

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES**

DATE & TIME:

November 14, 2016

7:00 PM

ATTENDANCE:

Board Members Present:

Benjamin Bruckhart

Ronald Krause

Richard Landis

Dick Shellenberger

Absent:

Jill Groff

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager

Sharyn Young, Township Planner

Daryl Lefever, Public Works Director

Chris Bergen, Township Zoning Officer

Fred Hammond, resident

Dave Madary, Derck & Edson

Cliff Weaver, Landmark Homes

Jeff McCombie, McNees

Tara Hiepler, Landmark Homes

Daryl Myer

Gerald Wolfe, resident

Harry Barnett, resident

Connie Weidle, Recording Secretary

Call to Order and Pledge of Allegiance- 7 P.M., Ben Bruckhart, Chairperson

Public Comment/Guest Recognition

B. Bruckhart reported that a Budget Workshop was held at 5:30 p.m. today.

Approval of Minutes

R. Krause made a motion, with a second by R. Landis, to approve the Minutes of the 5:30pm, October 24, 2016 Budget Workshop and the 7pm, October 24, 2016 Board of Supervisors Meeting. The motion passed unanimously.

Treasurer's Reports

The Treasurer's Report was presented. The full report can be obtained at the Township Office. A motion was made by R. Krause, with a second by D. Shellenberger, to accept the Treasurer's Report as presented. The motion passed unanimously.

Approval to Pay Invoices

A motion was made by D. Shellenberger, with a second by R. Krause, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

Reports:

Zoning

The Board reviewed the Building Permit Report and Chris Bergen's Monthly Zoning Report.

Planning

Sharyn Young presented her monthly report to the Board and highlighted the following items:

- A preliminary meeting was held with the IU-13 for a proposed addition to the building on Fairland Road.
- Penn Towne Center Phase 3 Plan will be submitted in January.
- The December Planning Commission Meeting has been cancelled due to lack of submitted items.

Public Works

Daryl Lefever presented his monthly report and highlighted the following items:

- Public Works is completing road crack sealing.
- The bathrooms at the parks have been shut down for the winter.
- Discussion took place relative to the lighting in the service bay area that needs to be replaced.

Sewage Enforcement

The Board reviewed the monthly report submitted by Len Spencer.

Manager

Mark Hiester presented his monthly report to the Board. He commented on the following items:

- The proposed 2017 Budget has been completed.
- IT work is being done with changes to the township email.
- Fourteen applications have been received for the township secretary position.
- Blue Ridge Cable TV has upgraded the township's internet speed for no charge.

Communications:

The Board acknowledged receipt of the Lancaster County District Attorney Letter – 3rd Quarter 2016 Lancaster County Drug Task Force Report.

Subdivision, Land Development, and Stormwater Management:

- On motion by D. Shellenberger, with a second by R. Krause, it was unanimous to approve the PA Classics Soccer Final Land Development Plan (Penn Twp File #16-012), conditioned on the items stated in the township solicitor letter dated August 22, 2016.
- Jeff McCombie, McNees Wallace & Nurick LLC, presented the Holly Tree Farms Apartments SALDO Modification Request (Penn Twp File #16-007A) to set the fee paid in lieu of dedication of park and open space land at \$3,500 per dwelling unit for the construction of 12 additional dwelling units. After discussion, it was the consensus of the Board to table the matter until the township solicitor can be contacted and state her opinion.
- On motion by R. Krause, with a second by D. Shellenberger, it was unanimous to approve the Baron's Ridge Stormwater Management Basin Modification Security Reduction (Penn Twp File #14-014) in the amount of \$54,724.68.
- On motion by D. Shellenberger, with a second by R. Krause, it was unanimous to approve the Rufus Brubaker Refrigeration Security Reduction (Penn Twp File #15-004) in the amount of \$66,228.00.

Old Business:

- Sharyn Young presented a written and verbal MS4 Report/Status Update.

New Business:

- On motion by D. Shellenberger, with a second by R. Krause, it was unanimous to authorize the issuance of a check in the amount of \$6,000 to H. Alan Cherkin, the owner of property at 441 Fruitville Pike, representing the estimated just compensation for the taking of a portion of the property as right-of-way.
- On motion by R. Krause, with a second by D. Shellenberger, it was unanimous to adopt the proposed 2017 budget.
- A motion was made by D. Shellenberger to authorize the Lititz RecCenter Triathlon Road Closure Agreement. A second was made by R. Krause. The motion passed on a vote of 3 to 1.

Other Business:

Harry Barnett inquired of the Board if there is anything that could be done to stop the damage to the road and his property at the intersection of Newport Road and Penryn Road by trucks making turns onto N. Penryn Road. Discussion took place as to possible solutions to the problem. D. Lefever said the hole can be patched and he will contact PennDOT as to any solutions they might suggest.

Adjournment:

On motion by R. Landis, with a second by R. Krause, it was unanimous to adjourn the Meeting at 8:40 p.m. into Executive Session for a Personnel Matter. The Board would not reconvene.

Respectfully Submitted,
Connie Weidle, Recording Secretary