exempt Financing Through the Penn Township Industrial Development Authority for Kirby & Krista Martin. The motion passed unanimously.

New Business:

- A motion was made by R. Krause, with a second by J. Groff, to adopt Traffic Ordinance 2018-07, Prohibiting Parking and Establishing a Handicapped Parking Space. The motion passed unanimously. M. Hiester noted that the ordinance had been advertised as required.
- A motion was made by R. Krause, with a second by J. Groff, to adopt Resolution 2018-23, Approving the 2019 Fiscal Budget and Tax Millage Rate. The motion passed unanimously. M. Hiester commented that there was no tax increase.
- A motion was made by J. Groff, with a second by R. Krause, to adopt Resolution 2018-24, Blue Ridge Cable One Year Franchise Agreement Extension. The motion passed unanimously.
- A motion was made by R. Krause, with a second by B. Bruckhart, to approve the Manheim Plaza Agreement Conditions. The motion passed unanimously.
- The Board recognized the nine-year service of David Stewart to the Northwestern Lancaster County Authority and extended a Certificate of Appreciation to him upon his resignation.

Adjournment

A motion was made by R. Landis, with a second by R. Krause, to adjourn the meeting at 7:57 p.m. for a personnel matter and the Board would not reconvene. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle, Recording Secretary