

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES**

DATE & TIME:

January 7, 2019

7:00 PM

ATTENDANCE:

Board Members Present:

Benjamin Bruckhart

Jill Groff

Ronald H. Krause

Richard Landis

Absent:

Dick Shellenberger

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager

Steve Braun, resident

Brad Roth, Manheim Region Emergency Management Agency

Connie Weidle, Recording Secretary

Call to Order and Pledge of Allegiance- 7 P.M. – Benjamin Bruckhart, Acting Chair

Public Comment/Guest Recognition – Steve Braun, resident on Lancaster Road, inquired if it would be possible to reduce the speed limit on Lancaster Road. He stated that there have been two major accidents recently that have affected his property. The speed limit is currently 55 mph. The Board directed staff to ask PennDOT if this speed limit could be reduced.

New Business:

Reorganization of the Board for 2019

A motion was made by R. Landis, with a second by R. Krause, to appoint B. Bruckhart as Chairperson, J. Groff as Vice Chairperson, M. Hiester as Secretary, D. Shellenberger as Assistant Secretary, R. Krause as Treasurer, and M. Hiester as Assistant Treasurer. The motion passed unanimously.

Certification of voting delegates (primary and alternate)

A motion was made by R. Landis, with a second by R. Krause, to appoint B. Bruckhart as primary voting delegate and M. Hiester as alternate voting delegate for the Pennsylvania State Association of Township Supervisors' Annual Conference (April 14-17, 2019). The motion passed unanimously.

2019 Liaison Responsibilities

A motion was made by J. Groff, with a second by R. Krause, to appoint the following Liaisons for 2019:

- a. Administration—D. Shellenberger and R. Krause
- b. Public Works—B. Bruckhart and J. Groff
- c. Planning Commission/Zoning Hearing Board—D. Shellenberger and R. Landis
- d. Northwestern Lancaster County Authority—R. Landis and R. Krause
- e. Emergency Services—B. Bruckhart and J. Groff
- f. Park and Recreation—R. Landis and J. Groff

The motion passed unanimously.

2019 Committee Assignments

A motion was made by R. Landis, with a second by R. Krause, to approve the following 2019 Committee Assignments:

- a. Lititz recCenter—D. Shellenberger
- b. Non-Uniform Pension Committee—D. Shellenberger, M. Hiester, D. Lefever
- c. Penn Township Agricultural Security Area Advisory Committee—R. Landis

The motion passed unanimously.

A motion was made by J. Groff, with a second by R. Landis, to establish the amount of the Treasurer's/Assistant Treasurer's Bonds at \$1,000,000.00. The motion passed unanimously.

A motion was made by R. Landis, with a second by R. Krause, to adopt Resolution 2019-01 Boards and Commission Appointments. The motion passed unanimously.

A motion was made by R. Krause, with a second by J. Groff, to adopt Resolution 2019-02 Appointment of a Tax Collector. The motion passed unanimously.

A motion was made by R. Krause, with a second by J. Groff, to adopt Resolution 2019-03 Non-Uniform Pension Plan Member Contributions. The motion passed unanimously.

A motion was made by J. Groff, with a second by R. Krause, to adopt Resolution 2019-04 Appointment of Township Consultants. The motion passed unanimously.

A motion was made by R. Krause, with a second by J. Groff, to adopt Resolution 2019-05 Appointment of Public Accountant and Compensation to be paid to the Public Accountant. The motion passed unanimously.

A motion was made by R. Krause, with a second by J. Groff, to adopt Resolution 2019-06 Appointment and Compensation of Township Manager. The motion passed unanimously.

A motion was made by R. Landis, with a second by R. Krause, to adopt Resolution 2019-07 Fee Schedule Including Engineer and Solicitor Fee Rates. The motion passed unanimously.

A motion was made by J. Groff, with a second by R. Krause, to appoint Sara Gibson as the primary municipal voting delegate and Jim Fisher as the alternate municipal voting delegate to serve on the Lancaster County Tax Collection Bureau's Executive Committee for 2019. The motion passed unanimously.

A motion was made by R. Krause, with a second by J. Groff, to adopt the IRS 2019 Standard Mileage Rate, 58 cents per mile for business miles driven. The motion passed unanimously.

Old Business:

Discussion took place relative to the hiring of Matthew Reeser as a part-time snow plow driver. It was the consensus of the Board to hire him for this position at his current normal pay rate.

Adjournment:

A motion was made by R. Landis, with a second by R. Krause, to adjourn the meeting at 7:25 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle, Recording Secretary