

**PENN TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES**

DATE & TIME:

August 8, 2016

7:00 PM

**ATTENDANCE:**

Board Members Present:

Benjamin Bruckhart

Jill Groff

Ronald Krause

Dick Shellenberger

Richard Landis

**OTHERS IN ATTENDANCE:**

Mark Hiester, Township Manager

Daryl Lefever, Public Works Director

Sharyn Young

Fred Hammond, resident

Kevin Varner, Diehm & Sons

Justin Stoltzfus, LNP

Daryl Myer, Myer's Furniture Store

Gerald Wolfe, resident

Connie Weidle, Recording Secretary

**Call to Order and Pledge of Allegiance- 7 P.M., Ben Bruckhart, Chairperson**

**Public Comment/Guest Recognition**

B. Bruckhart announced that the Board met in Executive Session at 6:30 p.m. for a personnel matter.

**Approval of Minutes— July 25, 2016**

D. Shellenberger made a motion, with a second by R. Landis, to approve the Minutes of the July 25, 2016 Board of Supervisors Meeting. The motion passed by a vote of 4-0. J. Groff abstained from voting, due to not being present at the Meeting.

**Treasurer's Reports**

The Treasurer's Report was presented. The full report can be obtained at the Township Office. A motion was made by R. Krause, with a second by J. Groff, to accept the Treasurer's Report as presented. The motion passed unanimously.

**Approval to Pay Invoices**

A motion was made by J. Groff, with a second by R. Krause, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

**Reports**

The Board reviewed the monthly Building and Zoning Reports.

The Board reviewed the monthly Community Development and Public Outreach Report submitted by B. Logan.

D. Lefever presented his monthly Public Works Department Report to the Board. He highlighted the following items from his report:

- All playground apparatus will be inspected in August.
- Paving of N. Penryn Road, S. Penryn Road, Stiegel Valley Road and White Oak Road will be done August 9<sup>th</sup> through next week.

The Board reviewed the monthly Sewage Enforcement Report submitted by Len Spencer.

M. Hiester presented his monthly Manager's Report to the Board. The Board discussed the following items from the report:

- The police must change the method of controlled substance testing due to the ruling in a US Supreme Court Case.
- Severn Trent has assisted in trying to resolve a solar reading error at the water treatment plant.
- Penway Construction is working on a quote for repairs and improvements to the township building.
- A recent webinar from Benecon was helpful in relating how the township should approve a clear leave-of-absence policy for health insurance.

**The Board acknowledged receipt of the following Communication:**

- State distress score determination for township pension plan – Penn Township has the best rating category.

**Subdivision, Land Development, and Stormwater Management:**

- On motion by R. Krause, with a second by R. Landis, it was unanimous to acknowledge the extension of time for Holly Tree Farms Land Development Plan (Twp. File #16-007), with the current deadline of September 4, 2016 and the new deadline of December 3, 2016.
- R. Landis made a motion, with a second by R. Krause, to conditionally approve the Stormwater Management Plan for Groff Poultry Barn (Twp. File #16-101 & #16-101A) to construct a 63' x 500' poultry barn where a 200' x 45' hog barn was destroyed on a 76.7 acre lot located at 1043 Mountain Road, conditioned upon the township engineer letter dated July 8, 2016. The motion passed by a vote of 4-0, with J. Groff abstaining from voting.
- D. Shellenberger made a motion, with a second by R. Landis, to authorize execution of the Storm Water Management Agreement and Declaration of Easement between the Township and Arthur L. and Jill M. Groff for new stormwater facilities installed at 1043 Mountain Road. The motion passed by a vote of 4-0, with J. Groff abstaining from voting.
- On motion by D. Shellenberger, with a second by R. Landis, it was unanimous to authorize execution of the Storm Water Management Agreement and Declaration of Easement between the Township and Noah W. Kreider & Sons, LLP for new stormwater facilities installed at 453 and 585 South Penryn Road.
- Kevin Varner presented the Stormwater Management Plan for Rohrer Farms, LLC to the Board. On motion by J. Groff, with a second by R. Landis, it was unanimous to conditionally approve the Revised Stormwater Management Plan for Rohrer Farms, LLC (Twp. File #16-009), to construct a 60' x 300' pullet house and a 77' x 433' layer house on a 88.1 acre lot located at 154 Penn Valley Road, conditioned upon the items stated in the township engineer letter dated July 18, 2016.
- On motion by R. Krause, with a second by D. Shellenberger, it was unanimous to grant the request from Rohrer Farms, LLC for the Waiver/Modification from §23-301.15 – credit for the use of soil amendments as a best management practice conditioned upon Lancaster County Conservation District's confirmation that the amended soils satisfies the NPDES requirements.
- On motion by R. Landis, with a second by D. Shellenberger, it was unanimous to authorize execution of the Storm Water Management Agreement and Declaration of Easement for Rohrer Farms Proposed Poultry Barn Expansion at 154 Penn Valley Road (Twp. File #15-015) zoned T-2 Agricultural.

**Old Business:**

- Discussion took place relative to the Memorandum of Understanding with the Lancaster County Planning Commission regarding review of Minor Land Development Plans. A motion was made by D. Shellenberger, with a second by J. Groff to accept the Memorandum of Understanding with the Lancaster County Planning Commission conditioned that a letter to be sent to LCPC stating the Board's concern of only land development plans with buildings 1,500 square feet or less may use the MOU process. A roll call vote was

taken. R. Landis-no, R. Krause-no, B. Bruckhart-no, J. Groff-yes, D. Shellenberger-yes. The motion did not pass with a vote of 3-no, 2-yes.

**New Business:**

- On motion by R. Landis, with a second by R. Krause, it was unanimous to authorize Penn Township (Penryn) Special Fire Police to perform traffic control at the Stable Hollow Customer Appreciate Day event, 10am to 2pm, August 13, 2016.
- On motion by D. Shellenberger, with a second by R. Landis, it was unanimous to pay B. R. Kreider \$3,006 for a storm drain manhole to be installed along Buchdale Drive as part of the Myer's Furniture Stormwater Management Plan, twp. file #15-011 and #PA15-0275.
- Discussion took place concerning the volume of trucks that use Memorial Road. A motion was made by R. Krause with a second by J. Groff, to authorize the township engineer to perform the required engineering and traffic studies to see if 'No Trucks Except Local Deliveries' signs can be placed on Memorial Road. The motion passed by a vote of 4 to 1 (Landis, Krause, Bruckhart, Groff – yes and Shellenberger – no).
- On motion by D. Shellenberger, with a second by R. Landis, it was unanimous to authorize the township engineer to perform the required engineering and traffic studies to see if 'No Trucks Except Local Deliveries' signs can be placed on Schoolway Drive.
- On motion by R. Landis, with a second by R. Krause, it was unanimous to adopt Resolution 2016-12 to appoint Leroy Stoltzfus as alternate Planning Commission member and to appoint Frederick Hammond as alternate Zoning Hearing Board member.
- On motion by R. Krause, with a second by D. Shellenberger, it was unanimous to approve the job description for the Township Planner position.
- J. Groff made a motion, with a second by D. Shellenberger, to offer employment to Sharyn Young as Penn Township Planner. The motion passed with a vote of 4-0, with R. Landis abstaining from voting.
- R. Krause made a motion, with a second by J. Groff to appoint Sharyn Young as Penn Industrial Development Authority member and Deputy Zoning Officer. The motion passed with a vote of 4-0, with R. Landis abstaining from voting.
- On motion by R. Landis, with a second by D. Shellenberger, it was unanimous to authorize the \$8,822 Change Order #3 for surface milling of Doe Run Road.

**Other Business:**

Discussion took place relative to the stormwater project on Rt. 72 at the Myer's Furniture Store. Daryl Myer inquired as to the requirements for inspection of the pipe repair and installation. M. Hiester responded that he will verify with Becker Engineering concerning the required inspections and will respond in writing to Daryl Myer and B.R. Kreider.

**Adjournment:**

On motion by J. Groff, with a second by R. Krause, it was unanimous to adjourn the Meeting at 8:15 p.m. into Executive Session for a personnel matter.

The Board reconvened at 8:56 p.m.

On motion by J. Groff, with a second by R. Landis, it was unanimous to adjourn at 8:57 p.m.

Respectfully Submitted,  
Connie Weidle, Recording Secretary