

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES**

DATE & TIME:

June 25, 2018

7:00 PM

BOARD ATTENDANCE:

Benjamin Bruckhart
Jill Groff
Ronald Krause
Dick Shellenberger
Richard Landis

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager
Doug Zook, Inframark
Fred Hammond, resident
Shannon Martin, Penryn Fire Co.
Jerry & Bonnie Chernich, residents
Matthew Moore, resident

Steve Skiles, resident
Luis Salazar, resident
Randy Sweitzer, resident
Dan Wagner, Manheim Fire Dept.
Justin Stoltzfus, LNP
Connie Weidle, Recording Secretary

Call to Order and Pledge of Allegiance—7 P.M., Benjamin Bruckhart, Chairperson

Public Comment/Guest Recognition

Randy Sweitzer inquired about when the utility pole on Elm Road will be replaced. Mark Hiester replied that he will find out when that is going to be taken care of.

Bonnie Chernich requested the Board grant her permission to pick raspberries on the property posted No Trespassing at the township water tower. The Board granted her request to enter the property for the purpose of picking raspberries.

Matthew Moore, Steve Skiles and Luis Salazar, residents of the Sweetbriar Development, addressed the Board concerning their concerns over speeding and noise on Bucknoll Road. Discussion took place relative to the options to improve the safety and limiting speeding in the area of the Sweetbriar Development. The board asked Moore to identify nearby locations where chevron and other alternative road striping are so the supervisors can see it. The consensus of the Board was to continue with the decision to paint lines at the sides of the road and to consider other striping that might help in slowing down traffic.

Approval of June 11, 2018 Meeting Minutes

A motion was made by R. Landis, with a second by R. Krause, to approve the June 11, 2018 Meeting Minutes as presented. The motion passed unanimously.

Treasurer's Reports

The Treasurer's Report was presented. The full report can be obtained at the Township Office.

A motion was made by R. Landis, with a second by D. Shellenberger, to accept the Treasurer's Report as presented. The motion passed unanimously.

Approval to Pay Invoices

A motion was made by R. Krause, with a second by D. Shellenberger, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

Reports:

Northern Lancaster County Regional Police Department

M. Hiester reported that the audit was presented and approved, the department is working through the accreditation process, and also working on the requirements for the corporal position.

Penryn Fire Department

Shannon Martin presented his monthly report to the Board. He noted that the new engine has been received and the mounting equipment is being worked on now.

Manheim Fire Department

Dan Wagner presented his monthly report to the Board.

Northwestern Lancaster County Authority

Doug Zook presented his monthly report to the Board and highlighted the following items:

- The decanter in SBR2 malfunctioned. Staff found a broken actuator and replaced it with a spare.
- Pump 2 at Pump Station 4 failed and was replaced with a spare.
- The VFD for Finished Water Pump 2 at the Water Plant was replaced. A spare VFD was ordered and received.
- On 5/10 staff received a call from Lancaster County Dispatch that there was water flowing from the overflow pipe at the water tower. The tower lost communications to the plant and was over filled. Staff did not receive an alarm call. It was found that at some point Windstream removed long distance service from the line, preventing the auto-dialer from reaching the on-call phone. This was corrected immediately. A bad router was replaced and programed at the tower. Communications were restored on 5/29.
- Staff conducted tours of the water treatment plant for approximately 300 4th and 6th grade students.
- Staff completed distribution system flushing and preventive maintenance to all system hydrants.
- Flushing of the water line on Fruitville Pike will be done this month.

The Board acknowledged receipt and reviewed reports from the following:

Northwest Emergency Medical Services
Manheim Area Water and Sewer Authority

Manheim Community Library
Lititz Rec Center

New Business:

- M. Hiester stated that he had received a call from County Radio inquiring about which fire department would be first responder at the intersection of Silver Maple and Doe Run Roads. The Board reviewed the Fire Service Area Map and Dan Wagner explained the areas that each department is responsible for. After discussion, the consensus of the Board was to direct the fire chiefs to present to the Board at a future meeting their recommendation on how to handle the situation.
- The Board reviewed and discussed the proposal submitted by Cohen Law Group to perform cable franchise renewal services.

A motion was made by D. Shellenberger, with a second by J. Groff to authorize the Agreement to hire Cohen Law Group to negotiate a TV cable franchise agreement with Blue Ridge Communications for \$11,520. The motion passed unanimously.

- The Board reviewed the proposal by Susquehanna Valley Pregnancy Services for their Run for Life Event road closings and detour. Discussion took place relative to other routes that would have less impact on the township roads. The consensus of the Board was to not allow a race to take place on Junction or Auction Roads and suggested they consider another route.
- A motion was made by R. Landis, with a second by J. Groff, to authorize online bidding of five personal property items of the township including a computer server. The motion passed unanimously.

Adjournment

A motion was made by R. Landis, with a second by J. Groff, to adjourn the Meeting at 8:07 p.m. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle, Recording Secretary