

**PENN TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES**

DATE & TIME:

February 12, 2018

7:00 PM

**BOARD ATTENDANCE:**

Benjamin Bruckhart  
Jill Groff  
Ronald Krause  
Dick Shellenberger  
Richard Landis

**OTHERS IN ATTENDANCE:**

Mark Hiester, Township Manager  
Sharyn Young, Township Planner  
Matthew Reeser, Zoning Officer, BCO  
Daryl Lefever, Public Works Director  
Fred Hammond, resident  
Cameron Renehan, TeamAg Inc.  
Art Groff, resident  
Jack Hartz, Cedar Hollow

Wade Hartz, Cedar Hollow  
Tom Walsh, Penryn Fire Co.  
Gary Stevens, resident  
Dave Kraft, resident  
John Fantom, resident  
Daryl Myer, resident  
Connie Weidle, Recording Secretary

**Call to Order and Pledge of Allegiance - 7 P.M., Benjamin Bruckhart, Chairman**

**Public Comment/Guest Recognition**

Gary Stevens thanked the Public Work Department for the snow plowing that was done recently.

**Approval of December 27, 2017 and January 22, 2018 Meeting Minutes**

A motion was made by D. Shellenberger, with a second by R. Krause, to approve the December 27, 2017 Meeting Minutes as presented. The motion passed unanimously.

A motion was made by R. Krause, with a second by D. Shellenberger, to approve the January 22, 2018 Meeting Minutes as presented. The motion passed unanimously.

**Treasurer's Reports**

The Treasurer's Report was presented. The full report can be obtained at the Township Office. A motion was made by D. Shellenberger, with a second by R. Krause, to accept the Treasurer's Report as presented. The motion passed unanimously.

**Approval to Pay Invoices**

A motion was made by R. Krause, with a second by J. Groff, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

**Reports:**

**Building, Zoning, and Property Maintenance**

Matt Reeser presented his monthly reports to the Board and reported on a property located on Circle Drive. He has spoken to the property owner and also put into writing what is expected to make the property come into compliance with the zoning ordinance.

**Planning**

Sharyn Young highlighted the following items from her monthly report:

- Manheim Commons Land Development Plan – Staff is meeting with the developer this week to discuss the review letters of the plan.

- Pleasant View Retirement Community – They are looking to implement a 10 year master plan which will include a building addition, parking lot and a new multi-unit building.
- Penn Station Development – Developers presented a conceptual plan to the township for a residential development on the property at the corner of S. Oak Street and Fruitville Pike.
- MS4 Program – S. Young spoke with two staff members of the Penn State Agricultural & Environmental Center who are eager to help the township and Glenn Stoltzfus with the streambank restoration project on his farm.
- Discussion took place relative to the replanting of the rain garden in front of the Penn Township Water Treatment Plant. The consensus of the Board was to move forward with investigating the options of replanting.

### **Public Works**

D. Lefever presented his report to the Board and the following items were discussed:

- A motion was made by J. Groff, with a second by R. Krause, to advertise for bids for road materials. The motion passed unanimously.
- Brecknock Township is taking the lead this year for the Multi-Municipal Bidding.
- D. Lefever met with Lanco Landscape Management Inc. concerning the mowing of the township properties.
- 410 tons of salt has been used so far this winter.
- Kreider Farms has requested the closing of Indian Village Road on May 19, 2018 for two hours. The Board directed staff to have an agreement signed by Kreider Farms.

**Sewage Enforcement Officer** – The Board reviewed the monthly report submitted by Len Spencer.

### **Manager**

M. Hiester highlighted the following items from his monthly report:

- Demolition and construction of the Financial Coordinator’s office will begin on February 16, 2018.
- The January 2018 tax duplicate indicates a higher total value than was used to calculate the 2018 real estate tax millage rate. The county tax assessment office estimated a \$3,416,200 lower amount for 2018 in 2017. At this time there is no action the township has to take.
- A meeting took place with township staff and the Red Rose Transit Agency who had requested a change of location of an outbound bus stop from Lancaster Road to nearby Anthony Drive.

### **The Board acknowledge receipt of the following Communications:**

- P3 Towers Letter
- LCCD Newsletter

### **Subdivision, Land Development, and Stormwater Management:**

- Discussion took place relative to the amount of financial security that should be held for the remaining items that need to be addressed at the Cedar Hollow Development. The remaining items discussed included, but not limited to, sidewalks on the Burkholder property, the stormwater basin and swale.
- A motion was made by J. Groff, with a second by D. Shellenberger, to reduce the financial security to \$110,445.00 remaining for the Cedar Hollow Subdivision Plan (2009), defer the installation of sidewalks on 3 lots adjacent to the Burkholder property and address the stormwater basin and the swales at the next Board of Supervisors Meeting. The motion passed unanimously.
- A motion was made by R. Landis, with a second by R. Krause, to approve the request for 180-day extension of time to satisfy conditions of plan approval for the Walnut Run Farms SWM Plan (Project No. 16-015A). The motion passed unanimously.
- A motion was made by R. Landis, with a second by J. Groff, to approve the request for reduction of financial security in the amount of \$15,562.10 for the Rufus Brubaker Refrigeration SWM Plan (Project No. 17-005). The motion passed unanimously.

- A motion was made by R. Krause, with a second by R. Landis, to approve the request for a waiver of the land development process to handle the Art Groff Proposed Poultry Barns SWM Plan (Project No. 18-001) as a stormwater management plan. The motion passed with a vote of 4-0. (Jill Groff abstained from voting.)

**Old Business:**

- A motion was made by J. Groff, with a second by R. Krause, to authorize the Lititz recCenter Triathlon Road Closure Agreement. The motion passed with a vote of 4-1.
- A motion was made by D. Shellenberger, with a second by R. Krause, to approve an ARV Property, LLC \$3,050 request to buy a High Street property from the County Treasurer's Repository for Unsold Properties. The motion passed unanimously.

**New Business:**

- A motion was made by J. Groff, with a second by R. Krause to approve a requested \$75,000 payment to Penryn Fire Company for the purchase of a new apparatus. The motion passed unanimously.
- A motion was made by R. Krause, with a second by D. Shellenberger, to adopt Resolution 2018-10 Authorizing Joint Bid of Road Work. The motion passed unanimously.
- A motion was made by R. Landis, with a second by J. Groff to authorize Benjamin Bruckhart, Ronald Krause, and Mark Hiester as signers for the water and sewer checking account with PNC Bank. The motion passed unanimously.
- A motion was made by R. Landis, with a second by J. Groff, to approve the time extension request to the owners of Manheim Plaza for the items in their agreement to be resolved. The motion passed unanimously.
- A motion was made by D. Shellenberger, with a second by R. Krause, to file an action in the Court of Common Pleas requesting the court to order the owners of three properties on Holly Tree Road to connect to the public sewer system and properly abandon the OLDS or authorize the township to make the connections if the landowners do not and lien the three properties. The motion passed unanimously.
- A motion was made by D. Shellenberger, with a second by R. Krause, to approve the Polling Place Agreement with the County Board of Elections. The motion passed unanimously.

**Adjournment:**

A motion was made by R. Landis, with a second by J. Groff, to adjourn the Meeting at 8:45 p.m. The motion passed unanimously.

Respectfully Submitted,  
Connie Weidle, Recording Secretary