

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES**

DATE & TIME:

January 22, 2018

7:00 PM

BOARD ATTENDANCE:

Benjamin Bruckhart
Jill Groff
Ronald Krause
Dick Shellenberger
Richard Landis

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager
Sharyn Young, Township Planner
Matthew Reeser, Zoning Officer, BCO
Douglas Zook, Inframark
Shannon Martin, Penryn Fire Company
Fred Hammond, resident
Gerald Wolfe, resident

Jack Hartz, Cedar Hollow
Wade Hartz, Cedar Hollow
Dave Kraft, resident
Sam Soltzfus, resident
Connie Weidle, Recording Secretary

Call to Order and Pledge of Allegiance - 7 P.M., Benjamin Bruckhart, Chairman

Public Comment/Guest Recognition

Sam Stoltzfus, resident on Cool Spring Road, inquired of the Board about constructing a shed on his property and the need for stormwater management. Matthew Reeser commented that the stormwater system currently is beyond capacity and will have to be re-engineered to accommodate the shed. The Board recommended that Mr. Stoltzfus meet with his engineer and Mr. Reeser to discuss a solution.

The Board gave a commendation to Matthew Reeser, the Lancaster County Office of Aging and the Northern Lancaster County Police Department for assisting a resident in leaving an unsafe home and getting medical attention.

Approval of January 2, 2018 Board Meeting Minutes

A motion was made by D. Shellenberger, with a second by R. Krause, to approve the January 2, 2018 Meeting Minutes as presented. The motion passed with a vote of 4-0. R. Landis did not vote due to being absent from the meeting.

Treasurer's Reports

The Treasurer's Report was presented. The full report can be obtained at the Township Office. A motion was made by R. Krause, with a second by J. Groff, to accept the Treasurer's Report as presented. The motion passed unanimously.

Approval to Pay Invoices

A motion was made by J. Groff, with a second by R. Krause, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

Reports:

Building and Zoning

M. Reeser presented his monthly report to the Board.

Discussion took place concerning the amount of Burn Permits that are issued. M. Reeser and Shannon Martin replied that not many are issued.

Planning

S. Young reported on the following items:

- The preliminary subdivision and land development plan was submitted by Manheim Commons and there has been extensive review by staff and the township engineer. Manheim Commons is hoping to get a revised plan to the March Planning Commission Meeting.
- Discussion took place concerning a farm preservation application submitted by JF Martin for a farm on Locust Lane. The County Ag Preservation Board recommends that the township take no action on the petition and allow the 180-day “waiting time” to expire on March 23, 2018. Discussion took place relative to the railroad bed that goes through the property. The Board consensus was that a rail-trail does not seem reasonable there.

Manager

Mark Hiester reported on the following items:

- The engineers are working on the plans and permitting for the Fruitville Pike & Temperance Hill Road Intersection.
- Discussion took place relative to a Lititz Road Study that was requested by Rohrer’s Quarry. J. Gochenauer commented that no changes will take place to his family’s preserved farm that is adjacent to this area.
- MAWSA was considering raising the hydrant fee but has decided to wait until next year and give more notice to customers.

Northern Lancaster County Regional PD

R. Krause reported that a new officer was sworn in and there is a restructuring of the police force.

Penryn Fire Department

Shannon Martin presented his monthly report to the Board. He also reminded everyone that the Mud Sale will take place in March. An ADT life saver award was received in the amount of \$5,000 for a rescue incident that the Fire Department responded to. He also thanked the Board and staff for their support of the Fire Department.

Manheim Fire Department

Dan Wagner presented his yearly report to the Board. He commented that fundraising has increased this year due to hiring a third party company to help.

Northwestern Lancaster County Authority

Doug Zook presented his monthly report and highlighted the following items:

- Pump 1 at the water treatment plant is back on line after the spare Finished Water Pump Variable Frequency Drive was installed by Garden Spot Electric.
- An auto accident on Doe Run Road damaged a fire hydrant. It will be back in service this week.

The Board reviewed the submitted reports from the following:

Public Works

Sewage Enforcement

Northwest Emergency Medical Services

Manheim Area Water and Sewer Authority

Manheim Community Library

Lititz Rec Center

The Board discussed the following Communications:

- PA Senators Aument and Martin Mini-Casinos Thank You Letter
- NWEMS Thank You Letter
- LCSWMA Public Officials Breakfast Invitation
- Bucknoll Road Speeding Complaint – M. Hiester reported that a police study was done and it was found that the current speed limit is appropriate. Discussion took place and the Board concurred that they want the police to enforce more closely in this area.
- Lititz recCenter request to use last year’s traffic control company – Discussion took place and D. Shellenberger commented that he will talk with Lititz recCenter about having their staff become certified.

Subdivision, Land Development, and Stormwater Management:

- A motion was made by R. Krause, with a second by D. Shellenberger, to approve the request for full release of financial security in the amount of \$6,554.55 for the Joseph C. Graybill Subdivision. The motion passed unanimously.
- A motion was made by R. Krause, with a second by D. Shellenberger, to approve the request for reduction of financial security in the amount of \$7,894.69 for Kreider Farms Dairy Expansion (Project #12-012). The motion passed unanimously.
- A motion was made by J. Groff, with a second by R. Krause, to adopt Resolution 2018-08, Accepting Dedication of Cedar Hollow Streets. The motion passed unanimously.
- A motion was made by R. Krause, with a second by J. Groff, to adopt Ordinance 2018-01, Traffic Regulations for Cedar Hollow Streets. The motion passed unanimously.

Old Business:

- A motion was made by D. Shellenberger, with a second by R. Krause, to adopt Resolution 2018-05 Appointment of Public Accountant and Compensation to be paid to the Public Accountant. The motion passed unanimously.

New Business:

- A motion was made by J. Groff, with a second by R. Krause, to appoint a Ronald Krause to the Northern Lancaster County Regional Police Commission for a Three-year Term. The motion passed unanimously.
- A motion was made by R. Krause, with a second by D. Shellenberger, to table until the next meeting the approval of an ARV Property, LLC \$3,050 request to buy a High Street property from the County Treasurer's Repository for Unsold Properties. The motion passed unanimously.
- A motion was made by R. Krause, with a second by B. Bruckhart, to authorize the agreement approving the requested partial closure of Lime Rock Road and West Lexington Road for the 26th Annual Sauder Egg Run on Saturday, March 31, 2018. The motion passed with a vote of 4-1.
- A motion was made by D. Shellenberger, with a second by J. Groff, to adopt Resolution 2018-09, authorizing a PA Small Water and Sewer Program Grant Application for the Fruitville Pike Project. The motion passed unanimously.

Other Business:

M. Reeser reported to the Board that a Zoning Hearing Board application has been received from Jonestown Bank to put a smaller sign in front of the bank in addition to the shopping center sign.

Adjournment:

A motion was made by R. Landis, with a second by R. Krause, to adjourn the Meeting at 8:18 p.m. into Executive Session for a possible matter of litigation and the Board would not reconvene. The motion passed unanimously.

Respectfully Submitted,
 Connie Weidle, Recording Secretary