

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES**

DATE & TIME:

September 12, 2016

7:00 PM

ATTENDANCE:

Board Members Present:

Benjamin Bruckhart

Jill Groff

Ronald Krause

Richard Landis

Dick Shellenberger

OTHERS IN ATTENDANCE:

Mark Hiester, Township Manager

Sharyn Young, Township Planner

Fred Hammond, resident

George Osenburg, resident

Gerald Wolfe, resident

James Welch, McNees Wallace & Nurick

Timothy Strosser, Studio 810 Design

Scott Grillo

Judy Grillo

Justin Stoltzfus, LNP

Connie Weidle, Recording Secretary

Call to Order and Pledge of Allegiance- 7 P.M., Ben Bruckhart, Chairperson

Public Comment/Guest Recognition

B. Bruckhart announced that the Board met in Executive Session prior to the Meeting for a personnel matter.

James Welch, attorney for Scott and Judy Grillo, presented their request for use of the property at 745 Fruitville Pike. They are proposing to use the existing barn and house as an event venue. Their request addressed the issues that relate to the Recorded Declaration of Deed Restrictions that the Township and the Lancaster Farmland Trust each own as property rights, the Lancaster County Agricultural Preserve Board's restrictions, and the Township Zoning Hearing Board Decision. Discussion took place concerning the use of the current buildings and the request to build another dwelling on the property. No action was taken by the Board at this time. Bruckhart said the Board wanted to hear what the Trust decides first.

Galen Hershey, North Penryn Road, requested that the guide rail be changed at the culvert on N. Penryn Road in order for him to have the ability to access the meadow on his property. Discussion took place relative to the length and placement of the guiderail.

On motion by R. Landis, with a second by D. Shellenberger, it was unanimous to approve a maximum payment of \$750.00 to TPD for the review and the recommendation of a solution for the placement of the guide rail.

Approval of Minutes— August 22, 2016

D. Shellenberger made a motion, with a second by R. Krause, to approve the Minutes of the August 22, 2016 Board of Supervisors Meeting. The motion passed unanimously.

Treasurer's Reports

The Treasurer's Report was presented. The full report can be obtained at the Township Office. A motion was made by R. Krause, with a second by J. Groff, to accept the Treasurer's Report as presented. The motion passed unanimously.

Approval to Pay Invoices

A motion was made by J. Groff, with a second by D. Shellenberger, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

Reports:

Building and Zoning – The Board reviewed the Zoning and Building Reports submitted by H. Smith.

Planning – S. Young presented her monthly report to the Board.

Public Works – D. Lefever presented his monthly report and noted that the pouring of the curb on N. Penryn Road will take place tomorrow and blacktop on N. Penryn Road will be done next week.

Sewage Enforcement – L. Spencer's report was reviewed by the Board.

Manager – M. Hiester presented his monthly report and commented that next year there will be a decrease in the township's percentage of the police budget. He also noted that a security audit was performed at the township building to review any safety issues and the confidential options identified will be shared with the Board when they are received.

Subdivision, Land Development, and Stormwater Management:

- Discussion took place relative to the purchase of Transferable Development Rights for the property owned by Philp and Darlene Nolt. The consensus of the Board was to table the adoption of Resolution #2016-15 to Purchase the 10 Transferable Development Rights until more information could be obtained about the price to be paid by the Township.
- On motion by R. Landis, with a second by R. Krause, it was unanimous to authorize the Bid Legal Notice to sell 4 TDRs to AutoZone and other bidders, bids to be opened 9am, September 26, 2016.
- On motion by R. Landis, with a second by D. Shellenberger, it is unanimous to approve Resolution #2016-16 for the Kreider Farms Shop Expansion Planning Module Holding Tank.
- A motion was made by D. Shellenberger, with a second by R. Krause, to accept the Memorandum of Understanding with Lancaster County Planning Commission regarding review of Minor Land Development Plans. The motion passed with a vote of 4-1. (R. Landis-no, R. Krause-yes, B. Bruckhart-yes, J. Groff-yes, D. Shellenberger-yes)
- A motion was made by R. Krause, with a second by R. Landis, to approve the Agreement Providing for Grant of Conservation Easement for the Groff Poultry Barn Riparian Buffer at 1043 Mountain Road, Manheim. The motion passed with a vote of 4-0 (J. Groff abstained from voting.)

New Business:

- Discussion took place relative to the false alarm fee waiver, the stormwater fee and the building and zoning fees as part of the proposed Fee Schedule changes.
On motion by D. Shellenberger, with a second by R. Krause, it was unanimous to adopt Resolution #2016-17 Reestablishing Fees.
- On motion by R. Landis, with a second by J. Groff, it was unanimous to adopt Resolution #2016-18 Appointing Commonwealth Code Inspection Service to perform Township BCO and CCO Duties Temporarily and to Appoint Three Residential Building Permit Inspection Companies.
- On motion by R. Landis, with a second by D. Shellenberger, it was unanimous to authorize the Manheim Farm Show Parade Indemnification Agreement to close a segment of Doe Run Road on October 5, 2016.
- A motion was made by D. Shellenberger, with a second by R. Landis, to authorize the Indemnification Agreement for Hempfield Soccer Club Tournament on November 19 and 20, 2016. The motion passed with a vote of 4-1. (R. Landis-yes, R. Krause-no, B. Bruckhart-yes, J. Groff-yes, D. Shellenberger-yes)
- On motion by R. Landis, with a second by J. Groff, it was unanimous to approve the Pension Services Policies and Procedures including the Act 44 Disclosure Form.

- On motion by J. Groff, with a second by D. Shellenberger, it was unanimous to authorize release of the Request for Proposals for Pension Actuarial Services.

Other Business:

George Osenburg requested that the Board review the traffic study and the traffic presentation that were previously provided relative to the Fruitville Pike, Temperance Hill Road, Holly Tree Road intersections. Discussion took place concerning the options that would alleviate the traffic problems in this area. No action was taken by the Board at this time.

The Board adjourned into Executive Session at 8:35 p.m. for a personnel matter.

Adjournment:

On motion by J. Groff, with a second by R. Landis, it was unanimous to adjourn the Executive Session at 9:20 p.m.

Respectfully Submitted,
Connie Weidle, Recording Secretary