

**PENN TOWNSHIP BOARD OF SUPERVISORS  
MEETING AGENDA  
February 8, 2016**

**Call to Order and Pledge of Allegiance—7 P.M.-Jill Groff, Vice-Chairperson**

**Public Comment/Guest Recognition**

- Darren Teague, Manheim Auto Auction Manager

**Approval of Minutes— January 25, 2016**

**Treasurer's Reports**

**Approval to Pay Invoices**

**Building and Zoning**

**Community Development and Public Outreach**

**Public Works Department**

**Sewage Enforcement**

**Communications:**

- Acknowledge receipt of Penryn Special Fire Police Annual Report for 2015
- Acknowledge receipt of Invoice from the Lancaster County Drug Task Force
- Thank You Letter from Lititz Rec Center re: 1<sup>st</sup> Quarter Contribution
- Thank You Letter from Northwest Emergency Medical Services re: Pledge to the Northwest EMS Building Project

**Subdivision, Land Development, and Stormwater Management:**

- Consider conditional approval for a waiver from land development plan approval for Cassel Signs (Twp. File #15-012) – the expansion of an existing legal non-conforming business on a 0.94-acre site; located at 782 Fruitville Pike, zoned T-2.
- Consider conditionally approving the Final Lot Add-On Plan for Jeryl L. & Dorinda L. Metzler (File #16-001), 164 E. Sun Hill Rd., Manheim, zoned T-5R Residential TND District.
- Consider conditional approval of the ordinance waivers for the Final Land Development Plan for Doe Run Elementary (Twp. File #15-010A) – replacing the existing elementary school with a new, larger school on a 20-acre site; located at 281 Doe Run Road, zoned T-5R.
- Consider authorizing the full release of the Letter of Credit for Phase 1 of Cedar Hollow in the amount of \$51,251.26 posted by JWB Cedar Hollow Inc.
- Consider authorizing a partial release of the Letter of Credit for Phase 2 of Cedar Hollow in the amount of \$300,000 leaving a balance of \$290,312.48 posted by JWB Cedar Hollow Inc.
- Acknowledge the grant of an additional 60 day extension to commence the required public hearing for Conditional Use Application- Westside RE Holdings, LLC (new deadline- May 17, 2016).

**Old Business:**

- Follow-up discussion on Alarm Billing and general police budget questions

**New Business:**

- Consider the request for the closure of North Penryn Road from Newport Road to Airy Hill Road for the Mud Sale on Saturday, March 19, 2016 between the hours of 6:00 a.m. to 6:00 p.m.
- Consider approval of revised listing of 1<sup>st</sup> and 2<sup>nd</sup> Line Members of the Penn Township Special Fire Police Officers for 2016 as provided by the Penryn Fire Company
- Consider authorizing the Township to provide Notice to Connect letters to 16 property owners along Holly Tree Road and Hill Street for sewer and water
- Consider proposal from General Code (dated November 3, 2016) in the amount of \$3,002 to convert Penn Township's Code of Ordinances to eCode360 online code, updating of the 2012 Code to include uncodified legislation, and reprinting of three Code books in light of Keystate Publishing stopping online hosting on March 31, 2016.
- Authorize Resolution #2016-07 for Penn Township to administer and participate in a joint bidding and purchasing agreement for the procurement of road work with multiple municipalities.
- Consider contributing funds to the Chiques Creek Watershed Alliance towards the cost of preparing a Site Concept Restoration Plan for the White Oak Dam area.

**Other Business:**

- Discuss Agenda items for Joint Board/Commission meeting on February 29, 2016

**Upcoming Meetings/Events:**

Monday, February 16, 2016, Northwestern Lancaster County Authority, 7:00pm

Thursday, February 18, 2016, Agricultural Security Area Advisory Committee, 5:30pm

Monday, February 22, 2016, Board of Supervisors, 7:00pm

Tuesday, February 23, 2016, Penn IDA, 9:00am

Monday, February 29, 2016, Joint Board, Commission, and Authority Meeting, 7:00pm

**Adjournment**

**Executive Session – Personnel**