

**PENN TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES**

DATE & TIME:

October 11, 2016

7:00 PM

**ATTENDANCE:**

Board Members Present:

Benjamin Bruckhart

Jill Groff

Ronald Krause

Richard Landis

Dick Shellenberger

**OTHERS IN ATTENDANCE:**

Mark Hiester, Township Manager

Sharyn Young, Township Planner

Daryl Lefever, Public Works Director

Fred Hammond, resident

Erik Harmon, Light-Heigel & Assoc.

Gerald Wolfe, resident

Jeff Swinehart, Lancaster Farmland Trust

Steven Weingarten, McNeese Wallace & Nurick  
LLC

Judy Grillo

Justin Stoltzfus, LNP

Connie Weidle, Recording Secretary

**Call to Order and Pledge of Allegiance- 7 P.M., Ben Bruckhart, Chairperson**

**Public Comment/Guest Recognition**

B. Bruckhart announced that the Board met prior to the Meeting in Executive Session for a personnel matter.

Attorney Steven Weingarten and Judy Grillo addressed the Board concerning the property owned by Mrs. Grillo at 745 Fruitville Pike. Their request is to repurpose the barn and existing dwelling on the property into a special event venue and to add a new dwelling onto the property. The Board tabled the matter.

**Approval of Minutes— September 26, 2016**

D. Shellenberger made a motion, with a second by R. Krause, to approve the Minutes of the September 26, 2016 Board of Supervisors Meeting. The motion passed unanimously.

**Treasurer's Reports**

The Treasurer's Report was presented. The full report can be obtained at the Township Office. A motion was made by R. Krause, with a second by J. Groff, to accept the Treasurer's Report as presented. The motion passed unanimously.

**Approval to Pay Invoices**

A motion was made by R. Krause, with a second by D. Shellenberger, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

**Reports:**

**Zoning** - The Board reviewed the Zoning Hearing Board Agenda for the October 12, 2016 Hearing.

**Planning**

Sharyn Young presented her monthly report to the Board and highlighted the following items:

- The Planning Commission reviewed and recommended two plans for approval, PA Classics Soccer Final LD Plan and Penn Towne Center Final LD Plan.
- The MS4 Report has been completed and submitted.

- She attended the DEP MS4 Pollution Reduction Plan course on September 28, 2016 and helped staff the Chiques Creek Watershed Alliance table at the Manheim Farm Show.
- No applications have been received for the Ag Security Advisory Committee.

### **Public Works**

Daryl Lefever presented his monthly report and highlighted the following items:

- All playgrounds have been inspected with no issues.
- The Penryn/Doe Run Roads intersection project is completed with a few punch list items left to be addressed.
- The traffic signal at Bucknoll Road and Rt. 72 will go on flashing starting this Thursday for 5-7 days.
- Ultra-friction Bonded Wearing Coarse is completed on E. Sunhill Road and S. Oak Street.
- New employee, Neil Fittery, started work today.

**Sewage Enforcement** – The Board reviewed the monthly report submitted by Len Spencer.

### **Manager**

Mark Hiester presented his monthly report to the Board and thanked the staff for the extra work that has been done recently to handle many items that have taken place beyond the normal township business.

### **Subdivision, Land Development, and Stormwater Management:**

- Erik Harmon, Light-Heigel & Assoc., presented the Phase 2 Plan for Penn Towne Center which has changed to a bank only. All items are in keeping with the preliminary plan. Discussion took place concerning the stormwater rain gardens throughout the development and the function and operation of each of them. On motion by D. Shellenberger, with a second by R. Krause, it was unanimous to conditionally approve the Phase 2 Final Plan for Penn Towne Center, conditioned upon the items mentioned in the township engineer's letter dated September 27, 2016, the township solicitor's letter dated September 15, 2016 and the township staff letter dated September 29, 2016.

### **Old Business:**

- Discussion took place relative to the public sanitary sewer connection that is required for the property at 769 Holly Tree Road. The owner, Robin Branch, has requested a time extension to make the connection. The township sewage enforcement officer has indicated that the current septic system is malfunctioning. The Board directed staff to inquire if this problem could be relieved by frequent septic pumping so that an extension could possibly be granted.

### **New Business:**

- On motion by R. Krause, with a second by J. Groff, it was unanimous to authorize staff to apply for 2017 cyber insurance coverage at a cost of \$4,160.
- On motion by D. Shellenberger, with a second by R. Krause, it was unanimous to appoint Conrad Siegel Actuaries to provide Pension Actuarial Services for Penn Township.
- On motion by R. Krause, with a second by J. Groff, it was unanimous to authorize staff to advertise for a receptionist job position.

### **Other Business:**

- On motion by R. Landis, with a second by D. Shellenberger, it was unanimous to accept the Highest Responsible Bid from AutoZone Development, LLC to Purchase Four Transferable Development Rights from the Township in the amount of \$12,000.

### **Adjournment:**

On motion by R. Krause, with a second by J. Groff, it was unanimous to adjourn the Meeting at 8:10 p.m.

Respectfully Submitted,

Connie Weidle, Recording Secretary