

## MINUTES OF THE MEETING OF JUNE 19, 2018

### ATTENDANCE:

David Stewart (Chairman)  
Herbert Mattern (Vice-Chairman)  
Jeffrey Sweater (Secretary)  
Phil Donmoyer (Member)  
ABSENT: Rob Kurtz (Treasurer)

### ALSO IN ATTENDANCE:

Mark Homan, Becker Engineering  
Douglas Zook, Inframark  
Mark Hiester, Township Manager  
Connie Weidle, Recording Secretary

### Call to Order- David W. Stewart, Chairperson

### Public Comments - None

### Approval of Minutes for May 15, 2018

A motion was made by D. Stewart, with a second by P. Donmoyer, to approve the May 15, 2018 Minutes noting a change in the Minutes to "A motion was made by D. Stewart, with a second by **R. Kurtz**, to approve the April 17, 2018 Minutes as presented." The motion passed unanimously.

### Treasurer's Report and Invoices

The Treasurer's Report was presented by M. Hiester. A motion was made by J. Sweater, with a second by D. Stewart, to approve the Treasurer's Report as presented. The motion passed unanimously.

### Communications

- **MAWSA Reports** – J. Sweater reported that the water tank is getting painted and completion of the project will be soon. Also, MAWSA is reviewing the water tapping fees.
- **PMAA Voting Delegate** – A motion was made by D. Stewart, with a second by J. Sweater, to appoint Mark Hiester as the NWLCA Voting Delegate for the PMAA Annual Conference. The motion passed unanimously.

### INFRAMARK Report

Doug Zook presented his monthly report and highlighted the following items:

- On 5/3 the decanter in SBR2 malfunctioned. Staff found a broken actuator and replaced it with a spare.
- On 5/7 Pump 2 at Pump Station 4 failed and was replaced with a spare.
- On 5/7 the VFD for Finished Water Pump 2 at the Water Plant was replaced. A spare VFD was ordered and received.
- On 5/10 staff received a call from Lancaster County Dispatch that there was water flowing from the overflow pipe at the water tower. The tower lost communications to the plant and was over filled. Staff did not receive an alarm call. It was found that at some point Windstream removed long distance service from the line, preventing the autodialer from reaching the on-call phone. This was corrected immediately. A bad router was replaced and programed at the tower. Communications were restored on 5/29.
- Staff conducted tours of the water treatment plant for approximately 300 4<sup>th</sup> and 6<sup>th</sup> grade students between May 11th and June 5th.
- Staff completed distribution system flushing and preventive maintenance to all system hydrants.

- **Pump Repair Request, Pump Station 4** – A motion was made by J. Sweater, with a second by H. Mattern, to repair the pump at Pump Station 4 instead of replacing the pump. The motion passed unanimously.
- **Water Plant & Sewer Plant Computer & Software Upgrade Purchases** – D. Zook reported that Mike Wolgemuth is working with vendors to present the software at an upcoming Authority meeting.

A motion was made by J. Sweater, with a second by D. Stewart, to accept the Inframark Report as presented. The motion passed unanimously.

### **Engineer's Report**

Mark Homan reported on the following items from the monthly Engineer's Report:

- Sunhill Commons – Becker Engineering reviewed the video inspection of the sanitary sewer facilities. A few minor items need to be addressed.
- Inflow & Infiltration Bid Results – The lowest bidder did not bid using the Authority's specifications. Becker Engineering is waiting on their response if they will honor their bid using what the Authority requires. If not, they will be considered a non-responsive bidder. D. Stewart recommended checking with the Authority's solicitor concerning how to respond to this bidder.

A motion was made by D. Stewart, with a second by J. Sweater, to conditionally accept the lowest bid conditioned on the bidder meeting the Authority's specifications and to authorize the Chairman to execute the bid documents conditioned on the Authority solicitor's review. The motion passed unanimously.

A motion was made by D. Stewart, with a second by J. Sweater, to amend the previous motion to conditionally accept the lowest bid conditioned on the bidder meeting the Authority's specifications and to authorize the Chairman to execute the bid documents conditioned on the Authority solicitor's review and award the bid based on the total of the Base Bid plus Alternate 1 and Alternate 2. The motion passed unanimously.

- Manheim Plaza Time Extension – the Board of Supervisors granted a time extension until September 1, 2018.
- Source Water Protection Program – The Board is working on getting signs installed and letters sent to PennDOT.
- Pump Station 1 Acquisition Plan – The easement agreement is prepared.
- Manheim Commons Plan – Becker Engineering met with the developer's consultant. Sanitary sewer plans were received and will be reviewed.
- Route 72 PennDOT Overlay Project is finished.
- Penn Station Plan – Becker Engineering was contacted by the developer for sanitary sewer facility information.
- Non-residential Waste Program – Becker Engineering is getting together information to review with staff.
- Arby's Plumbing Plan, Penn Towne Center – A pre-construction meeting with the contractor is needed.
- LCPC 2040 Comprehensive Plan – Reports were provided to Lancaster County Planning Commission.

A motion was made by J. Sweater, with a second by H. Mattern, to accept the Becker Engineering Report. The motion passed unanimously.

### **Other Business**

- Manheim Plaza Time Extension Request – A motion was made by D. Stewart, with a second by J. Sweater to approve the time extension request. The motion passed unanimously.
- M. Hiester reported that Rapho Township is being required by DEP to provide public sewer connection to the northern part of their township. This may involve sewer lines to run through Penn Township. At the Partners' Meeting in August, Rapho Township will present this project to the other municipalities.

**Adjournment**

A motion was made by J. Sweater, with a second by D. Stewart, to adjourn the meeting at 7:47 p.m. The motion passed unanimously.

Respectfully Submitted,  
Connie Weidle  
Recording Secretary