

## **MINUTES OF THE MEETING OF JANUARY 16, 2018**

### **ATTENDANCE:**

David Stewart (Chairman)  
Herbert Mattern (Vice-Chairman)  
Jeffrey Sweater (Secretary)  
Phil Donmoyer (Member)

### **ABSENT:**

Rob Kurtz (Treasurer)

### **ALSO IN ATTENDANCE:**

Dan Becker, Becker Engineering, by telephone  
Doug Zook, Inframark  
Mark Hiester, Township Manager  
Connie Weidle, Recording Secretary

### **Call to Order- David W. Stewart, Chairperson**

### **Public Comments – None**

### **Reorganization of the Board**

A motion was made by J. Sweater, with a second by P. Donmoyer to appoint David Stewart as Chairman, Herbert Mattern as Vice-Chairman, Jeffrey Sweater as Secretary, Rob Kurtz as Treasurer, and Mark Hiester as Assistant Secretary/Treasurer (non-voting). The motion passed unanimously.

### **Approval of Minutes for December 18, 2017**

A motion was made by D. Stewart, with a second by P. Donmoyer, to approve the December 18, 2017 Minutes as presented. The motion passed with a vote of 3-0 (J. Sweater did not vote due to being absent from the meeting.)

### **Treasurer's Report**

The Treasurer's Report was presented by M. Hiester. A motion was made by D. Stewart, with a second by J. Sweater, to approve the Treasurer's Report as presented. The motion passed unanimously.

### **Communications**

#### **MAWSA Reports**

A Notice of Violation was issued for the frequency of monitoring of tetrachloroethylene. The test was supposed to be conducted quarterly, not annually, as some of staff's documents indicated. The sample has been logged in staff's quarterly testing documents, a letter has been drafted for DEP, and the violation will be listed in the annual water quality report.

MAWSA has decided not to raise the hydrant fees this year, but will be considering this for next year.

#### **MAWSA Request for Mandatory Water Connections, Holly Tree Road**

It was the consensus of the Board to enforce the mandatory connections.

### **INFRAMARK Report**

D. Zook presented his monthly report and highlighted the following items:

- The influent screener at the wastewater plant continues to freeze during extreme cold weather. Screenings were removed manually for several days until staff was able to free the components and utilize the

screeners using modified settings, disabling components and turning off the rinse water. Cost effective solutions are being researched.

- The spared finished water pump VFD (Variable Frequency Drive) was installed and pump 1 was placed back into service.

A motion was made by D. Stewart, with a second by J. Sweater, to accept the report as presented. The motion passed unanimously.

### **Engineer's Report**

D. Becker joined the Meeting by telephone and reported on the following items from the monthly Engineer's Report:

- Sweetbriar Creek Subdivision – BR Kreider recently repaired the line sags in the pipe segments in Bucknoll Road and also completed the sewer line televising. Becker Engineering received the video inspection report but is still waiting for the DVD to review.
- Holly Tree Subdivision – The sanitary sewer facility testing has been completed. The developer's contractor needs to submit Record Drawings to Becker Engineering.
- Sunhill Commons – Becker Engineering received sanitary sewer Record Drawings for the second portion of the project and issued a letter dated January 3, 2018 outlining a few items that need to be addressed. Becker Engineering also reviewed the video inspection of the sanitary sewer facilities and issued a letter January 4, 2018 outlining a few minor items to be addressed by the developer.
- Manheim Plaza – Becker Engineering met with developer's consultation January 2, 2018 and a time extension will probably be needed to the Consent Agreement.
- Holly Tree / Temperance Hill Road Intersection Project – Becker Engineering is assisting township staff with preparation and submission of a PA DCED Small Project funding application for the sanitary sewer facilities in this area.
- Pumping Station 1 – The subdivision plan can be recorded and property transfer can take place. Becker Engineering will coordinate the subdivision work with Hershey Surveying.
- AutoZone – There are minor sanitary sewer and water facilities issues that need to be addressed and this project will be completed soon.
- Manheim Commons – The developer submitted sanitary sewer preliminary plans and drawings. Two separate connections will be needed as there will be two lots, one for commercial and one for residential.
- Adcock Motors Building Expansion – Construction and testing of the sanitary sewer facilities has been completed and Record Drawings were submitted for review. This project should be completed soon.

A motion was made by J. Sweater, with a second by D. Stewart, to accept the Becker Engineering Report. The motion passed unanimously.

### **Other Business**

#### **Appointment of Consultants**

A motion was made by J. Sweater, with a second by D. Stewart, to appoint Daniel J. Becker, PE, Becker Engineering and Anthony Schimaneck, Esq., Morgan, Hallgren, Crosswell, and Kane as consultants. The motion passed unanimously.

**Resolution 1-2018**

A motion was made by J. Sweater, with a second by H. Mattern, to adopt Resolution 1-2018, PA Small Water and Sewer Program Grant Application. The motion passed unanimously.

**Adjournment**

A motion was made by J. Sweater, with a second by D. Stewart, to adjourn the meeting at 7:20 p.m. The motion passed unanimously.

Respectfully Submitted,  
Connie Weidle  
Recording Secretary