

PENN TOWNSHIP BOARD OF SUPERVISORS
MEETING AGENDA
April 9, 2018

Call to Order and Pledge of Allegiance - 7 P.M.

Public Comment/Guest Recognition

Approval of March 26, 2018 Meeting Minutes

Treasurer's Reports

Approval to Pay Invoices

Reports:

Building, Zoning, and Property Maintenance

Planning

Public Works

Sewage Enforcement Officer

Manager

Communications:

- Financial Audit Notice in Lititz Record Express
- PSATS Proposed Resolutions and Nominations Report

Subdivision, Land Development, and Stormwater Management:

- Verizon Wireless Land Development Plan (Project No. 16-003) – Request for 90-day time extension to satisfy conditions of plan approval
- John F. & Jennifer L. Drobnak Land Development Plan (Project No. 17-006) – Recommend denial of plan

Old Business:

New Business:

- MAWSA request for mandatory water connection notices to be sent to two Holly Tree Road property owners.
- Authorize Johnson & Johnson Fresh Burst Event Agreement to use Township Roadways

Other Business:

Executive Session (if needed)

Adjournment

Upcoming Meetings/Events:

Zoning Hearing Board, 7pm, Wednesday, April 11

NWLCA, 7pm, Tuesday, April 17

Board of Supervisors, 7pm, Monday, April 23

Penn IDA, 2pm, Tuesday, April 24

Planning Commission, 7pm, Monday, May 7

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES**

DATE & TIME:

March 26, 2018

7:00 PM

BOARD ATTENDANCE:

Benjamin Bruckhart

Jill Groff

Dick Shellenberger

Richard Landis

ABSENT:

Ronald Krause

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager

Sharyn Young, Township Planner

Josele Cleary, Morgan, Hallgren, Crosswell & Kane

George Osenburg, resident

Dave Kraft, resident

Fred Hammond, resident

Jody Gochenauer, resident

Doug Zook, Inframark

Tina Thompson, Senator Aument's Office

Randy Sweitzer, resident

Dan Wagner, Manheim Fire Department

Ron Hosler, resident

Justin Stoltzfus, LNP

Connie Weidle, Recording Secretary

Call to Order and Pledge of Allegiance—7 P.M., Benjamin Bruckhart, Chairperson

Public Comment/Guest Recognition

Jody Gochenauer inquired of the Board as to what can be done to improve safety at the intersection of Lititz Road and Fruitville Pike due to frequent accidents that happen at this intersection. He also asked if the passing lane could be changed on Lititz Road. Mark Hiester responded that the intersection is on the list for PennDOT improvements and he will ask the township's traffic engineer to approach PennDOT concerning the changes on Lititz Road. George Osenburg commented that a round-a-bout would be useful in this location.

Tina Thompson, Constituent Service Representative from Senator Ryan P. Aument's Lititz Office introduced herself and shared that Senator Aument and his staff are available to help with any issues that the township may have. She commented that they possibly could help with the Fruitville Pike and Lititz Road intersection discussed earlier.

Public Hearing – Proposed Zoning Ordinance Amendment, Township Ordinance No. 2018-2

B. Bruckhart opened the Public Hearing and announced that Ordinance 2018-2 has been advertised as required by law. Josele Cleary explained Section 2 of the ordinance as it relates to agricultural use setbacks and the minor changes to some housing definitions.

A motion was made by D. Shellenberger, with a second by J. Groff, to adopt Ordinance No. 2018-2 To Amend Chapter 27, Zoning, of the Code of Ordinances of Penn Township To Add and Revise Definitions and Revise Regulations Governing Certain Agricultural Uses. The motion passed unanimously.

Approval of March 12, 2018 Meeting Minutes

A motion was made by R. Landis, with a second by D. Shellenberger, to approve the March 12, 2018 Meeting Minutes as presented. The motion passed unanimously.

Treasurer's Reports

The Treasurer's Report was presented. The full report can be obtained at the Township Office. A motion was made by D. Shellenberger, with a second by R. Landis, to accept the Treasurer's Report as presented. The motion passed unanimously.

Approval to Pay Invoices

A motion was made by J. Groff, with a second by D. Shellenberger, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

Reports:

Northern Lancaster County Regional Police Department

M. Hiester reported that items addressed at the last meeting were mostly administrative with the pension plan being discussed. D. Shellenberger inquired if the department is fully staffed. M. Hiester responded that they are reorganizing and possibly hiring to fill a position that will handle administrative items.

Manheim Fire Department

Dan Wagner presented his monthly report to the Board. He expressed his concern about several false alarm calls that have happened recently at the business at 286 Doe Run Road. Discussion took place as to how to resolve this issue. The Board directed township staff to contact an executive official in the company to alert them to this problem.

Northwestern Lancaster County Authority

Doug Zook presented his report to the Board and highlighted the following items:

- A new influent composite sampler was installed, programed and tested.
- New lighting has been installed at both the wastewater and the water treatment plants.
- On February 22, 2018 the Susquehanna River Basin Commission conducted an inspection of the water treatment plant with no discrepancies noted.

The Board acknowledged and reviewed reports from the following:

Northwest Emergency Medical Services
Manheim Area Water and Sewer Authority
Manheim Community Library

Lititz Rec Center

D. Shellenberger presented the Rec Center's financial report to the Board. He reported that there is an issue with the air conditioner over the pools and there has been discussion on how to resolve this by replacing the air conditioner to save money.

Subdivision, Land Development, and Stormwater Management:

A motion was made by D. Shellenberger, with a second by R. Landis to authorize full release of financial security in the amount of \$2,000.00 for the Kreider Farms Dairy Expansion Stormwater Management Plan (Project No. 12-012). The motion passed unanimously.

New Business:

- A motion was made by J. Groff, with a second by D. Shellenberger, to conditionally award various bids (Black Top In-Place, Black Top FOB, Stone, Road Oil, and 1/4" Chip Seal Coating) related to the 2018 Roadway Improvement Program to the lowest responsive bidder. The motion passed unanimously.
- A motion was made by R. Landis, with a second by J. Groff, to approve Resolution 2018-13 authorizing the destruction of specified township records according to the PA Municipal Records Manual. The motion passed unanimously.

Adjournment

A motion was made by R. Landis, with a second by J. Groff, to adjourn the Meeting at 7:45 p.m. into Executive Session for a matter of litigation and the Board would not reconvene. The motion passed unanimously.

Respectfully Submitted,
Connie Weidle, Recording Secretary

	<u>BEGINNING BALANCE</u>			
	<u>3/27/18</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>ENDING BALANCE 4/9/18</u>
<u>GENERAL FUND</u>	\$2,105,779.94	\$82,338.27	\$119,058.66	\$2,069,059.55
<u>SEWER & WATER</u>	\$2,860,394.00	\$160,292.92	\$28,542.78	\$2,992,144.14
<u>PARKS AND RECREATION</u>	\$612.75	\$0.00	\$67.93	\$544.82
<u>ESCROW</u>	\$116,980.93	\$8,828.79	\$3,176.50	\$122,633.22
<u>G.O. BONDS 2009 - NWLCA WATER PROJECT</u>	\$313,216.95	\$0.00	\$0.00	\$313,216.95
<u>STORMWATER MANAGEMENT</u>	\$67,634.36	\$0.00	\$29.27	\$67,605.09
<u>STREET IMPROVEMENT</u>	\$839,528.97	\$0.00	\$0.00	\$839,528.97
<u>AGRICULTURAL PRESERVATION</u>	\$597,642.31	\$0.00	\$0.00	\$597,642.31
<u>STATE HIWAY AID</u>	\$527,591.02	\$0.00	\$0.00	\$527,591.02
<u>CAPITAL RESERVE</u>	\$1,075,497.76	\$0.00	\$1,115.00	\$1,074,382.76
<u>TOTALS</u>	\$8,504,878.99	\$251,459.98	\$151,990.14	\$8,604,348.83

2009 PENN TOWNSHIP GENERAL FUND

Budget vs. Actual

January through December 2018

	Jan - Dec 18	Budget	% of Budget
Ordinary Income/Expense			
Income			
300.06 · STREET LIGHT TAX	7,395.49	23,000.00	32.2%
301 · REAL PROPERTY TAXES			
301.10 · REAL ESTATE TAXES CURRENT & DUP	92,698.75	1,100,000.00	8.4%
301.20 · REAL ESTATE TAXES PRIOR/DEL COL	1,345.91	10,000.00	13.5%
301.60 · REAL ESTATE TAXES INTERIM	2,206.26	7,000.00	31.5%
Total 301 · REAL PROPERTY TAXES	96,250.92	1,117,000.00	8.6%
310 · LOCAL TAX ENABLING ACT			
310.10 · REAL ESTATE TRANSFER TAX	41,430.41	200,000.00	20.7%
310.21 · EARNED INCOME	329,053.76	970,000.00	33.9%
310.51 · LOCAL SERVICES TAX	59,542.37	204,000.00	29.2%
Total 310 · LOCAL TAX ENABLING ACT	430,026.54	1,374,000.00	31.3%
321 · BUSINESS LICENSES & PERMITS			
321.80 · CABLE TELEVISION FRANCHISE	26,640.45	104,000.00	25.6%
Total 321 · BUSINESS LICENSES & PERMITS	26,640.45	104,000.00	25.6%
322 · NON BUSINESS LICENSES & PERMITS			
322.20 · DEMOLITION PERMIT	0.00	100.00	0.0%
322.30 · DRIVEWAY PERMIT	0.00	100.00	0.0%
322.82 · STREET ENCROACHMENTS	0.00	100.00	0.0%
Total 322 · NON BUSINESS LICENSES & PERMITS	0.00	300.00	0.0%
331 · FINES			
331.10 · COURT-DISTRICT MAGISTRATE	3,688.37	17,000.00	21.7%
331.12 · VIOLATION OF ORD Zoning_Burning	1,720.00	2,000.00	86.0%
331.13 · STATE POLICE FINES	0.00	5,000.00	0.0%
331.14 · PARKING VIOLATIONS	0.00	200.00	0.0%
Total 331 · FINES	5,408.37	24,200.00	22.3%
332 · FORFEITS	0.00	0.00	0.0%
341 · INTEREST EARNINGS			
341.01 · INTEREST	420.32	1,700.00	24.7%
Total 341 · INTEREST EARNINGS	420.32	1,700.00	24.7%
354 · STATE CAPITAL/OPERATING GRANTS			
354.03 · FEMA & PEMA DISASTER EMERGENCY	0.00	0.00	0.0%
354.15 · RECYCLING /ACT 101	0.00	8,000.00	0.0%
Total 354 · STATE CAPITAL/OPERATING GRANTS	0.00	8,000.00	0.0%
355 · STATE SHARED REVENUE & ENTITLEM			
355.01 · PUBLIC UTILITY REALTY TAX PURTA	0.00	3,000.00	0.0%
355.04 · ALCOHOLIC BEVERAGES LICENSES	400.00	125.00	320.0%
355.05 · GENERAL MUN PENSION SYSTEM AID	0.00	43,000.00	0.0%
355.07 · FOREIGN FIRE INSURANCE PREMIUM	0.00	61,000.00	0.0%
Total 355 · STATE SHARED REVENUE & ENTITLEM	400.00	107,125.00	0.4%
356 · STATE PAYMENTS IN LIEU OF TAXES			
356.01 · FOREST LANDS	0.00	20.00	0.0%
356.02 · GAME COMMISSION LANDS	0.00	2,965.00	0.0%
Total 356 · STATE PAYMENTS IN LIEU OF TAXES	0.00	2,985.00	0.0%
361.245 · SALE OF STREET SIGNAGE	0.00	0.00	0.0%
361.30 · ZONING & SUBDIVISION & LAND DEV			
361.31 · PRELIM/FINAL SUB DIV /APP FEES	250.00	2,000.00	12.5%
361.32 · REVIEW FEES FOR PLANS	4,065.00	3,000.00	135.5%
361.33 · ZONING PERMITS	740.00	4,000.00	18.5%
361.34 · ZONING HEARING BOARD FEES	1,800.00	5,000.00	36.0%
361.341 · CONDITIONAL USE HEARING FEES	600.00	0.00	100.0%
361.342 · REZONING FEES	0.00	0.00	0.0%
Total 361.30 · ZONING & SUBDIVISION & LAND DEV	7,455.00	14,000.00	53.3%
361.501 · SALE OF ADS MAP PUBLICATION	2,750.00	15,000.00	18.3%
362 · PUBLIC SAFETY			
362.10 · POLICE SERV AUCTION/SRO/FOOTBAL	218,238.40	254,270.08	85.8%
362.41 · BUILDING PERMITS	3,146.00	11,000.00	28.6%
362.44 · SEWAGE PERMITS	2,816.25	13,000.00	21.7%
362.47 · BUILDING CODE APPEALS FEE	0.00	0.00	0.0%
Total 362 · PUBLIC SAFETY	224,200.65	278,270.08	80.6%
372.56 · SALE OF SRECS & PPL CASHOUT	0.00	1,200.00	0.0%
380 · INSURANCE DIVIDENDS			
380.10 · INSURANCE DIVIDENDS	2,193.62	15,000.00	14.6%
Total 380 · INSURANCE DIVIDENDS	2,193.62	15,000.00	14.6%

2009 PENN TOWNSHIP GENERAL FUND

Budget vs. Actual

January through December 2018

	Jan - Dec 18	Budget	% of Budget
387 · CONTRIBUTIONS & DONATIONS			
387.10 · GENERAL CONTRIBUTIONS/DONATIONS	0.00	10,000.00	0.0%
387.11 · MAA HOST FEE	270,916.67	270,916.69	100.0%
Total 387 · CONTRIBUTIONS & DONATIONS	270,916.67	280,916.69	96.4%
Total Income	1,074,058.03	3,366,696.77	31.9%
Gross Profit	1,074,058.03	3,366,696.77	31.9%
Expense			
400 · LEGISLATIVE			
400.05 · SUPERVISORS SALARIES	4,000.00	12,500.00	32.0%
400.192 · FICA/MEDICARE	306.00	956.00	32.0%
400.42 · DUES/SUBSCRIPTIONS/MEMBERSHIPS	1,944.00	2,230.00	87.2%
400.46 · EDUCATION & TRAINING	370.00	1,000.00	37.0%
Total 400 · LEGISLATIVE	6,620.00	16,686.00	39.7%
402 · FINANCIAL ADMINISTRATION			
402.05 · ELECTED AUDITORS	300.00	300.00	100.0%
402.31 · PROFESSIONAL AUDITING SERVICES	9,000.00	11,315.00	79.5%
402.45 · PAYROLL PROCESSING SERVICES	854.54	3,500.00	24.4%
Total 402 · FINANCIAL ADMINISTRATION	10,154.54	15,115.00	67.2%
403 · TAX COLLECTION			
403.31 · TAX COLLECTION	0.00	1,800.00	0.0%
Total 403 · TAX COLLECTION	0.00	1,800.00	0.0%
404 · SOLICITOR /LEGAL SERVICES			
404.31 · GENERAL SOLICITOR/LEGAL EXPENSE	7,157.29	20,000.00	35.8%
Total 404 · SOLICITOR /LEGAL SERVICES	7,157.29	20,000.00	35.8%
405 · ADMINISTRATION			
405.12 · ADMIN SALARY & WAGES	45,099.41	167,690.25	26.9%
405.18 · ADMINISTRATION OVERTIME	615.57	1,400.00	44.0%
405.191 · UNIFORM ALLOWANCE	0.00	255.00	0.0%
405.192 · FICA / MEDICARE	3,430.23	11,419.11	30.0%
405.194 · UNEMPLOYMENT COMPENSATION	286.37	292.50	97.9%
405.196 · HEALTH INSURANCE MED/DENTAL/VIS	14,210.40	57,234.52	24.8%
405.198 · DISABILITY /LIFE INSURANCE	513.74	1,960.00	26.2%
405.21 · OFFICE SUPPLIES	1,380.09	5,000.00	27.6%
405.23 · POSTAGE (GENERAL)	758.25	1,800.00	42.1%
405.28 · NEWSLETTERS (INCLUDES POSTAGE)	0.00	2,400.00	0.0%
405.32 · WIRELESS SERVICE (NEXTEL)	259.16	1,000.00	25.9%
405.34 · ADVERTISING & PRINTING	1,677.34	8,000.00	21.0%
405.342 · MAP (INCLUDES POSTAGE)	876.99	5,000.00	17.5%
405.42 · DUES, SUBSCRIPTIONS/MEMBERSHIP	90.00	2,000.00	4.5%
405.46 · EDUCATION & TRAINING	125.00	1,000.00	12.5%
405.49 · MISCELLANEOUS	61.00	1,000.00	6.1%
Total 405 · ADMINISTRATION	69,383.55	267,451.38	25.9%
406 · OTHER GENERAL GOV'T ADMIN			
406.39 · BANK SERVICE CHARGE / FEES	0.00	50.00	0.0%
406.49 · ORDINANCE CODIFICATION	3,293.95	3,600.00	91.5%
Total 406 · OTHER GENERAL GOV'T ADMIN	3,293.95	3,650.00	90.2%
407 · DATA PROCESSING			
407.28 · GENERAL SOFTWARE/HARDWARE	11,228.02	17,000.00	66.0%
407.37 · OFFICE EQUIP /IT REPAIRS & MAIN	3,125.00	14,000.00	22.3%
407.48 · WEBSITE DESIGN	5,898.00	7,000.00	84.3%
407.49 · ELECTRONIC DOC STORAGE/SCANNING	0.00	0.00	0.0%
Total 407 · DATA PROCESSING	20,251.02	38,000.00	53.3%
408 · ENGINEERING SERVICES			
408.313 · GENERAL ENGINEERING SERVICES	3,140.34	17,000.00	18.5%
408.319 · SEWAGE ENFORCEMENT SERVICES	5,148.75	20,000.00	25.7%
408.49 · SLD ORDINANCE/ZONING ORD AMEND	0.00	5,000.00	0.0%
Total 408 · ENGINEERING SERVICES	8,289.09	42,000.00	19.7%
409 · GENERAL GOVERNMENT BUILDING			
409.32 · PHONE & INTERNET	1,216.32	4,500.00	27.0%
409.361 · P P & L	479.60	2,000.00	24.0%
409.362 · UGI	5,319.29	9,000.00	59.1%
409.364 · SEWER & WATER SERVICES	304.38	1,000.00	30.4%
409.367 · TRASH & RECYCLING	780.00	2,500.00	31.2%
409.368 · FIRE HYDRANTS (MAWSA)	1,632.00	5,000.00	32.6%
409.37 · REPAIR, MAINTENANCE, SECURITY	4,085.17	36,000.00	11.3%
409.44 · CLEANING SERVICE	2,800.00	9,000.00	31.1%
409.49 · MEETING BEVERAGES/WATER/COFFEE	374.15	700.00	53.5%
Total 409 · GENERAL GOVERNMENT BUILDING	16,990.91	69,700.00	24.4%

2009 PENN TOWNSHIP GENERAL FUND

Budget vs. Actual

January through December 2018

	Jan - Dec 18	Budget	% of Budget
410 · POLICE			
410.55 · NORTHERN LANC CO REGIONAL PD	552,048.06	1,656,144.20	33.3%
Total 410 · POLICE	552,048.06	1,656,144.20	33.3%
411 · FIRE / AMBULANCE			
411.540 · PENRYN FIRE CO DONATION	13,089.57	52,358.25	25.0%
411.541 · MANHEIM FIRE CO DONATION	7,597.02	30,388.05	25.0%
411.542 · NORTHWEST EMS	7,980.75	16,923.00	47.2%
411.543 · FOREIGN FIRE INSURANCE	0.00	61,000.00	0.0%
411.700 · FIRE DEPT CAPITAL PURCHASES ESC	0.00	0.00	0.0%
Total 411 · FIRE / AMBULANCE	28,667.34	160,669.30	17.8%
413 · UCC AND CODE ENFORCEMENT			
413.19 · SEO EXPENSES	153.15	500.00	30.6%
413.21 · OFFICE SUPPLIES	145.85	100.00	145.9%
413.24 · OPERATING SUPPLIES /INCL EQUIP	0.00	250.00	0.0%
413.32 · WIRELESS SERVICE (NEXTEL)	165.00	660.00	25.0%
413.33 · VEHICLE FUEL	25.29	100.00	25.3%
413.375 · REPAIRS & MAINTENANCE-VEHICLE	0.00	1,000.00	0.0%
413.42 · DUES/SUBSCRIPTIONS/MEMBERSHIPS	0.00	200.00	0.0%
413.45 · 3RD PARTY COMMERCIAL INSPECT	190.00	500.00	38.0%
413.46 · EDUCATION & TRAINING	0.00	750.00	0.0%
Total 413 · UCC AND CODE ENFORCEMENT	679.29	4,060.00	16.7%
414 · PLANNING AND ZONING			
414.10 · PLANNING COMMISSION STIPEND	375.00	875.00	42.9%
414.11 · ZONING HEARING BOARD STIPEND	0.00	2,400.00	0.0%
414.12 · PLANNING AND ZONING WAGES	33,259.18	123,540.77	26.9%
414.131 · ZONING HEARING LEGAL COUNSEL	552.00	4,000.00	13.8%
414.132 · ZONING HEARING STENOGRAPHER	290.00	2,000.00	14.5%
414.18 · OVERTIME	273.19	1,300.00	21.0%
414.191 · UNIFORM AND SHOE ALLOWANCE	0.00	275.00	0.0%
414.192 · FICA / MEDICARE	2,511.71	9,550.32	26.3%
414.194 · UNEMPLOYMENT COMPENSATION	199.98	202.50	98.8%
414.196 · HEALTH INSURANCE(INC MED/DEN/VI	11,669.94	53,127.28	22.0%
414.198 · DISABILITY/LIFE INSURANCE	406.18	1,600.00	25.4%
414.24 · OPERATING SUPPLIES-ZONING	78.76	500.00	15.8%
414.313 · ENGINEERING/LEGAL FEES(REIMB)	0.00	0.00	0.0%
414.317 · CONTRACTED SVS-ZONING ENFORCEME	23.99	300.00	8.0%
414.32 · WIRELESS SERVICE	0.00	600.00	0.0%
414.34 · ZONING HEARING LEGAL NOTICE	202.72	1,000.00	20.3%
414.42 · DUES, SUBSCRIPTIONS, MEMBERSHIP	20.00	600.00	3.3%
414.46 · EDUCATION AND TRAINING	495.00	500.00	99.0%
Total 414 · PLANNING AND ZONING	50,357.65	202,370.87	24.9%
415 · EMERGENCY MANAGEMENT			
415.20 · GENERAL SUPPLIES/OPERATING EXP	0.00	500.00	0.0%
415.32 · WIRELESS SERVICE (NEXTEL)	48.95	150.00	32.6%
Total 415 · EMERGENCY MANAGEMENT	48.95	650.00	7.5%
430 · HIGHWAY - GENERAL			
430.12 · PUBLIC WORKS WAGES	71,411.60	265,004.81	26.9%
430.18 · PUBLIC WORKS OVERTIME	13,596.62	20,000.00	68.0%
430.191 · UNIFORM & SHOE ALLOWANCE	374.93	1,825.00	20.5%
430.192 · FICA / MEDICARE	6,335.00	21,712.61	29.2%
430.194 · UNEMPLOYMENT COMPENSATION	508.94	472.50	107.7%
430.196 · HEALTH INS (INCL MED/DENTAL/VIS	29,174.85	117,163.45	24.9%
430.198 · DISABILITY /LIFE INSURANCE	901.78	3,500.00	25.8%
430.32 · WIRELESS SERVICE (NEXTEL)	790.81	2,400.00	33.0%
430.33 · VEHICLE FUEL	2,499.56	22,500.00	11.1%
430.34 · VEHICLE PURCHASE	46,180.08	135,000.00	34.2%
430.46 · EDUCATION & TRAINING	300.00	1,000.00	30.0%
430.470 · CDL DRUG & ALCOHOL	195.00	750.00	26.0%
430.49 · MISCELLANEOUS	111.90	500.00	22.4%
Total 430 · HIGHWAY - GENERAL	172,381.07	591,828.37	29.1%
432 · HIGHWAY SNOW			
432.245 · MATERIALS & SUPPLIES	6,793.92	11,000.00	61.8%
432.317 · CONTRACTED SERVICES	0.00	500.00	0.0%
Total 432 · HIGHWAY SNOW	6,793.92	11,500.00	59.1%
433 · HIGHWAY-TRAFFIC CONTROL DEVICES			
433.245 · MATERIALS AND SUPPLIES	7,708.35	19,000.00	40.6%
433.361 · P P & L - TRAFFIC SIGNALS	891.28	2,800.00	31.8%
433.370 · REPAIRS & MAINTENANCE SERVICES	0.00	4,000.00	0.0%
Total 433 · HIGHWAY-TRAFFIC CONTROL DEVICES	8,599.63	25,800.00	33.3%
434 · STREET LIGHTING			
434.361 · STREET LIGHTING	8,735.81	35,000.00	25.0%
Total 434 · STREET LIGHTING	8,735.81	35,000.00	25.0%

2009 PENN TOWNSHIP GENERAL FUND

Budget vs. Actual

January through December 2018

	Jan - Dec 18	Budget	% of Budget	
437 · HIGHWAY - TOOLS - MACHINERY				
437.245 · MATERIALS & SUPPLIES	2,259.15	6,000.00	37.7%	
437.260 · SMALL TOOLS & MINOR EQUIPMENT	5,649.83	10,000.00	56.5%	
437.374 · REPAIRS & MAINTENANCE SERVICES				
374.01 · 2010 FORD F-250	873.75			
374.05 · 1996 INTERNATIONAL DUMP	42.36			
374.07 · 2003 FREIGHTLINER DUMP	4,486.36			
374.08 · 2006 FREIGHTLINER DUMP	447.27			
374.09 · 2003 CAT BACKHOE	408.36			
374.10 · 2001 JD LOADER 544H	473.97			
374.11 · 2010 JD LOADER 544K	914.42			
374.13 · 2014 NH TRACTOR	1,504.66			
374.17 · SKAG MOWER	18.92			
374.28 · 2018 FORD F-350	932.00			
374.29 · 2018 FORD F-550 DUMP	80.00			
437.374 · REPAIRS & MAINTENANCE SERVICES - Other	5,879.80	30,000.00	19.6%	
Total 437.374 · REPAIRS & MAINTENANCE SERVICES	16,061.87	30,000.00	53.5%	
437.74 · CAPITAL PURCHASES	0.00	0.00	0.0%	
Total 437 · HIGHWAY - TOOLS - MACHINERY	23,970.85	46,000.00	52.1%	
438 · HIGHWAY-ROADS AND BRIDGES				
438.245 · MATERIALS AND SUPPLIES	57.50	113,500.00	0.1%	
438.317 · CONTRACTED SERVICES/EQUIPMENT	0.00	3,000.00	0.0%	
Total 438 · HIGHWAY-ROADS AND BRIDGES	57.50	116,500.00	0.0%	
452 · RECREATION				
452.543 · LITITZ REC CENTER	3,750.00	15,000.00	25.0%	
Total 452 · RECREATION	3,750.00	15,000.00	25.0%	
456 · LIBRARY				
456.540 · MANHEIM COMMUNITY LIBRARY	6,250.00	25,000.00	25.0%	
456 · LIBRARY - Other	0.00	0.00	0.0%	
Total 456 · LIBRARY	6,250.00	25,000.00	25.0%	
457 · COMMUNITY DAY				
457.540 · MANHEIM FARM SHOW	1,343.00	1,343.00	100.0%	
Total 457 · COMMUNITY DAY	1,343.00	1,343.00	100.0%	
465.540 · MANHEIM HISTORICAL SOCIETY	1,343.00	1,343.00	100.0%	
471 · DEBT PRINCIPAL				
471.001 · SERIES 09-03 SEWER BOND REFUND	0.00	370,000.00	0.0%	
471.003 · SERIES 2009 -STREETSCAPE	0.00	65,000.00	0.0%	
471.004 · SERIES 2009-WATER TREATMENT FAC	0.00	100,000.00	0.0%	
471.007 · GO NOTE 2017-1 (2012BOND-WATER)	0.00	20,000.00	0.0%	
471.008 · GO NOTE 2017-2 (2014 LOAN-ROAD)	0.00	165,000.00	0.0%	
Total 471 · DEBT PRINCIPAL	0.00	720,000.00	0.0%	
472 · DEBT INTEREST				
472.001 · 2003 SEWER BOND REFUNDING-PLANT	0.00	49,002.50	0.0%	
472.003 · SERIES 2009 STREETSCAPE	0.00	8,750.00	0.0%	
472.004 · SERIES 2009 WATER TREATMENT	0.00	92,247.50	0.0%	
472.007 · GO NOTE 2017-1(2012BOND-WATER)	0.00	92,692.50	0.0%	
472.008 · GO NOTE 2017-2(2014 LOAN-ROAD)	0.00	22,198.75	0.0%	
Total 472 · DEBT INTEREST	0.00	264,891.25	0.0%	
483 · PENSION CONTRIBUTION				
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	0.00	61,130.00	0.0%	
Total 483 · PENSION CONTRIBUTION	0.00	61,130.00	0.0%	
484 · WORKERS COMP INSURANCE				
484.01 · SMT WORKERS COMP TRUST	2,344.00	13,687.89	17.1%	
484.195 · SWIF- Volunteer Fire	3,840.00	17,000.00	22.6%	
Total 484 · WORKERS COMP INSURANCE	6,184.00	30,687.89	20.2%	
486 · INSURANCE/CASUALTY/SURETY				
486.01 · MRM PROPERTY & LIABILITY TRUST	20.00	50,437.00	0.0%	
486.40 · INSURANCE-PUBLIC OFFICIALS	0.00	8,061.00	0.0%	
486.60 · FIDELITY & SURETY BONDS	1,426.00	3,373.65	42.3%	
486.70 · EMPLOYMENT PRACTICES LIABILTY	0.00	2,142.00	0.0%	
Total 486 · INSURANCE/CASUALTY/SURETY	1,446.00	64,013.65	2.3%	
Total Expense	1,014,796.42	4,508,333.91	22.5%	
Net Ordinary Income	59,261.61	-1,141,637.14	-5.2%	

2009 PENN TOWNSHIP GENERAL FUND

Budget vs. Actual

January through December 2018

	Jan - Dec 18	Budget	% of Budget
Other Income/Expense			
Other Income			
391 · PROCEEDS GEN FIXED ASSET DISPOS			
391.10 · SALE OF GENERAL FIXED ASSETS	551.20	500.00	110.2%
Total 391 · PROCEEDS GEN FIXED ASSET DISPOS	551.20	500.00	110.2%
392 · INTERFUND TRANSFERS			
392.09 · TRANSFER FROM SEWER/WATER	10,791.31	769,160.78	1.4%
Total 392 · INTERFUND TRANSFERS	10,791.31	769,160.78	1.4%
Total Other Income	11,342.51	769,660.78	1.5%
Other Expense			
492 · OTHER INTERFUND TRANSFERS			
492.191 · TRANSFER TO ST IMP/HWY PROJECT	0.00	201,260.00	0.0%
492.300 · TRANSFER TO CAPITAL RESERVE			
492.304 · TRANS TO CAP RES-PW CAPITAL EQU	0.00	75,000.00	0.0%
492.305 · MANHEIM FIRE DEPT CAP EQUIPMENT	0.00	14,126.00	0.0%
492.306 · PENRYN FIRE DEPT CAP EQUIPMENT	0.00	42,377.00	0.0%
492.307 · MUNICIPAL BLDG CAP RESERVE	0.00	25,000.00	0.0%
492.300 · TRANSFER TO CAPITAL RESERVE - Other	0.00	0.00	0.0%
Total 492.300 · TRANSFER TO CAPITAL RESERVE	0.00	156,503.00	0.0%
492.454 · TRANSFER TO PARKS & REC	0.00	40,000.00	0.0%
492.500 · TRANSFER TO STORMWATER MGMT	0.00	461,000.00	0.0%
Total 492 · OTHER INTERFUND TRANSFERS	0.00	858,763.00	0.0%
Total Other Expense	0.00	858,763.00	0.0%
Net Other Income	11,342.51	-89,102.22	-12.7%
Net Income	70,604.12	-1,230,739.36	-5.7%

2009 PENN TOWNSHIP GENERAL FUND

Balance Sheet

As of April 9, 2018

	<u>Apr 9, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
100 · BANK ACCOUNTS	
102.00 · INTEGRITY BANK	2,067,767.60
110.00 · PETTY CASH	1,291.95
	<hr/>
Total 100 · BANK ACCOUNTS	2,069,059.55
	<hr/>
Total Checking/Savings	2,069,059.55
	<hr/>
Total Current Assets	2,069,059.55
	<hr/>
TOTAL ASSETS	2,069,059.55
	<hr/> <hr/>
LIABILITIES & EQUITY	0.00

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Cash Basis

2009 PENN TOWNSHIP GENERAL FUND
CHECK BOOK LEDGER
As of April 9, 2018

Date	Num	Name	Memo	Debit	Credit	Balance
100 - BANK ACCOUNTS						2,105,779.94
102.00 - INTEGRITY BANK						2,105,012.87
03/27/2018	3861	AMERICAN UNITED LIFE INSURANCE COMPANY	POLICY # G 00615194 INV 3/17/18		604.93	2,104,407.94
03/27/2018	3862	HONDRU FORD INC	PURCHASE 2018 FORD F350 TRUCK		38,370.00	2,066,037.94
03/27/2018			Deposit	5,255.34		2,071,293.28
03/28/2018			Deposit	215.00		2,071,508.28
03/29/2018	3863	AFLAC	ACCT B5D11 INV 759955		133.72	2,071,374.56
03/29/2018			Deposit	51,402.15		2,122,776.71
03/29/2018			Deposit	25.00		2,122,801.71
04/03/2018			Deposit	4,697.62		2,127,499.33
04/04/2018			Deposit	220.00		2,127,719.33
04/05/2018			Deposit	1,620.00		2,129,339.33
04/05/2018			Deposit	18,186.80		2,147,526.13
04/06/2018	DD	JETPAY/A D COMPUTER CORPORATION	INVOICE #2670144		74.75	2,147,451.38
04/06/2018	100788	KRAUSE RONALD H			166.56	2,147,284.82
04/06/2018	100789	MORGAN-STANLEY-WEALTH-MNGMT ~			116.52	2,147,168.30
04/06/2018	D 4362	GRABLE BARBARA H			983.04	2,146,185.26
04/06/2018	D 4363	WEIDLE CONSTANCE M			1,344.61	2,144,840.65
04/06/2018	D 4364	HIESTER MARK			2,414.40	2,142,426.25
04/06/2018	D 4365	BRUCKHART BENJAMIN OJ			176.56	2,142,249.69
04/06/2018	D 4366	GROFF JILL M			176.56	2,142,073.13
04/06/2018	D 4367	LANDIS RICHARD E			176.56	2,141,896.57
04/06/2018	D 4368	SHELLENBERGER RICHARD M			176.56	2,141,720.01
04/06/2018	D 4369	REESER MATTHEW R			1,677.47	2,140,042.54
04/06/2018	D 4370	YOUNG SHARYN E			1,991.17	2,138,051.37
04/06/2018	D 4371	FITTERY NEIL H			2,026.50	2,136,024.87
04/06/2018	D 4372	IEHLE KEITH S			1,600.01	2,134,424.86
04/06/2018	D 4373	LEFEVER DARYL J			2,559.55	2,131,865.31
04/06/2018	D 4374	LEHMAN DENNIS W			167.62	2,131,697.69
04/06/2018	D 4375	MARTIN SHANNON L			1,551.40	2,130,146.29
04/06/2018	D 4376	NEWCOMER DAVID W			1,367.98	2,128,778.31
04/06/2018	D 4377	SAUDER GLENN G			158.79	2,128,619.52
04/06/2018	JETPA...	JetPay-PTF			7,068.10	2,121,551.42
04/09/2018	3864	PENRYN FIRE COMPANY	2018 1ST QUARTER DONATION		13,089.57	2,108,461.85
04/09/2018	3865	MANHEIM FIRE COMPANY	2018 1ST QUARTER DONATION		7,597.02	2,100,864.83
04/09/2018	3866	NORTHWEST EMS	2018 1ST QUARTER DONATION		7,980.75	2,092,884.08
04/09/2018	3867	MANHEIM COMMUNITY LIBRARY	2018 1ST QUARTER DONATION		6,250.00	2,086,634.08
04/09/2018	3868	MANHEIM FARM SHOW	2018 ANNUAL DONATION		1,343.00	2,085,291.08
04/09/2018	3869	MANHEIM HISTORICAL SOCIETY	2018 ANNUAL DONATION		1,343.00	2,083,948.08
04/09/2018	3870	LYONS, JOSEPH P	JAN - MAR 2018 PC MEETINGS		75.00	2,083,873.08
04/09/2018	3871	WHITEHOUSE, RICHARD	FEBRUARY 2018 PC MEETING		25.00	2,083,848.08
04/09/2018	3872	BROWN, LINDA	JAN - MAR 2018 PC MEETINGS		75.00	2,083,773.08
04/09/2018	3873	COMPTON, MARK	JAN & MAR 2018 PC MEETINGS		50.00	2,083,723.08
04/09/2018	3874	STEPHEN H. ENGLE	JAN - MAR 2018 PC MEETINGS		75.00	2,083,648.08
04/09/2018	3875	LEROY STOLTZFUS	JAN - MAR 2018 PC MEETINGS		75.00	2,083,573.08
04/09/2018	3876	BLUE RIDGE COMMUNICATIONS	INV DATE 3/23/18		294.80	2,083,278.28
04/09/2018	3877	CONNECTIVITY SYSTEMS INC.	INVOICE 2018-04-7260		779.00	2,082,499.28
04/09/2018	3878	GENERAL CODE	CUST PE3692 INV PG000014721		2,098.95	2,080,400.33
04/09/2018	3879	GOOD'S DISPOSAL SERVICE, INC	ACCT 5841457 INV 2867915		120.00	2,080,280.33

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04/05/18
Cash Basis

2009 PENN TOWNSHIP GENERAL FUND
CHECK BOOK LEDGER
As of April 9, 2018

Date	Num	Name	Memo	Debit	Credit	Balance
04/09/2018	3880	KLUXEN & NEWCOMER	INVOICE 3/1/18 ZONING HEARING BOARD		552.00	2,079,728.33
04/09/2018	3881	LANCASTER CO WEEKLIES, INC.	ACCT 310393 AD #3913265	202.72		2,079,525.61
04/09/2018	3882	MAWSA	ACCT. 30PT00550 INV 1632477	408.00		2,079,117.61
04/09/2018	3883	NORTHWEST EMS	INVOICE #CPR-2018-046	480.00		2,078,637.61
04/09/2018	3884	PPL	4 ACCTS.	307.91		2,078,329.70
04/09/2018	3885	UGI UTILITIES INC	ACCT NO 411000614577 AND 411001062735		1,095.13	2,077,234.57
04/09/2018	3886	HONDRO FORD INC	CUST. NO. 6093 INVOICES	160.00		2,077,074.57
04/09/2018	3887	LONGENECKER'S TRUE VALUE	ACCT 54508 STMT DATE 3/31/18		1,250.29	2,075,824.28
04/09/2018	3888	MS FOSTER	INVOICE 8085	219.30		2,075,604.98
04/09/2018	3889	PAULB LLC-LITITZ	ACCT 100350 INVOICES	268.90		2,075,336.08
04/09/2018	3890	CLASS 8 PARTS INC	ACCT 3774 INV C874553	914.12		2,074,421.96
04/09/2018	3891	GEMPLER'S	ORDER NO. SO3694782	355.40		2,074,066.56
04/09/2018	3892	LANCASTER TRUCK BODIES	INV 6131464 3/27/18	94.13		2,073,972.43
04/09/2018	3893	CAR-MIC ENTERPRISE INC.	INVOICE NO. 236720 4/3/18		852.00	2,073,120.43
04/09/2018	3894	T & W TRAFFIC CONTROL	INV 6025 3/30/18		1,062.20	2,072,058.23
04/09/2018	3895	EXETER SUPPLY CO., INC	INV 322406 INV DATE 3/23/18	85.60		2,071,972.63
04/09/2018	3896	MORGAN, HALLGREN, CROSSWELL & KANE	INV 52573 AND INV 52574		2,031.42	2,069,941.21
04/09/2018	3897	VERIZON WIRELESS	ACCT 923349440-00001 INV 9804418643 4/20/18	246.62		2,069,694.59
04/09/2018	3898	SPENCER SEO SERVICES, LLC	INVOICE NO. 18035	1,050.00		2,068,644.59
04/09/2018	3899	EXECUTIVE PRINTING	INV 51870A POSTAGE FOR 2018 MAP		876.99	2,067,767.60
Total 102.00 · INTEGRITY BANK				81,621.91	118,867.18	2,067,767.60
110.00 · PETTY CASH						767.07
03/29/2018	1194		STAMPS PURCHASED 12/19 AND 12/27/17	0.92		767.99
03/29/2018	1195		STAFF MEETING 12/28/17		57.00	710.99
03/29/2018	1196		POSTAGE PURCHASED 1/2/18	1.15		712.14
03/29/2018	1197		COPIES 1/3/18 AND 1/22/18	4.00		716.14
03/29/2018	1198		ZONING PERMIT #9277 1/16/18	25.00		741.14
03/29/2018	1199		POSTAGE - SEO ANNUAL DEP REPORT 1/22/18		7.90	733.24
03/29/2018	1200		PNC SAFE DEPOSIT BOX KEY - CLOSE ACCOUNT 1/31/18		15.00	718.24
03/29/2018	1201		RECYCLED STEEL 2/13/18	223.20		941.44
03/29/2018	1202		RECYCLED GENERAL ALUMINUM 2/13/18	328.00		1,269.44
03/29/2018	1203		ZONING PERMIT #9285 2/14/18	100.00		1,369.44
03/29/2018	1204		DISTRICT MAGISTRATE - ZONING COMPLAINT 2/15/18		6.50	1,362.94
03/29/2018	1205		CPR TRAINING LUNCH 2/23/18		71.26	1,291.68
03/29/2018	1206		COPIES 2/26/18, 3/13/18, 3/27/18, 3/29/18	6.25		1,297.93
03/29/2018	1207		COFFEE - PUBLIC WORKS 2/28/18		25.92	1,272.01
03/29/2018	1208		POSTAGE PURCHASED 3/1/18	2.84		1,274.85
03/29/2018	1209		ZONING PERMIT #9299	25.00		1,299.85
03/29/2018	1210		MAILING TO PEQUEA TOWNSHIP SEPTIC PERMITS 3/29/18		7.90	1,291.95
Total 110.00 · PETTY CASH				716.36	191.48	1,291.95
Total 100 · BANK ACCOUNTS				82,338.27	119,058.66	2,069,059.55
TOTAL				82,338.27	119,058.66	2,069,059.55

2009 PENN TOWNSHIP GENERAL FUND

Deposit Detail

March 27 through April 9, 2018

Type	Num	Date	Name	Account	Amount
Deposit		03/27/2018		102.00 · INTEGRITY BANK	5,255.34
			BRIAN EMERICH	362.41 · BUILDING PERMITS	-70.00
			JOHN GIBBEL	361.34 · ZONING HEARING BOARD FEES	-600.00
			BACIO PIZZA INC	362.41 · BUILDING PERMITS	-120.00
			BACIO PIZZA INC	405.21 · OFFICE SUPPLIES	-8.00
			ELM RIDGE CONSTRUCTION INC	362.41 · BUILDING PERMITS	-360.00
			C & F INC	362.41 · BUILDING PERMITS	-100.00
			SCHOPF BROS LLC	361.33 · ZONING PERMITS	-25.00
			COUNTY OF LANCASTER	301.10 · REAL ESTATE TAXES CURRENT & DUP	-3,915.83
			PENN TOWNE CENTER LLC	433.361 · P P & L - TRAFFIC SIGNALS	-56.51
TOTAL					-5,255.34
Deposit		03/28/2018		102.00 · INTEGRITY BANK	215.00
			ROBERT HOPKINS JR	361.33 · ZONING PERMITS	-25.00
			CHARLES GITHENS	362.41 · BUILDING PERMITS	-70.00
			LITITZ SIGN (CUST)	362.41 · BUILDING PERMITS	-120.00
TOTAL					-215.00
Deposit		03/29/2018		102.00 · INTEGRITY BANK	51,402.15
			LANCASTER CO TAX COLLECTION BUREAU	310.21 · EARNED INCOME	-47,756.63
			LANCASTER CO TAX COLLECTION BUREAU	310.51 · LOCAL SERVICES TAX	-3,645.52
TOTAL					-51,402.15
Deposit		03/29/2018		102.00 · INTEGRITY BANK	25.00
			OLGA DIAZ	361.33 · ZONING PERMITS	-25.00
TOTAL					-25.00
General Jour...	1194	03/29/2018		110.00 · PETTY CASH	0.92
				405.23 · POSTAGE (GENERAL)	-0.92
TOTAL					-0.92
General Jour...	1196	03/29/2018		110.00 · PETTY CASH	1.15
				405.23 · POSTAGE (GENERAL)	-1.15
TOTAL					-1.15
General Jour...	1197	03/29/2018		110.00 · PETTY CASH	4.00
				405.21 · OFFICE SUPPLIES	-4.00
TOTAL					-4.00
General Jour...	1198	03/29/2018		110.00 · PETTY CASH	25.00
				361.33 · ZONING PERMITS	-25.00
TOTAL					-25.00
General Jour...	1201	03/29/2018		110.00 · PETTY CASH	223.20
				391.10 · SALE OF GENERAL FIXED ASSETS	-223.20
TOTAL					-223.20
General Jour...	1202	03/29/2018		110.00 · PETTY CASH	328.00
				391.10 · SALE OF GENERAL FIXED ASSETS	-328.00
TOTAL					-328.00

2009 PENN TOWNSHIP GENERAL FUND

Deposit Detail

March 27 through April 9, 2018

Type	Num	Date	Name	Account	Amount
General Jour...	1203	03/29/2018		110.00 · PETTY CASH	100.00
				361.33 · ZONING PERMITS	-100.00
TOTAL					-100.00
General Jour...	1206	03/29/2018		110.00 · PETTY CASH	6.25
				405.21 · OFFICE SUPPLIES	-6.25
TOTAL					-6.25
General Jour...	1208	03/29/2018		110.00 · PETTY CASH	2.84
				405.23 · POSTAGE (GENERAL)	-2.84
TOTAL					-2.84
General Jour...	1209	03/29/2018		110.00 · PETTY CASH	25.00
				361.33 · ZONING PERMITS	-25.00
TOTAL					-25.00
Deposit		04/03/2018		102.00 · INTEGRITY BANK	4,697.62
			HQ HOMES LLC	362.41 · BUILDING PERMITS	-70.00
			SUSQUEHANNA MUN TRUST	484.01 · SMT WORKERS COMP TRUST	-719.00
			CONSECO LIFE INSURANCE COMPANY	380.10 · INSURANCE DIVIDENDS	-2,193.62
			T & D EXCAVATING	362.44 · SEWAGE PERMITS	-890.00
			THOMAS ERB & SONS INC	362.44 · SEWAGE PERMITS	-540.00
			THOMAS ERB & SONS INC	362.44 · SEWAGE PERMITS	-285.00
TOTAL					-4,697.62
Deposit		04/04/2018		102.00 · INTEGRITY BANK	220.00
			DALE ZIMMERMAN	361.33 · ZONING PERMITS	-50.00
			STEVEN RUHL	361.33 · ZONING PERMITS	-50.00
			T & D EXCAVATING	362.41 · BUILDING PERMITS	-120.00
TOTAL					-220.00
Deposit		04/05/2018		102.00 · INTEGRITY BANK	1,620.00
			ESCROW	361.32 · REVIEW FEES FOR PLANS	-1,620.00
TOTAL					-1,620.00
Deposit		04/05/2018		102.00 · INTEGRITY BANK	18,186.80
			SEWER & WATER	300.06 · STREET LIGHT TAX	-7,395.49
			SEWER & WATER	392.09 · TRANSFER FROM SEWER/WATER	-10,791.31
TOTAL					-18,186.80

**2009 PENN TOWNSHIP WATER & SEWER
Budget vs. Actual**

04/05/18

Cash Basis

January 1 through December 30, 2018

	Jan 1 - Dec 30, 18	Budget	% of Budget
Ordinary Income/Expense			
Income			
341 · INTEREST EARNINGS			
341.01 · INTEREST ON CHECKING	527.66	0.00	100.0%
341.02 · INTEREST ON SAVINGS	57.49	0.00	100.0%
341 · INTEREST EARNINGS - Other	0.00	1,000.00	0.0%
Total 341 · INTEREST EARNINGS	585.15	1,000.00	58.5%
364 · WASTEWATER SYSTEM			
364.11 · SEWER CONNECTION/TAP IN FEES	131,403.41	99,750.00	131.7%
364.12 · SEWER USE CHARGES	379,020.45	1,593,633.16	23.8%
364.14 · NUTRIENT CREDIT SALE	0.00	500.00	0.0%
364.90 · MISCELLANEOUS	632.07	8,000.00	7.9%
Total 364 · WASTEWATER SYSTEM	511,055.93	1,701,883.16	30.0%
372 · ELECTRIC REVENUES			
372.44 · STREETLIGHT USER FEES	8,937.45	27,000.00	33.1%
372.56 · PPL CASH OUT	0.00	2,500.00	0.0%
Total 372 · ELECTRIC REVENUES	8,937.45	29,500.00	30.3%
378 · WATER SYSTEM			
378.10 · WATER USE CHARGES	78,830.46	298,742.56	26.4%
378.11 · METERED SALE-BULK WATER TO CUST	4,044.12	16,000.00	25.3%
378.90 · WATER CONNECTION/TAP IN FEES	1,931.09	4,440.00	43.5%
378.92 · MISCELLANEOUS	1,862.20	5,000.00	37.2%
Total 378 · WATER SYSTEM	86,667.87	324,182.56	26.7%
Total Income	607,246.40	2,056,565.72	29.5%
Gross Profit	607,246.40	2,056,565.72	29.5%
Expense			
400 · GOVERNING BODY			
400.110 · AUTHORITY BOARD SALARIES	200.00	1,500.00	13.3%
400.42 · DUES, SUBSCRIPTIONS, MEMBERSHIP	995.00	1,500.00	66.3%
Total 400 · GOVERNING BODY	1,195.00	3,000.00	39.8%
406 · OTHER GEN GOVERNMENT ADMIN			
406.39 · BANK SERVICE CHARGES/FEES	19.00	50.00	38.0%
Total 406 · OTHER GEN GOVERNMENT ADMIN	19.00	50.00	38.0%
429 · WASTEWATER SYSTEM EXPENSES			
429.365 · SLUDGE DISPOSAL	10,000.00	60,000.00	16.7%
429.370 · SEWER FACILITIES PROPERTY MAINT	0.00	3,000.00	0.0%
429.60 · CAPITAL CONSTRUCTION			
429.601 · WWTF DO SYSTEM	0.00	108,963.00	0.0%
429.606 · WWTF EFFLUENT FLOW METERING	0.00	92,575.00	0.0%
429.607 · PUMPING STATION #1	110.00	15,000.00	0.7%
429.608 · HOLLY TREE/TEMPERANCE HILL SEWR	1,519.48	324,600.00	0.5%
Total 429.60 · CAPITAL CONSTRUCTION	1,629.48	541,138.00	0.3%
429.664 · I & I INSPECTION & REPAIR	0.00	285,378.00	0.0%
429.74 · CAPITAL PURCHASE			
429.741 · SCADA	0.00	50,000.00	0.0%
429.750 · MISCELLANEOUS MAINTENANCE	17,344.23	14,000.00	123.9%
Total 429.74 · CAPITAL PURCHASE	17,344.23	64,000.00	27.1%
Total 429 · WASTEWATER SYSTEM EXPENSES	28,973.71	953,516.00	3.0%
448 · WATER SYSTEM EXPENSES			
448.220 · STATE DRINKING WATER FEE	0.00	4,000.00	0.0%
448.225 · LABORATORY/TESTING SUPPLIES	0.00	10,000.00	0.0%
448.366 · BULK PURCHASE WTR-CITY OF LANC	4,631.72	13,000.00	35.6%
448.370 · WATER STORAGE TANK MAINTENANCE	0.00	1,000.00	0.0%
448.371 · WATER FACILITIES PROPERTY MAINT	0.00	14,000.00	0.0%
448.60 · CAPITAL CONSTRUCTION			
448.605 · DOE RUN RD WTR-WEST END TO BORO	0.00	239,835.00	0.0%
448.666 · SWPP ROADSIDE SIGNS WITH MAWSA	0.00	2,600.00	0.0%
448.750 · MISCELLANEOUS MAINTENANCE	3,407.00	7,000.00	48.7%
Total 448.60 · CAPITAL CONSTRUCTION	3,407.00	249,435.00	1.4%
Total 448 · WATER SYSTEM EXPENSES	8,038.72	291,435.00	2.8%
486 · INSURANCE, CASUALTY, SURETY			
486.60 · FIDELITY AND SURETY BONDS	0.00	100.00	0.0%
Total 486 · INSURANCE, CASUALTY, SURETY	0.00	100.00	0.0%

**2009 PENN TOWNSHIP WATER & SEWER
Budget vs. Actual**

04/05/18

Cash Basis

January 1 through December 30, 2018

	Jan 1 - Dec 30, 18	Budget	% of Budget
493 · JOINT OPERATING EXPENSES			
493.150 · PART-TIME STAFF SALARY & WAGES	10,693.85	45,216.78	23.7%
493.215 · POSTAGE / POSTCARDS	1,796.92	6,000.00	29.9%
493.222 · CHEMICALS	8,000.00	48,000.00	16.7%
493.239 · PA ONE CALL	108.62	425.00	25.6%
493.240 · METERS	1,436.92	89,250.00	1.6%
493.250 · REPAIR AND MAINTENANCE	8,000.00	50,000.00	16.0%
493.280 · SOFTWARE / HARDWARE	750.00	1,600.00	46.9%
493.310 · OPERATION & MAINTENANCE SERVICE	69,829.28	463,404.00	15.1%
493.311 · ACCOUNTING & AUDITING SERVICES	0.00	2,290.00	0.0%
493.313 · ENGINEERING SERVICES	9,601.96	50,000.00	19.2%
493.314 · SOLICITOR / LEGAL SERVICES	2,408.55	2,000.00	120.4%
493.360 · PUBLIC UTILITIES	47,278.21	160,000.00	29.5%
493.375 · REPAIRS & MAINTENANCE-VEHICLES			
375.03 · 2010 FORD F-250	54.76	0.00	100.0%
493.375 · REPAIRS & MAINTENANCE-VEHICLES - Other	0.00	2,000.00	0.0%
Total 493.375 · REPAIRS & MAINTENANCE-VEHICLES	54.76	2,000.00	2.7%
493.490 · MISCELLANEOUS	0.00	2,000.00	0.0%
Total 493 · JOINT OPERATING EXPENSES	159,959.07	922,185.78	17.3%
Total Expense	198,185.50	2,170,286.78	9.1%
Net Ordinary Income	409,060.90	-113,721.06	-359.7%
Other Income/Expense			
Other Income			
393 · PROCEEDS GENERAL LONG-TERM DEBT			
393.10 · G.O. BOND AND NOTE PROCEEDS	0.00	311,000.00	0.0%
Total 393 · PROCEEDS GENERAL LONG-TERM DEBT	0.00	311,000.00	0.0%
Total Other Income	0.00	311,000.00	0.0%
Other Expense			
471 · DEBT PRINCIPAL			
471.20 · DEBT PRINCIPAL WATER SYST	0.00	100,000.00	0.0%
471.35 · DEBT PRINCIPAL WASTEWATER SYST	0.00	370,000.00	0.0%
471.36 · GO NOTE 2017-1(2012 BOND-WATER)	0.00	20,000.00	0.0%
Total 471 · DEBT PRINCIPAL	0.00	490,000.00	0.0%
472 · DEBT INTEREST			
472.20 · WATER TREATMENT FACILITY	0.00	92,248.00	0.0%
472.35 · DEBT INTEREST WASTEWATER SYST	0.00	49,003.00	0.0%
472.36 · GO NOTE 2017-1(2012 BOND-WATER)	0.00	92,693.00	0.0%
Total 472 · DEBT INTEREST	0.00	233,944.00	0.0%
475.00 · BOND ISSUANCE COSTS	500.00	1,000.00	50.0%
492 · INTERFUND TRANSFERS			
492.01 · TRANSFER TO GENERAL FUND	7,395.49	26,000.00	28.4%
Total 492 · INTERFUND TRANSFERS	7,395.49	26,000.00	28.4%
Total Other Expense	7,895.49	750,944.00	1.1%
Net Other Income	-7,895.49	-439,944.00	1.8%
Net Income	401,165.41	-553,665.06	-72.5%

2009 PENN TOWNSHIP WATER & SEWER

Balance Sheet

04/05/18

As of April 9, 2018

Cash Basis

	<u>Apr 9, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
100 · BANK ACCOUNTS	
100.02 · PNC CHECKING	42,528.16
100.03 · INTEGRITY BANK	2,851,282.26
107.04 · INTEGRITY-CASH MANAGEMENT	<u>98,333.72</u>
Total 100 · BANK ACCOUNTS	2,992,144.14
Total Checking/Savings	<u>2,992,144.14</u>
Total Current Assets	<u>2,992,144.14</u>
TOTAL ASSETS	<u>2,992,144.14</u>
LIABILITIES & EQUITY	
Equity	
30000 · Opening Bal Equity	1,404,145.23
32000 · Retained Earnings	1,186,833.50
Net Income	<u>401,165.41</u>
Total Equity	<u>2,992,144.14</u>
TOTAL LIABILITIES & EQUITY	<u>2,992,144.14</u>

9:19 AM
 04/05/18
 Cash Basis

2009 PENN TOWNSHIP WATER & SEWER
 CHECKBOOK LEDGER
 As of April 9, 2018

Date	Num	Name	Memo	Debit	Credit	Balance
100 · BANK ACCOUNTS						2,860,394.00
100.02 · PNC CHECKING						41,438.16
03/27/2018			Deposit	904.59		42,342.75
04/02/2018			Deposit	32.00		42,374.75
04/04/2018			Deposit	153.41		42,528.16
Total 100.02 · PNC CHECKING				1,090.00	0.00	42,528.16
100.03 · INTEGRITY BANK						2,720,622.12
03/27/2018			Deposit	56,774.09		2,777,396.21
03/27/2018			Deposit	13,349.61		2,790,745.82
03/27/2018			Deposit	5,709.92		2,796,455.74
03/28/2018			Deposit	6,725.34		2,803,181.08
03/28/2018			Deposit	5,365.73		2,808,546.81
03/28/2018			Deposit	6,730.00		2,815,276.81
03/29/2018			Deposit	1,664.72		2,816,941.53
03/29/2018			Deposit	299.45		2,817,240.98
03/29/2018			Deposit	183.69		2,817,424.67
03/29/2018			Deposit	760.28		2,818,184.95
03/29/2018			Deposit	221.39		2,818,406.34
03/29/2018			Deposit	1,970.63		2,820,376.97
03/29/2018			Deposit	420.39		2,820,797.36
03/29/2018			Deposit	79.61		2,820,876.97
03/29/2018			Deposit	228.42		2,821,105.39
03/29/2018			Deposit	317.82		2,821,423.21
03/29/2018			Deposit	3,016.95		2,824,440.16
04/02/2018			Deposit	51,525.41		2,875,965.57
04/04/2018			Deposit	3,859.47		2,879,825.04
04/09/2018	1813	HONDRU FORD	INVOICE NO. 159441		54.76	2,879,770.28
04/09/2018	1814	MAWSA	ACCOUNT NUMBER 30518000		76.93	2,879,693.35
04/09/2018	1815	MORGAN, HALLGREN, CROSSWELL & K...	INV #52573		1,075.05	2,878,618.30
04/09/2018	1816	MORGAN, HALLGREN, CROSSWELL & K...	INV #52617		515.00	2,878,103.30
04/09/2018	1817	MUNIBILLING	INVOICE #6808		375.00	2,877,728.30
04/09/2018	DD	PENN TOWNSHIP	1ST QUARTER TRANSFER		18,186.80	2,859,541.50
04/09/2018	1818	PPL UTILITIES CORPORATION	ACCT #96341-27002 AND ACCT #75733-08001		8,015.11	2,851,526.39
04/09/2018	1819	VERIZON	IPAD AND METER READINGS		44.13	2,851,482.26
04/09/2018	1820	DAVID STEWART	NWLCA MEETINGS JANUARY AND FEBRUARY 2018		50.00	2,851,432.26
04/09/2018	1821	HERBERT MATTERN, JR.	NWLCA MEETING OCTOBER - JANUARY 2018		25.00	2,851,407.26
04/09/2018	1822	JEFFREY SWEATER	NWLCA MEETINGS JANUARY AND FEBRUARY 2018		50.00	2,851,357.26
04/09/2018	1823	ROBERT KURTZ	NWLCA MEETING FEBRUARY 2018		25.00	2,851,332.26
04/09/2018	1824	PHIL DONMOYER	NWLCA MEETINGS JANUARY AND FEBRUARY 2018		50.00	2,851,282.26
Total 100.03 · INTEGRITY BANK				159,202.92	28,542.78	2,851,282.26

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04/05/18
Cash Basis

2009 PENN TOWNSHIP WATER & SEWER
CHECKBOOK LEDGER
As of April 9, 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
107.04		INTEGRITY-CASH MANAGEMENT				98,333.72
Total 107.04		INTEGRITY-CASH MANAGEMENT				98,333.72
Total 100		BANK ACCOUNTS		160,292.92	28,542.78	2,992,144.14
TOTAL				160,292.92	28,542.78	2,992,144.14

2009 PENN TOWNSHIP WATER & SEWER
Deposit Detail
March 27 through April 9, 2018

Type	Date	Name	Memo	Account	Amount
Deposit	03/27/2018		Deposit	100.03 · INTEGRITY ...	56,774.09
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/26/18	364.12 · SEWER US...	-35,335.97
		CUSTOMERS	WATER PAYMENTS REC'D. 3/26/18	378.10 · WATER USE...	-20,592.24
		CUSTOMERS	S L PAYMENTS REC'D. 3/26/18	372.44 · STREETLIG...	-845.88
TOTAL					-56,774.09
Deposit	03/27/2018		Deposit	100.02 · PNC CHECK...	904.59
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/26/18	364.12 · SEWER US...	-575.03
		CUSTOMERS	WATER PAYMENTS REC'D. 3/26/18	378.10 · WATER USE...	-309.56
		CUSTOMERS	S L PAYMENTS REC'D. 3/26/18	372.44 · STREETLIG...	-20.00
TOTAL					-904.59
Deposit	03/27/2018		Deposit	100.03 · INTEGRITY ...	13,349.61
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/26/18	364.12 · SEWER US...	-8,505.76
		CUSTOMERS	WATER PAYMENTS REC'D. 3/26/18	378.10 · WATER USE...	-4,438.35
		CUSTOMERS	S L PAYMENTS REC'D. 3/26/18	372.44 · STREETLIG...	-405.50
TOTAL					-13,349.61
Deposit	03/27/2018		Deposit	100.03 · INTEGRITY ...	5,709.92
		CUSTOMERS	SEWER PERMIT - 751 HOLLY TREE ROAD - WESTLAKE	364.11 · SEWER CO...	-5,250.00
		CUSTOMERS	SEWER PAYMENT - 751 HOLLY TREE ROAD - WESTLAKE	364.12 · SEWER US...	-459.92
TOTAL					-5,709.92
Deposit	03/28/2018		Deposit	100.03 · INTEGRITY ...	6,725.34
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/38/18	364.12 · SEWER US...	-5,818.66
		CUSTOMERS	WATER PAYMENTS REC'D. 3/38/18	378.10 · WATER USE...	-417.41
		CUSTOMERS	S L PAYMENTS REC'D. 3/38/18	372.44 · STREETLIG...	-489.27
TOTAL					-6,725.34
Deposit	03/28/2018		Deposit	100.03 · INTEGRITY ...	5,365.73
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/38/18	364.12 · SEWER US...	-3,716.90
		CUSTOMERS	WATER PAYMENTS REC'D. 3/38/18	378.10 · WATER USE...	-1,359.83
		CUSTOMERS	S L PAYMENTS REC'D. 3/38/18	372.44 · STREETLIG...	-289.00
TOTAL					-5,365.73
Deposit	03/28/2018		Deposit	100.03 · INTEGRITY ...	6,730.00
		E G STOLTZFUS	SEWER PERMIT - 694 HAMAKER ROAD	364.11 · SEWER CO...	-5,250.00
		E G STOLTZFUS	WATER PERMIT - 694 HAMAKER ROAD	378.90 · WATER CO...	-1,480.00
TOTAL					-6,730.00
Deposit	03/29/2018		Deposit	100.03 · INTEGRITY ...	1,664.72
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/21/18	364.12 · SEWER US...	-1,069.81
		CUSTOMERS	WATER PAYMENTS REC'D. 3/21/18	378.10 · WATER USE...	-558.91
		CUSTOMERS	S L PAYMENTS REC'D. 3/21/18	372.44 · STREETLIG...	-36.00
TOTAL					-1,664.72
Deposit	03/29/2018		Deposit	100.03 · INTEGRITY ...	299.45
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/26/18	364.12 · SEWER US...	-180.14
		CUSTOMERS	WATER PAYMENTS REC'D. 3/26/18	378.10 · WATER USE...	-93.51
		CUSTOMERS	S L PAYMENTS REC'D. 3/26/18	372.44 · STREETLIG...	-25.80
TOTAL					-299.45
Deposit	03/29/2018		Deposit	100.03 · INTEGRITY ...	183.69
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/26/18	364.12 · SEWER US...	-120.61
		CUSTOMERS	WATER PAYMENTS REC'D. 3/26/18	378.10 · WATER USE...	-63.08
TOTAL					-183.69

2009 PENN TOWNSHIP WATER & SEWER
Deposit Detail
March 27 through April 9, 2018

Type	Date	Name	Memo	Account	Amount
Deposit	03/29/2018		Deposit	100.03 · INTEGRITY ...	760.28
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/27/18	364.12 · SEWER US...	-535.99
		CUSTOMERS	WATER PAYMENTS REC'D. 3/27/18	378.10 · WATER USE...	-152.45
		CUSTOMERS	S L PAYMENTS REC'D. 3/27/18	372.44 · STREETLIG...	-71.84
TOTAL					-760.28
Deposit	03/29/2018		Deposit	100.03 · INTEGRITY ...	221.39
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/27/18	364.12 · SEWER US...	-145.11
		CUSTOMERS	WATER PAYMENTS REC'D. 3/27/18	378.10 · WATER USE...	-76.28
TOTAL					-221.39
Deposit	03/29/2018		Deposit	100.03 · INTEGRITY ...	1,970.63
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/28/18	364.12 · SEWER US...	-1,820.07
		CUSTOMERS	WATER PAYMENTS USE'D. 3/28/18	378.10 · WATER USE...	-130.56
		CUSTOMERS	S L PAYMENTS REC'D. 3/28/18	372.44 · STREETLIG...	-20.00
TOTAL					-1,970.63
Deposit	03/29/2018		Deposit	100.03 · INTEGRITY ...	420.39
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/28/18	364.12 · SEWER US...	-312.63
		CUSTOMERS	WATER PAYMENTS REC'D. 3/28/18	378.10 · WATER USE...	-99.76
		CUSTOMERS	S L PAYMENTS REC'D. 3/28/18	372.44 · STREETLIG...	-8.00
TOTAL					-420.39
Deposit	03/29/2018		Deposit	100.03 · INTEGRITY ...	79.61
		CUSTOMERS	SEWER PAYMENT REC'D. 3/28/18	364.12 · SEWER US...	-79.61
TOTAL					-79.61
Deposit	03/29/2018		Deposit	100.03 · INTEGRITY ...	228.42
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/29/18	364.12 · SEWER US...	-208.42
		CUSTOMERS	S L PAYMENTS REC'D. 3/29/18	372.44 · STREETLIG...	-20.00
TOTAL					-228.42
Deposit	03/29/2018		Deposit	100.03 · INTEGRITY ...	317.82
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/29/18	364.12 · SEWER US...	-245.82
		CUSTOMERS	S L PAYMENTS REC'D. 3/29/18	372.44 · STREETLIG...	-72.00
TOTAL					-317.82
Deposit	03/29/2018		Deposit	100.03 · INTEGRITY ...	3,016.95
		CUSTOMERS	SEWER PAYMENTS REC'D. 3/29/18	364.12 · SEWER US...	-2,669.60
		CUSTOMERS	WATER PAYMENTS REC'D. 3/29/18	378.10 · WATER USE...	-128.35
		CUSTOMERS	S L PAYMENTS REC'D. 3/29/18	372.44 · STREETLIG...	-219.00
TOTAL					-3,016.95
Deposit	04/02/2018		Deposit	100.03 · INTEGRITY ...	51,525.41
		CUSTOMERS	SEWER PAYMENTS REC'D. 4/2/18	364.12 · SEWER US...	-49,989.30
		CUSTOMERS	WATER PAYMENTS REC'D. 4/2/18	378.10 · WATER USE...	-671.85
		CUSTOMERS	S L PAYMENTS REC'D. 4/2/18	372.44 · STREETLIG...	-864.26
TOTAL					-51,525.41
Deposit	04/02/2018		Deposit	100.02 · PNC CHECK...	32.00
		CUSTOMERS	S L PAYMENT REC'D. 4/2/18	372.44 · STREETLIG...	-32.00
TOTAL					-32.00
Deposit	04/04/2018		Deposit	100.03 · INTEGRITY ...	3,859.47
		CUSTOMERS	SEWER PAYMENTS REC'D. 4/4/18	364.12 · SEWER US...	-3,039.48
		CUSTOMERS	WATER PAYMENTS REC'D. 4/4/18	378.10 · WATER USE...	-174.29
		CUSTOMERS	S L PAYMENTS REC'D. 4/4/18	372.44 · STREETLIG...	-645.70
TOTAL					-3,859.47

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04/05/18

2009 PENN TOWNSHIP WATER & SEWER

Deposit Detail

March 27 through April 9, 2018

Type	Date	Name	Memo	Account	Amount
Deposit	04/04/2018		Deposit	100.02 - PNC CHECK...	153.41
		CUSTOMERS	SEWER PAYMENTS REC'D. 4/4/18	364.12 - SEWER US...	-153.41
TOTAL					-153.41

2009 PENN TOWNSHIP PARKS AND RECREATION

Budget vs. Actual

January through December 2018

04/05/18

Cash Basis

	Jan - Dec 18	Budget	% of Budget
Ordinary Income/Expense			
Income			
341 · INTEREST EARNINGS			
341.01 · INTEREST ON CHECKING	0.36	60.00	0.6%
Total 341 · INTEREST EARNINGS	0.36	60.00	0.6%
Total Income	0.36	60.00	0.6%
Expense			
454 · PARK EXPENSES			
454.361 · ELECTRIC	274.27	760.00	36.1%
454.370 · REPAIRS & MAINTENANCE			
370.1 · Sweetbriar Park	16.00		
454.370 · REPAIRS & MAINTENANCE - Other	0.00	39,375.00	0.0%
Total 454.370 · REPAIRS & MAINTENANCE	16.00	39,375.00	0.0%
454.44 · CLEANING	0.00	2,500.00	0.0%
Total 454 · PARK EXPENSES	290.27	42,635.00	0.7%
Total Expense	290.27	42,635.00	0.7%
Net Ordinary Income	-289.91	-42,575.00	0.7%
Other Income/Expense			
Other Income			
392 · INTERFUND OPERATING TRANSFERS			
392.01 · TRANSFER FROM GENERAL FUND	0.00	40,000.00	0.0%
Total 392 · INTERFUND OPERATING TRANSFERS	0.00	40,000.00	0.0%
Total Other Income	0.00	40,000.00	0.0%
Net Other Income	0.00	40,000.00	0.0%
Net Income	-289.91	-2,575.00	11.3%

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04/05/18
Cash Basis

2009 PENN TOWNSHIP PARKS AND RECREATION
Balance Sheet
As of April 9, 2018

	<u>Apr 9, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
100.00 · BANK ACCOUNTS	
100.02 · INTEGRITY BANK	544.82
Total 100.00 · BANK ACCOUNTS	<u>544.82</u>
Total Checking/Savings	<u>544.82</u>
Total Current Assets	<u>544.82</u>
TOTAL ASSETS	<u>544.82</u>
LIABILITIES & EQUITY	0.00

11:47 AM
 04/05/18
 Cash Basis

2009 PENN TOWNSHIP PARKS AND RECREATION
CHECK BOOK LEDGER
 As of April 9, 2018

Date	Num	Name	Memo	Debit	Credit	Balance
100.00 · BANK ACCOUNTS						612.75
100.02 · INTEGRITY BANK						612.75
04/09/2018	1148	PPL ELECTRIC UTILITIES	ACCT. #95445-67007 and ACCT. #37395-51013		67.93	544.82
Total 100.02 · INTEGRITY BANK				0.00	67.93	544.82
Total 100.00 · BANK ACCOUNTS				0.00	67.93	544.82
TOTAL				0.00	67.93	544.82

PENN TOWNSHIP ESCROW
Escrow Balance Sheet
As of April 9, 2018

	<u>Apr 9, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
100 · BANK ACCOUNTS	
101.03 · INTEGRITY BANK	114,504.86
101.04 · SWEETBRIAR TURF-INTEGRITY BANK	8,128.36
Total 100 · BANK ACCOUNTS	<u>122,633.22</u>
Total Checking/Savings	<u>122,633.22</u>
Total Current Assets	<u>122,633.22</u>
TOTAL ASSETS	<u>122,633.22</u>
LIABILITIES & EQUITY	0.00

11:53 AM
04/05/18
Cash Basis

PENN TOWNSHIP ESCROW
ACCOUNT TRANSACTIONS
As of April 9, 2018

Date	Num	Name	Memo	Debit	Credit	Balance
100 · BANK ACCOUNTS						116,980.93
101.03 · INTEGRITY BANK						108,852.57
04/03/2018	1567	WESTSIDE RE HOLDINGS / HOLLY TREE		8,828.79		117,681.36
04/09/2018	DD	PENN TOWNSHIP GENERAL FUND	S. YOUNG INVOICE - MANHEIM COMMONS		1,620.00	116,061.36
04/09/2018	1193	MORGAN, HALLGREN, CROSSWELL & KA...	INV 52574		1,505.00	114,556.36
04/09/2018	1194	MORGAN, HALLGREN, CROSSWELL & KA...	INV 52617		51.50	114,504.86
Total 101.03 · INTEGRITY BANK				8,828.79	3,176.50	114,504.86
101.04 · SWEETBRIAR TURF-INTEGRITY BANK						8,128.36
Total 101.04 · SWEETBRIAR TURF-INTEGRITY BANK						8,128.36
Total 100 · BANK ACCOUNTS				8,828.79	3,176.50	122,633.22
TOTAL				8,828.79	3,176.50	122,633.22

11:51 AM
04/05/18

PENN TOWNSHIP ESCROW
Deposit Detail
March 27 through April 9, 2018

Type	Date	Num	Name	Account	Amount
Payment	04/03/2018	1567	WESTSIDE RE HOLDINGS / HOLLY TREE	101.03 · INTEGRITY BANK	8,828.79
TOTAL					0.00

Budget vs. Actual

January through December 2018

	Jan - Dec 18	Budget	% of Budget
Ordinary Income/Expense			
Income			
341 · INTEREST EARNINGS			
341.01 · INTEREST ON CHECKING	27.67	100.00	27.7%
Total 341 · INTEREST EARNINGS	27.67	100.00	27.7%
361.35 · STORM WATER MANAGEMENT FEES	3,164.90	22,565.57	14.0%
361.36 · STORMWATER PLAN APPLICATON FEES	150.00	810.00	18.5%
361.37 · SMALL PROJECT APPLICATON FEES	60.00	651.40	9.2%
Total Income	3,402.57	24,126.97	14.1%
Expense			
436.24 · GENERAL OPERATING SUPPLIES	117.08	1,500.00	7.8%
436.25 · REPAIRS, MAINTENANCE & SUPPLIES	0.00	5,000.00	0.0%
436.31 · PROFESSIONAL SERVICES	1,371.25	40,000.00	3.4%
436.37 · REPAIRS, MAINTENANCE & SERVICES	0.00	3,000.00	0.0%
436.39 · MS4 CONSTRUCTION	0.00	395,000.00	0.0%
436.46 · EDUCATION AND TRAINING	0.00	1,000.00	0.0%
436.49 · MISCELLANEOUS	0.00	500.00	0.0%
461.54 · CONTRIBUTION - WATERSHED GROUPS	0.00	1,250.00	0.0%
Total Expense	1,488.33	447,250.00	0.3%
Net Ordinary Income	1,914.24	-423,123.03	-0.5%
Other Income/Expense			
Other Income			
392.01 · TRANSFER FROM GENERAL FUND	0.00	461,000.00	0.0%
Total Other Income	0.00	461,000.00	0.0%
Net Other Income	0.00	461,000.00	0.0%
Net Income	1,914.24	37,876.97	5.1%

PENN TOWNSHIP STORM WATER MANAGEMENT
Balance Sheet
As of April 9, 2018

	<u>Apr 9, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
100 · BANK ACCOUNTS	
102.00 · INTEGRITY BANK	67,605.09
Total 100 · BANK ACCOUNTS	<u>67,605.09</u>
Total Checking/Savings	<u>67,605.09</u>
Total Current Assets	<u>67,605.09</u>
TOTAL ASSETS	<u>67,605.09</u>
LIABILITIES & EQUITY	0.00

11:59 AM
04/05/18
Cash Basis

PENN TOWNSHIP STORM WATER MANAGEMENT
CHECK BOOK LEDGER
As of April 9, 2018

Date	Num	Name	Memo	Debit	Credit	Balance
100 · BANK ACCOUNTS						67,634.36
102.00 · INTEGRITY BANK						67,634.36
04/09/2018	1057	VERIZON WIRELESS	INVOICE NO. 9804418643		29.27	67,605.09
Total 102.00 · INTEGRITY BANK				0.00	29.27	67,605.09
Total 100 · BANK ACCOUNTS				0.00	29.27	67,605.09
TOTAL				0.00	29.27	67,605.09

PENN TOWNSHIP CAPITAL RESERVE

Budget vs. Actual

January through December 2018

	Jan - Dec 18	Budget	% of Budget
Ordinary Income/Expense			
Income			
341 · INTEREST EARNINGS			
341.01 · INTEREST ON CHECKINGS	449.30	2,500.00	18.0%
Total 341 · INTEREST EARNINGS	449.30	2,500.00	18.0%
Total Income	449.30	2,500.00	18.0%
Expense			
409 · GOVERNMENT BUILDINGS			
409.67 · BUILDING CONSTRUCTION	1,335.00	20,000.00	6.7%
Total 409 · GOVERNMENT BUILDINGS	1,335.00	20,000.00	6.7%
Total Expense	1,335.00	20,000.00	6.7%
Net Ordinary Income	-885.70	-17,500.00	5.1%
Other Income/Expense			
Other Income			
392 · INTERFUND OPERATING TRANSFERS			
392.01 · TRANSFER FROM GENERAL FUND			
392.011 · PW CAPITAL EQUIPMENT	0.00	75,000.00	0.0%
392.017 · MUNICIPAL BUILDING	0.00	25,000.00	0.0%
392.018 · MANHEIM FIRE DEPT CAP EQUIPMENT	0.00	14,126.00	0.0%
392.019 · PENRYN FIRE DEPT CAP EQUIPMENT	0.00	42,337.00	0.0%
392.01 · TRANSFER FROM GENERAL FUND - Other	0.00	0.00	0.0%
Total 392.01 · TRANSFER FROM GENERAL FUND	0.00	156,463.00	0.0%
Total 392 · INTERFUND OPERATING TRANSFERS	0.00	156,463.00	0.0%
Total Other Income	0.00	156,463.00	0.0%
Other Expense			
492 · INTERFUND TRANSFERS			
492.191 · TRANSFER TO STREET IMPROVEMENT	0.00	21,000.00	0.0%
Total 492 · INTERFUND TRANSFERS	0.00	21,000.00	0.0%
Total Other Expense	0.00	21,000.00	0.0%
Net Other Income	0.00	135,463.00	0.0%
Net Income	-885.70	117,963.00	-0.8%

PENN TOWNSHIP CAPITAL RESERVE

Balance Sheet

As of April 9, 2018

	<u>Apr 9, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
100.00 · BANK ACCOUNTS	
100.03 · INTEGRITY BANK	1,074,382.76
Total 100.00 · BANK ACCOUNTS	<u>1,074,382.76</u>
Total Checking/Savings	<u>1,074,382.76</u>
Total Current Assets	<u>1,074,382.76</u>
TOTAL ASSETS	<u><u>1,074,382.76</u></u>
LIABILITIES & EQUITY	0.00

12:05 PM

04/05/18

Accrual Basis

**PENN TOWNSHIP CAPITAL RESERVE
CHECK BOOK LEDGER
As of April 9, 2018**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
100.00	· BANK ACCOUNTS				1,075,497.76
100.03	· INTEGRITY BANK				1,075,497.76
04/09/2018	NOLTS DISCOUNT OFFICE FURNITURE	INVOICE 86254 3/29/18		1,115.00	1,074,382.76
Total 100.03 · INTEGRITY BANK			0.00	1,115.00	1,074,382.76
Total 100.00 · BANK ACCOUNTS			0.00	1,115.00	1,074,382.76
TOTAL			0.00	1,115.00	1,074,382.76

LEGAL ADVERTISEMENT

PENN TOWNSHIP

SUMMARY FINANCIAL INFORMATION

DERIVED FROM THE ANNUAL AUDIT AND FINANCIAL REPORT (DCED-CLGS-30)

SUMMARY BALANCE SHEET INFORMATION ALL FUND TYPES AND ACCOUNT GROUP MODIFIED CASH BASIS DECEMBER 31, 2017	SUMMARY OF OPERATIONS AND CHANGES IN FUND BALANCE - ALL FUND TYPES MODIFIED CASH BASIS YEAR ENDED DECEMBER 31, 2017
Assets and Other Debits	Revenues and Other Financing Sources:
Cash and investments \$ 9,426,611	Taxes \$ 2,871,240
Other debits 1,545,000	Licenses and permits 115,683
Total Assets and Other Debits \$ 10,971,611	Fines and forfeits 33,281
	Interest, rents, and royalties 241,159
	Intergovernmental revenues 502,846
	Charges for services 2,220,822
	Unclassified operating revenues 448,716
	Other financing sources 6,278,609
	Total revenues and other financing sources 12,712,356
Liabilities	Expenditures and Other Financing Uses:
Current portion of long-term debt \$ 230,000	General government 389,460
Long-term liabilities 1,315,000	Public safety 1,902,360
Total Liabilities 1,545,000	Public works 2,033,366
	Culture and recreation 79,151
	Community development 1,465
	Debt service 5,681,929
	Employer paid benefits and withholding items 178,031
	Insurance 62,067
	Unclassified operating expenditures 43,206
	Other financing uses 1,583,470
Equity	Total expenditures and other financing uses 11,954,505
Fund balance 9,426,611	Excess of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses 757,851
Total Equity 9,426,611	Fund Balance:
Total Liabilities and Equity \$ 10,971,611	January 1, 2017 8,668,760
Net debt at December 31, 2017 \$ 11,415,000	December 31, 2017 \$ 9,426,611
Date of last debt maturity 2033	
Assessed valuation of real estate \$ 663,522,500	

The Township's financial statements and accompanying auditor's report may be examined at the Township Office.



Memorandum

DATE: March 22, 2018

TO: Township Secretaries
County Association Presidents and Secretaries

FROM: David M. Sanko, Executive Director

SUBJECT: 2018 Proposed Resolutions and Nominations Report

Enclosed you will find the proposed resolutions and nominations report for consideration at the 2018 PSATS' Annual Educational State Conference and Exhibit Show, to be held April 22-25, 2018 in Hershey, PA. There are no proposed bylaw changes, which also means no dues increase.

While this information will be printed in the conference program, we are providing this information to you at this time so that members may have discussions in advance of the voting at the general session on Tuesday, April 24th.

The proposed resolutions were reviewed by the Association's Resolutions Committee at its meeting on March 1, 2018. The committee's actions are noted below each resolution.

If you have any questions about the proposed resolutions or nominations report, please contact the Association at (717) 763-0930. See you in Hershey!



2018 Proposed PSATS Resolutions

The following resolutions will be considered by the membership at the PSATS' Annual Educational Conference and Trade Show. The Resolutions Committee's action is noted next to each resolution.

18-01 RESOLVED, that PSATS seek legislation to clarify that banks and lending institutions holding mortgages have a vested right in any property for which they hold a mortgage and therefore can be held responsible for the maintenance and condition of the property and for any violations regarding the same when a property becomes the responsibility of a bank or lending institution.

ALLEGHENY COUNTY

SUPPORT

18-02 RESOLVED, that PSATS seek legislation to exclude government entities that own cemeteries from the definition of persons who must comply with registration and other requirements of the Burial Grounds Act and the Real Estate Licensing and Registration Act.

BUCKS COUNTY

SUPPORT

***Background:** Townships that own active cemeteries are considered cemetery companies and must comply with the registration requirements and maintain a \$50,000 permanent lot care fund. However, non-profits are not required to maintain such a fund.*

18-03 RESOLVED, that PSATS seek legislation to amend Section 3751(b)(2) of Title 75 (*Vehicles*) of the Pennsylvania Consolidated Statutes to increase the fees that local police departments may charge for police report requests from \$15 to \$25.

LEBANON COUNTY

SUPPORT

18-04 RESOLVED, that PSATS seek legislation that would restore funding to the state's D.A.R.E (*Drug Abuse Resistance Education*) program.

TOWNSHIPS OVER 10,000 POPULATION COMMITTEE

SUPPORT

18-05 RESOLVED, that PSATS seek legislation to amend Section 3205(a)(8) of the Second Class Township Code to increase the cap for the dedicated ambulance real estate tax from .5 mils to 1.5 mils before a referendum is required, AND FURTHER, that the other municipal codes be similarly amended to increase the caps on the dedicated ambulance tax.

CENTRE COUNTY

SUPPORT

18-06 RESOLVED, that PSATS seek legislation to amend the Workers' Compensation Act to clarify that all volunteers for Volunteer Fire Companies are covered under the act whenever they are engaged in fire company activities.

LANCASTER COUNTY

SUPPORT

18-07 RESOLVED, that PSATS seek legislation to amend the Right-to-Know Law (*Act 3 of 2008*) regarding appropriate compensation for commercial requests.

LEBANON COUNTY

OPPOSE

Reason for Action: The committee proposed an alternative to this resolution, 18-08, which provides additional detail on charging for such requests.

18-08 RESOLVED, that PSATS seek legislation to amend the Right-to-Know Law (*Act 3 of 2008*) to authorize local agencies to ask if requested documents will be used for resale, business solicitation, or financial gain and allow agencies to charge to recover costs for responding to such requests.

RESOLUTIONS COMMITTEE

SUPPORT

18-09 RESOLVED, that PSATS seek legislation to amend the Pennsylvania Prevailing Wage Law (*Act 442 of 1961*) to increase the threshold for compliance from \$25,000 to \$500,000 for construction projects that benefit the residents of the municipality, as well as the surrounding area.

BUTLER COUNTY

OPPOSE

Reason for Action: The committee proposed an alternative to this resolution, 18-10, which would extend the scope to all projects.

18-10 RESOLVED, that PSATS seek legislation to amend the Pennsylvania Prevailing Wage Law (*Act 442 of 1961*) to increase the threshold for compliance from \$25,000 to \$500,000 for all projects.

RESOLUTIONS COMMITTEE

SUPPORT

18-11 RESOLVED, that PSATS urge the state Department of Community and Economic Development to maintain a list of, and contact information for, the current treasurers for Volunteer Firemen's Relief Associations to more easily distribute foreign fire insurance funds to qualifying organizations under Subchapter B, Chapter 74 of Title 35 (*Health and Safety*) of the Pennsylvania Consolidated Statutes.

CRAWFORD COUNTY

NO ACTION

Reason for action: The committee believes that a state solution would be difficult to implement and if the firemen's relief associations do not update their information with their municipality, they are unlikely to update with the state.

18-12 RESOLVED, that PSATS seek legislation to require that state emergency communication systems communicate with municipalities and allow local police and emergency services providers to communicate directly with the Pennsylvania State Police on one state radio frequency system.

TOWNSHIPS WITH POPULATIONS GREATER THAN 5,000 BUT LESS THAN 10,000
COMMITTEE

OPPOSE

Reason for action: The committee was concerned that this would require municipalities to purchase compatible equipment and could result in a system overload.

18-13 RESOLVED, that PSATS seek legislation to reduce the administrative burden associated with implementing Act 172 of 2016 (*Volunteer First Responders Tax Credit Act*).

TOWNSHIPS OVER 10,000 POPULATION COMMITTEE **NO ACTION**

Reason for action: The committee felt that this resolution was overly vague and that a level of documentation is necessary to justify the tax credit.

18-14 RESOLVED, that PSATS seek legislation that would require an overdose victim to obtain treatment within 30 days after receiving emergency medical assistance to qualify for immunity.

TOWNSHIPS OVER 10,000 POPULATION COMMITTEE **NO ACTION**

Reason for action: The committee felt that this resolution would restrict the flexibility of the courts and felt it should be limited to one-time, similar to the state's Accelerated Rehabilitative Disposition (ARD) program.

18-15 RESOLVED, that PSATS seek legislation to amend the Covered Devices Recycling Act of 2010 to create a more stable and comprehensive manufacturer-implemented electronics recycling infrastructure AND FURTHER, that such changes provide for year-round collection of electronics waste in a manner consistent with convenience standards relevant to both rural and urban populations and alleviate the immediate financial pressures faced by local governments because of this act.

FAYETTE COUNTY

OPPOSE

Reason for Action: The committee preferred an existing resolution, 17-5, which is less specific and asks for amendments to the act to help correct its failure to foster the recycling of electronic devices by residents of the commonwealth.

18-16 RESOLVED, that PSATS seek legislation or other alternatives to reduce the financial burden placed on small municipalities by Section 6G, Temporary Traffic Control Zone Activities of the federal Manual on Uniform Traffic Control Devices, which requires a "shadow vehicle" to provide warning of a municipality's use of a tractor when mowing the berms alongside rural municipal roadways with less than 5,000 vehicles per day.

CRAWFORD COUNTY

OPPOSE

Reason for action: The committee proposed an alternative to this resolution, 18-18, as well as a similar resolution proposed by Northampton County.

18-17 RESOLVED, that PSATS seek legislation to amend Section 212.402(a)(7) of Title 67 (*Vehicles*) of the Pennsylvania Code to read: Mowing operations along roads with less than 10,000 ADT or where mowing equipment does not encroach on the roadway shall not require a shadow vehicle.

NORTHAMPTON COUNTY

OPPOSE

Reason for action: The committee proposed an alternative to this resolution, 18-18, as well as a similar resolution proposed by Crawford County.

18-18 RESOLVED, that PSATS seek legislation to amend Section 212.402(a)(7) of Title 67 (*Vehicles*) of the Pennsylvania Code to read: Mowing operations along roads with less than 5,000 ADT shall not require a shadow vehicle, provided that appropriate signage is used at the beginning and the end of the mowing zone.

RESOLUTIONS COMMITTEE

SUPPORT

18-19 RESOLVED, that PSATS seek legislation to amend Section 3362(a)(2) of Title 75 (*Vehicles*) of the Pennsylvania Consolidated Statutes to reduce the maximum speed limit from 55 miles per hour to 45 miles per hour.

ERIE COUNTY

OPPOSE

Reason for Action: The committee believed this legislation would create a need for additional traffic and engineering studies to justify increasing the speed limit from 45 mph to a higher rate and preferred an existing resolution, 15-07, which asks for municipalities to have the ability to reduce the speed limit on unmarked roads from the default speed limit of 55 mph to 40 mph for public safety reasons without conducting a traffic and engineering study.

18-20 RESOLVED, That PSATS seek legislation to amend the Second Class Township Code to provide a mechanism for townships to recover expenses incurred due to arbitrary, capricious, retaliatory, or punitive actions of the township's board of elected auditors.

ERIE COUNTY

SUPPORT

Background: Under current law, if a township supervisor who is also a township employee wants to challenge the wages set by the board of auditors, the Ethics Act requires that they retain their own attorney because it affects their compensation. The board of auditors may petition the court to appoint an attorney to represent them, at the township's expense. If an action by the auditors is arbitrary and capricious, there is no mechanism to recover township funds.

18-21 RESOLVED, that PSATS seek legislation to amend the Second Class Township Code to provide a different mechanism for setting the pay of supervisors who are also employees of the township when the offices of elected auditor are vacant.

BUTLER COUNTY

NO ACTION

Reason for Action: The committee felt the resolution was vague and preferred an existing resolution, 15-14, which specifically asks for a township to be authorized to contract with a board of auditors in a neighboring township to complete the audit and establish wages for any supervisor who is employed by the township.

18-22 RESOLVED, that PSATS seek legislation to authorize municipalities to designate a collector for their property tax.

RESOLUTIONS COMMITTEE

SUPPORT

18-23 RESOLVED, that PSATS seek legislation to amend the Local Tax Enabling Act to eliminate the \$12,000 income exemption for the local services tax, AND FURTHER, that this tax be levied at \$1 per week.

RESOLUTIONS COMMITTEE

SUPPORT

18-24 RESOLVED, that PSATS opposes any legislation that would strip municipalities of their legal authority to regulate wireless facilities both within and outside the public rights-of-way, limit a municipality's ability to negotiate and collect reasonable fees for collocation on municipal infrastructure, or mandate municipal cooperation.

ALLEGHENY COUNTY

SUPPORT

18-25 RESOLVED, that PSATS oppose any legislation that would designate the state as the collector of the local earned income tax.

RESOLUTIONS COMMITTEE

SUPPORT

18-26 RESOLVED, that PSATS oppose any legislation that would expand the existing authority or powers of individuals serving as elected constables.

BUCKS COUNTY & PSATS EXECUTIVE BOARD

SUPPORT

18-27 RESOLVED, that PSATS oppose legislation to amend the Urban Redevelopment Law to require a county to create a land bank program where a multi-municipal land bank already exists under the Pennsylvania Land Bank Act (*Act 153 of 2012*).

ALLEGHENY COUNTY

SUPPORT

18-28 RESOLVED, that PSATS oppose any legislation that would require municipalities to permit full-time police officers to purchase pension credit for prior part-time or full-time police service that the officers provided to another police department.

ALLEGHENY COUNTY

SUPPORT

18-29 RESOLVED, that PSATS oppose any legislation that would mandate municipalities to contract with and retain more than two third-party agencies to administer and enforce the Uniform Construction Code.

BUCKS COUNTY AND PSATS EXECUTIVE BOARD

SUPPORT

The Resolutions Committee also reviewed a number of existing resolutions scheduled to expire and voted to reintroduce the following, Resolutions 18-30 through 18-51

18-30 RESOLVED, that PSATS oppose any legislation that would dissolve municipalities into unincorporated territory governed by the county.

RESOLUTIONS COMMITTEE

SUPPORT

18-31 RESOLVED, that PSATS oppose any state or federal legislation that would pre-empt a municipality's authority to make local land use decisions.

RESOLUTIONS COMMITTEE

SUPPORT

18-32 RESOLVED, that PSATS oppose federal legislation that would permit developers and landowners to sue a municipality in federal court before exhausting all local and state administrative remedies.

RESOLUTIONS COMMITTEE

SUPPORT

18-33 RESOLVED, that PSATS oppose any legislation to remove or amend Section 303(c) of the Municipalities Planning Code (*Act 247 of 1968, as amended*), and thereby require that all land use ordinances be consistent with and comply with the provisions of the municipality's and county's comprehensive plan.

RESOLUTIONS COMMITTEE

SUPPORT

18-34 RESOLVED, that PSATS oppose legislation to establish a mandatory, single state pension system for municipal employees, require the mandatory participation of local government employees in the system, and/or remove from local control the administration of local pension and benefit plans.

RESOLUTIONS COMMITTEE

SUPPORT

18-35 RESOLVED, that PSATS seek legislation to amend Section 217.8 of Act 111 of 1968 (*Collective Bargaining by Police and Firemen*) to require both parties involved in arbitration to equally share the costs of compensating the third member of the board of arbitration and all other expenses incurred by the board.

RESOLUTIONS COMMITTEE

SUPPORT

18-36 RESOLVED, that PSATS seek legislation to amend Title 42 (*Judicial Code*) of the Pennsylvania Consolidated Statutes, Section 3573 (*municipal corporation portion of fines*), to authorize municipalities that provide local police service through their own department, regional police department, or by contract with another municipality to keep all fines from citations issued by local police within their jurisdiction.

RESOLUTIONS COMMITTEE

SUPPORT

18-37 RESOLVED, that PSATS call upon the commonwealth to develop and fund a plan to promote the recruitment and retention of volunteer emergency service providers, including, but not limited to, such incentives as state tax credits for volunteers, grants for response vehicles, and buildings for emergency response.

RESOLUTIONS COMMITTEE

SUPPORT

18-38 RESOLVED, that PSATS seek legislation to restructure the Volunteer Relief Funding program (*Act 84 of 1968*) to return to the original program goal of providing certain minimum protection levels, such as basic personal protection equipment, to all volunteer emergency service providers.

RESOLUTIONS COMMITTEE

SUPPORT

18-39 RESOLVED, that PSATS seek legislation to establish educational tuition credits for volunteer emergency service providers enrolled in undergraduate-level courses at a Pennsylvania university or community college.

RESOLUTIONS COMMITTEE

SUPPORT

18-40 RESOLVED, that PSATS support the use of customized permissible benefits spending programs by volunteer emergency service providers and municipalities as a tool to recruit and retain volunteers.

RESOLUTIONS COMMITTEE

SUPPORT

18-41 RESOLVED, That PSATS seek legislation to require state agencies, commissions, and authorities to comply with municipal land development and zoning ordinances when developing state-owned land.

RESOLUTIONS COMMITTEE

SUPPORT

18-42 RESOLVED, that PSATS seek legislation to amend Article V-A of the Pennsylvania Municipalities Planning Code (*Act 247 of 1968, as amended*) to authorize municipalities to use traffic impact fees for the following activities:

- 1) Construction, acquisition, and expansion of municipal facilities not identified in the capital improvements plan;
- 2) Repair, operation, and maintenance of existing or new capital improvements;
- 3) Upgrading, updating, expanding, or replacing capital improvements that serve existing land uses to comply with stricter safety, efficiency, environmental, and regulatory standards; and
- 4) Preparation of the land use assumptions plan and the capital improvements plan, which are required for the adoption of a transportation impact fee ordinance.

RESOLUTIONS COMMITTEE

SUPPORT

18-43 RESOLVED, that PSATS seek legislation to amend the Municipal Waste Planning, Recycling, and Waste Reduction Act (*Act 101 of 1988*) to prohibit the state Department of Environmental Protection from creating policies that limit the authority of municipalities to determine how to enforce their recycling ordinances, AND FURTHER, to prohibit DEP from withholding grant monies if a municipality fails to comply with the department's recycling policies.

RESOLUTIONS COMMITTEE

SUPPORT

18-44 RESOLVED, that PSATS seek legislation to amend Section 7(a.1)(2) of the state's Sewage Facilities Law (*Act 537 of 1966*) to increase the \$25 maximum fee for verification of siting requirements for 10-acre septic system exemptions and allow the local agency to set a fee to cover its costs of verifying these exemptions.

RESOLUTIONS COMMITTEE

SUPPORT

18-45 RESOLVED, that PSATS seek legislation to establish a flexible tax structure for local government and ensure that the tax burden is shared equitably among all categories of taxpayers, including individuals, businesses and industry, and that it shall include, but not be limited to, property, revenue, business, and income taxes.

RESOLUTIONS COMMITTEE

SUPPORT

18-46 RESOLVED, that PSATS seek legislation to prohibit "common grounds" in gated communities from being tax-exempt for municipal, school, and county property taxes.

RESOLUTIONS COMMITTEE

SUPPORT

18-47 RESOLVED, that PSATS seek legislation to amend Section 606 of the Second Class Township Code to increase the compensation for the elected office of township supervisor.

RESOLUTIONS COMMITTEE

SUPPORT

18-48 RESOLVED, that PSATS seek legislation to implement the Senate Resolution 323 Unfunded Mandate Report's recommendation to establish a municipal mandate impact statement as part of the legislative process to identify legislation that would have a fiscal impact on local governments and require the commonwealth to share the cost of any new municipal mandate based on this statement unless overridden by a two-thirds vote of the Senate and House.

RESOLUTIONS COMMITTEE

SUPPORT

18-49 RESOLVED, that PSATS urge the state Department of Transportation to authorize the use of single yellow lines on local roads as a guide for motorists, to help them navigate better in the dark and during inclement weather.

RESOLUTIONS COMMITTEE

SUPPORT

18-50 RESOLVED, that PSATS seek legislation to amend the Propane and Liquefied Petroleum Gas Act (*Act 61 of 2002*) to allow municipalities to enforce the National Fire Protection Code (*NFPA 58*) for the installation of liquid propane gas at residences and businesses.

RESOLUTIONS COMMITTEE

SUPPORT

18-51 RESOLVED, that PSATS seek legislation to amend the state Uniform Construction Code (*Act 45 of 1999, as amended*) to allow municipalities to require the installation of communication amplification systems in new or renovated nonresidential structures to provide adequate communications for emergency service providers.

RESOLUTIONS COMMITTEE

SUPPORT

PSATS Executive Board Nominations 2018-19

Meet Your Nominees for Office

Voting delegates to the Association's 96th Annual Educational Conference will vote on a slate of five officers and three Executive Committee members when they gather **April 22-25** in Hershey. The candidates will serve as members of the PSATS Executive Board, which consists of the five Association officers and the seven-member Executive Committee. The Executive Board meets a minimum of four times a year to manage Association business and plan new projects that will benefit member townships.

The slate of candidates, proposed by the Nominations Committee at its November 2017 meeting, was evaluated on the following criteria: service to their township and state and county associations and service to their community as a leader for an advisory body, civic organization, religious institution, or other group.

The nominees and their qualifications are:



William B. Hawk
Lower Paxton Township,
Dauphin County
Population: 47,360

PRESIDENT: William B. Hawk

Lower Paxton Township, Dauphin County (*first one-year term*)

Occupation:

Former Vice President of Leader Nursing Homes; Retired Founder and Co-owner of Hawk Gallery and Framing Studio; Retired from Dauphin County General Authority

Service to State Association:

Current: First Vice President; Grassroots Lobbying Network; Salary Board; Annual Conference Planning Committee; Board Liaison to the Finance Committee; Conference Workshop Moderator
Past: Chairman and Vice Chairman, Executive Board; Second Vice President; Secretary-Treasurer; Assistant Secretary-Treasurer; Chairman, Audit Committee; Executive Committee; Succession Planning Committee; Land Use and Growth Management Committee; Board Liaison to the Resolutions and Townships Over 10,000 Population Committees

Service to Township:

Current: Supervisor; Board Member, Lower Paxton Sewer Authority; Strategic Planning Committee; Comprehensive Plan Update Committee; Audit Committee; Delegate to Earned Income Tax Collection Committee
Past: Board Chairman

Civic and Other Affiliations:

Current: Governor's Local Government Advisory Committee; Pennsylvania State Planning Board and several subcommittees; Dauphin County Planning Commission; Tri-County Planning Commission; Dauphin County Police Regionalization Study Committee; Officer and Auditor, Progress Immanuel Presbyterian Church; Masonic Orders; Dale Carnegie Course Instructor for 38-plus years

Past: President, Colonial Park Rotary; President, Susquehanna Township Lions Club (*Also a 2009 recipient of the Governor's Award for Local Government Excellence*)

PSATS Executive Board Nominations 2018-19



Marvin G. Meterer
Wyalusing Township,
Bradford County
Population: 1,353

FIRST VICE PRESIDENT: Marvin G. Meterer

Wyalusing Township, Bradford County (*first one-year term*)

Occupation:

Owner, Main Street Sign Company; Retired Educator

Service to State Association:

Current: Secretary-Treasurer; Chairman, Executive Board; Salary Board; Grassroots Lobbying Network; State Conference Planning Committee; Board Liaison to the Finance Committee; Conference Workshop Moderator

Past: Vice Chairman, Executive Board; Assistant Secretary-Treasurer; Executive Committee; Publications-Public Relations Committee; Resolutions-Legislation Committee; Audit Committee; Board Liaison to the Rules and Townships Between 2,000 and 5,000 Population Committees

Service to County Association:

Current: President

Past: Vice President; Nominations Committee; Resolutions Committee
(Also a recipient of the Bradford County Association of Township Officials' President's Award)

Service to Township:

Current: Supervisor; Board Chairman

Past: Secretary-Treasurer

Civic and Other Affiliations:

Current: Treasurer, Eastern Bradford County Council of Governments; Greater Wyalusing Valley Chamber of Commerce; Bradford County Farmland Preservation Board; Bradford County Comprehensive Planning Advisory Committee; Wyalusing Valley Rainbow Club; Lay Leader and Choir Director, Wyalusing United Methodist Church; Lay Member, Certified Lay Speaker, and Member of Council on Finance and Administration, Susquehanna Annual Conference of the United Methodist Church (*Named with his wife as Wyalusing Community's Outstanding Citizens for 2010*)

Past: President, Wyalusing Industrial Development Corporation; Director and Founding Board Member, Wyalusing Area Ambulance Inc.; Chesapeake Energy Bradford County Citizens Advisory Panel; Bradford County Economic Development Advisory Board; Council on Finance and Administration, Wyoming Annual Conference and Susquehanna Annual Conference of the United Methodist Church; Pennsylvania Pipeline Infrastructure Task Force and Chair of the Local Government Work Group (*Also a 2011 recipient of the Governor's Award for Local Government Excellence*)



Andrew J. Boni
Perry Township,
Fayette County
Population: 2,552

SECOND VICE PRESIDENT: Andrew J. Boni

Perry Township, Fayette County (*first one-year term*)

Occupation:

Assistant Foreman

Service to State Association:

Current: Vice Chairman, Executive Board; Assistant Secretary-Treasurer; Board Liaison to the MS4 Special Committee; Grassroots Lobbying Network; Conference Workshop Moderator

Past: Executive Committee; Board Liaison to Secretary-Manager Committee and Townships Between 2,000 and 5,000 Population Committee; Publications-Public Relations Committee; Audit Committee (*Also a recipient of the Association's President's Leadership Award*)

Service to County Association:

Past: President; Vice President; Second Vice President

Service to Township:

Current: Supervisor; Board Chairman; Emergency Management Coordinator

Past: Roadmaster

Civic and Other Affiliations:

Current: Governor's Local Government Advisory Committee; Pennsylvania Sewage Advisory Committee; Chief, Perry Township Volunteer Fire Department; Second Vice President, Fayette County Firemen's Association; Western Pennsylvania Firemen's Association; Gummert Lodge No. 252; Star Junction Fish and Gun Club; National Road Heritage Corridor; Fayette County Behavioral Health Administration Advisory Board

Past: President and Treasurer, Perryopolis Lions Club; Southwest Pennsylvania Commission
(*Also a 2015 recipient of the Governor's Award for Local Government Excellence*)

PSATS Executive Board Nominations 2018-19

Be a PSATS Conference AMBASSADOR!

Coming to the PSATS
Conference in April?

Want to get more involved
with PSATS and help your
colleagues at the same
time?

Then volunteer to be an ambassador!

We've got quite the list of
things you can help with:

- Moderating workshops
- Greeting people
- Scanning badges for events
- Helping people find their way
- Collecting evaluation forms
- Chaperoning a bus trip
- Distributing items to exhibitors
- Handing out materials

Interested? Call Joanne Hollister at PSATS at (717) 763-0930, ext. 107, or go to conference.psats.org to sign up and click on the Volunteer button.

We will be in touch with you to discuss your participation.

Note: If you have already signed up to be a conference volunteer, you do not need to do anything further.



SECRETARY-TREASURER:

John "Jay" Wilkes Jr.

Jackson Township, Luzerne County
(first one-year term)

Occupation:

Township Roadmaster; Edwardsville Borough Firefighter and Engineer

Service to State Association:

Current: Grassroots Lobbying Network
Past: Executive Committee; Chairman, Townships With Populations Greater Than 2,000 But Less Than 5,000 Committee; Nominations Committee; Legislative Committee; Conference Planning Committee; Sergeant-at-Arms and Moderator, Annual Educational Conference; Salary Board

Service to County Association:

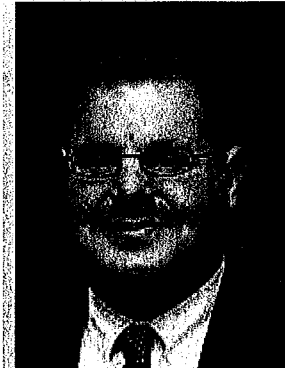
Current: President
Past: First and Second Vice President; Convention Planning Committee

Service to Township:

Current: Board Chairman; Supervisor; Roadmaster; Recreation Board; First Deputy Chief, Back Mountain Regional Emergency Management Agency; Chair, Back Mountain Community Partnership Board; Fire Chief and Board Member, Back Mountain Regional Fire and EMS
Past: Elected Auditor; Emergency Management Coordinator; Planning Commission

Civic and Other Affiliations:

Current: Interstate Action Committee and 911 Advisory Board, Pa. Emergency Management Agency; Member and Past Chairman, State Correctional Facility Dallas Citizens Advisory Committee; Chairman, Back Mountain Community Partnership; Vice Chairman, Luzerne County Conservation District Board of Directors; Fire/Emergency Services Instructor, Dallas and Lake Lehman School Districts
Past: Executive Board Member, Pa. State Conservation Commission; Advisory Board, Pa. Department of Agriculture; Luzerne Co. Planning Commission/Agricultural Security Committee; West Side Compost Commission; Pa. State Constable; Dallas Rotary Club Annual Speaker
(Also a 2017 recipient of the Governor's Award for Local Government Excellence) ➤



John "Jay" Wilkes Jr.

Jackson Township,
Luzerne County
Population: 4,990

PSATS Executive Board Nominations 2018-19



Anna Swailles
Metal Township,
Franklin County
Population: 1,866

ASSISTANT SECRETARY-TREASURER: Anna Swailles

Metal Township, Franklin County (*first one-year term*)

Occupation:

Township Secretary-Treasurer; Swailles Farms LLC Secretary

Service to State Association:

Current: Executive Committee; Grassroots Lobbying Network; Audit Committee; Board Liaison to the Secretary-Manager Committee; Conference Workshop Moderator

Past: Legislative Committee

(Also a recipient of the Association's President's Leadership Award)

Service to County Association:

Past: Treasurer

Service to Township:

Current: Supervisor; Secretary-Treasurer; Delegate to Franklin County Council of Governments; Secretary, Franklin County Tax Collection Board; Delegate and Assistant Secretary/Treasurer, Chambersburg Area Wage Tax Board; Assistant Secretary, Metal Township Municipal Authority; Advisory Board of Holy Spirit EMS for Franklin County Advanced Life Support

Past: Secretary-Treasurer, Metal Township Municipal Authority

Civic and Other Affiliations:

Current: Member, Franklin County Emergency Services Alliance; Member, Legislative Committees with Franklin County Farm Bureau; Certified Government Secretary through Pennsylvania Municipal Administrators

Past: President, Franklin County Community Action Program; Founder and Co-Chair, Franklin County Farm Bureau Promotion and Education Committee; Member, Pa. Farm Bureau Planning and Evaluation Committee; Leader/Trainer, Pa. Farm Bureau; Member, Franklin County Cooperative Extension Dairy Committee; Member, Pa. Department of Agriculture Farm Safety and Occupational Health Advisory Board; Minority Inspector of Elections for Metal Third District; Canvasser, American Cancer Society, Franklin County Unit; Treasurer, Dry Run Church of the Brethren; Recipient, Outstanding Achievement and Leadership in Agriculture Award, 2003



Kathy Rader
Upper Macungie
Township,
Lehigh County
Population: 20,063

EXECUTIVE COMMITTEE: Kathy A. Rader

Upper Macungie Township, Lehigh County (*second three-year term*)

Occupation:

Retired

Service to State Association:

Current: Executive Committee; Grassroots Lobbying Network; Conference Workshop Moderator; Salary Board

Past: Legislative Committee

Service to County Association:

Past: President; Vice President

Service to Township:

Current: Supervisor

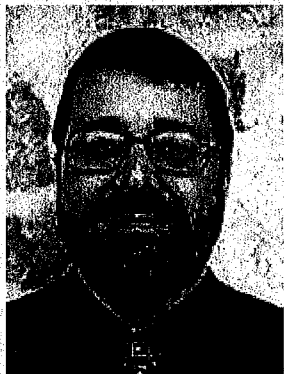
Past: Township Secretary; Assistant Director of Community Development; Assistant Zoning and Code Enforcement Officer; Clerical Secretary for Planning, Zoning, Permits, and Inspections

Civic and Other Affiliations:

Current: Member, Lehigh Valley Planning Commission; Board Member, Western Lehigh Chamber of Commerce of the Greater Lehigh Valley Chamber of Commerce

Past: Member and Volunteer Emergency Medical Technician, Cetronia Ambulance Corps; CPR Instructor

PSATS Executive Board Nominations 2018-19



H. Scott Russell
East Hempfield
Township,
Lancaster County
Population: 24,000

EXECUTIVE COMMITTEE: H. Scott Russell

East Hempfield Township, Lancaster County (*first three-year term*)

Occupation:

Current: Manager and Transportation Engineer, East Cocalico Township

Past: Director of Municipal Engineering, RETTEW Associates; Appointed Engineer, Lancaster County; Municipal Engineer, multiple municipalities

Service to County Association:

Current: First Vice President

Past: Board of Directors

Service to Township:

Current: Vice Chairman; Supervisor; Finance Committee; Public Works Committee; MS4 Committee; Traffic Commission

Past: Board Chairman

Civic and Other Affiliations:

Current: Member, Lancaster Chamber of Commerce and Industry; Member and Presenter, American Public Works Association; Sunday School Teacher, Hempfield United Methodist Church; Den Leader, Cub Scout Pack 37; Assistant Scout Master, Boy Scout Troop 349

Past: Lancaster Chamber of Commerce and Industry: Transportation Committee, Advocacy Committee, Cocalico Consortium Executive Committee; Member, Sen. Mike Brubaker's Chesapeake Bay Task Force; Founder, Central Lancaster County Council of Governments; Planning Commission Member, Hatfield Borough; U.S. Army; Graduate, Leadership Lancaster; Recipient, 2008 and 2013 Envision Lancaster Award; Church Council, Zion Evangelical Lutheran Church of Landisville; Coach, Penn Legacy Soccer ♦