

MINUTES OF THE MEETING OF NOVEMBER 20, 2018

ATTENDANCE:

Herbert Mattern (Vice-Chairman)
Rob Kurtz (Treasurer)
Phil Donmoyer (Member)
Barb Horst (Member)

ABSENT:

David Stewart (Chairman)

ALSO IN ATTENDANCE:

Rob Hallman, Becker Engineering
Doug Zook, Inframark
Mark Hiester, Township Manager, NWLCA Assistant Secretary
Connie Weidle, Recording Secretary

Call to Order- Herbert Mattern, Jr. (Vice-Chairman)

Public Comments – The Authority Board Members welcomed Barb Horst as the new Authority Member.

Approval October 16, 2018 Meeting Minutes

A motion was made by R. Kurtz, with a second by P. Donmoyer, to approve the October 16, 2018 Minutes as presented. The motion passed unanimously.

Treasurer's Report

Treasurer R. Kurtz presented the report. A motion was made by P. Donmoyer, with a second by B. Horst, to approve the Treasurer's Report as presented. The motion passed unanimously.

Communications

The Board reviewed the MAWSA reports and noted that Barb Horst will be the Penn Township liaison to the MAWSA Board.

Inframark Contract Operations Report

D. Zook presented his monthly report and highlighted the following items:

- Converting the water plant electrical from a Delta to a Wye connection has been put on hold until an electrical engineer can look into it.
- The communications between the water tower and the water plant has been a problem. Quotes were received to replace the existing internet connection with radio telemetry and antenna at the water tower to correct the communications problem.
A motion was made by R. Kurtz, with a second by H. Mattern, to approve the purchase of a spread spectrum radio telemetry system and antenna installation at the water tower conditioned upon the equipment having a warranty. The motion passed unanimously.
- Quotes were received to install a new heat trace and controller on the influent screener at the waste water treatment plant.
A motion was made by R. Kurtz, with a second by P. Donmoyer, to approve the quote from Garden Sport Electric for the installation of the heat trace and add Heat Trace to the end of the bar screen tube. The motion passed unanimously.
- The SCADA presentation will be at the next NWLCA Meeting.

A motion was made by R. Kurtz, with a second by H. Mattern, to accept the Inframark Report as presented. The motion passed unanimously.

Engineer's Report

Rob Hallman reported on the following items from the monthly Engineer's Report:

- Manheim Auto Auction – They reported significant wastewater flows on August 31, 2018. They provided a letter on November 12, 2018 explaining they had found 2 lateral caps were off and they have hired B.R. Kreider to do exploratory work to correct the problem. They checked the manholes and found they were all tight. Becker Engineering will meet with them on site to verify this.
- Sunhill Commons – The developer wants to start sanitary sewer dedication. The Authority Solicitor is preparing agreements to be available for approval at the next meeting.
- Inflow & Infiltration Project Status – The contractor will be submitting a time extension request.
- Pleasant View Retirement Community – Pleasant View consultants are looking into the analysis of their private water system. Becker Engineering has not received any information regarding the scope of their design or analysis.
- Non-residential Waste Program – All of the forms are complete and the Authority Solicitor is preparing the Resolution and Ordinance. Becker Engineering is reviewing the documents and it is anticipated that a letter should be ready to be sent to the non-residential customers by the week of January 7, 2019.
- Pleasant View Apartment Project – A plan submission was received for review on November 6, 2018.
- Manuel Esteves Sanitary Sewer Connection – A final sanitary sewer plan submission has been received for review.
- Manheim Imports Car Wash – Rob Hallman is working with the contractor regarding the sanitary sewer lateral abandonment as the car wash is demolished.
- Capacity Request Application Form – Becker Engineering is working with staff on the development of this form to assist the Authority and developers with the evaluation of potential sanitary sewer and water capacity requests.

A motion was made by P. Donmoyer, with a second by B. Horst, to accept the Becker Engineering Report. The motion passed unanimously.

Township Manager's Report

- The Authority reviewed the Blue Ridge Communications Easement Agreement for the Wastewater Treatment Facility to allow cable to be extended along the driveway entrance to the wastewater treatment plant.
A motion was made by R. Kurtz, with a second by P. Donmoyer, to approve the Agreement Providing for Grant Of Easement between the Authority and Blue Ridge Cable Technologies Inc. The motion passed unanimously.
- The Inframark 2019 Contract Price was reviewed by the Authority.
- The Authority members congratulated Doug Zook and the Inframark staff on receiving the Eastern Pennsylvania Operators Association 2018 Wastewater Plant Safety Award.

Adjournment

A motion was made by R. Kurtz, with a second by B. Horst, to adjourn the meeting at 7:35 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle