

PENN TOWNSHIP SNOW REMOVAL GUIDELINES

The Penn Township Public Works Department understands that when the snow flies, life on the roads can be a trying time. We try real hard to do the best and quickest job possible to make the roads safe and clear of snow and ice. Cindering usually starts right after the snow begins to fall, with plowing starting around 3" of accumulation. Cindering and plowing routes are set up to clear the more heavily traveled roads first. Then we take care of the secondary roads and development streets. All roads are usually plowed over twice. We make an effort to plow through all of the streets/roads once to get everything at least passable and then the second time to get the snow to the edge of the road or curb. Penn Township is committed to providing excellent snow removal service.

In order to help us do a better job, we ask that township residents help us in a couple of areas:

- 1. **ALL CARS** are to be parked in driveways or off the street, during a snow event, to allow the Public Works Department to clear the street back to the edge of the road or curb. This allows for the next storm or water to run from the snow melt.
- 2. **NO CARS should be parked in a CUL-DE-SAC.** Cul-de-sacs can be time consuming, and having cars on the street make it very difficult to clear and/or turn around.
- 3. During a plowing operation, snow will go into your driveway. If possible, **wait until the street or road is plowed before clearing driveway openings. Shovel the snow to the right side of your driveway as you face the street. This allows the snowplow to take the snow away from your driveway.**
- 4. **PLEASE DO NOT THROW OR BLOW SNOW ONTO THE STREET!** This creates a hazardous and unsafe condition on an already cleared roadway. If this is done and the snow refreezes overnight it can become quite icy and dangerous to traffic and a potential liability for the homeowner, if an accident should occur.
- 5. For safety reasons, **shovel out fire hydrants**, if they are located on your property.

Mailboxes: Heavy snow, as it is plowed, will occasionally damage or topple mailboxes. Heavy, wet snow exiting the plow increases the potential for mailbox damage. To lower the potential for damage, make sure your mailbox is secured tightly, on a sturdy post. It is Penn Township's policy that the repair of mailboxes and lawns is the property owners' responsibility, since the right-of-way extends further onto your property than you realize. The Public Works Department makes every effort not to damage mailboxes or property, but it does happen.

Basketball Poles/Nets: Basketball poles are not acceptable items within the right-of-way. As an unapproved structure within the legal right-of-way, the following applies:

1. Penn Township will not pay for any damage to basketball poles, nets, or other recreational equipment located within the public right-of-way that is damaged by plowed snow or struck during plowing operations.
2. Penn Township will seek full payment for damage to salting/plowing equipment caused by recreational equipment located within the public right-of-way.

Winter Safety tips for Drivers:

- 1. **Stay back at least 100 feet**, when following trucks or equipment that is plowing or cindering and is displaying a flashing amber strobe light.
- 2. **Always follow in a manner that the truck driver can see you in his side mirrors.**
- 3. **Turn on headlights**, to make your vehicle more visible.
- 4. Snow removal trucks or equipment may have to **slow down, stop, or backup! BEWARE!**
- 5. Because of safety, **DO NOT EVER PASS A SNOWPLOW, while it is in the process of plowing.**
- 6. **SLOW DOWN, DRIVE DEFENSIVELY, AND HAVE A SAFE WINTER SEASON!**

Daryl J. Lefever / Public Works Director / Penn Township