

**PENN TOWNSHIP
BOARD OF SUPERVISORS
MINUTES**

DATE & TIME:

January 11, 2016

7:00 PM

ATTENDANCE:

Board Members Present:

Benjamin Bruckhart

Jill Groff

Ronald Krause

Richard Landis

Dick Shellenberger

OTHERS IN ATTENDANCE:

Betsy Logan, Director of Community Development

Daryl Lefever, Public Works Director

Justin Stoltzfus, LNP

Tim Brubaker, Rufus Brubaker Refrigeration

Ron Hosler, resident

Randy Hoover, TeamAg

Connie Weidle, Recording Secretary

Call to Order and Pledge of Allegiance—7 P.M.-Ben Bruckhart, Chairperson

Public Comment/Guest Recognition – None

Approval of Minutes—December 28, 2015 and January 4, 2016

A motion was made by R. Krause, with a second by R. Landis, to approve the minutes of the December 28, 2015 and January 4, 2016 Board of Supervisors' Meetings. The motion passed unanimously.

Treasurer's Reports

The Treasurer's Report was presented. The full report can be obtained at the Township Office. A motion was made by D. Shellenberger, with a second by R. Krause, to accept the Treasurer's Report as presented. The motion passed unanimously.

Approval to Pay Invoices

A motion was made by J. Groff, with a second by R. Landis, to approve the payment of invoices submitted to the Board. The motion passed unanimously.

Building and Zoning

The monthly Permit Report and the Zoning Hearing Board Agenda for January 13, 2016 were reviewed.

Community Development and Public Outreach

B. Logan brought attention to the following items from her monthly report:

- Four development plan applications were received.
- Stormwater management items and MS4 requirements were addressed this month.
- A meeting with Jonathon from Pleasant View Retirement Community was held and he may be attending a future Board of Supervisors Meeting to discuss the upcoming Community Day.
- A new Agricultural Security Area petition will be discussed at the Ag Security Board Meeting on January 14, 2016.

Public Works Department

D. Lefever reported that contracts have been signed for the N. Penryn Road Pipe Replacement Project. It is anticipated the work will begin the end of February or the beginning of March.

On motion by R. Landis, with a second by D. Shellenberger, it was unanimous to conditionally hire Dennis Lehman as a part-time public works employee for snow plowing, contingent upon a medical card being provided by him.

Sewage Enforcement

The monthly report of the Sewage Enforcement Officer was reviewed.

Communications:

B. Logan advised the Board that an invitation from the Northern Lancaster County Regional Police Department has been extended to the Board of Supervisors for an Open House at the police headquarters on February 10, 2016 at 6 p.m.

Subdivision, Land Development, and Stormwater Management:

- On motion by R. Landis, with a second by D. Shellenberger, it was unanimous to acknowledge the grant of a 60-day extension to review the Land Development Waiver (new deadline for action is March 31, 2016) for Cassel Signs Proposed Addition.
- On motion by R. Krause, with a second by D. Shellenberger, it was unanimous to conditionally approve the Stormwater Management Plan for Kreider Farms Proposed Poultry Barn Expansion at 1104 Woodlot Road, conditioned upon the items mentioned in the township solicitor's letter dated September 4, 2015 and the township engineer's letter dated December 29, 2015.
- On motion by D. Shellenberger, with a second by R. Krause, it was unanimous to authorize the Second Amendment to the Storm Water Management Agreement for Kreider Farms Proposed Poultry Barn Expansion at 1104 Woodlot Road.
- On motion by D. Shellenberger, with a second by J. Groff, it was unanimous to conditionally accept the easements and additional rights-of way and authorize conveyance of necessary Route 72 additional rights-of-way from the Township to the Pennsylvania Department of Transportation for Penn Towne Center Route 72 improvements, conditioned upon the items and motions provided in the township solicitor's letter dated January 2, 2016 and amended January 7, 2016.

Old Business:

- Discussion took place relative to the request by Tim Brubaker to replace a retaining wall located in the Township right-of-way at 1022 N Penryn Rd. Mr. Brubaker presented plans showing the location of the proposed new wall in the township right-of-way. The consensus of the Board was to seek the legal advice of the township solicitor as to the township's liability if the new retaining wall is permitted to be built in the township right-of-way and to table the matter until a future Board of Supervisors Meeting
- Randy Hoover, Team Ag, was present to discuss Kreider Farm's request to amend an existing zoning agreement and prepare a new agreement for consolidation of lots to meet zoning requirements. Amending the 2013 agreement would remove one of the lots (existing shop) and add a different lot into the agreement. The new zoning agreement would combine the shop lot (being removed from the existing agreement) and the lot to the south. This would be done for lot coverage and setback issues for a proposed expansion. This agreement allows the lots to be combined without an actual lot add-on plan.

On motion by R. Krause, with a second by D. Shellenberger, it was unanimous to authorize the township solicitor to revise the 2013 agreement between Kreider Farms and Penn Township and prepare a new agreement between Kreider Farms and Penn Township.

Other Business:

On motion by D. Shellenberger, with a second by R. Krause, it was unanimous to retain former Township Manager David Kratzer in a consulting role (up to 10 hours a week for up to three months as needed) until a successor is selected.

Adjournment:

On motion by R. Krause, with a second by R. Landis, it was unanimous to adjourn the Meeting at 7:45 p.m. into Executive Session for a personnel matter and the Board would not reconvene.

Respectfully Submitted,
Connie Weidle, Recording Secretary